



MINUTES

DATE: September 2, 2020

REGULAR MEETING: 2:00 P.M.

The September 2, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Courtenay Hoytfox, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2020-239:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the September 2, 2020 Agenda as circulated; and

That Item 9.3.1 regarding electronic delegations be moved forward in the agenda to be considered immediately following item 5.0 Disclosure of Pecuniary Interest & the General Nature Thereof.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to items 6.2, 6.3, 6.4, 6.5, and 6.6 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township.

Resolution No. 2020-240:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2020-033 regarding Procedural Bylaw Amendments Section B-14 (m) be received for information: and

That Council amend Bylaw 59-08 as follows:

Section B-14. m)

Delegates shall be permitted to participate electronically in accordance with Section H-4 "Delegations".

CARRIED

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 Planning and Development Advisory Committee Minutes dated July 14, 2020
- 6.1.2 Committee of Adjustment Meeting Minutes dated July 14, 2020
- 6.1.3 August 12, 2020 Electronic Participation Council Meeting Minutes

Councillor Goyda declared a potential pecuniary interest related to item 6.2 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.2 Township of Zorra - Aggregate Assessment Support Resolution

Councillor Goyda declared a potential pecuniary interest related to item 6.3, although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.3 Township of Kerns - Aggregate Assessment Support Resolution

Councillor Goyda declared a potential pecuniary interest related to item 6.4, although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.4 Municipality of Huron East - Aggregate Assessment Support Resolution

Councillor Goyda declared a potential pecuniary interest related to item 6.5, although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.5 City of Stratford - Aggregate Assessment

Councillor Goyda declared a potential pecuniary interest related to item 6.6 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.6 Resuming Aggregate application timelines and public Consultation under the Aggregate Resources Act

6.7 Port Colborne - Endorsement of Bill 164

6.8 Town of Gore Bay - Long Term Care Homes Support Resolution

6.9 City of Port Colborne Resolution - Funding and Inspections for Long Term Care Homes

6.10 Town of Amherstburg - Support for Private Member's Bill M-36 Emancipation Day

6.11 Town of Gore Bay - Support for Private Member's Bill M-36 Emancipation Day

6.12 City of Hamilton Notice of Public Meeting of the Planning Committee

6.13 Huron-Kinloss - Farm Property Tax Class Rate Program

6.14 Mill Creek Pit, License No. 5738 Monthly Monitoring Report

6.15 Town of Gore Bay - COVID-19 Funding Support Resolution

6.16 Town of Mono - Investments in Rural Broadband

6.17 Letter from the Honourable Steve Clark Minister of Municipal Affairs and Housing



Resolution No. 2020-241:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items with the exception of item 6.15 listed for SEPTEMBER 2, 2020 Council meeting be received for information.

CARRIED

Resolution No. 2020-242:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.15 Town of Gore Bay - COVID-19 Funding Support Resolution be received; and

That Council direct staff to send support of the City of Oshawa resolution to Hon. Ted Arnott, Prime Minister Trudeau, Premier Ford, and all Ontario Municipalities.

CARRIED

7. DELEGATIONS:

7.1 2:05pm – Kevin Mitchell, Director Property, Planning & Approvals, CRH Canada Group Inc. with respect to Aberfoyle Pit 2 Township of Puslinch Agreement.

Resolution No. 2020-243:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the delegation Kevin Mitchell, Director Property, Planning & Approvals, CRH Canada Group Inc. with respect to Aberfoyle Pit 2 Township of Puslinch Agreement be received; and

That due to the construction and road closures in Aberfoyle, Council agrees to:

Temporarily exempt Section 12 of the Aberfoyle Pit 2 Township of Puslinch Agreement dated April 2, 1980, and permit truck traffic to travel on their return trips as follows:

Southerly on County Road 46 to County Road 36, and then easterly on County Road 36 to Victoria Road, and then northerly on Victoria Road to the entrance of Aberfoyle Pit No. 1; and

Temporarily amend Section 3 of the Agreement, hours of operation for hauling, to Monday to Friday between the hours of 7:00am and 7:00 pm; and

That Kevin Mitchell, Director Property, Planning & Approvals, CRH Canada Group Inc. report back on the temporary hours of operation for hauling and temporary haul route at the September 16, 2020 Council meeting: and

That CRH Canada Group Inc. provide notice of the temporary haul routes and hours of operation for hauling to the property owners along Wellington Rd 36; and

That the Director of Public Works inspect Victoria Road prior to the use of the temporary haul route and produce a report of any damage sustained to the road once haul routes return to normal.

CARRIED

8. PUBLIC MEETINGS:

8.1 September 16, 2020 Public Meeting held by electronic participation at 7:00pm

2021 Proposed User Fees and Charges By-law

In addition to property tax revenues, municipalities may charge for goods and services, such as recreational rentals, development applications, building permits, etc. through authority, which is set and approved by a By-law adopted by Council.

9. **REPORTS:**

9.2 Finance Department

9.2.1 Puslinch Website Presentation by Matthew Aubie, Creative Director, Aubs & Mugg Inc.

Resolution No. 2020-244: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the Puslinch Website Presentation by Matthew Aubie, Creative Director, Aubs & Mugg Inc. be received for information.

CARRIED

9.2.2 Report FIN-2020-035 - Second Quarter Financial Report - 2020

Resolution No. 2020-245: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

THAT Report FIN-2020-035 regarding the Second Quarter Financial Report – 2020 be received for information.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2020-033 - Procedural Bylaw Updates

Resolution No. 2020-246: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2020-033 regarding Procedural By-law Amendments be received for information: and

That Council further Bylaw 59-08 as detailed in report ADM-2020-033 (follows as):

Section H-4

- c) Electronic delegation is possible for in-person and required for virtual meetings.
- d) Persons desiring to delegate electronically shall indicate this at the time of the delegation request and staff will provide the necessary connection details prior to the meeting.

Section B-14 shall be renamed to “Electronic Participation – During Emergency”

Addition of Section B-15 Electronic Participation

- m) The decision to conduct a meeting as a virtual meeting shall be a decision of the chair following recommendation from staff. Notification of the decision shall be at the time of issuing the Agenda or up to 8 hours before the scheduled start of the meeting. Shorter notice can be provided with the consent of the majority of Council.
- n) Public Notice of a virtual meeting shall be a minimum of 4 hours prior to the scheduled start of the meeting
- o) The decision pertaining to whether a meeting is in-person or virtual shall pertain to all of Council and all of staff required for that meeting. Electronic participation in an in-person meeting is not permitted for Council or staff.



- p) When a virtual meeting is held, all connected Members are permitted to participate electronically in both Open and Closed Session and shall have the same rights to speak and vote as during in-person meetings.
- p) All Members who participate electronically in a virtual meeting shall be counted in determining whether or not a Quorum of Members is present.
- q) All votes shall be by verbal consent.
- r) The following may be adjusted at the discretion of the Chair based on the electronic means or service being used to permit electronic participation:
 - i. Setting out the order in which members speak.
 - ii. The provision included in Section G5 "Recorded Vote" setting out the process for a Recorded Vote.
 - iii. Any other provision of this By-law where it is not possible to adhere to due to the functionality of the electronic means or service being used to permit electronic participation.
- s) Delegates shall be permitted to participate electronically in accordance with Section H-4 "Delegations".

CARRIED

9.4 Planning and Building Department

9.4.1 Report PD-2020-005 - Release of Agreement - Part Lot 10 Con 4

Resolution No. 2020-247:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report PD-2020-005 regarding the release of an agreement registered over Part Lot 10, Concession 4, be received; and

That Council authorize the Mayor and Clerk to execute the Acknowledgement and Direction to enable the registration of the Release.

CARRIED

9.4.2 County of Wellington Planning Report – Zoning By-law Amendment Application D14/COU– Paul & Susan Course, Temporary Garden Suite

Resolution No. 2020-248:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Planning Report by the County of Wellington Planning and Development Department be received; and,

That Council pass a by-law to amend Zoning By-law 023/18 on the subject lands as outlined in this report dated August 31, 2020.

CARRIED

9.5 Roads and Parks Department

9.5.1 Report PW-2020-008 - Moyer's Bridge Tender Award

Resolution No. 2020-249:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report PW-2020-008 regarding the Moyer's Bridge Tender Award be received for information.

CARRIED



9.5.1 Report PW-2020-009 - Pre –Budget Approval for a Tandem Roll Off Snow Plow

Resolution No. 2020-250:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report PW-2020-009 regarding the request for pre-budget approval for the Tandem Roll-Off Snow Plow be received; and

That Council authorize the pre-budget approval of \$360,000 funded as \$330,000 from the Asset Management Discretionary Reserve and \$30,000 re-sale value for the Tandem Roll-Off Snow Plow in order for the fabrication of necessary components to begin prior to the 2020/2021 winter season; and

That Council authorize the pre-budget approval of \$330,000 funded as \$300,000 from the Asset Management Discretionary Reserve and \$30,000 re-sale value for the Tandem Snow Plow in order for the fabrication of necessary components to begin prior to the 2020/2021 winter season.

CARRIED

10. CORRESPONDENCE:

10.1 Dufferin Aggregates Mill Creek Pit 2019 Ecology Monitoring Report, License No. 5738 prepared by Goodban Ecological Consulting Inc. dated June 22, 2020

10.1.1 Review of Dufferin Aggregates Mill Creek Pit 2019 Ecology Monitoring Report, License No. 5738 prepared by GWS Ecological & Forestry Services Inc. dated August 17, 2020.

Resolution No. 2020-251:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Dufferin Aggregates Mill Creek Pit 2019 Ecology Monitoring Report and review prepared by GWS Ecological & Forestry Services Inc. License No. 5738 be received for information.

CARRIED

10.2 Ministry of the Environment, Conservation and Parks Proposal to extend the current moratorium on water bottling permits and is seeking additional feedback on the proposed enhancements to Ontario's water taking program.

Resolution No. 2020-252:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Ministry of the Environment, Conservation and Parks Proposal to extend the current moratorium on water bottling permits be received; and

That Council support to extend the current moratorium on new or increased permits to take groundwater to produce bottled water for up to 6 months, to April 1, 2021; and

That the motion of support be posted to the Environmental Registry of Ontario, and forwarded to the Ministry of the Environment, Conservation and Parks.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

- Mayor Seeley gave an update on the AMO conference and the meeting with the following Ministries:
 - Ministry of Environment Conservation and Parks
 - Ministry of Natural Resources and Forestry
 - Ministry of Energy Northern Development and Mines and the potential Natural Gas expansion
 - Joint TAPMO delegation to the Ministry of Finance and Equitable Aggregate Assessment

11.2 Council Member Reports

- Councillor Bulmer gave an update based on a conversation with a resident that works for the federal health sector regarding back to work protocols relating to COVID-19. There is a workshop scheduled for this Friday that Councillor Bulmer will attend and wanted any feedback from other members of Council to share at the workshop.
- Councillor Bailey gave an update for Safe Communities Wellington. There is a kick off campaign being initiated called "What is 10 minutes?"

12. **BY-LAWS:**

12.1 BL2020-038 Being a By-law to amend the Township's Procedural By-law.

12.2 BL2020-040 Being a By-law to amend By-law No. 023/18, as amended, being the Zoning By law of the Township of Puslinch

Resolution No. 2020-253:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the following By-laws be taken as read three times and finally passed in open Council:

12.1 BL2020-038 Being a By-law to amend the Township's Procedural By-law.

12.2 BL2020-040 Being a By-law to amend By-law No. 023/18, as amended, being the Zoning By law of the Township of Puslinch.

CARRIED

13. **CLOSED SESSION:**

Council was in closed session from 4:03 p.m. to 4:40 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2020-254:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

13.1 Adoption and receipt of Minutes of the Previous Closed Meeting:

13.1.1 August 12, 2020 Closed Meeting

13.2 Confidential Report ADM-2020-034 from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – Organization Review.

CARRIED

Resolution No. 2020-255:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda



THAT Council moves into open session at 4:40 p.m.

CARRIED

Council resumed into open session at 4:40 p.m.

Resolution No. 2020-256:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receives the:

13.1 Adoption and receipt of Minutes of the Previous Closed Meeting:

13.1.1 August 12, 2020 Closed Meeting

13.2 Confidential Report ADM-2020-034 from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – Organization Review; and

THAT Council amend the Approved organization chart and authorize the implementation of the Organization Review as recommended by ML Consulting for 2020/2021 and further refined in the September 2nd Staff Report and that staff report back to Council with recommendations in 2021 for Council's consideration prior to implementation of the 2022 recommendations.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

Resolution No. 2020-257:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

15. That the following By-laws be taken as read three times and finally passed in open Council:

BL2020-041 Being a by-law to amend By-law 018-2019, the Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.

CARRIED

16. NOTICE OF MOTION:

17. NEW BUSINESS:

18. ANNOUNCEMENTS:

17.1 The Township of Puslinch Volunteer Appreciation Award

19. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2020-258:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2020-039 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 2 day of September 2020.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
September 2, 2020 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

CARRIED

20. ADJOURNMENT:

Resolution No. 2020-259:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council hereby adjourns at 4:47 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk