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Queen's Park
Toronto, Ontario

July 31, 2014

The Hon. Steven Del Duca
Minister of Transportation
3rd Floor, Ferguson Block
77 Wellesely St. West
Toronto, ON M7A 1Z8

RECEIVED
AUG 06 2014
Township of Puslinch

PLEASE REPLY TO:
TED ARNOTT, MPP
181 ST. ANDREW STREET EAST
2nd FLOOR
FERGUS, ONTARIO
N1M 1P9
TEL: (519) 787-5247
TOLL FREE: 1-800-265-2366
E-Mail: ted.arnottco@pc.ola.org

Dear Minister:

I am writing to follow up on our conversation in the Legislature last week concerning the Highway 6 Morriston bypass.

As we discussed, the Highway 6 Morriston bypass is much needed project that will have many benefits for our region. Not only would it improve safety for both residents and motorists, but Highway 6 also serves as a vital economic link between the 401 and the Hamilton/Niagara Region and the U.S. border.

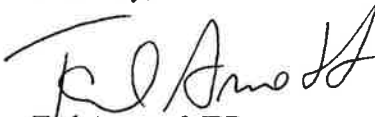
A recent economic study conducted by Dr. Clarence Woudsma of the University of Waterloo on behalf of the Township of Puslinch concluded that the current traffic bottleneck is costing our economic millions of dollars every year.

I was pleased that Premier Wynne specifically recognized the importance of the Highway 6 Morriston bypass project in Question Period on July 8, referring to it as needed investment.

As you know, it is normal for the Ministry of Transportation to review and update its 5 year plan after the budget has passed. As you undertake this process, I once again urge you to include the Highway 6 Morriston bypass on your Ministry's 5 year plan for highway construction.

Thank you for your consideration of this matter.

Sincerely,


Ted Arnott, MPP
Wellington-Halton Hills

Cc: Karen Landry, Clerk, Township of Puslinch

CLERK'S DEPARTMENT	
TO	
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Council Agenda	SEP 13/14
File	



Natural

Ministère des Richesses
naturelles



The Director
Southern Region
Regional Operations Division
Water Street
Peterborough, ON K9J 3C7
Tel: 705-755-3235
Fax: 705-755-3233

Bureau du directeur
Région du Sud
Division des opérations régionales
300, rue Water
Peterborough (Ontario) K9J 3C7
Tél: 705-755-3235
Télec: 705-755-3233

June 12, 2014

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AUG 07 2014

Township of Puslinch

Mr. Kevin Mitchell
Dufferin Aggregates
A Division of Holcim (Canada) Inc.
2300 Steeles Avenue West
4th Floor, Suite 400
Concord, ON L4K 5X6

Dear Mr. Mitchell:

RE: Minor Site Plan Amendment under the Aggregate Resources Act
Dufferin Aggregates – Aberfoyle Pit 1 Licence #5483
Part Lot SW 1/2 23 and 24 Concession 7
Township of Puslinch, County of Wellington

Further to your letter dated June 3, 2014 in which you request an amendment to correct the extraction area identified on the site plan for the above noted licence, please be advised that this Ministry has no concerns with your request.

This is a minor housekeeping item which involves changing the extraction area from 21.6 ha to 31.4 ha to correct an error made on the site plan. Approval for the amendment is granted under Section 16(2) of the Aggregate Resources Act.

Thank you for providing the local MNR office with 6 copies of the amended site plan. Once the amendment has been approved, copies will be forwarded to yourself and the upper and lower tier municipality for their files.

Should you require any further information concerning this matter, please contact Diane Schwier, Aggregate Technical Specialist at 519 826-4930.

Regards,

Jane Ireland
Regional Director
Southern Region

c: ✓ Clerk, Township of Puslinch
Clerk, County of Wellington

CLERK'S DEPARTMENT	
TO	
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For Your Information	
Council Agenda	50013/14
File	

August 18, 2014

Township of Puslinch Council,

We challenge a statement of August 15, 2014 entitled, "Use of Township Facilities and Land for Election Campaigning".

1. Section 70 of the Municipal Elections Act has not changed since the last Municipal Election so why has the Rules for Puslinch Township?
2. The Election Bulletin #3A indicates, "The Township appreciates your cooperation in adhering to the legislative rules in support of a level playing field for all candidates." We ask who is the Township? I vote to elect a Council and Mayor to represent us and act as the Township but if Council did not have a say in this, who is running the Township?
3. Our freedom of speech is being taken away because if this ridiculous Bulletin was enforced how and where would we have the opportunity to hear all candidates answer our questions therefore making it a level playing field, since this would not allow for a Meet the Candidates Meeting.
4. It is our understanding that the Township did just pass a sign by-law so now you are disregarding your own by-laws.

We ask that the "Township" rescind this Election Bulletin #3A.

Sincerely

Glenna & Doug Smith

570 Arkell Road, Arkell

dgsmith@sympatico.ca

August 27, 2014

Karen N Landry, CAO/Clerk
Mayor Lever and Council for the Township of Puslinch

Re: Election Bulletin #3A and Letter August 22, 2014

Karen, we thank you for your letter of August 22, 2014, however when a letter challenging something that is supposed to have come from the Council, and is addressed to the whole Council we find it very discerning when a reply is send without Council input.

We agree the Municipal Act, 1996 does indicate the Clerk of a municipality is responsible for conducting an election. Under the Municipal Election Act where Council passes a by-law or resolution with respect to the conduct of the municipal election, which you provided for us, and we thank you for that, we see no power being given to the Clerk to answer questions addressed to Council.

As a member of the Election Compliance Audit Committee, (Glenna), for the last election and never having had a complaint to deal with on expenses, we can't help but feel insulted that Bulletin #3A would ever be allowed to be published. Why two specific events were mentioned Farmer's Market and Aberfoyle Fall Fair?

Why would this statement, "The Township appreciates your cooperation in adhering to the legislative rules in support of a level playing field for all candidates", even be mentioned.

The only Bulletin needed would have been, "The Municipal Election Act will be strictly adhered too, as Clerk responsible for conducting the Election I would encourage all candidates to read Section 70".

That would have made a level playing field.

Sincerely

Glenna & Doug Smith

519-824-0217
dgsmith@sympatico.ca



COUNCIL REPORT

To: Mayor Dennis Lever and Members of Puslinch Council
From: Linda Dickson, MCIP, RPP, Emergency Manager/CEMC
Date: September 3, 2014
Re: **Emergency Management Program Report for 2014**

Background

The following outlines the municipality's requirements as set out in the Emergency Management and Civil Protection Act and how the municipality has fulfilled these requirements for 2014.

Program Committee

The Program Committee met on March 3, 2014.

Emergency Response Plan:

Following the 2013 County wide exercise and the April and December Ice Storms in 2013, changes to the Emergency Response Plan were reviewed with the Emergency Management Program Committee. A report on the changes proposed to the Plan and a copy of the amending by-law are being presented to Council for review and adoption.

Training:

The following training sessions have been held or are being held in 2014.

1. Basic Emergency Management Course – April 16 and 17, November 6 and 7
2. Emergency Services Interoperability Training – June 12, 2014. A second training session may be held later this year.
3. IMS 100, 200 and EOC and IMS – October 14, 15 and 16

In 2015, a training and information session for Elected Officials will be hosted. Information regarding this session will be distributed early in 2015.



Exercises

The Township held its emergency management exercise on July 17, 2014. The exercise included a test of the Township's emergency notification contacts.

The Scenario for the exercise involved a hazardous transportation incident at the main intersection in Morriston.

The objectives of the exercise were to re-enforce the basic components of the Incident Management System, test evacuation procedures, traffic management and the Emergency Operation Centre procedures.

Some of the lessons learned from the exercise included the need for continued training with the Incident Management System and its use in the Emergency Operation Centre. There is a need to consider animals – number and type – in the evacuation process. Need for improved access to mapping either through the use of large paper maps or on-line mapping including the need for additional technology to display more than one piece of information at a time.

Critical Infrastructure

The Emergency Management and Civil Protection Act require municipalities to identify facilities and other elements of critical infrastructure that are at risk of being affected by emergencies. Staff reviews this list annually and updates as necessary.

Public Education

The Theme for this year's public education program was "Be Better Prepared for Prolonged Power Outages". A number of public education events were held this year using the theme. The following is a list of the main public education initiatives held.

1. Emergency management information was made available at the Wellington County Libraries and municipal offices during Emergency Preparedness Week.
2. A draw for a generator and 2 weather radios was held throughout the County of Wellington's 14 Library Branches, at each of the municipal offices and at special events held during EP week.
3. The County page in the Wellington Advertiser regularly contains emergency public information.



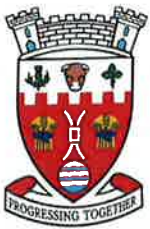
TOWNSHIP OF PUSLINCH

COUNCIL REPORT

4. An insert was included in the Wellington Advertiser during Emergency Preparedness Week (May 4-10) containing information on how to be prepared for power outages.
5. Emergency Management staff attended the Fire Department's Breakfast and Open House on May 31, 2014.

Further Enhancements:

1. **Interoperability** - Attached for information purposes is a status report on the Interoperability program for Wellington County. An interoperability Committee has been formed for the County and includes representatives from police, fire, EMS and Emergency Management. Overall, interoperability in the County is good but can be enhanced. On June 12, the Committee held an Emergency Services Interoperability Training session that was very well received by all participants. A second training session is being planned for the fall.
2. **Hazard Identification and Risk Assessment (HIRA)** – Under the Emergency Management and Civil Protection Act, every municipality is required to complete a Hazard Identification and Risk Assessment. A major review and assessment was completed in 2003 for the Township and has been annually reviewed by the Committee. Emergency Management Ontario developed a new HIRA tool for municipalities to use that includes a quantitative component. Given that the last major review was completed over 10 years ago, it was agreed that a new review and assessment should be undertaken. The HIRA for Puslinch was reviewed, updated and presented to the Emergency Management Program Committee at the March meeting. There are some changes to the significant hazard risks identified for the Township. Hazardous Materials Transportation incidents both road and rail, snow and ice storms, tornados and wind storms , explosions and Fires continue to score as high risks for the Township. Forest/wildland Fires have been added along with fog events and transportation emergencies primarily due to the presence of the 401 through Puslinch
3. **Strategic Planning:** Based upon several of the debriefs for both the April and the December Emergency Ice Storms, a meeting will be arrange with all of the municipalities to discuss appropriate municipal policies and procedures particularly when responding to emergencies that affect most or all of the municipalities in Wellington. Items to be discussed may include topics such as external communications, warming centres/shelters, cooling centres, etc.



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

RECOMMENDATION:

THAT Council for the Township of Puslinch accepts the annual emergency management report, and further **THAT** this report serves as the annual review of the Township's Emergency Management Program for 2014.

Respectfully submitted

Linda Dickson, MCIP, RPP
Emergency Manager



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

To: Mayor Dennis Lever and Members of Council for the Township of Puslinch
From: Linda Dickson, Emergency Manager/CEMC
Date: September 3, 2014
Subject: Interoperability Study Update

Interoperability Vision

That “public agencies in Guelph and Wellington will communicate and exchange information across disciplines and jurisdictions on demand, in real time, when needed and as authorized.”

Background:

Municipal emergencies or disasters require a coordinated response among emergency response agencies including the coordination of emergency communication systems. For the most part, for simple incidents, emergency services depend upon their own standalone radio/communication systems. However, in certain situations, such as large complex municipal emergencies, the ability to communicate effectively and efficiently with each other is vital.

Coordinated, timely and effective communication is imperative to the success of any emergency response and critical to first responder safety and the safety of residents.¹

The North American Interoperability Continuum provides a chart where at one extreme there is limited governance/leadership, planning and collaboration and minimal investment in the sustainability of systems through to complete interoperability in areas of governance, training and exercises, Standard Operating Procedures, technology and usage. Interoperability is more than technology and communications it is about planning, processes and people working together for a common goal.

There is a national strategy for Interoperability – The Communications Strategy for Canada, Ontario is finalizing an Interoperability Strategy, and the Guelph/Wellington Strategy has been completed.

¹Communications Interoperability Strategy for Canada.



Interoperability Strategy for Guelph/Wellington

An ad hoc working group comprised of representatives from Guelph and Wellington was formed in 2010 to review and discuss opportunities for interoperability within existing communication networks and systems. Representatives from Emergency Management, Fire, OPP, Roads, IT and Guelph Wellington EMS were represented on the working group for Wellington County.

Funding opportunities were available and the City of Guelph on behalf of the group submitted an application to help finance the development of an Interoperability Strategic Plan for the City of Guelph and County of Wellington. The study has been completed and presented to the Steering Committee.

Study Recommendations

The “**Strategic Plan for Interoperability among First Responders**”¹ identified a few key recommendations including over the short term to take advantage of opportunities to make small scale technology adjustments in order to align existing telecommunications amongst agencies. For the long term, consider the formation of local governance groups within Guelph/Wellington to consider such things as acquisition procedures and priorities, common training programs and operating procedures for information sharing and communications.

Current Interoperability State in Wellington

The Steering Committee agrees that in some areas of the Interoperability Continuum there is good coordination and integration however there is room for improvement.

Moving towards interoperability some of the key areas where good interoperability exist are

1. Fire Training with the establishment of a County wide Fire Training Officer
2. Radio Communications in EOCs, Fire Stations and Public Works Departments; however more training and coordination is required.
3. Fire Departments moving towards an interoperability solution for the differing radio systems to be able to integrate for mutual aid incidents and major events.
4. Emergency Services training and exercises for simple local emergency incidents
5. Multi-agency exercises

¹ “User Centred Strategic Plan for Interoperability among First Responders during Emergency Operations in the City of Guelph and Surrounding Wellington County”



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

Next Steps for Wellington

It is agreed that there are opportunities to improve on governance, developing standard operating procedures, technology and how we communicate and understand each other daily.

A Steering Committee comprised of representatives from police, fire and emergency management has been formed to look at the report and to provide guidance on the implementation of the strategic plan. The Steering Committee has planned a Wellington Emergency Services Interoperability Training day for June 12, 2014 as a way of increasing our interoperability at simple to more complex emergency situations.

Recommendation:

THAT this report is submitted to Council for information purposes.

Respectfully submitted,

Linda Dickson
Emergency Manager/CEMC



TOWNSHIP OF PUSLINCH

6.5(c)

Report to Council

To: Mayor Dennis Lever and members of Council for the Township Puslinch
From: Linda Dickson, Emergency Manager/CEMC
Date: September 3, 2014
Subject: Emergency Response Plan Amendment Number 2.

Background:

Under the Emergency Management and Civil Protection Act, R.S.O., 1990, every municipality is required to have an Emergency Response Plan outlining policies and procedures for responding to large scale emergencies/disasters in their municipality. In 2010, the County of Wellington and the Member Municipalities adopted the current Emergency Response Plan.

The Emergency Response plan has been reviewed based upon the recommendations and lessons learned from the County wide emergency management exercise in October 2013 and the response to the April and December Ice Storm. A draft amendment was circulated and reviewed with each municipality's Emergency Management Program Committee. The following is a summary of the changes being proposed.

- i) Clarify the wording in the "Actions Taken Prior to a Declaration".
- ii) Update the current wording for "Joint Emergency Control Groups" and rename "Joint Command Advisory Team".
- iii) A number of revisions are proposed to the Incident Management System (IMS) policies. Some of the revisions include the addition of the Basic Incident Management System model, a revised Emergency Operation Centre Enhanced IMS Model, and add a definition for and outlining the role of the Command Advisory Team.
- iv) Add policies to provide for the appropriate use of Blackberry Messenger application during emergency response. This tool was used extensively and very effectively during the December Ice Storm response.
- v) Some housekeeping changes to the Evacuation Section of the Plan including the addition of some Incident Management System models for the running of Reception and Evacuation Centres in the County of Wellington.

Attachments:

Amendment Number 2 to the Emergency Response Plan is attached.



TOWNSHIP OF PUSLINCH

Report to Council

Recommendation:

That Council supports the adoption of the Amendment Number 2 to the Emergency Response Plan for the County of Wellington and the Member Municipalities, and further that Council authorizes the passing of a by-law adopting the amendment to the Emergency Response Plan.

Respectfully submitted,

Linda Dickson,
Emergency Manager/CEMC