



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 16, 2020 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**MINUTES**

**DATE:** December 16, 2020

**REGULAR MEETING:** 2:00 P.M.

The December 16, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2020-373:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council approves the December 16, 2020 Agenda as circulated.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 6.2 (1-11) and 6.16, although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 December 2, 2020 Electronic Participation Council Meeting Minutes
- 6.1.2 November 10, 2020 Committee of Adjustment Minutes
- 6.1.3 November 10, 2020 Planning and Development Advisory Committee Minutes
- 6.1.4 August 18, 2020 Recreation Committee Minutes
- 6.1.5 October 5, 2020 Heritage Committee Minutes

Councillor Goyda declared a potential pecuniary interest related to items 6.2 (1-11) and 6.16 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a

family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.2 Various Compliance Assessment Reports

- 6.2.1 Aberfoyle Pit - License No. 5520
- 6.2.2 Coburn Pit - License No. 5563
- 6.2.3 Edgington 1 Pit - License No. 5531
- 6.2.4 Lanci Pit - License No. 624952
- 6.2.5 Mast-Snyder Pit - License No. 129817
- 6.2.6 McMillan Pit - License No. 5737
- 6.2.7 McNally Pit - License No. 5497
- 6.2.8 McNally East Pit - License No. 624864
- 6.2.9 Neubauer Pit - License No. 625284
- 6.2.10 St Mary's Mast Pit - License No. 17600
- 6.2.11 St Mary's Roszell Pit - License No. 625189

6.3 Government of Canada provides Additional Relief Funding to Wellington Waterloo Community Futures

6.4 City of Hamilton request for Cap on Gas Plant and Greenhouse Gas Pollution

6.5 Northumberland County resolution regarding Governing Support for Cannabis

6.6 Municipality of Chatham-Kent resolution regarding Cannabis

6.7 Municipality of Leamington Resolution regarding Cannabis Production Facilities, the Cannabis Act and Health Canada Guidelines

6.8 Marmora Lake Resolution - Proposed Changes to the Conservation Authority Act Bill 229

6.9 Greater Sudbury Resolution regarding Proposed Changes to the Conservation Authorities Act Bill 229

6.10 City of Hamilton Resolution regarding Temporary Cap on Food Delivery Service Charges

6.11 Mill Creek Pit - License No. 5738 - Monthly Monitoring Report

6.12 Northumberland County resolution regarding Municipal Elections Act

6.13 Municipality of Southwest Middlesex Resolution regarding Drainage Matters

6.14 Region of Peel Letter to Minister of Finance regarding Veteran Clubs Property Tax Exemptions

6.15 Request for Council Support regarding Bill C-213 The Canada Pharmacare Act

Councillor Goyda declared a potential pecuniary interest related to items 6.2 (1-11) and 6.16 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.16 Support of County of Wellington Aggregate Resource Property Valuation Resolution- Township of Amaranth

6.17 Township of Larder Lake Resolution regarding Support and Training for O. Reg 191-11

**Resolution No. 2020-374:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda items with the exception of items 6.4, listed for DECEMBER 16, 2020 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2020-375:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That the Consent Agenda item 6.4, listed for DECEMBER 16, 2020 Council meeting be received; and**

**That staff be directed to forward item 6.4 City of Hamilton request for Cap on Gas Plant and Greenhouse Gas Pollution to the County of Wellington Climate Change Advisory Committee for review and comment.**

**CARRIED**

**7. DELEGATIONS:**

7.1 2:25p.m. Stephanie Sobek-Swant, Rare Charitable Research Reserve, regarding new information on Rare's Land Securement Strategy.

**Resolution No. 2020-376:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That Council receives the delegation by Stephanie Sobek-Swant & Tom Woodcock, Rare Charitable Research Reserve, regarding new information on Rare's Land Securement Strategy for information.**

**CARRIED**

**8. PUBLIC MEETINGS:**

8.1 December 16, 2020 Public Meeting held by electronic participation at 7:00 p.m.

**Kennel Housekeeping Amendment**

THE PURPOSE AND EFFECT of the application is to amend Township of Puslinch Zoning By-law 023/18 to rezone the lands from Agricultural to an Agricultural (A-\_\_\_) Site Specific Zone to permit a dog kennel. These are Township initiated "housekeeping" amendments that affect specified lands in the Township of Puslinch.

**Diodoro Enterprises**

THE PURPOSE AND EFFECT of the proposed Official Plan Amendment is to re-designate a portion of the Victoria Park Valley Golf Club from the Recreational designation to the Secondary Agriculture designation to facilitate a future vacant lot severance. The Zoning By-law Amendment proposes to amend the Township of Puslinch New Comprehensive Zoning By-law 23-2018 to rezone a portion of the lands from Resort Commercial – RC(sp51) to Agricultural (A) Zone to permit the development of a single detached residential dwelling.

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 None

**9.2 Finance Department**

9.2.1 FIN-2020-041 - Council Compensation, Benefits and Expense Policy Amendments

**Resolution No. 2020-377:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**THAT Report FIN-2020-041 regarding Council Compensation, Benefits and Expense Policy - Final be received; and**

**That Council give 3 readings to By-law No. 2020-058 being a by-law to adopt the Council, Committees and Other Appointments – Compensation, Benefits and Expense Policy.**

**CARRIED**

9.2.2 FIN-2020-042 - Annual Indexing of Development Charges

**Resolution No. 2020-378:**

Moved by Councillor Bailey and

Seconded by Councillor Sepulis

**THAT Report FIN-2020-042 regarding the Annual Indexing of Development Charges be received; and**

**That the indexed development charge rates outlined in Schedule B to Report FIN-2020-042 be approved.**

**CARRIED**

9.2.3 FIN-2020-043 - Audit Services

**Resolution No. 2020-379:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**THAT Report FIN-2020-043 regarding Audit Services be received; and**

**That Council appoint BDO Canada LLP as its auditor for an additional one-year period for the December 31, 2020 fiscal year-end.**

**CARRIED**

9.2.4 FIN-2020-044 - 2021 User Fees and Charges By-law

**Resolution No. 2020-380:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report FIN-2020-044 regarding the 2021 User Fees and Charges By-law be received; and**

**That Council give 3 readings to By-law No. 2020-059 being a by-law to adopt the User Fees and Charges By-law.**

**CARRIED**

9.2.5 FIN-2020-045 - Municipal Performance Measurement Program Report for 2019

**Resolution No. 2020-381:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**THAT Report FIN-2020-045 regarding the Municipal Performance Measurement Program Report for 2019 be received.**

**CARRIED**

9.2.6 FIN-2020-046 - DocuPet Dog Licensing Program

**Resolution No. 2020-382:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**THAT Report FIN-2020-046 regarding the DocuPet Licensing Program be received; and**

**That Council authorize the single source award for the implementation of the DocuPet licensing program; and**

**That Council authorize the 2021 Dog Licensing fee to be increased to \$30 per tag; and**

**That Council authorize the establishment of a Replacement Tag fee of \$10; and**

**That Council authorize all 2020 dog licenses issued be valid until February 28, 2021; and**

**That Council authorize the direction of the Safe&Happy Fund online donations to the Cambridge & District Humane Society.**

**CARRIED**

### **9.3 Administration Department**

9.3.1 Report ADM-2020-052 - Health and Safety Policy and Violence and Harassment Policy Annual Review

**Resolution No. 2020-383:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Report ADM-2020-052 regarding the Health and Safety Policy and Harassment and Violence in the Workplace Policy Annual Review be received; and**

**That Council endorse the Health and Safety Policy and the Harassment and Violence in the Workplace Policy included as Schedule A and B respectively.**

**CARRIED**

### **9.4 Planning and Building Department**

9.4.1 County of Wellington Planning Recommendation Report - Housekeeping Zoning By-law Amendment

**Resolution No. 2020-384:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council receive the County of Wellington Planning Recommendation Report - Housekeeping Zoning By-law Amendment; and**

**That County Planning staff remove the proposed amendments relating to Home Industry and give further consideration to Section 3 Home Industry and Section 4.12 Home Industry regarding the potential for temporary and accessory outdoor storage, the maximum number of employees permitted, and the use and storage of toxic chemicals; and**

**That County Planning staff bring forward a final draft By-law for approval at the January 13, 2021 Council meeting.**

**CARRIED**

### **9.5 Emergency Management**

9.5.1 None

### **9.6 Roads and Parks Department**

9.6.1 None

### **9.7 Recreation Department**

9.7.1 None

## **10. CORRESPONDENCE:**

10.1 None

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

**11.2.1 Guelph Junction Railway**

**11.2 Council Member Reports**

**11.2.1 None**

**Resolution No. 2020-385:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council direct staff to identify if a cost sharing agreement exists between the Guelph Junction Railway and the Township for railway relating to maintenance and repairs; and**

**That Council delegate the authority to the Mayor and CAO to meet with their counter parts at the City of Guelph to discuss the request for relief of fees for the Hume Road Railway Crossing project; and**

**Further, if necessary, to delegate to the City of Guelph Council on the matter.**

**CARRIED**

**12. BY-LAWS:**

**12.1 BL2020-058 Being a By-law to adopt the Council, Committees and Other Appointments – Compensation, Benefits and Expense Policy and to Repeal By-law No. 012-2018 and By-law No. 066-2018.**

**12.2 BL2020-059 Being a By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property, and to repeal By-law 069-2019.**

**Resolution No. 2020-386:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1 BL2020-058 Being a By-law to adopt the Council, Committees and Other Appointments – Compensation, Benefits and Expense Policy and to Repeal By-law No. 012-2018 and By-law No. 066-2018.**

**12.2 BL2020-059 Being a By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property, and to repeal By-law 069-2019.**

**CARRIED**

**13. CLOSED SESSION:**

None

**14. BUSINESS ARISING FROM CLOSED SESSION:**

**15. NOTICE OF MOTION:**

Councillor Sepulis gave the following Notice of Motion at the December 2, 2020 Council meeting to be discussed at the December 16, 2020 Council meeting:

That staff be requested to prepare a report on the frequency of Council meetings during the pandemic.



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**Resolution No. 2020-387:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council direct staff to prepare a report on the frequency of Council meetings during the pandemic and report back in early 2021.**

**CARRIED**

**16. NEW BUSINESS:**

**17. ANNOUNCEMENTS:**

17.1 Township of Puslinch Years of Service Awards

17.2 Councillor Bulmer - Trees for Tots program is being held Saturday January 9, 2021 at the Puslinch Community Centre and Public Works staff will be volunteering in this event.

17.3 Councillor Bulmer remarked on the achievements of staff and Council over the past year.

17.4 Council acknowledge everyone's hard work and wished staff, Council, and the community a Merry Christmas.

**18. CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-388:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2020-060 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 16 day of December 2020.**

**CARRIED**

**19. ADJOURNMENT:**

**Resolution No. 2020-389:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council hereby adjourns at 4:10 p.m.**

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk