

## **MINUTES**

**DATE:** July 15, 2020

**REGULAR MEETING:** 2:00 P.M.

The July 15, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Director of Public Works, Parks and Facilities
4. Courtenay Hoytfox, Deputy Clerk
5. Luis Gomes, Fire Chief

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2020-182:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council approves the July 15, 2020 Agenda and Addendum 3 items as circulated, and additionally to include the following item:**

**Announcement item 17.1 Highway 6 Announcement dated July 15, 2020 by Mayor Seeley**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 6.8 Letter from the Honourable Steve Clark Minister of Municipal Affairs and Housing only as it relates to aggregate; item 6.18 Letter from Ted Arnott MPP regarding Puslinch Council Resolution 2020-166 - TAPMO Executive Meeting Minutes dated May 28, 2020; item 7.2 Written delegation from Stephen May, Lands Manager – West, CBM Aggregates regarding item No. 15. Notice of Motion; and item 15 Councillor Sepulis's Notice of Motion; Councillor Goyda declared she does not have a pecuniary interest in receiving information or reports however, a pecuniary interest is being declared in relation to any discussions or decisions about what position the Township will take including what comments the Township will provide as a family member operates an aggregate in the Township.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 June 17, 2020 Electronic Participation Council Meeting Minutes
- 6.1.2 January 20, 2020 Heritage Committee Meeting Minutes
- 6.2 Monthly Monitoring Report Mill Creek Pit, License #5738
- 6.3 Town of Bracebridge Resolution - Establish Municipal Financial Assistance Program
- 6.4 Township of Eanturel Resolution Request to review the Farm Property Class Tax Rate Program
- 6.5 Ministry of Transportation correspondence - North Halton Commercial Vehicle Inspection Facility
- 6.6 Wellington - Waterloo Community Futures Fact Sheet 2019-2020
- 6.7 2020 MNRF Rabies Control Operations Notification- addition of Proposed Rabies Control Operations 2020 Map

**Councillor Goyda declared a potential pecuniary interest related to item 6.8 Letter from the Honourable Steve Clark Minister of Municipal Affairs and Housing only as it relates to aggregate as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.**

- 6.8 Letter from the Honourable Steve Clark Minister of Municipal Affairs and Housing
- 6.9 Grey County Resolution - Letter to Premier Ford - Broadband Access
- 6.10 Chatham-Kent Resolution - Long term Care Letter of support for funding and commission June 11 2020
- 6.11 Town of Renfrew Resolution - Employment and Small Business impacted by COVID-19
- 6.12 West Elgin Resolution - Broadband Infrastructure Improvements
- 6.13 West Elgin Resolution - Universal Basic Income
- 6.14 Chatham-Kent Resolution - Support Letter for Alzheimer Society et al June 11 2020
- 6.15 Town of Kingsville Resolution - Rent Assistance Program
- 6.16 City of Belleville Resolution - Farm Property Class Tax Rate
- 6.17 Ministry of Municipal Affairs and Housing - COVID-19 Economic Recovery Act - 8 July 2020

**Councillor Goyda declared a potential pecuniary interest related to item 6.18 Letter from Ted Arnott MPP regarding Puslinch Council Resolution 2020-166 - TAPMO Executive Meeting Minutes dated May 28, 2020 as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.**

- 6.18 Letter from Ted Arnott MPP regarding Puslinch Council Resolution 2020-166 -  
(a) TAPMO Executive Meeting Minutes dated May 28, 2020.

**Resolution No. 2020-183:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Consent Agenda items with the exception of items 6.5, 6.8, 6.17, and 6.18 listed for JULY 15, 2020 Council meeting be received for information**

**CARRIED**

**Resolution No. 2020-184:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda items 6.5 listed for JULY 15, 2020 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2020-185:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That the Consent Agenda items 6.8 listed for JULY 15, 2020 Council meeting be received; and**

**That Staff prepare correspondence to the Minister of Municipal Affairs and Housing and to MPP Ted Arnott conveying Council's concern and objection with respect to Section 4.2.8 "Protecting what is Valuable" of Proposed Amendment 1.**

**CARRIED**

**Resolution No. 2020-186:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda items 6.17 listed for JULY 15, 2020 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2020-187:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That the Consent Agenda items 6.18 listed for JULY 15, 2020 Council meeting be received for information.**

**CARRIED**

**7. DELEGATIONS:**

7.1 Written delegation from Ashley McPhee with respect to safety concerns on Lake Road

**Resolution No. 2020-188:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the Written delegation from Ashley McPhee with respect to safety concerns on Lake Road be received; and**

**That the written delegation be sent to the County of Wellington Roads Committee and the OPP inspector with the request that they advise on measures that can be implemented to:**

- a) minimize truck traffic;**
- b) Control speed such as stop signs, speed bumps, additional signage;**
- c) Allow for increased traffic during Hwy 401 construction such as increasing shoulder width**
- d) Increase police enforcement on speeding, truck traffic, and parking**
- e) Possibility to considered specific parts of the road as a community safety zones to facilitate electronic speed enforcement**
- f) County consider redirecting traffic to County Rd 34 during 401 construction to reduce the amount of traffic on Lake RD**

**CARRIED**

**Councillor Goyda declared a potential pecuniary interest related to item 7.2 Written delegation from Stephen May, Lands Manager – West, CBM Aggregates regarding item No. 15. Notice of Motion as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.**

7.2 Written delegation from Stephen May, Lands Manager – West, CBM Aggregates regarding item No. 15. Notice of Motion

**Resolution No. 2020-189:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the Written delegation from Stephen May, Lands Manager – West, CBM Aggregates regarding item No. 15. Notice of Motion be received.**

**CARRIED**

**8. PUBLIC MEETINGS:**

**8.1 August 12, 2020 Public Meeting held by electronic participation at 7:00pm**

**Course – Garden Suite Application - 7677 Wellington Rd. #36**

THE PURPOSE AND EFFECT of the application is to amend Township of Puslinch New Comprehensive Zoning By-law 23/2018 to rezone the lands to permit a Garden Suite.

**Gallo – Zoning Amendment Application - 4010 Concession 7**

THE PURPOSE AND EFFECT of the application is to amend Township of Puslinch New Comprehensive Zoning By-law 023-2018 to rezone the lands from Agricultural (A) to Agricultural Site Specific (A- ) Zone to permit an agricultural service and supply establishment.

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

**9.1.1 Report FIR-2020-001 Fire Department 2019 Annual Summary Report**

**Resolution No. 2020-190:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Report FIR-2020-001 with respect to Puslinch Fire and Rescue Service's 2019 Annual Report be received for information.**

**CARRIED**

**9.2 Finance Department**

**9.2.1 Report FIN-2020-024 – Ontario Regulation 284/09 – 2020 Budget**

**Resolution No. 2020-191:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report FIN-2020-024 regarding Ontario Regulation 284/09 – 2020 Budget be received;  
and**

**That Council adopts Report FIN-2020-024 which meets the requirements of Ontario Regulation 284/09 and outlines the preparation of the 2020 Operating and Capital Budgets to a Public Sector Accounting Board compliant format.**

**CARRIED**

**9.2.2 Report FIN-2020-025 Remuneration and Expense – Council and Others**

**Resolution No. 2020-192:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**THAT Report FIN-2020-025 regarding the Remuneration and Expenses Paid to Members of Council and Others – 2019 be received; and**

**THAT the Remuneration and Expenses paid to Members of Council and Others during the year 2019 be posted on the Township's website.**

**CARRIED**

9.2.3 Report FIN-2020-026 Treasurer's Investment Report for 2019

**Resolution No. 2020-193:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report FIN-2020-026 regarding the Treasurer's Investment Report for 2019 be received; and**

**That Council accepts the Treasurer's statement that based on the information supplied by Canaccord Genuity Wealth Management, the cash and temporary investments held by the Township of Puslinch during the calendar year 2019 were all prescribed in accordance with Section 418 of the Municipal Act, 2001 and were all eligible as outlined in Ontario Regulation 438/97 and that all related transactions in 2019 comply with the investment policies and goals adopted by the Township on August 13, 2014; and**

**That no changes be made to the Policy at this time.**

**CARRIED**

9.2.4 Report FIN-2020-027 - 2019 Annual Building Permit Report

**Resolution No. 2020-194:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**THAT Report FIN-2020-027 regarding the 2019 Annual Building Permit Report be received.**

**CARRIED**

9.2.5 Report FIN-2020-028 – 2019 Lease Financing Agreement Summary Report

**Resolution No. 2020-195:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report FIN-2020-028 regarding the 2019 Lease Financing Agreement Summary Report be received; and**

**That Council accepts the Treasurer's statement that all lease financing agreements are nonmaterial and have been made in accordance with the Township's Lease Financing Agreement Policy as outlined in Schedule B to Report FIN-2020-028.**

**CARRIED**

9.2.6 Report FIN-2020-029 - 2019 Commodity Price Hedging Agreements

**Resolution No. 2020-196:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That Report FIN-2020-029 regarding 2019 Commodity Price Hedging Agreements be received; and**

**That Council accepts the Treasurer's statement that based on the information supplied by Local Authority Services (LAS), all commodity price hedging agreements are consistent with the Township's statement of policies and goals related to the use of financial agreements to address commodity pricing and costs as outlined in Schedule B to Report FIN-2020-029.**

**CARRIED**

9.2.7 Report FIN-2020-030 - Cancellation, Reduction or Refund of Taxes

**Resolution No. 2020-197:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report FIN-2020-030 regarding the Cancellation, Reduction or Refund of Taxes through Sections 357/358 be received; and**

**That Council authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$4,721.74 for the years 2018 to 2020 inclusive as outlined in Schedule A.**

**CARRIED**

9.2.8 Report FIN-2020-031 - 2020 Budget – Funding for Additional Project

**Resolution No. 2020-198:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report FIN-2020-031 regarding 2020 Budget – Funding for Additional Projects be received; and**

**That Council approve funding in the estimated amount of \$50,615 for the following additional projects to be funded from the operating surplus in the Township's insurance accounts:**

- **Organization Review - \$10,000**
- **Broadband Strategy - \$25,000**
- **Fibre Internet - \$9,000**
- **Community Engagement Software - \$6,615; and**

**That Council approve funding in the estimated amount of \$74,500 for the works associated with the Underground Fuel Tanks to be funded by the Asset Management Discretionary Reserve.**

**CARRIED**

**9.3 Administration Department**

9.3.1 Report ADM-2020-023 By-law Enforcement Occurrence 2nd Quarter Update

**Resolution No. 2020-199:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report ADM-2020-023 regarding the 2nd Quarter By-law Enforcement update be received for information.**

**CARRIED**

9.3.2 Report ADM-2020-024 Draft Property Standards By-law

**Resolution No. 2020-200:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That Report ADM-2020-024 regarding the Proposed Property Standards By-law amendments be received; and**

**That the draft By-law be taken as read a first and second time and that a third and final reading take place at the August 12, 2020 Council meeting.**

**CARRIED**

9.3.3 Report ADM-2020-026 - Covid 19 Update

**Resolution No. 2020-201:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**THAT Report ADM-2020-026 entitled Covid-19 Update be received for information.**

**CARRIED**

**9.4 Planning and Building Department**

9.4.1 Report BLDG-2020-007 Building Monthly Update June 2020

**Resolution No. 2020-202:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report BLDG-2020-007 with respect to the Building Department Monthly Update – June 2020 be received for information; and**

**That Council authorize that future building permit update reports be provided to Council on a quarterly basis.**

**CARRIED**

**9.5 Roads and Parks Department**

9.5.1 None

**9.6 Recreation Department**

9.6.1 None

**10. CORRESPONDENCE:**

10.1 Wellington County Council Resolution - County Official Plan Review 2

**Resolution No. 2020-203:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Wellington County Council Resolution - County Official Plan Review 2 be received for information.**

**CARRIED**

10.2 Media Release - Hospice Wellington and Rural Community Programs

**Resolution No. 2020-204:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey



**That the Media Release - Hospice Wellington and Rural Community Programs be received for information.**

**CARRIED**

10.3 Proposed Amendment 1 to A Place to Grow White Paper

**Resolution No. 2020-205:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the Proposed Amendment 1 to A Place to Grow White Paper be received for information.**

**CARRIED**

10.4 Hamilton Conservation Authority Draft Management Plans for Fletcher Creek

**Resolution No. 2020-206:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That the Hamilton Conservation Authority Draft Management Plans for Fletcher Creek be received for information.**

**CARRIED**

10.5 Ontario's Water Quantity Management Framework (ERO number 019-1340)

**Resolution No. 2020-207:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the Ontario's Water Quantity Management Framework (ERO number 019-1340) be received; and**

**That the Ministry Proposal details regarding the Ontario's Water Quantity Management Framework be forwarded to the Township hydrogeologist for review and comment; and**

**That Council's formal comments be submitted to the Environmental Registry of Ontario and that comments also be circulated to the Ministry of the Environment, Conservation and Parks.**

**CARRIED**

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

- CBM gave a donation of PPE to the Morriston Nursing home
- Mayor Seeley gave an update on the Guelph Transportation Master Plan and his meeting with City of Guelph Mayor Guthrie

**11.2 Council Member Reports**

- Councillor Sepulis asked for an update on the AMO conference
- Councillor Bulmer remarked on the Highway 6 by-pass construction
- Councillor Sepulis gave an update on the High Speed Internet Committee
- Councilor Sepulis asked the CAO for an update on the High Speed Internet expansion and the funding announcement from the Province
- Councillor Bailey gave an update on the Puslinch Lake Committee and their fundraising initiatives
- Councillor Bailey gave an update on the Climate Change Committee and the online and hard copy surveys they have initiated



- Mayor Seeley remarked on the first week of the green bin program with the County of Wellington

**12. BY-LAWS:**

12.1 BL2020-010 Being a By-law prescribing standards for the maintenance and occupancy of property.

**Resolution No. 2020-208:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That the following By-law BL2020-010 Being a By-law prescribing standards for the maintenance and occupancy of property be taken as read a first and second time.**

**CARRIED**

**Councillor Goyda declared a potential pecuniary interest related to item 15 Councillor Sepulis's Notice of Motion, as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.**

**13. NOTICE OF MOTION: (Moved ahead of Closed Session to better accommodate members of the Public viewing the meeting)**

Councillor Sepulis's motion for which notice was given June 17, 2020 and now for discussion:

Whereas noise from the operations of the Aberfoyle Pit has been noticed to be occurring on Sundays, and late at night over the past several months;  
Whereas the noise has caused a noise complaint to be made to the MNRF by a resident of Aberfoyle Mills;

Whereas the MNRF has advised the Township that the licenses associated with this pit do not have any restrictions on hours of operation;

Be it resolved that staff be requested to obtain the hours of operation and noise level restrictions for the nearby gravel pits including those south of the 401; and

That the MNRF be requested to add hours of operations and noise levels restrictions, to the Aberfoyle Pit Site Plans similar to those of the other gravel pits.

**Resolution No. 2020-212:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Notice of Motion be tabled.**

**CARRIED**

**Resolution No. 2020-213:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That Council direct the Glenn Schwendinger, CAO/Clerk and Mayor Seeley to meet with the Aggregate operators, CBM and Dufferin Aggregates, to attempt to understand and resolve the noise issues on Sundays and late evenings past 8:00pm.**

**CARRIED**

**14. CLOSED SESSION:**

Council was in closed session from 5:07 p.m. to 6:07 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2020-209:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

**13.1 Confidential Report ADM-2020-025 from Courtenay Hoytfox, Deputy Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – 2020 Volunteer of the Year Award Nominations.**

**13.2 Confidential Verbal Report from Glenn Schwendinger, CAO/Clerk, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.**

**13.3 Adoption and receipt of Minutes of the Previous Closed Meeting:  
13.3.1 June 17, 2020 Closed Meeting**

**CARRIED**

**Resolution No. 2020-210:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**THAT Council moves into open session.**

**CARRIED**

Council resumed into open session at 6:07 p.m.

**Resolution No. 2020-211:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That Council receives the:**

**13.1 Confidential Report ADM-2020-025 from Courtenay Hoytfox, Deputy Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – 2020 Volunteer of the Year Award Nominations.**

**13.2 Confidential Verbal Report from Glenn Schwendinger, CAO/Clerk, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.**

**13.3 Adoption and receipt of Minutes of the Previous Closed Meeting:  
13.3.1 June 17, 2020 Closed Meeting; and**

**That staff proceed as directed.**

**CARRIED**

**15. BUSINESS ARISING FROM CLOSED SESSION:**

**16. NEW BUSINESS:**

**17. ANNOUNCEMENTS:**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
July 15, 2020 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

McClintock's Boat launch has been closed due to COVID 19 related issues with Social Distancing concerns.

**18. CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-214:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2020-035 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 15 day of July 2020.**

**CARRIED**

**19. ADJOURNMENT:**

**Resolution No. 2020-215:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That Council hereby adjourns at 6:09 p.m.**

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk