



MINUTES

MEMBERS PRESENT

Councillor Schmidt, Chair
Councillor Stokley
Josh Shepherd, Fire Association representative
Steven Goode, Deputy Fire Chief
Robert Gordon, Fire Chief

TOWNSHIP STAFF & OTHERS

John Uptegrove
Councillor Roth
Karen Landry, CAO/Clerk

1. **CALL TO ORDER**

The meeting was called to order at 1:00 pm.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **APPROVAL OF MINUTES**

Moved by Councillor Stokley, Seconded by Steven Goode

FIR-2013-011

THAT the amended Fire and Rescue Committee minutes dated September 18, 2013 be approved.

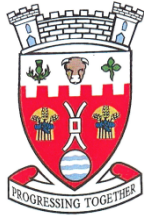
CARRIED

4. **CLOSED MEETING**

None.

5. **DELEGATIONS/PRESENTATIONS**

None



6. REGULAR BUSINESS

1. Report FIR-2013-002 Puslinch Township West End Fire Protection 2013 Response Trial Outcomes

Steve Goode reviewed the results of the West End Fire Protection 2013 Response trial outcomes specifically outlining:

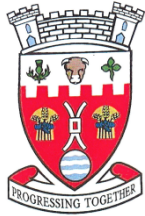
- Response times from receipt of 911 call to Enroute
- Response times Enroute to On Scene
- Response times from receipt of 911 call to On Scene
- Response times for second unit from receipt of 911 call to On Scene
- Response times of 911 call to On Scene 90th Percentile
- Measuring Operational Performance
- Comparison of all zones – Response times from receipt of 911 call to On Scene
- Geographical West End Zone On Scene Response Time Comparison
- Test Trial outcomes summary

Moved by Councillor Stokley, Seconded by Steve Goode **FIR-2013-012**

THAT the FIR-2013-002 Puslinch Township West End Fire Protection Report be received; and

THAT the Committee supports the Response Trial Outcome data being used in the formulation of a Master Fire Plan for Puslinch Fire and rescue Service which has been included in the 2014 Budget.

CARRIED



2. Fireworks By-Law – Update

Karen Landry advised that the public meeting to obtain input from the public on the proposed fireworks by-law was held on November 6, 2013. The next steps are for staff to prepare a report outlining and responding to the input received at the public meeting.

The Committee requested that the report be considered at a Committee meeting prior to it proceeding to Council, and that the interested parties on this matter be advised of the date that the Committee will consider the report. Staff will target having the report listed on a Committee agenda in early 2014.

3. Open Air Burning By-Law Review

Karen Landry advised that a few minor changes still needed to be made to the draft by-law to address matters such as camp fires, and an exemption provision for the Township Public Works and Parks department and the deletion of clause 8(3).

Staff will make the following changes and prepare a report for consideration by the Committee that will recommend that Council direct staff to proceed with holding a public meeting to obtain input on the draft by-law. Staff will target having the report listed on a Committee agenda in early 2014.

4. Draft Automatic Aid Agreement, Guelph

Moved by Councillor Stokley, Seconded by Councillor Schmidt **FIR-2013-013**
THAT the Committee hereby recommends that Council authorize the entering into of an Automatic Aid Agreement with the City of Guelph.

CARRIED



5. Budget Update

Karen Landry advised that the capital budget for Fire and Rescue Services will be considered by Council at its capital Budget meeting scheduled for December 3, 2013.

6. Future Initiatives Update

Steve Goode reported there have been 12 mutual aid incidents responded to this year. Steve Goode noted that the capital budget includes a request to acquire an interface for the communications equipment to facilitate communications with all Fire Departments including the City of Guelph.

7. Response Activity Report – September, October 2013

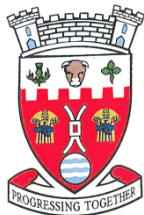
Moved by Councillor Stokley Seconded by Steve Goode **FIR-2013-014**
THAT the Response Activity Reports – September and October 2013 be received.

CARRIED

8. Budget review – September, October 2013

Moved by Councillor Stokley Seconded by Councillor Schmidt **FIR-2013-015**
THAT the Budget review – September and October 2013 be received.

CARRIED



9. Firefighters' Association Report

John Uptegrove advised the committee of the kids Christmas party.

John Uptegrove indicated that approximately \$6500.00 was raised for Muscular Dystrophy during the boot drive.

Josh Shepherd reported the Firefighters will be participating in the Santa Claus Parade in Puslinch and also the Rockwood Festival Parade of Lights.

Josh Shepherd and Chief Gordon advised that the annual Beef on a Bun for Firefighters and Council is on December 18, 2013.

10. Training Update

Josh Shepherd advised that the Wellington County Training Officer is coordinating County wide training for new recruits. A component of the program will commence in April and includes on-line training.

John Uptegrove distributed information to the Committee members outlining statistics on training from January to November including:

- Total training hours of 3397
- Total training days of 425
- Average training day per firefighter is 11.5 for the year

Public Education

The Committee members discussed the importance of communicating through an annual report to council information on the public education events that are attended by the Firefighters.



Steve Goode updated the Committee on proposed changes to the legislation regarding carbon monoxide detectors, and the potential impact of the legislation regarding the retrofitting of retirement homes with automatic sprinklers on a facility in Puslinch.

Tender

Steve Goode advised that the tender for the Supply, delivery & installation of One (1) – Breathing Air Compressor and Two (2) 6,000 PSI Storage Cylinders will be opened on November 21, 2013 at 2:00pm.

Fire Extinguisher

Councillor Schmidt inquired if Fire and Rescue Services provides the service of checking fire extinguishers for residents. Chief Gordon advised that they do not and indicated that if the fire extinguisher is over 10 years he recommends replacing it with a new one.

Retirements

The retirement celebration for Chief Gordon and Don Stewart will be held on February 2, 2014.

7. **ADJOURNMENT**

The meeting adjourned at 2:43 pm.