



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
CAPITAL BUDGET MEETING

MINUTES

DATE: Wednesday, December 3, 2013

TIME: 9:00 A.M.

The Capital Budget Meeting was held on the above date and called to order at 9:00 a.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Mary Hasan, Director Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Deputy Fire Chief
6. Robert Gordon, Fire Chief

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **CORRESPONDENCES**

- (a) Correspondence from GWS Ecological & Forestry Services Inc. to the Township of Puslinch regarding proposed Community Centre – Parkland Trail dated November 15, 2013.

Resolution 2013-307: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the correspondence GWS Ecological & Forestry Services Inc. to the Township of Puslinch Regarding Proposed Community Centre – Parkland Trail dated November 15, 2013 be received.

CARRIED

4. **REPORTS:**

1. **Finance Department**

- (a) Report FIN-2013-008 – 2013 Estimated Capital Surplus.

Resolution 2013-308: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Report FIN-2013-008 – Regarding the 2013 estimated Capital Surplus be received.

CARRIED



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(b) Report FIN-2013-009 –2013 Balances in Working Reserves and Reserve Funds.

Resolution 2013-309: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Report FIN-2013-009 regarding the 2013 Balances in Working Reserves and Reserve Funds be received.

CARRIED

(c) Report FIN-2013-010 – Proposed 2014 Capital Program

Staff made presentations to Council with respect to the various departments 2014 Capital Budget and Forecasts as follows:

Roads Department

Don Creed, Director of Public Works and Parks made a presentation to Council with respect to the Roads Department 2014 Capital Budget and Forecast.

Optimist Recreation

Don Creed, Director of Public Works and Parks made a presentation to Council with respect to the Optimist Recreation Department 2014 Capital Budget and Forecast.

Parkland Department

Don Creed made a presentation to Council with respect to the Parkland 2014 Capital Budget and Forecast.

Council made the following requests to staff with respect to the Parkland Department 2014 Capital Budget and Forecast.

Half Tonne Pick – Up

Council requested information outlining the utilization of the Township's current vehicles.

Council requested information on the costs associated with grass cutting and equipment compared to the costs for contracting out the service.

Splash Pad

Council requested that the splash pad item be removed from the Capital Forecast and that any other additional projects be considered upon the Township's completion of a Master Plan which is anticipated to be completed in 2014.

Parkland Trail

Council requested that this item be moved to the 2015 Capital Forecast.

Fire Department

Steve Goode, Deputy Fire Chief made a presentation to Council with respect to the Fire Departments 2014 Capital Budget and Forecast.

Council requested that staff move the Satellite Station Building and Satellite Station Equipment items from 2015 to 2016.



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Pick-Up

Council inquired about the costs for a pick-up including maintenance versus mileage.

Council recessed from 10:45 a.m. to 11:00 a.m.

Mayor Lever requested that staff provide Council with a copy of the Township's 2009 Development Study.

Administration Department

Karen Landry, CAO/Clerk made a presentation to Council with respect to the Administrative Departments 2014 Capital Budget and Forecast.

Finance Department

Mary Hasan, Director of Finance/Treasurer made a presentation to Council with respect to the Finance Departments 2014 Capital Budget and Forecast.

Building Department

Karen Landry, CAO/Clerk and Mary Hasan, Director of Finance/Treasurer made a joint presentation to Council on the Building Departments 2014 Capital Budget and Forecast.

Recreation Department

Donna Tremblay, Deputy Clerk, made a presentation to Council on the Recreation Department 2014 Capital Budget and Forecast.

Badenoch

It was brought to staff's attention that Badenoch was considering the following projects in 2014:

- Plumbing
- Accessible washrooms

Council requested that the Capital Budget include costs for a structural audit and security.

Resolution 2013-310: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIN-2013-010 regarding the Proposed 2014 Capital Program be received.

CARRIED

5. **BY-LAW:**

Resolution 2013-311: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open Council:



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1. By-Law 71/13 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 3th day of December, 2013.

CARRIED

6. **ADJOURNMENT:**

Resolution No. 2013-312: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council hereby adjourns at 12:23 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk