



MINUTES

DATE: Wednesday, February 5, 2014

TIME: 8:00 A.M.

The Operating Budget Meeting was held on the above date and called to order at 8:00 a.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt – absent from Closed Session
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Mary Hasan, Director Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Deputy Fire Chief
6. Robert Kelly, Chief Building Official

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

3. DELEGATIONS

1. Ms. Genny Smith, GS Consulting regarding Township of Puslinch Interim 2014 BR+E report.

Ms. Smith made a presentation to Council which summarized the feedback which she has been receiving from the businesses which took part in interviews for the Township's Business Retention and Expansion Project. Ms. Smith advised Council that she had received positive feedback about the project and that many businesses are pleased that the Township is participating in this project. Ms. Smith advised Council that during her interviews many of the businesses had expressed a need for a way of connecting with the other businesses in the community.

Ms. Smith advised Council of the next steps once completion of the BR+E project. Ms. Smith suggested that based on her observations and comments which she has received from the various Township businesses, that Council may wish to seek funding for a Community Improvement Plan (CIP). Ms. Smith advised that funding for a CIP is available through The Rural Economic Funding Program (RED). Ms. Smith summarized the process of a Community Improvement Plan and what the expectations would be from completion of a CIP. Ms. Smith advised that she could assist the Township in any applications which the Township wish to make for funding.



Resolution 2014-040: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the delegation by Ms. Genny Smith, GS Consulting regarding the Township of Puslinch Interim 2014 BR+E report.

CARRIED

Note: Staff was directed to work with GS Consulting to file an application for a grant.

4. **REPORTS:**

1. **Finance Department**

(a) Report FIN-2014-006 – 2014 Grant Requests

Resolution 2014-041: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIN-2014-006 regarding the 2014 Grant Requests be received.

CARRIED

Note: Staff was directed to request from those organizations that receive in-kind bookings and were identified in a Report presented to Council in 2013 to obtain their 2013 Financial Statement and 2014 Budget.

2. **2014 PROPOSED OPERATING BUDGET PRESENTATIONS**

(a) Don Creed, Director Public Works and Parks

- i. Roads Department
 - Base Budget Increase Request
- ii. Parkland Department
- iii. Optimist Recreation Centre

(b) Robert Gordon, Fire Chief

- i. Puslinch Fire and Rescue

(c) Karen Landry, CAO Clerk

- ii. Administration Operating Budget
- iii. Corporate Department
- iv. Elections Operating Budget

(d) Mary Hasan, Director of Finance, Treasurer

- i. Finance and Information Technology Department
- ii. Committee Department
- iii. Library Department
- iv. Badenoch Department

(e) Donna Tremblay, Deputy Clerk

- i. Puslinch Community Centre



(f) Robert Kelly, Chief Building Official

- i. Building Department
- ii. Source Protection Municipal Implementation Fund
- iii. Planning and Development Department
- iv. By-Law Department

5. **CLOSED MEETING**

Council was in Closed session from 8:02 a.m. to 8:35 a.m.

Resolution 2014-042 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purposes of:

- (a) Confidential Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees and labour relations or employee negotiations – Organizational Structure.

CARRIED

Council recessed from 8:39 to 8:50 a.m.

Resolution 2014-043: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council move into open session.

CARRIED

- (a) Confidential Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees and labour relations or employee negotiations – Organizational Structure.

Resolution 2014-044: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the confidential Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees and labour relations or employee negotiations – Organizational Structure; and

That staff proceed as directed.

CARRIED

6. **BY-LAW:**

Resolution 2014-045: Moved by Councillor Stokley and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

1. By-Law **09/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 5th day of February, 2014.



CARRIED

7. ADJOURNMENT:

Resolution No. 2014-046: Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council hereby adjourns at 11:54 a.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk