



## MINUTES

**DATE:** Wednesday, March 5, 2014

**TIME:** 1:00 P.M.

The March 5, 2014 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

### 1. ATTENDANCE:

Mayor Dennis Lever  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Jerry Schmidt  
Councillor Wayne Stokley

### STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director Public Works and Parks

### OTHERS IN ATTENDANCE

1. Doug Smith
2. Matthew Bulmer
3. Helen Purdy
4. Bev Wozinak
5. Janice Marr
6. Daina Makinson
7. Karen Lever
8. Kathy White
9. Lisa Ross
10. Melanie Horton
11. Holly Goode
12. Brad Whitcombe
13. Murray Short
14. Colleen Goode

### 2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

1. Councillor Roth disclosed a pecuniary interest with respect to item number 6.1(a) and 6.1(b) as these matters relate to a request for his own personal business. Councillor Roth left the Council Table and did not partake in any discussion or voting on the matter.

Karen Landry, CAO/Clerk advised Council and members of the gallery that Steve Goode, has accepted the position of Fire Chief for the Township of Puslinch. Ms. Landry advised that Fire Chief Goode has 28 years of fire service experience and will be a good ambassador for the Township. Council and staff extended congratulations to Fire Chief Gordon.

Mayor Lever, on behalf of Township Council presented Don Creed, Director of Public Works and Parks, with a Certificate of Appreciation to the Public Works Department in recognition and sincere appreciation of outstanding services and assistance to the citizens of Puslinch during the ice storm event in December 2013, and the continuing demands due to the incessant adverse weather experienced in January 2014.



3. **ADOPTION OF THE MINUTES:**

**Resolution No. 2014-080:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting - February 19, 2014
- Closed Council Meeting –February 19, 2014
- Special Council Meeting – February 21, 2014
- Closed Special Council Meeting – February 21, 2014

**CARRIED**

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

**Election Signs By-law**

**\*see Public Meeting Minutes dated March 5, 2014**

- (a) Notice of Public Meeting – March 5, 2014
- (b) Report ADM-2014-Proposed By-Law to Regulate Election Signs
- (c) Proposed Election Sign By-Law

6. **COMMUNICATIONS:**

1. **Proposed By- Law Mobile Food Service Vehicles and Request of Ken Roth Mobile Food Service Vehicle Puslinch Community Centre**

**\*refer to item 2(1) regarding Disclosure of Pecuniary Interest-Councillor Roth.**

- (a) Correspondence from Aberfoyle Market dated February 2, 2014,
- (b) Correspondence from Aberfoyle Market dated February 2, 2014 and

**\*note Reports ADM-2014-004 and ADM-2014-005 appeared on the February 5, 2014 Council Agenda as items 8.3(b) and 8.3(c).**

**Resolution No. 2014-081:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the following:

- (a) Correspondence from Aberfoyle Market dated February 2, 2014, regarding Mobile Food Service Vehicles.
- (b) Correspondence from Aberfoyle Market dated February 2, 2014, regarding the Use of Township Property by Mobile Food Service Vehicles; and

That the correspondence be reviewed and considered as input into the public process.

**CARRIED**



2. **Telfer Glen Estates Phase 2**

- (a) Correspondence from Telfer Glen Developments Ltd. regarding Delegation to Township Council – Overview dated February 7, 2014.

3. **Wellington Road 32/Pinebush and Townline Road Drainage Project**

- (a) County Road 32 Flooding - Puslinch Lake Conservation Association Board Meeting – February 12, 2014

4. **Mini Lakes Mobile Home Community**

- (a) Correspondence from Gamsby and Mannerow Engineers regarding Mini Lakes Wastewater Treatment Plant Effluent Monitoring Report 4th Quarter (2013) dated February 4, 2014.
- (b) Correspondence from Stantec Consulting Ltd. regarding Mini Lakes Mobile Home Community Quarterly Monitoring Program 4th Quarter (2013)

5. **Puslinch Pit – Licence No. 17600**

- (a) Correspondence from Groundwater Science Corp regarding September 2013 Monitoring Report
- (b) Correspondence from Groundwater Science Corp regarding October 2013 Monitoring Report

6. **Puslinch Community/Millennium Garden**

- (a) Correspondence from Judy Siefert regarding arbour entrance to garden.

**Resolution No. 2014-082:** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That Council receive the correspondence from Judy Siefert regarding the Puslinch Community/Millennium Garden arbour entrance; and

That Council supports the Garden Committee's request at its cost to erect a new arbour entrance to the Puslinch Community/Millennium Garden in the Spring of 2014, working with the Township's Director of Public Works and Parks.

**CARRIED**

7. **Groundwater Research University of Guelph – Township Lands**

- (a) Correspondence from University of Guelph regarding Letter of Support for groundwater study in Township dated February 18, 2014.

Councillor Stokley requested that staff review the current Agreement with the University of Guelph to clarify as to whether the University will be responsible for the costs associated with the decommissioning of the well.



**Resolution No. 2014-083:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the correspondence from the University of Guelph and Ontario Ministry of Agriculture Food and Rural Affairs – University of Guelph Research Program 2011/12 Letter of Intent; and

That Council for the Township of Puslinch supports the University of Guelph's efforts in obtaining grant funding for the Project "Transport and fate of biological contaminants in the subsurface under different land management practices"; and

That Council has expressed an interest in the findings of this study as it pertains to agricultural impacts on groundwater quality within the Township; and

That Council requests that the University of Guelph provide a copy of the final report with respect to this study.

**CARRIED**

#### 8. Intergovernmental Affairs

(a) Various correspondence for review.

**IG#4** – Councillor Stokley requested that staff provide comments to the Ministry of the Environment that the Township would request that the Applicant adhere to any Notices from the Grand River Conservation Authority and/or City of Guelph with respect to any watering bans in place during the permit period.

**Resolution No. 2014-084:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That the correspondence items listed on the Council agenda from the March 5, 2014 Council meeting be received.

**CARRIED**

#### 7. DELEGATIONS

(a) Ms. Melanie Horton, Director Land and Resources, St. Mary's Cement Inc. (Canada), CBM Aggregate Division, regarding an Application for Cancellation, Reduction or Refund of Taxes- Chapter 25, Section 357, 358, the Municipal Act, S.O., 2001 with respect to property 4-1270.

Ms. Horton made a presentation to Council with respect to CBM Aggregates Divisions application for a refund of taxes with respect to property 4-12700.

**Resolution No. 2014-085** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That the delegation by Ms. Melanie Horton, Director of Land and Resources, St. Mary's Cement Inc. (Canada), CBM Aggregate Division regarding an Application for Cancellation, Reduction or Refund of Taxes- Chapter 25, Section 357, 358, the Municipal Act, S.O., 2001 with respect to property 4-1270 be received.

**CARRIED**



- (b) Murray Short, RLB Chartered Accountants and Business Advisors, regarding 2013 Township of Puslinch Financial Statements

Mr. Short made a presentation to council which provided a summary of the 2013 Township of Puslinch Financial Statements.

**Resolution No. 2014-086** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That the delegation by Murray Short, RLB Chartered Accountants and Business Advisors regarding the 2013 Township of Puslinch Financial Statements be received; and

That the 2013 Township of Puslinch Financial Statements dated March 5, 2014 are hereby approved.

**CARRIED**

**8. REPORTS:**

**1. Puslinch Fire and Rescue Services**

None.

**2. Finance Department**

- (a) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358, the *Municipal Act*, S.O. 2001.

**Resolution No. 2014-087** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes, chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2013	14/13	4-12700	0.00

**CARRIED**

**3. Administration Department**

None.

**4. Planning and Building Department**

None.

**5. Roads & Parks Department**

None.

**6. Recreation Department**

- a) Report REC-2014-002 – Hardwood Flooring – Puslinch Community Centre – Results of Request for Quotation – Replacement of Parquet Flooring – Q-017-14.



**Resolution No. 2014-088**

Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Report REC-2014-002 regarding the Hardwood Flooring – Puslinch Community Centre – Results of Request for Quotation – Replacement of Parquet Flooring – Q-017-14 be received; and

That Council authorize staff to accept Option 2, remove and repair parquet floor supply and install new parquet flooring, including 4 inch rubber base board/trim; and

That Project No. Q-107-14 Replacement of Parquet Flooring at the Puslinch Community Centre be awarded to Falcon Commercial Flooring Installation Inc., 6781 Snowgoose Lane, Mississauga, ON, L5N 5J2 at their tendered price of \$22,330.00, \$1,800.00 for re-carpeting of the stage area, excluding HST @13%; and

That council authorize the Mayor and CAO to execute the necessary contract documents; and

That Council authorize staff to carry out the recommendations made in Prime Air Systems report dated November 29, 2013, including:

- relocating thermostat sensor in the return duct.
- Install a portable, commercial type, dehumidifier
- Confirm thermostat program times, and temperatures.

**CARRIED**

9. **NOTICE OF MOTION:**

**Joint and Several Liability Insurance**

Councillor Schmidt advised Council that he would be bringing forward a Notice of Motion to the next Council meeting scheduled for March 19, 2014, with respect to the Association of Municipalities of Ontario recommendation with respect to the combined model regarding joint and several liability policy.

**Prompt Payment Act – Bill 69**

Councillor Roth advised Council that he would be bringing forward a Notice of Motion to the next council meeting scheduled for March 19, 2014, with respect to the Bill 69 and the Prompt Payment Act.

10. **COMMITTEE MINUTES**

(a) Audit Committee –February 21, 2014

**Resolution No. 2014-089**

Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Council hereby receives the following minutes as information:

- Audit Committee –February 21, 2014
- Closed Audit Committee – February 21, 2014

**CARRIED**



## 11. MUNICIPAL ANNOUNCEMENTS

### Highway 6 – Economic Development Study

Councillor Fielding advised Council that she had received a copy of Maple Leaf Food's correspondence from City of Hamilton Councillor Robert Pasuta. The correspondence had been included in the City of Hamilton's Councillor's package and sought the City of Hamilton's financial support towards an advocacy campaign to accelerate budget consideration of the Morriston By-Pass by the Ontario and Federal Governments. Councillor Fielding advised that she had spoken with the Township's CAO and had been advised that the Township of Puslinch had not been provided with a copy of this correspondence.

Councillor Fielding requested that the Hamilton correspondence be on the next agenda and expressed concern with the Township not receiving a similar request .

### TAPMO/OGRA Conference

Mayor Lever advised that he attended the TAPMO/OGRA Conference held in Toronto on February 23<sup>rd</sup> to 25<sup>th</sup>. Mayor Lever advised that he gave a presentation at the TAPMO meeting which included a seven item proposal to the Ministry of Natural Resources. Mayor Lever advised that the general sessions were very good and of particular interest was presentations on the cancelling of wind turbine contracts, council challenges in the upcoming years and whether municipalities are posting their councillors' expenses on their websites.

### Ontario Sand Stone and Gravel Association Annual General Meeting

Mayor Lever advised that he attended at the OSSGA Annual General Meeting held in Ottawa on Wednesday, February 26<sup>th</sup> and gave a presentation at the AGM on behalf of TAPMO with respect to the Proposed Changes to Ontario's Aggregate Levy.

## 12. CLOSED MEETING:

None.

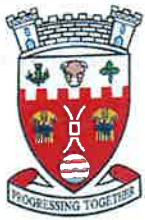
## 13. BY-LAWS:

- (a) By-Law to amended by-law 74/13 to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property.
- (b) By-Law to appoint a Fire Chief for the Corporation of the Township of Puslinch.

**Resolution 2014-090** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That the following By-Laws be taken and read three times and finally passed in open Council:

- By-Law **018/14** being a by-law to amend by-law 74/13 to impose fees or charges with respect to services or activities provided, related costs payable, and for hte use of its property.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
March 5, 2014 REGULAR COUNCIL MEETING

- By-Law **019/14** being a by-law to appoint a Fire Chief for the Corporation of the Township of Puslinch.

**CARRIED**

14. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution 2014-091:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **020/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 5th day of March, 2014.


**CARRIED**


15. **ADJOURNMENT:**

**Resolution No. 2014-092:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby adjourns at 2:17 p.m.

**CARRIED**

  
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Dennis Lever, Mayor

  
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Karen Landry, CAO/Clerk