



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
April 2, 2014 REGULAR COUNCIL MEETING

MINUTES

DATE: Wednesday, April 2, 2014

TIME: 1:00 P.M.

The April 2, 2014 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director Public Works and Parks
5. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Bev Wozinak
2. Jean Stahlbaum
3. Sandra Solomon
4. Kathy White
5. Karen Lever
6. Daina Makinson
7. Don McKay
8. Doug Smith
9. Hugh Fielding
10. Andrew Johnson
11. Helen Purdy
12. Brad Whitcombe
13. Kevin Johnson
14. Fred Stahlbaum
15. Janice Marr

Mayor Lever advised those in attendance that a Closed Meeting of Council had taken place at 1:00 p.m.

Mayor Lever advised that whenever possible that the start time of Regular Council meetings commence at 1:00 p.m.

Karen Landry CAO/Clerk, apologized to those in attendance for the delay in commencement of the open session. Ms. Landry advised that the Township is obligated to say when Council will be convening into closed session.

Ms. Landry advised that in the future, both open and closed meeting times for Council will be posted on the Township's website in addition to it being noted on the Agenda. For those who do not have internet access, they may contact the Township by telephone for this information.



2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **ADOPTION OF THE MINUTES:**

Resolution No. 2014-131: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting - March 19, 2014
- Closed Council Meeting – March 19, 2014

CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

Open Air Burning By-law

***see Public Meeting Minutes dated April 1, 2014**

- (a) Notice of Public Meeting
- (b) Report ADM-2014-002 - Proposed By-Law to Regulate Open Air Burning
- (c) Proposed Open Air Burning By-Law

6. **COMMUNICATIONS:**

1. **Highway 6 –Economic Development Study**

- a) Correspondence from Rory McAlpine, Vice President, Government and Industry Relations, Maple Leaf Foods to Rose Caterini, City Clerk, City of Hamilton, dated February 18, 2014.*
- b) Correspondence from the City of Hamilton to Mr. McAlpine dated February 27, 2014.*
- c) Correspondence regarding Puslinch Community Update dated March 13, 2014.*
- d) Correspondence from Susan Fielding regarding more info on Community Update dated March 17, 2014.*
- e) Correspondence from Rory McAlpine, Vice President, Government and Industry Relations, Maple Leaf Foods dated March 24, 2014.

*** These items appeared on the March 19, 2014 Council Agenda**

Resolution No. 2014-132: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council receive the following:

- (a) Correspondence from Rory McAlpine, Vice President, Government and Industry Relations, Maple Leaf Foods to Rose Caterini, City Clerk, City of Hamilton, dated February 18, 2014.
- (b) Correspondence from the City of Hamilton to Mr. McAlpine dated February 27, 2014.
- (c) Correspondence regarding Puslinch Community Update dated March 13, 2014.



- (d) Correspondence from Susan Fielding regarding more info on Community Update dated March 17, 2014.
- (e) Correspondence from Rory McAlpine, Vice President, Government and Industry Relations, Maple Leaf Foods dated March 24, 2014; and

That Council direct staff to obtain further information from Mr. McAlpine on the recipients of the funds, a list of contributors and contributions received to date and possible funding sources.

CARRIED

2. Highway 6 – By-Pass

- (a) Correspondence from William Knetsch regarding Morriston Ontario By-Pass dated March 21, 2014.
- (b) Correspondence from William Knetsch regarding One More Statistic dated March 22, 2014.
- (c) Correspondence from William Knetsch regarding Morriston Ontario By-Pass dated March 24, 2014
- (d) Correspondence from Ted Arnott, Wellington-Halton Hills, MPP to The Honourable Mr. Glen Murray, Minister of Transportation dated March 25, 2014.

Councillor Fielding referenced information received from Don Creed, Director of Public Works and Parks with respect to damage caused to the Township's roads by the diversion of traffic from Highway 6 following a severe car accident which took place on March 28, 2014.

Councillor Fielding requested staff to follow up on a conversation she had with Ted Arnott, Wellington-Halton Hills MPP regarding possible financial assistance from the Provincial Government for the road repair work.

Karen Landry, CAO/Clerk advised Council that Mr. Don Creed, Director of Public Works and Parks would be bringing a report forward to Council to address the additional costs with respect to the road repair work and its impact on the Township's 2014 Roads Department Capital Budget.

3. County of Wellington Volunteer Appreciation Awards

- (a) Correspondence from Volunteer Centre of Guelph/Wellington to Scott Wilson, CAO County of Wellington dated February 5, 2014.

Resolution No. 2014-133: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council receive the correspondence from the Volunteer Centre of Guelph/Wellington to Scott Wilson, CAO County of Wellington dated February 5, 2014 ;
and

That Council refer the matter to staff to prepare a report with respect to the development of a Volunteer Appreciation Awards program for the Township of Puslinch.

CARRIED

4. Intergovernmental Affairs

- (a) Various correspondence for review.



Resolution No. 2014-134: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the correspondence items listed on the Council agenda from the April 2, 2014 Council meeting be received.

CARRIED

7. **DELEGATIONS**

None.

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

None.

2. **Finance Department**

(a) Report FIN-2014-012 – Temporary Borrowing By-Law

Resolution No. 2014-135 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2014-012 regarding the 2014 Temporary Borrowing By-Law be received; and

That Council enact a By-law authorizing external temporary borrowings of \$1,500,000 in 2014.

CARRIED

(b) Report from RLB Chartered Accountants regarding Compliance with Agreement - Municipal Funding Agreement for the Transfer of Federal Gas Tax Revenues Under the New Deal for Cities and Communities dated November 16, 2005, and as amended dated March 3, 2010, with the Association of the Municipalities of Ontario dated March 17, 2004.

(c) Agreement between Her Majesty the Queen in Right of Ontario as Represented by the Minister of Rural Affairs and The Corporation of the Township of Puslinch – Website Development and Enhancement Project.

Karen Landry CAO/Clerk, advised Council that since the printing of the Agenda it has come to staff's attention that the end date noted in certain Schedules of the Agreement was incorrect. Revisions have been made to those schedules and the correct end date of the Agreement is reflected as December 31, 2014.

Resolution No. 2014-136 Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Agreement between Her Majesty the Queen in Right of Ontario as Represented by the Minister of Rural Affairs and The Corporation of the Township of Puslinch – Website Development and Enhancement Project; and

That Council authorizes the Mayor and CAO/Clerk to entering into the Agreement.

CARRIED.



Financial Reports

(d) December 31, 2013

- i. Financial Report as of December 31, 2013
- ii. Cheque Register - December 1, 2013 to December 31, 2013
- iii. Voided Cheque Register - December 1, 2013 to December 31, 2013

(e) January 31, 2014

- i. Financial Report as of January 31, 2014
- ii. Cheque Register - January 1, 2014 to January 31, 2014
- iii. Financial Report by Department – January 2014
- iv. Total Expenditures by Account – January 2014
- v. Total Revenues and Expenditures – All Departments – January 2014

(f) February 28, 2014

- i. Financial Report as of February 28, 2014
- ii. Cheque Register – February 1, 2014 to February 28, 2014
- iii. Voided Cheque Register – February 1, 2014 to February 28, 2014
- iv. Financial Report By Department – February 2014
- v. Total Expenditures by Account – February 2014
- vi. Total Revenues and Expenditures – All Departments – February 2014

Resolution No. 2014-137 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby receives the following reports as information:

(d) December 31, 2013

- i. Financial Report as of December 31, 2013
- ii. Cheque Register - December 1, 2013 to December 31, 2013
- iii. Voided Cheque Register - December 1, 2013 to December 31, 2013

(e) January 31, 2014

- i. Financial Report as of January 31, 2014
- ii. Cheque Register - January 1, 2014 to January 31, 2014
- iii. Financial Report by Department – January 2014
- iv. Total Expenditures by Account – January 2014
- v. Total Revenues and Expenditures – All Departments – January 2014

(f) February 28, 2014

- i. Financial Report as of February 28, 2014
- ii. Cheque Register – February 1, 2014 to February 28, 2014
- iii. Voided Cheque Register – February 1, 2014 to February 28, 2014
- iv. Financial Report By Department – February 2014
- v. Total Expenditures by Account – February 2014
- vi. Total Revenues and Expenditures – All Departments – February 2014

CARRIED

3. Administration Department

None.



Resolution No. 2014-140 Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby receives the following minutes as information:

- Recreation Committee –February 18, 2014
- Special Recreation Committee –March 4, 2014

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

1. The April 16, 2014 Regular Council Meeting open session will commence at 6:00 p.m.
2. A Public Meeting with respect to a Proposed By-Law to Licence, Regulate and Govern Mobile Food Service Vehicles will be held at 8:00 p.m. at the Puslinch Community Centre – 23 Brock Road South.

Guelph Water Supply Master Plan – Community Liaison Committee

Councillor Stokley advised that he would be attending the Guelph Water Supply Master Plan Community Liaison Committee to be held on April 8, 2014 from 7:00 to 9:00 p.m.

Green Legacy Tree Distribution

Councillor Stokley advised that on April 26, 2014 from 8:30 to 11:30 a.m. both himself and County Councillor, Don McKay would be distributing trees from the Green Shed located at the Puslinch Community Centre Grounds. Councillor Roth and Councillor Fielding also volunteered to participate in the distribution of the trees.

Councillor Stokley inquired of staff as to whether a list of the species of trees to be distributed had been received. Karen Landry CAO/Clerk, advised that staff would supply the information once it has been received.

12. CLOSED MEETING:

Council was in closed session from 1:00 p.m. to 1:45 p.m.

- (a) Confidential presentation by McDowall Associates regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Staff Remuneration

Resolution No. 2014-141 Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

Confidential presentation by McDowall Associates regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Staff Remuneration.

CARRIED

Resolution No. 2014-142 Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council move into open session

CARRIED



Resolution No. 2014-143 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the confidential presentation by McDowall Associates regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Staff Remuneration; and

That staff proceed as directed.

CARRIED

13. **BY-LAWS:**

- (a) By-law to authorize the temporary borrowing of funds to meeting current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2014.
- (b) By-law to appoint two (2) Temporary Deputy Fire Chiefs and to repeal By-law Number 44/09.
- (c) By-Law to authorize the entering into an Agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Rural Affairs under the Rural Economic Development Program for the Website Development and Enhancement Project.

Resolution 2014-144 Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the following By-Laws be taken and read three times and finally passed in open Council:

- By-Law **027/14** being a by-law to authorize the temporary borrowing of funds to meeting current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2014.
- By-Law **028/14** being a by-law to appoint two (2) Temporary Deputy Fire Chiefs and to repeal By-law Number 44/09.
- By-Law **029/14** being a by-law to authorize the entering into an Agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Rural Affairs under the Rural Economic Development Program for the Website Development and Enhancement Project

CARRIED

14. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



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April 2, 2014 REGULAR COUNCIL MEETING

Resolution 2014-145: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **030/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 2nd day of April, 2014.

CARRIED

15. **ADJOURNMENT:**


Resolution No. 2014-146: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby adjourns at 2:57 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO/Clerk