



MINUTES

DATE: Wednesday, August 13, 2014

TIME: 7:00 P.M.

The August 13, 2014 Regular Council Meeting was held on the above date and called to order at 7:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks

OTHERS IN ATTENDANCE

1. Bev Wozinak
2. Jean & Fred Stahlbaum
3. Dianne & Dino Paron
4. Don McKay
5. Karen Lever
6. Ken Steel
7. Marjorie Clark
8. Kevin Johnston
9. Kathy White
10. Helen Purdy
11. Bob Hamilton
12. Margaret Andersen

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **ADOPTION OF THE MINUTES:**

Resolution No. 2014-285: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting – July 16, 2014

That the minutes of the following meeting be received:

- Public Meeting – Proposed Development Charges By-Law – July 24, 2014

CARRIED



4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

None.

6. **COMMUNICATIONS:**

1. **Mill Creek Pit Licence #5738**

- (a) Correspondence from Dufferin Aggregates regarding May 2014, monthly monitoring data Mill Creek Pit Licence No. 5738 dated June 12, 2014.

Mr. Stan Denhoed, Harden Environmental Services Ltd., has advised that he has reviewed the monthly monitoring report and find that readings were obtained from all monitors and therefore the conclusion that there were no exceedance is valid.

- (b) Correspondence from Dufferin Aggregates regarding June 2014 monthly monitoring data Mill Creek Pit Licence No. 5738 dated July 10, 2014

Mr. Stan Denhoed, Harden Environmental Services Ltd. has advised that he has reviewed the report and find that all monitors have been read and agrees that there are no exceedances.

2. **Mini Lakes – Monitoring Reports**

- (a) Correspondence from GM Blueplan Engineering regarding Mini Lakes Wastewater Treatment Plant Effluent Monitoring Report 1st Quarter (2014) dated June 17, 2014.
***note this item appeared on the July 16, 2014 agenda as item no. 6.6(b)**

- (b) Stantec Consulting Ltd. Mini Lakes Mobile Home Community Quarterly Monitoring Report – 1st Quarter 2014 dated May 1, 2014.

- (c) Correspondence from GM Blueplan Engineering regarding Mini Lakes Mobile Home Community 2013 Annual Operation & Maintenance Report dated June 17, 2014.
***note this item appeared on the July 16, 2014 Agenda as item no. 6.6(c)**

- (d) Stantec Consulting Ltd. Mini Lakes Mobile Home Community 2013 Operation and Maintenance Report dated March 18, 2014.

3. **Mini Lakes - Agreements**

- (a) Correspondence from GM Blueplan Engineering regarding Mini Lakes Resident's Association, 7541 Wellington Rd. 34, Part Lot 21 & 22, Concession 8 dated August 7, 2014;

- (b) Subdivision Development Agreement between The Corporation of the Township of Puslinch and Mini Lakes Residents Association. **See item 14(e).**

- (c) Condominium Development Agreement between The Corporation of the Township of Puslinch and Mini Lakes Residents Association. **See item 14(e).**

- (d) Operation and Maintenance Agreement – Sewage Treatment System between Mini Lakes Residents Association and The Corporation of the Township of Puslinch.
See item 14(e).



- (e) Operation and Maintenance Agreement – Communal Water System between Mini Lakes Residents Association and the Corporation of the Township of Puslinch. **See item 14(e).**

Resolution No. 2014-286: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council receive the correspondence from GM Blueplan Engineering regarding Mini Lakes Resident's Association, 7541 Wellington Rd 34, Part Lot 21 & 22, Concession 8; and

That Council enact a by-law to authorize the Mayor and Clerk to execute the following Agreements with Mini Lakes Resident's Association upon submission of any documents as determined by staff in consideration of:

- a) Subdivision Development Agreement dated the 13th day of August, 2014;
 - b) Condominium Agreement dated the 13th day of August, 2014;
 - c) Operation and Maintenance Agreement – Sewage Treatment System dated the 13th day of August; and
 - d) Operation and Maintenance Agreement – Water Treatment System dated the 13th day of August, 2014.
- and

That the Mayor and Clerk are authorized to execute all other documents which are necessary to carry out the provisions of the Agreements.

CARRIED

4. Wellington Pit, Licence No. 20085

- (a) Groundwater Science Corp. 2013 Groundwater Monitoring Summary, Wellington Pit, Licence No. 20085, Part Lots 7 and 8, Concession 3, Township of Puslinch dated March 31, 2014.
- (b) Correspondence from Capital Paving Inc. regarding Groundwater Monitoring Report, Capital Paving Inc. Wellington Pit, Licence No. 20085, Part Lots 7 and 8, Concession 3, Township of Puslinch.
- (c) Correspondence from Stan Denhoed, Harden Environmental Services Ltd. regarding Capital Paving Inc. Wellington Pit, Licence 20085 Puslinch File E10CAP-Wellington Pit dated July 16, 2014.

5. McMillan Pit, Licence #5737

- (a) Limnoterra Limited Monitoring Report CBM- St. Mary's Cement McMillan Pit (License #5737) dated June 9, 2014.
- (b) Correspondence from CBM St. Mary's regarding CBM Aggregates, McMillan Pit (5737), 2013 Water monitoring report dated June 11, 2014.
- (c) Correspondence from Greg Scheifele, GWS Ecological & Forestry Services Inc., regarding E13 ST McMillan Pit, License #5737 dated July 23, 2014.

6. CBM Lanci Pit, Licence #624952

- (a) Aercoustic Engineering Limited Acoustic Audit regarding CBM Lanci Pit, Part of Lot 25, Concession 1, Township of Puslinch dated July 25, 2014.



7. **Ice Storm Assistance Program**

- (a) Correspondence from Ministry of Municipal Affairs and Housing regarding Ice Storm Assistance Program dated August 5, 2014.

Mayor Lever inquired of Ms. Mary Hasan, Director of Finance/Treasurer as to next steps in recovery of funds for ice storm damage for the Township. Ms. Hasan advised that the Township has completed an Expression of Interest and the next step is to gather and submit the invoices incurred.

Councillor Fielding inquired as to what the amount for reimbursement will be submitted by the Township. Ms. Hasan advised that it will be approximately \$20,000.00.

Councillor Stokley inquired as to whether reimbursement will be for the full claim amount or a percentage. Ms. Hasan advised that she believes it is for the full claim.

8. **Intergovernmental Affairs**

- (a) Various correspondence for review.

Resolution No. 2014-287: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the correspondence items listed on the Council agenda from the August 13, 2014 Council meeting be received.

CARRIED

7. **DELEGATIONS**

1. Ms. Margaret Andersen, presentation, 2014 Township of Puslinch Volunteer of the Year.

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

- (a) Puslinch Fire and Rescue Services Response Report for July, 2014.

Resolution No. 2014-288: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Puslinch Fire and Rescue Services Response report for July 2014.

CARRIED

2. **Finance Department**

- (a) Financial Report as of July 31, 2014
(b) Cheque Register – July 1, 2014 to July 31, 2014
(c) Financial Report By Department – July 31, 2014
(d) Total Expenditures by Account – July 31, 2014
(e) Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – July 2014.



Resolution No. 2014-289: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby receives the following reports as information:

- (a) Financial Report as of July 31, 2014
- (b) Cheque Register – July 1, 2014 to July 31, 2014
- (c) Financial Report By Department – July 31, 2014
- (d) Total Expenditures by Account – July 31, 2014
- (e) Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – July 2014

CARRIED

- (f) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358, the Municipal Act, S.O., 2001

Resolution No. 2014-290: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll#	Write off Amount
2014	12/13-14	7-00305	\$2,589.75

CARRIED

- (g) Report FIN-2014-025 – Council Compensation, Benefits, Allowances and Expense Review.

Resolution No. 2014-291: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIN-2014-025 dated August 13, 2014 regarding Council Compensation, Benefits, Allowances and Expense Review be received; and

That the one-third tax free allowance in accordance with the Municipal Act be considered in 2015 for the 2014-2018 Term of Council; and

That staff conduct a formal market review for Council during the fourth year of each Council term; and

That staff include a cost centre in the 2015 Operating Budget for Council to ensure appropriate segregation of Council and Administration costs.

CARRIED

- (h) Report FIN-2014-026 – Treasurer’s Investment Report 2013

Resolution No. 2014-292: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Report FIN-2014-026 dated August 13, 2014 regarding the Treasurer’s Investment Report for 2013 be received; and



That Council approve the Investment Policy as outlined in Schedule "B" to Report FIN-2014-026.

CARRIED

- (i) Report FIN-2014-027 – 2014 Development Charges Background Study and Subsequent By-law

Resolution No. 2014-293: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Report FIN-2014-027 dated August 13, 2014 regarding the 2014 Development Charges Background Study and By-law be received; and

That the changes to the Development Charges Background Study and proposed by-law subsequent to the statutory public meeting held on June 19, 2014 resulted in the need for a second public meeting held on July 24, 2014; and

That there were no further changes to the Development Charges Background Study and proposed by-law subsequent to the second statutory public meeting held on July 24, 2014; and

That the Township of Puslinch's 2014 Development Charges Background Study dated June 5, 2014, including Addendum dated July 10, 2014, attached as Schedule A to Report FIN-2014-027 be approved; and

That Council approve the capital project listing set out in Chapter 5 of the Development Charges Background Study attached as Schedule A to Report FIN-2014-027 subject to further annual review during the capital budget process; and

That the draft by-law included in the Township of Puslinch's 2014 Development Charge Background Study attached as Schedule A to Report FIN-2014-027 be enacted to take effect on September 3, 2014.

CARRIED

3. Administration Department

- (a) Report ADM-2014-018 – 2014 Municipal Election – Accessible Election Policy and Procedures

Resolution No. 2014-294: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Report ADM-2014-018 regarding 2014 Municipal Election - Accessible Election Policy and Procedures be received; and

That Council adopt the Township of Puslinch Accessible Election Policy.

CARRIED

4. Planning and Building Department

- (a) Chief Building Official Report –July, 2014

Resolution No. 2014-295: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Chief Building Official Report for July, 2014.

CARRIED



5. **Roads & Parks Department**

None.

6. **Recreation Department**

- (a) Report REC-2014-003 – Agreement with Guelph Community Health Centre – drop-in playgroup program – Puslinch Community Centre – 23 Brock Road South

Resolution No. 2014-296: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report REC–2014–003 regarding the Agreement with Guelph Community Health Centre –drop-in playgroup program- Puslinch Community Centre – 23 Brock Road S. be received; and

That Council enact a by-law to authorize the Mayor and Clerk to execute the Agreement with the Guelph Community Health Centre.

CARRIED

- (b) Report REC-2014-004 – Agreement with Whistle Stop Co-Operative Pre-School Inc. – preschool program – Puslinch Community Centre – 23 Brock Road South

Resolution No. 2014-297: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report REC–2014–004 regarding the Agreement with Whistle Stop Co-Operative Pre-school Inc. – preschool program -Puslinch Community Centre – 23 Brock Road S. be received; and

That Council enact a by-law to authorize the Mayor and Clerk to execute the Agreement with Whistle Stop Co-operative Pre-School Inc.

CARRIED

9. **NOTICE OF MOTION:**

None.

10. **COMMITTEE MINUTES**

None.

11. **MUNICIPAL ANNOUNCEMENTS**

Puslinch Senior of the Year – 2013 Ted Laws

Councillor Fielding advised Council that Mr. Ted Laws, Puslinch Township 2013 Senior of the year passed away on August 5, 2014 and she attended his funeral on August 9, 2014. Councillor Fielding advised Council that Mr. Laws had expressed to her that he had felt honored to have received Senior of the Year award in 2013.

Township Logo

Councillor Fielding requested that staff provide the Safe Communities Committee with a copy of the Township logo.



Puslinch Lake Conversation Association

Councillor Stokley advised that the Puslinch Lake Conservation Association will be holding a fundraising event on August 31, 2014. The event will include a Hoedown on Saturday, August 31, 2014. Tickets are available at a cost of \$20.00.

Badenoch Annual Barbeque

Councillor Roth advised that the Badenoch Community Centre will be holding their annual fundraising barbeque on Saturday, August 16, 2014 at the Badenoch Community Centre. Councillor Roth encouraged all to attend this event.

Recreation Master Plan

Councillor Schmidt advised Council that the Recreation Committee had their first meeting with the Township's selected consultant on Tuesday, August 12, 2014. Councillor Schmidt advised that this is an ambitious project with a very competent consultant. The Township along with their consultant will be holding a public open house in early October. The target date for release of the final plan will be in early 2015.

Badenoch Women's Institute

Mayor Lever advised that he attended the 80th anniversary of the Badenoch Women's institute during the weekend of August 9-10, 2014.

Blackbridge Community Association Celebration

Mayor Lever advised that he attended the Blackbridge Community Association Celebration of the Cultural Heritage Landscape designation of the area on Saturday, August 9, 2014.

Highway 6 – Resurfacing Concession 11 to Maddaugh Road

Mayor Lever advised that the Township received a Notice which was delivered to the residents of the area of road construction advising that resurfacing of Highway 6 from Concession 11 to Maddaugh Road will commence as of August 11, 2014 and will run to the end of September. Work activities are to be conducted from 7:00 p.m. to 7:00 a.m. Monday to Friday.

12. CLOSED MEETING:

Council was in closed session from 7:03 p.m. to 7:18 p.m.

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor- Client privilege, including communications necessary for that purpose – Part Lot 26, Concession 7, Parts 2, 3 & 4, Plan 61R-863
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees – Employee Matters
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – taxation matter.



Resolution 2014-298 Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor- Client privilege, including communications necessary for that purpose – Part Lot 26, Concession 7, Parts 2, 3 & 4, Plan 61R-863
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees – Employee Matters
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – taxation matter.

CARRIED

Resolution No. 2014-299 Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council move into open session.

CARRIED

Council recessed from 7:18 p.m. to 7:30 p.m.

Resolution No. 2014-300: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Part Lot 26, Concession 7, Parts 2, 3 & 4, Plan 61R-863.

CARRIED

Resolution No. 2014-301: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees – Employee Matters

CARRIED

Resolution No. 2014-302: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals



affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – taxation matter.

CARRIED

13. **BY-LAWS:**

- (a) A by-law to amend the Zoning By-Law 19/95 (Ruth Louise Slater) – Part of Lot 18 & 19, Concession 8, Township of Puslinch
- (b) A by-law respecting Development Charges on lands within the Township of Puslinch
- (c) A by-law authorizing the Mayor and Clerk to execute an Agreement with the Guelph Community Health Centre
- (d) A by-law authorizing the Mayor and Clerk to execute an Agreement with the Whistle Stop Co-operative Pre-School Inc.
- (e) A by-law authorizing the Mayor and Clerk to execute various Agreements with - Mini Lakes Residents Association

Resolution No. 2014-303 Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) By-Law **53/14** being a by-law to amend the Zoning By-Law 19/95 (Ruth Louise Slater) – Part of Lot 18 & 19, Concession 8, Township of Puslinch.
- (b) By-Law **54/14** being a by-law respecting Development Charges on lands within the Township of Puslinch.
- (c) By-Law **55/14** being a by-law authorizing the Mayor and Clerk to execute an Agreement with the Guelph Community Health Centre.
- (d) By-Law **56/14** being a by-law authorizing the Mayor and Clerk to execute an Agreement with the Whistle Stop Co-operative Pre-School Inc.
- (e) By-Law **57/14** being a by-law authoring the Mayor and Clerk to execute various Agreements with – Mini Lakes Residents Association.

CARRIED.

14. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2014-304: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **58/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 13th day of August, 2014.

CARRIED



15. **ADJOURNMENT:**


Resolution No. 2014-305: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby adjourns at 8:10 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO/Clerk