



## MINUTES

**DATE:** Wednesday, September 3, 2014

**TIME:** 12:30 P.M.

The September 3, 2014 Regular Council Meeting was held on the above date and called to order at 12:30 p.m. in the Council Chambers, Aberfoyle.

### 1. ATTENDANCE:

Mayor Dennis Lever  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Jerry Schmidt – **absent**  
Councillor Wayne Stokley

### STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Kelly Patzer, Development Coordinator

### OTHERS IN ATTENDANCE

1. Helen Purdy
2. Kevin Johnson
3. Bev Wozinak
4. Don McKay
5. Glenna Smith
6. Doug Smith
7. Karen Lever
8. Kathy White
9. Daina Makinson
10. Mark Paoli
11. Gary Cousins
12. Linda Dickson

### 2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

### 3. ADOPTION OF THE MINUTES:

**Resolution No. 2014-306:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting – August 13, 2014
- Closed Council Meeting - July 16, 2014
- Closed Council Meeting – August 13, 2014

**CARRIED**

### 4. BUSINESS ARISING OUT OF THE MINUTES:

None.



5. **PUBLIC MEETINGS:**

None.

6. **COMMUNICATIONS:**

1. **Highway 6 – Morriston By-Pass**

- (a) Correspondence from Ted Arnott, MPP Wellington-Halton Hills to The Hon. Steve Del Duca, Minister of Transportation dated July 31, 2014.

2. **Aberfoyle Pit 1 Licence #5483**

- (a) Correspondence from Jane Ireland, Regional Director, Ministry of Natural Resources to Dufferin Aggregates regarding Minor Site Plan Amendment under the Aggregate Resources Act, Dufferin Aggregates Aberfoyle Pit 1, Licence #5483 dated June 12, 2014. **\*note a full copy of the Site Plan is available in the Clerk's office for viewing.**

Mayor Lever requested that the Director of Finance contact the Municipal Property Assessment Corporation to review whether the site plan amendment would reflect a change in taxation.

3. **Election Bulletin #3A – Use of Township Facilities and Land for Election Campaigning**

- (a) Correspondence from Glenna & Doug Smith dated August 18, 2014;  
(b) Correspondence from Glenna & Doug Smith dated August 27, 2014.

**Resolution No. 2014-307:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the correspondences from Glenna & Doug Smith dated August 18, 2014 and August 27, 2014.

**CARRIED**

4. **Employment Lands**

- (a) County of Wellington Planning Report – Commercial and Industrial Land – Township of Puslinch dated September 3, 2014.

**Resolution No. 2014-308:** Moved by Councillor Fielding and  
Seconded by Councillor Roth

That Council receive the County of Wellington Planning Report – Commercial and Industrial Land – Township of Puslinch dated September 3, 2014.

**CARRIED**

5. **Emergency Management**

- (a) Council Report from Linda Dickson, MCIP, RPP, Emergency Manager/CEMC dated September 3, 2014 regarding Emergency Management Program Report for 2014.



**Resolution No. 2014-309:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Council receive the Council Report from Linda Dickson, Emergency Manager, CEMC entitled "Emergency Management Program Report for 2014 and that this report serve as the annual review of the Township's Emergency Management Program for 2014.

**CARRIED**

(b) Council Report from Linda Dickson, MCIP, RPP, Emergency Manager/CEMC dated September 3, 2014 regarding Interoperability Study Update.

**Resolution No. 2014-310:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive for information the Report from Linda Dickson, Emergency Manager CEMC entitled "Interoperability Strategy for Guelph/Wellington.

**CARRIED**

(c) Council Report from Linda Dickson, MCIP, RPP, Emergency Manager/CEMC dated September 3, 2014 regarding Emergency Response Plan Amendment Number 2.

**Resolution No. 2014-311:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the Report from Linda Dickson, Emergency Manager/CEMC entitled "Emergency Response Plan Amendment Number 2; and

That Council authorize the passing of a by-law to adopt the amendment to the Township's Emergency Response Plan.

**CARRIED**

**6. Arkell Springs Forest Stewardship**

(a) Correspondence from Karen McKeown, Outdoor Water Efficiency Technician, Water Services Division, City of Guelph regarding Arkell Springs Forest Stewardship dated August 27, 2014.

**7. Intergovernmental Affairs**

(a) Various correspondence for review.

**IG Item #1** – Councillor Stokley requested that staff prepare a Resolution for consideration at the next meeting of Council with respect Province Wide Gravel Pit Assessment Appeals.

**Resolution No. 2014-312:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the correspondence items listed on the Council agenda from the September 3, 2014 Council meeting be received.

**CARRIED**



## 7. DELEGATIONS

1. Mr. Gary Cousins, Director of Planning and Development, Mr. Mark Paoli, Manager Policy Planning, County of Wellington regarding County of Wellington Planning Report, Commercial and Industrial Land – Township of Puslinch.

Mr. Cousins and Mr. Paoli made a presentation to Council with respect to their Report on Commercial and Industrial Lands in the Township of Puslinch.

**Resolution No. 2014-313:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the delegation from Mr. Gary Cousins, Director of Planning and Development and Mr. Mark Paoli, Manager Policy Planning, County of Wellington regarding County of Wellington Planning Report, Commercial and Industrial Land – Township of Puslinch.

### **CARRIED**

2. Ms. Jana Reichert, Economic Development Officer, and Ms. Carolyn O'Donnell Business Retention and Expansion Coordinator, regarding the County of Wellington Business Retention and Expansion Project Results - Township of Puslinch.

Ms. Reichert and Ms. O'Donnell made a presentation to Council on the results of the Wellington County Business Retention and Expansion Project.

**Resolution No. 2014-314:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the delegation from Ms. Jana Reichert, Economic Development Officer, and Carolyn O'Donnell Business Retention and Expansion Coordinator, regarding the County of Wellington Business Retention and Expansion Project Results - Township of Puslinch.

### **CARRIED**

3. Ms. Linda Dickson, Emergency Manager/CEMC, regarding 2014 Emergency Management Program Report.

Ms. Dickson made a presentation to Council with respect to the reports relating to the 2014 Emergency Management Program for the Township of Puslinch.

**Resolution No. 2014-315:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the delegation from Ms. Linda Dickson, Emergency Management/CEMC, regarding 2014 Emergency Management Program Reports.

### **CARRIED**

4. Ms. Glenna Smith regarding Election Bulletin 3A.

Ms. Smith made a presentation to Council with respect to her concerns regarding Election Bulletins 3A campaigning and rental of Township facilities for this purpose and a response to her correspondence by Ms. Karen Landry, CAO/Clerk prior to it being considered by Council. Ms. Smith indicated that it was her request that the Bulletins be rescinded by Council.



Ms. Karen Landry CAO/Clerk advised that Bulletins are issued by the Township in order to provide information to all registered and potential Candidates. Bulletin 3A and 3B were issued by the Township to respond to direct inquiries of candidates with respect to use versus rental of Township facilities by a Candidate for campaigning purposes.

**Resolution No. 2014-316:** Moved by Councillor Fielding and  
Seconded by Councillor Roth

That Council receive the delegation from Ms. Glenna Smith regarding Election Bulletin 3A.

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

None.

2. **Finance Department**

None.

3. **Administration Department**

(a) Report ADM-2014-019 – Restricted Acts after Nomination Day (Lame Duck Council)

**Resolution No. 2014-317:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Report ADM-2014-019 dated August 25, 2014, regarding Restricted Acts after Nomination Day (Lame Duck Council) be received; and

That Council enact a By-law to delegate authority to the CAO/Clerk to undertake such actions as may be required to prevent disruption to ongoing Township operations in accordance with existing policy and practices.

**CARRIED**

4. **Planning and Building Department**

None.

5. **Roads & Parks Department**

None.

6. **Recreation Department**

None.

9. **NOTICE OF MOTION:**

None.

10. **COMMITTEE MINUTES**

- (a) Committee of Adjustment - July 8, 2014
- (b) Recreation Committee – July 15, 2014



**Resolution No. 2014-318:** Moved by Councillor Fielding and  
Seconded by Councillor Roth

That Council hereby receives the following minutes as information:

- Committee of Adjustment - July 8, 2014
- Recreation Committee – July 15, 2014

**CARRIED**

## 11. **MUNICIPAL ANNOUNCEMENTS**

### **Association of Municipalities of Ontario Conference – August 17<sup>th</sup> to 20<sup>th</sup>**

Councillor Roth provided a summary of the various seminars and presentations he attended at the Conference. In particular he noted that he attended a presentation from the Municipal Property Assessment Corporation (MPAC) with respect to an update on their Strategic Plan; Privacy and Personal Information session which included information on the proper methods of storing electronic data; a session on Policing Costs in Ontario; a presentation by Corporate Olympian Greg Wells which included information on the training of high class athletes; and presentations on the Socio-economic effect of political polls and Risk Management. Councillor Roth advised that the conference was well attended and that he enjoyed attending the many informative sessions and meeting with representatives of the other attending municipalities.

Mayor Lever provided a summary of the various seminars and presentations which he attended at the Conference including a presentation from the Credit Unions; presentation by the MARS group on Social Investing and a Risk Management session. Mayor Lever advised that an announcement was made at the conference that the government will not be revisiting the issue of reforming the province's law on joint and several liability for Ontario Municipalities.

### **TAPMO Meeting- Sunday, August 17, 2014**

Mayor Lever advised that he attended the TAMPO meeting held on Sunday, August 17, 2014. A presentation was made by Ms. Carla Nell, MTE Consultants Inc. regarding the 2009 to present aggregate assessment appeals and the proposed methodology regarding future approaches to valuing pits and quarries. She also advised that MPAC has been unable to defend its assessment calculation and that the County of Wellington along with the Town of Caledon have retained experts to guide the valuation of an appropriate valuation methodology.

Mayor Lever advised that he made a delegation on behalf of TAPMO to both Ms. Laura Albanese, Parliamentary Assistant to the Minister of Finance and Ms. Eleanor McMahon, Parliamentary Assistant to the Minister of Natural Resources.

### **11 Lake Avenue**

Councillor Stokley advised that both he and Councillor Roth attended the hearing of the Township's Superior Court Application in Guelph Court on August 28, 2014. Councillor Stokley advised that Justice Barnes indicated that he will provide his decision on September 8, 2014.

### **Friends of Mill Creek Annual Barbeque**

Councillor Stokley advised that both he and County Councillor McKay attended the Friends of Mill Creek barbeque on August 21<sup>st</sup> at the Puslinch Community Centre. Councillor



Stokley advised that he enjoyed meeting the 2014 Rangers and enjoyed the slide show presentation.

**Public Meeting - Persian Investments – August 27, 2014**

Councillor Stokley advised that he attended the Public Meeting held at the Township Offices on August 27, 2014. Councillor Stokley advised that along with the consultants there were many interested residents in attendance that evening. The Township will be holding a second public meeting with respect to the matter.

**Puslinch Lake Conservation Association**

Councillor Stokley advised that both himself and Councillor Fielding attended the fundraiser hoedown on August 31, 2014.

**Recreation Master Plan Meeting – September 2, 2014**

Councillor Stokley advised that he attended a Recreation Master Plan meeting on September 2, 2014. Councillor Stokley advised that the Township will be holding an Open House at the Optimist Recreation Centre on October 4, 2014, from 10:00 to 1:00 to seek public input on recreation needs in the Township.

**Hamilton Halton Source Water Protection**

Councillor Fielding advised that Mr. Robert Edmondson has been appointed the new Chair.

**Wellington-Waterloo Community Futures**

Councillor Fielding advised that she recently attended their Annual General Meeting in Rockwood.

**Slovenski Park**

Mayor Lever advised that he attend the park's 50<sup>th</sup> anniversary celebration on August 16, 2014.

**12. CLOSED MEETING:**

**Council was in closed session from 12:30 p.m. to 12:50 p.m.**

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – 88 and 104 Cooks Mill Road.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees– 6839 Concession 4

**Resolution 2014-319** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees,



litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – 88 and 104 Cooks Mill Road.

- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees– 6839 Concession 4

**CARRIED**

**Resolution No. 2014-320** Moved by Councillor Fielding and  
Seconded by Councillor Roth

That Council move into open session.

**CARRIED**

**Council recessed from 12:50 p.m. to 1:00 p.m.**

**Resolution No. 2014-321:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Council receive the confidential verbal report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – 88 and 104 Cooks Mill Road; and

That Staff proceed as directed.

**CARRIED**

**Resolution No. 2014-322:** Moved by Councillor Fielding and  
Seconded by Councillor Roth

That Council receive the confidential verbal report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees– 6839 Concession 4; and

That Staff proceed as directed.

**CARRIED**

13. **BY-LAWS:**

- (a) A by-law to amend the Emergency Response Plan for the County of Wellington and Member Municipalities
- (b) A by-law to delegate certain authority to the Chief Administrative Officer/Clerk during the election period.
- (c) A by-law authorizing the entering into of a Site Alteration Agreement with Wyndham Street Investments Incorporated.

**Resolution No. 2014-323** Moved by Councillor Fielding and  
Seconded by Councillor Stokley





That the following By-laws be taken as read three times and finally passed in open Council:

- (a) By-Law **59/14** being a by-law to amend the Amend the Emergency Response Plan for the County of Wellington and Member Municipalities.
- (b) By-Law **60/14** being a by-law to delegate certain authority to the CAO/Clerk during the election period.
- (c) By-Law **61/14** being a by-law to Authorize the Entering into of a Site Alteration Agreement with Wyndham Street Investments Incorporated.

**CARRIED**

14. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution 2014-324:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **62/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 3rd day of September, 2014.


**CARRIED**

15. **ADJOURNMENT:**

**Resolution No. 2014-325:** Moved by Councillor Fielding and  
Seconded by Councillor Roth

That Council hereby adjourns at 2:53 p.m.

**CARRIED**

  
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Dennis Lever, Mayor

  
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Karen Landry, CAO/Clerk