



Puslinch Recreation Committee  
Tuesday November 19, 2013  
7:00 p.m.  
Council Chambers, Aberfoyle

## **MINUTES**

### **MEMBERS PRESENT**

Councillor Susan Fielding, Chair  
Councillor Jerry Schmidt  
Tom Jefferson  
June Williams  
Margaret Hauwert  
Cameron Tuck

### **MEMBERS ABSENT**

Daina Makinson

### **TOWNSHIP STAFF**

Deputy Clerk, Donna Tremblay  
Director of Public Works and Parks, Don Creed  
Recreation Administrative Assistant, Erin Wallace

### **OTHERS PRESENT**

Mayor Dennis Lever  
Councillor Ken Roth

#### **1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

#### **2. DISCLOSURE OF PECUNIARY INTEREST**

None.

### **3. APPROVAL OF MINUTES**

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-031

The Minutes of the Recreation Committee meeting dated October 15, 2013, as amended and Special Recreation Committee meeting dated October 23, 2013 be adopted.

**CARRIED**

### **4. REGULAR BUSINESS**

#### **1. Plans for the storage room at the Community Centre and the replacement of the cupboards in the Alf Hales Room.**

Ms. Williams requested from staff an update on the cupboards. Donna Tremblay, Deputy Clerk advised the committee that as the storage room is now complete, the Township will be evaluating the need for additional storage space. The plans for the cupboards are to be discussed at a later date.

#### **2. Community Centre Grounds – Pet Signage**

Ms. Williams expressed concern that the baseball diamonds were being used by dog owners who were not picking up after their animals. The committee discussed the current pet signage at the Puslinch Community Centre grounds. Don Creed, Director of Public Works and Parks will look at what signs are currently on display and determine if there is a need for additional signage.

#### **3. Millennium Garden – Future maintenance**

Ms. Williams requested an update from staff on the future maintenance of the Millennium Garden. Don Creed, Director of Public Works and Parks advised the committee that staff continue to maintain the garden and if additional help is required in the spring they would be brought in at that time. Mayor Dennis Lever advised the Committee that Matthew Bulmur is working on a new arbor for the entrance to the garden.

#### **4. Proposed plans for the Cenotaph**

Ms. Williams requested of staff as to what the plans are with respect to the Centotaph. Chair Fielding, advised the committee that the township had submitted a grant application for the works and the grant has now been approved. The Committee inquired as to what the works were to include. Mayor Dennis Lever, advised the committee on the works that works were tendered and included replacement of the concrete wall and step, landscaping, and electrical work. The committee requested of Staff further information on the project. Donna Tremblay will provide additional information to the Committee at their next meeting.

#### **5. Washroom Addition Update**

Ms. Hauwert requested of staff an update on the washroom addition project. Donna Tremblay, Deputy Clerk, provided the committee with a summary on the work that have been completed and the outstanding works.

#### **YMCA Proposal**

Ms. Hauwert requested of staff an update on the YMCA Proposal. Donna Tremblay, Deputy Clerk, advised the committee that a proposal was received from the YMCA and staff will be reviewing the proposal.

#### **6. Hardwood Flooring Update**

Ms. Hauwert requested of staff an update on the hardwood flooring. Donna Tremblay, Deputy Clerk advised the committee that staff have sought professional services to conduct a test of the moisture content in the concrete pad under the flooring in order to develop specifications for the upcoming tender.

#### **7. Proposed Name Change**

Ms. Hauwert requested of staff an update on the proposed name change for the Puslinch Community Centre building. Chair Fielding advised the committee that this is to be included on the community assessment.

## **8. Proposed 2013/2014 Free Skate Schedule**

The committee reviewed and discussed the draft free skate schedule. The committee expressed concern regarding the kids free skate time slot and requested that staff review the schedule to include additional kid's free skate.

Moved by Cameron Tuck and Seconded by June Williams REC-2013-032

The that the draft skating schedule for the Optimist Recreation Centre be amended to include Tuesday's and Thursday's 3:00pm – 5:00pm for kid's free skate.

**CARRIED**

## **9. Optimist Recreation Centre Winter Hours**

Don Creed, Director of Public Works and Roads advised the committee that seven members of the Optimist Club will be volunteering at the Optimist Recreation Centre Monday – Friday 9:00am – 4:00pm. The Township has hired part time staff and they will be working mostly weekends. Full time staff will be working afternoons.

## **5. FINANICAL REPORTS**

### **1. Expenses**

#### **(a) October 2013 – Puslinch Community Centre**

Moved by Margaret Hauwert and Seconded by Jerry Schmidt REC-2013-033

That the October 2013 Puslinch Community Centre Statement of Expenses be received.

**CARRIED**

#### **(b) October 2013 – Optimist Recreation Centre**

Moved by Cameron Tuck and Seconded by June Williams REC-2013-034

That the October 2013 Optimist Recreation Statement of Expenses be received.

**CARRIED**

## **2. Revenue Summaries**

### **(a) October 2013 - Community Centre Rental Report**

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-035

That the October 2013, Puslinch Community Centre Rental Report be received.

**CARRIED**

### **(b) Yearly Revenue Comparison – Puslinch Community Centre**

Moved by Cameron Tuck and Seconded by June Williams REC-2013-036

That the October 2013, Puslinch Community Centre Yearly Revenue Report be received.

**CARRIED**

### **(c) October 2013 - Optimist Recreational Centre Rental Report**

Moved by Jerry Schmidt and Seconded by Margaret Hauwert REC-2013-037

That the October 2013, Optimist Recreation Centre Rental Report be received.

**CARRIED**

### **(d) 2013 Monthly Revenue Comparison – Optimist Recreation Centre**

Moved by Cameron Tuck and Seconded by June Williams REC-2013-038

That the October 2013, Optimist Recreation Centre Monthly Revenue Comparison Report be received.

**CARRIED**

## **6. CLOSED MEETING**

None.

7. **ADJOURNMENT**

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-039

The Recreation Committee meeting hereby adjourns at 8:02 p.m.

**CARRIED**

8. **NEXT MEETING**

December 17, 2013 at 7:00 pm, Council Chambers, Township of Puslinch.