



Puslinch Recreation Committee
Tuesday December 17, 2013
7:00 p.m.
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Councillor Susan Fielding, Chair
Councillor Jerry Schmidt
Tom Jefferson
June Williams
Margaret Hauwert
Cameron Tuck
Daina Makinson

MEMBERS ABSENT

TOWNSHIP STAFF

Donna Tremblay, Deputy Clerk
Don Creed, Director of Public Works and Parks
Erin Wallace, Recreation Administrative Assistant

OTHERS PRESENT

Mayor Dennis Lever

1. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-031
The Minutes of the Recreation Committee meeting dated November 19, 2013 be received.

CARRIED

4. **DELEGATION** – Ken Williams, Optimist Club Winter Classic Family Day Event
Mr. Williams, Puslinch Optimist Club Member made a presentation to the committee regarding the club's request to have the rental fees waived for the February 2014 Winter Classic Hockey Tournament. Mr. Williams advised the committee, that this year there will be more costs involved due to it not being a fundraiser. The money that will be raised from the hockey tournament will pay for the family day event on Monday February 17, 2014 and all the costs. This would be a free community event.

Mr. Williams, requested that the committee consider a recommendation to Township Council to waive the rental fees for the Arena and Gym for February 15 and 16, 2014 and the rental fees for the Puslinch Baseball diamond, arena and gym for February 17, 2014.

The committee approved a recommendation to Council that the requested fees be waived.

5. **REGULAR BUSINESS**

1. **Washroom Addition**

Ms. Hauwert requested from staff an update on the washroom addition. Donna Tremblay, Deputy Clerk advised the committee that the outstanding work included the additional strapping of the ceiling, grout replacement in the men's washroom and the addition of a motion sensor for the lights in the storage room. Ms. Tremblay advised that the accessible washroom door lock is in working order.

2. **Phone App for Township**

Mr. Cameron Tuck advised the committee on the capabilities of two phone applications and how they would assist the Township. Mr. Tuck advised the committee that this app could be used to notify the community of upcoming events, bulletins and other information easily and affectively. Mr. Tuck explained that citizens can choose to subscribe to the app and decide what notifications they receive. This app would enable the Township to reach demographics that are not currently accessible. Costs for the app would depend on the capabilities. Ms. Tremblay advised the committee that the request for proposal for the Township's website design would be released in January 2014 and that this information could be included in the proposal.

The committee expressed interest in the app and requested that staff look into the phone applications.

3. **Hardwood Floor Update**

Ms. Hauwert requested an update from staff on the hardwood floor. Ms. Tremblay advised the committee that the specs for the request for quotation will be completed in January and it is anticipated that the RFQ will be distributed in early January. The request for proposal will include the cost for replacement, repair and refinish of the hardwood flooring and the replacement of the carpet on the stage, and all baseboards in the Archie Macrobbie Room.

The committee inquired about the recent moisture testing, Ms. Tremblay advised that the results from the moisture test indicated that the moisture content was extremely high. The company that conducted the testing is to provide recommendations that will be used in development of the RFQ. Ms. Tremblay advised the committee that it has been recommended that a commercial dehumidifier be installed at the Community Centre for use during high periods of humidity. Ms. Tremblay advised that the moisture testing company will return after the holidays to perform follow up readings of moisture levels.

4. Optimist Recreation Bookings – Free Skate Schedule Update

Mrs. Hauwert requested an update from staff on the changes made to the free skate schedule. Miss Wallace advised the committee that the Kids Free Skate was extended from 3:00pm – 4:00pm Monday to Friday to 3:00pm – 5:00pm Monday to Friday. On Saturdays and Sundays that did not have bookings already in place free skate would be offered from 2:00pm – 4:00pm to make it accessible to all community members. The days where bookings have already been scheduled, free skate would be offered at different times.

5. Cenotaph – Update

Ms. Hauwert requested an update from staff on the Cenotaph. Ms. Tremblay advised the committee that in staff will be meeting in early 2014 to discuss next steps in the project and will continue to update the committee.

6. Trophy Case

Ms. Hauwert requested of staff an update on the trophy case. Ms. Tremblay advised the committee that glass doors have been reinstalled and that staff will be requesting direction from committee regarding which of the trophies and plaques will be replaced in the case. Ms. Daina Makinson advised the committee that a list of the located trophies will be provided to staff in January, 2014.

7. Puslinch Community Centre Cloakroom

The committee requested of staff as to when repairs to the cloakroom would be made. Ms. Tremblay advised the committee that it is anticipated that repairs to the cloakroom will be made at the time the cupboard and storage works are conducted.

8. Community Centre Grounds – Pet Signage

The committee reviewed the list of pet signage signs.

6. FINANCIAL REPORTS

1. Expenses

(a) November 2013 – Puslinch Community Centre

Moved by Margaret Hauwert and Seconded by Jerry Schmidt REC-2013-033

That the November 2013 Puslinch Community Centre Statement of Expenses be received.

CARRIED

(b) November 2013 – Optimist Recreation Centre

Moved by Cameron Tuck and Seconded by Daina Makinson REC-2013-034

That the October 2013 Optimist Recreation Statement of Expenses be received.

CARRIED

2. Revenue Summaries

(a) November 2013 - Community Centre Rental Report

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-035

That the November 2013, Puslinch Community Centre Rental Report be received.

CARRIED

(b) Yearly Revenue Comparison – Puslinch Community Centre

Moved by Cameron Tuck and Seconded by June Williams REC-2013-036

That the November 2013, Puslinch Community Centre Yearly Revenue Report be received.

CARRIED

(c) November 2013 - Optimist Recreational Centre Rental Report

Moved by Jerry Schmidt and Seconded by Margaret Hauwert REC-2013-037

That the November 2013, Optimist Recreation Centre Rental Report be received.

CARRIED

(d) 2013 Monthly Revenue Comparison – Optimist Recreation Centre

Moved by June Williams and Seconded by Daina Makinson REC-2013-038

That the November 2013, Optimist Recreation Centre Monthly Revenue Comparison Report be received.

CARRIED

7. CLOSED MEETING

None.

8. ADJOURNMENT

Moved by Cameron Tuck and Seconded by Daina Makinson REC-2013-039

The Recreation Committee meeting hereby adjourns at 7:55 p.m.

CARRIED