



MINUTES

MEMBERS PRESENT

Councillor Schmidt, Chair
Councillor Stokley, Vice Chair
Daina Makinson
June Williams
Tom Jefferson
Nichole Caswell

MEMBERS ABSENT

None

TOWNSHIP STAFF

Donna Tremblay, Deputy Clerk
Joony Babu, Customer Service Representative

OTHERS PRESENT

Councillor Ken Roth

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

a) April 15, 2014 Regular Meeting

Moved by Nichole Caswell and Seconded by Tom Jefferson **REC-2014-022**

That the Minutes of the Recreation Committee meeting dated April 15, 2014 be adopted as amended.

CARRIED

4. DELEGATIONS/PRESENTATIONS

None.

5. REGULAR BUSINESS

1. Puslinch Community Centre

Ongoing Projects:

a) Structural Audit – additional date – May 15, 2014 – update

Ms. Donna Tremblay, Deputy Clerk, advised the Committee Members that an additional audit of the Puslinch Community Centre was conducted on



May 15, 2014. The additional audit was to review the HVAC systems and windows.

b) Recreation Master Plan – update regarding request for proposal

Ms. Tremblay, Deputy Clerk, advised the Committee Members that the Request for Proposal (RFP) will soon be finalized and provided to the consultants. Ms. Tremblay advised the Committee that the RFP included the Committee's involvement, but was inquiring as to whether it would be beneficial to have a subcommittee with respect to the Master Plan, or whether the whole committee wished to be involved.

Ms. Tremblay explained that the role of the Committee would include:

- assisting in development of study, process and reports; provide guidance, feedback, and recommendations for the plan process; including goals, objectives, and public consultation process;
- participate in reviews, public consultation, and other activities as it relates to the research and plan development;
- attend pertinent meetings to deal with the study development and the development of relevant recommendations;
- provide community group contacts to consultant; and provide a supportive role acting as facilitators of consultation process.

Ms. Tremblay advised that additional meetings with respect to the Master Plan would be required.

Councillor Stokley inquired about the time commitment required from the Committee members. Ms. Tremblay advised this would be determined after the consultant has been selected.

Ms. Tremblay advised the Committee that a Recreation Master Plan had been completed by the Township in 1988 and during that process, the consultant met with all the recreation groups in the township and that only one member of the Committee worked with the consultant directly, the Committee members did attend public meetings.

The committee as a whole agreed to participate in the project.

c) Alf Hales Cupboard Replacement – no update

Ms. Donna Tremblay, Deputy Clerk, advised that the Township is waiting for the structural audit results before undertaking further projects.

d) Replacement of Bar Overhead door – no update

e) Piano – update

Ms. June Williams advised the Committee that she has almost completed the refinishing of the piano and that it requires a final buffing before it is moved to its location.

Ms. Tremblay advised that she has spoken with township staff regarding the suggested locations and has been advised that this would reduce seating for events.



Ms. Tremblay indicated that staff will relocate the piano as suggested by the committee and will seek the assistance of the township staff to move the piano.

Other items:

f) Rental Rules and Regulations – review

Ms. June Williams suggested the rules be amended to read “*Piano not to leave designated area*”.

Ms. Williams inquired of staff as to whether all the chairs can be moved out of the hall.

Mr. Tom Jefferson inquired of staff as to the total number of chairs that can be stored in the new storage area.

Ms. Tremblay suggested that if the excess chairs could not be placed in the storage room they could be located in the area where the round tables had been stored in the past. Ms. Tremblay advised that she would speak to staff regarding relocation of the chairs.

Councillor Stokley suggested that the rules be amended to read “*No articles are to be loaned out or borrowed as per rental agreement*”.

Ms. Williams suggested that “*Clean up spills or notify bartenders*” should be added to the rules and regulations.

g) Window coverings – Archie MacRobbie Hall

Ms. Donna Tremblay advised that the window coverings will be taken to the dry cleaners and hung back up in the main hall.

h) Township website

Ms. Donna Tremblay advised that the Township is in the process of redesigning the website. Ms. Tremblay requested the committee’s input for the new website by reviewing the recreation pages on the current website and providing any feedback and comments at the next meeting.

Ms. Tremblay inquired as to whether any committee members would be able to participate in a website site mapping meeting to be held on June 5, 2014. She also advised that committee members would be receiving a survey for completion by email from the consultant.

Ms. Williams advised that she would be available; Ms. Nichole Caswell indicated that she is interested, but would need to confirm.

2. Optimist Recreation Centre

3. Parkland

a) Landscaping at the Community Centre

Ms. Williams inquired of staff as to whether the deep ruts in the grassy area between the Community Centre and tennis courts would be repaired.



Ms. Joony Babu, Customer Service Representative, advised that Mr. Creed, Director of Public Works and Parks, advised that the grassy areas will be maintained and repaired weather permitting.

b) Morriston Meadows – refreshment booth

Ms. Williams inquired of staff as to whether food could be served from the concession booth. Staff advised that given the present state of the concession stand, food could not be served from this location.

c) Fergie Jenkins Baseball Proposal

Ms. Tremblay advised Council received a copy of Mr. McNabb's letter and requested that he make a presentation at the June 4, 2014 Council meeting and that the information be provided to the Recreation Master Plan consultant.

6. **FINANCIAL REPORTS**

1. Revenue and Expenses

- a) April 2014 (Puslinch Community Centre)
- b) April 2014 (ORC)
- c) April 2014 (Parkland)

The Committee reviewed the April 2014 revenue and expenses for the Puslinch Community Centre, Optimist Recreation Centre and Parkland Departments.

Moved by Tom Jefferson and Seconded by Nichole Caswell **REC-2014-023**

That the Recreation Committee receive the following:

- a) April 2014 Puslinch Community Centre expenses
- b) April 2014 ORC expenses; and
- c) April 2014 Parkland expenses

CARRIED

2. Revenue Summaries

- a) Yearly Revenue Comparison – Community Centre/Optimist Recreation Centre

Moved by Councillor Stokley and Seconded by June Williams **REC-2014-024**

That the Recreation Committee receive the Yearly Revenue Comparison – Puslinch Community Centre/Optimist Recreation Centre.

CARRIED

7. **CLOSED MEETING**

None.



8. ADJOURNMENT

Moved by June Williams and Seconded by Councillor Stokley **REC-2014-025**

The Recreation Committee Meeting hereby adjourns at 8:19 p.m.

CARRIED

9. NEXT MEETING

Tuesday, June 17, 2014 at 7:00 p.m. in the Council Chambers.