



MINUTES

MEMBERS PRESENT

Councillor Schmidt, Chair
Councillor Stokley, Vice Chair
Daina Makinson
June Williams
Tom Jefferson
Nichole Caswell

MEMBERS ABSENT

None

TOWNSHIP STAFF

Donna Tremblay, Deputy Clerk
Joony Babu, Customer Service Representative

OTHERS PRESENT

None

1. CALL TO ORDER

The meeting was called to order at 7:02 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

***Ms. Daina Makinson entered the meeting at 7:04 p.m.**

3. APPROVAL OF MINUTES

a) May 20, 2014 Regular Meeting

Moved by Tom Jefferson and Seconded by Nichole Caswell **REC-2014-026**

That the Minutes of the Recreation Committee meeting dated May 20, 2014 be adopted.

CARRIED

4. DELEGATIONS/PRESENTATIONS

None.

5. REGULAR BUSINESS

1. **Puslinch Community Centre**

Ongoing Projects:

a) Structural Audit – no update



- b) Recreation Master Plan – no update
- c) Alf Hales Cupboard Replacement – no update
- d) Replacement of Bar Overhead door – no update
- e) Air conditioning unit – update

Ms. Donna Tremblay, Deputy Clerk, advised the Committee Members that during regular spring maintenance it was discovered the air conditioning unit was not functioning. Ms. Tremblay advised that she will be obtaining quotes which will include, repair and/or replacement of the unit.

Ms. Tremblay noted that she is waiting for receipt and review of the structural audit report and a quote for the cost before any decision will be made.

Other items:

- f) Chairs, Painting/Repair of walls – update

Ms. Joony Babu, Customer Service Representative, advised the Committee that the chairs in the main hall have been relocated to the kitchen, storage, and back storage rooms.

Ms. June Williams advised the Committee that she has repaired and painted the damaged wall areas.

- g) Outdoor washroom sensor lights

Ms. Donna Tremblay advised that the Township has prepared an energy management plan. One of the recommendations for the community centre is motion sensors in the outdoor washrooms and Ms. Tremblay will be obtaining a quote for their installation. She also noted that the township may be able to take advantage of some rebate programs for their purchase and installation.

- h) Township website

Ms. Donna Tremblay requested comments from the Committee on their preferences for content on the new website.

Councillor Stokley suggested that there should be more representation of the Township in the pictures used. Photos pertaining to the rental space available, digital sign, community garden, ball parks, playgrounds, Picnic Pavilion and Optimist Recreation Centre throughout the various seasons should be updated/added with the option to view the enlarged image when clicked on. Councillor Stokley also noted that dimensions of the gym along with equipment available should be listed.

Ms. June Williams suggested that the website should have dropdowns such as Sports Field and Playgrounds and include whether the fields have lights, stands, size/dimensions, suitable use and pricing. She also suggested that there should be a main facilities link with the Puslinch Community Centre, Optimist Recreation Centre, Badenoch, and Morriston Meadows as dropdowns. Ms. Williams noted that some of the information with respect to the kitchen should be updated. She also advised that driving directions with links to maps, contract details, rules, and rates for facilities would be beneficial.



Ms. Nichole Caswell suggested that a search option should be incorporated. Ms. Joony Babu advised that there would be a search option available and it would be based on a variation of words that individuals would use such as jobs, careers, and employment.

Mr. Tom Jefferson commented that the current website needs to include additional information about the parks and facilities and that the soccer fields should be advertised.

Ms. Daina Makinson inquired of staff if Facebook, Twitter, or Pinterest will be included on the new website as it would be beneficial in the event of an emergency.

Ms. Donna Tremblay advised that the initial roll out of the website will not include social media, but it will be included in the 5 year plan for the website.

Councillor Stokley inquired if community clubs would be listed. Ms. Tremblay advised that community clubs would be listed but the township will need to verify which ones are in place and active. She also noted that this will be something that is included with the Recreation Master Plan.

Ms. Donna Tremblay also advised that the website will include links to others websites which will ensure that the information we have is up to date.

Mr. Tom Jefferson inquired of staff if a company was already in place to do the website. Ms. Donna Tremblay advised that eSolutions was the successful bidder.

Councillor Schmidt noted that a number of considerations have been given and inquired of staff as to whether or not it will be passed on. Ms. Donna Tremblay advised that the information will be provided to Mary Hasan and Marissa Herner as they are working with eSolutions in creating the website.

Ms. Nichole Caswell inquired to the estimated time of completion for the new website. Ms. Donna Tremblay advised that the plan is to launch the new website by December 2014.

2. Optimist Recreation Centre

None.

3. Parkland

a) Fergie Jenkins Baseball Proposal

Councillor Schmidt advised the Committee Members that a proposal was presented to council. Council has requested more information and it was presented in a way that more information would be made available for the Recreation Master Plan.

Ms. Donna Tremblay advised that the information with the agenda package was included in the council package. She noted that the successful consultant for the Recreation Master Plan will be provided with this information.

Councillor Schmidt stated that Mr. McNabb is very enthusiastic about this proposal, but further information will be necessary.



6. **FINANCIAL REPORTS**

1. Revenue and Expenses

- a) May 2014 (Puslinch Community Centre)
- b) May 2014 (ORC)
- c) May 2014 (Parkland)

The Committee reviewed the May 2014 revenue and expenses for the Puslinch Community Centre, Optimist Recreation Centre and Parkland Departments.

Moved by Councillor Stokley and Seconded by June Williams **REC-2014-027**

That the Recreation Committee receive the following:

- a) May 2014 Puslinch Community Centre revenue and expenses
- b) May 2014 ORC revenue and expenses; and
- c) May 2014 Parkland revenue and expenses

CARRIED

2. Revenue Summaries

- a) Yearly Revenue Comparison – Community Centre/Optimist Recreation Centre

Moved by Nichole Caswell and Seconded by Tom Jefferson **REC-2014-028**

That the Recreation Committee receive the Yearly Revenue Comparison – Puslinch Community Centre/Optimist Recreation Centre.

CARRIED

7. **CLOSED MEETING**

None.

8. **ADJOURNMENT**

Moved by June Williams and Seconded by Councillor Stokley **REC-2014-029**

The Recreation Committee Meeting hereby adjourns at 7:50 p.m.

CARRIED

9. **NEXT MEETING**

Tuesday, July 15, 2014 at 7:00 p.m. in the Council Chambers.