



MINUTES

MEMBERS PRESENT

Councillor Schmidt, Chair
Councillor Stokley, Vice Chair
June Williams
Nichole Caswell
Tom Jefferson

MEMBERS ABSENT

Daina Makinson

TOWNSHIP STAFF

Donna Tremblay, Deputy Clerk
Don Creed, Director of Public Works and Parks
Mary Hasan, Director of Finance/Treasurer
Joony Babu, Customer Service Representative

OTHERS PRESENT

None

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

***Mr. Tom Jefferson entered the meeting at 7:05 p.m.**

a) August 12, 2014 Regular Meeting

Moved by Councillor Stokley and Seconded by June Williams **REC-2014-038**

That the Minutes of the Recreation Committee meeting dated August 12, 2014 be adopted.

CARRIED

4. DELEGATIONS/PRESENTATIONS

None.

5. REGULAR BUSINESS

1. Puslinch Community Centre

Ongoing Projects:

a) Structural Audit – no update



Ms. Donna Tremblay, Deputy Clerk, advised the committee the final report will be received by the October 21, 2014 recreation meeting.

- b) Alf Hales Cupboard Replacement – no update
- c) Replacement of Bar Overhead door – no update

Other items:

- d) Cenotaph – update

Ms. Donna Tremblay, Deputy Clerk, advised the committee members that a copy of the press release is included in the agenda package. Mr. Don Creed, Director of Public Works and Parks, verified that the work has been completed.

- e) Whistle Stop Cooperative Preschool donation – verbal

Ms. Donna Tremblay, Deputy Clerk, advised the committee that the Township received a donation of \$500.00 from Whistle Stop and that a thank you letter will be sent to Whistle Stop Cooperative Preschool from the Township.

2. Optimist Recreation Centre

None.

3. Parkland

None.

4. Recreation Master Plan

- a) Action Items/Decision Points – September 2, 2014

Ms. Donna Tremblay, Deputy Clerk, advised that the Township arrangements could not be finalized to hand out materials at the Fall Fair. The Township will be handling out materials regarding the survey and Master Plan launch on October 4, 2014, at the Farmers Market on September 20th.

The Township has received the community group questionnaire from the consultant and will be distributed to stakeholders. Citizen Surveys are to be completed by October 20, 2014. Councillor Wayne Stokley inquired if one person or multiple individuals within a group would receive the survey. Ms. Tremblay advised that each group would receive one survey to complete.

Ms. Tremblay also advised that Monteith Brown will be making a presentation to Council on October 1, 2014, regarding the Recreation Master Plan and will be meeting with Township staff as well.

- b) September 20 & October 4 launch – volunteers

Ms. June Williams confirmed that she will be present on September 20, 2014 at the farmers market.

Mr. Tom Jefferson confirmed that he will be present on October 4, 2014 for the Community Launch Event. Ms. Nichole Caswell advised she would confirm as to whether or not she would be able to attend.



Ms. Tremblay advised that participants who complete the survey at the launch event will receive a \$2.00 market buck which can be used to purchase items at the farmers market.

Councillor Stokley advised that he handed out approximately 100 flyers at the Fall Fair.

Ms. Williams advised that she took 80 flyers to distribute, 40 of which were put into gift bags handed out at the Duff's Church golf tournament and the remainder are to be taken to the local churches (Arkell, Crieff, and Morriston).

Ms. Tremblay advised that posters have also been placed at the Puslinch Community Centre, Optimist Recreation Centre, Township Office, Mini Lakes, and Puslinch Library.

Councillor Stokley suggested that posters be placed at other locations such as Crossroads Church and Change of Pace restaurant.

Committee members also suggested that posters be placed at other local companies.

5. Other Items

- a) 2015 Recreation Committee meeting dates

Ms. Tremblay, Deputy Clerk, advised that August is the only month without a meeting due to a conflict with the Association of Municipalities Ontario (AMO) conference.

6. FINANCIAL REPORTS

1. Revenue and Expenses

- a) August 2014 (Puslinch Community Centre)
- b) August 2014 (ORC)
- c) August 2014 (Parkland)

The Committee reviewed the August 2014 revenue and expenses for the Puslinch Community Centre, Optimist Recreation Centre and Parkland Departments.

Moved by Nichole Caswell and Seconded by Councillor Stokley

REC-2014-039

That the Recreation Committee receive the following:

- a) August 2014 Puslinch Community Centre revenue and expenses
- b) August 2014 ORC revenue and expenses; and
- c) August 2014 Parkland revenue and expenses

CARRIED

2. Revenue Summaries

- a) Yearly Revenue Comparison – Community Centre/Optimist Recreation Centre

Moved by June Williams and Seconded by Councillor Stokley REC-2014-040



Recreation Committee
Tuesday September 16, 2014
7:00 pm
Council Chambers, Aberfoyle

That the Recreation Committee receive the Yearly Revenue Comparison – Puslinch Community Centre/Optimist Recreation Centre.

CARRIED

3. 2015 User Fees

The Committee reviewed the proposed 2015 User Fees Schedules for the Recreation Centre, Parkland and Optimist Recreation Centre.

Councillor Jerry Schmidt commented that upon his review he noted only one change to the proposed fees being the increase in the Puslinch Community Centre security deposit.

Ms. Williams inquired as to why staff had not recommended an increase in the proposed 2015 rental rates?

Ms. Mary Hasan, Director of Finance/Treasurer, advised that a comprehensive review of the 2014 rates was prepared in 2013 and the fees adjusted at that time reflected comparable municipality data. Staff did not recommend changes to the rates in 2015 due to the comprehensive review performed in 2013, department heads reviewed the usage of the facilities in 2014 to date and indicated that facilities are not exceeding capacity and the Township's rates remain in line with comparable municipalities.

Moved by Councillor Stokley and Seconded by June Williams **REC-2014-041**

The committee received the proposed 2015 rates and service charges for the following:

- 1) Parkland
- 2) ORC
- 3) Puslinch Community Centre

CARRIED

7. **CLOSED MEETING**

None.

8. **ADJOURNMENT**

Moved by Councillor Stokley and Seconded by Nichole Caswell **REC-2014-042**

The Recreation Committee Meeting hereby adjourns at 7:50 p.m.

CARRIED

9. **NEXT MEETING**

Tuesday, October 21, 2014 at 7:00 p.m. in the Council Chambers.