



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
2015 COUNCIL MEETING

AGENDA

DATE: Wednesday, April 1, 2015

CLOSED MEETING: 12:00 P.M.

REGULAR MEETING: 1:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.

≠ 3A. CLOSED MEETING

- (a) Confidential Report from the Township's Solicitor, regarding litigation or potential litigation, and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Township of Puslinch By-law 31/12 - Site Alteration By-Law
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Employee Matters
- (c) Confidential Verbal Report from Karen Landry CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.
- (d) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Plan 386

≠ 3. Adoption and Receipt of Minutes of the Previous Meeting.

- (a) Council Meeting – March 18, 2015



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
April 1, 2015 COUNCIL MEETING

4. Business Arising Out of the Minutes.

5. **PUBLIC MEETINGS**

None.

6. **COMMUNICATIONS**

1. **Region of Waterloo – Water Supply Master Plan**

(a) Correspondence from Region of Waterloo Regarding Water Supply Master Plan Update dated March 9, 2015.

≠ 2. **Request to Waive Fees – Outdoor Marquee Sign**

(a) Correspondence from Life Donation Awareness Association regarding Be A Donor Month dated March 16, 2015.

3. **St. Mary's Cement Inc. (Canada)
Mast Pit - Licence No. 17600
4313 Sideroad 25 S**

(a) Correspondence from Ministry of Natural Resources regarding Aggregate Resources Act Licence #17600, St. Mary's Cement Inc. (Canada), Lots N. ½ 26, Concession 1, Township of Puslinch, Request for Minor Licence Amendment dated March 9, 2015.

≠ 4. **Intergovernmental Affairs**

(a) Various correspondence for review.

Note: IG# 7: Copies of the Amended Proposed Grand River Source Protection Plans are available at www.sourcewater.ca

7. **DELEGATIONS/PRESENTATIONS**

≠ 1. 1:05 p.m. – Mr. Aaron Hill, Landscape Architect, MacKinnon & Associates regarding Phase 1, Morriston Streetscaping Project

≠ 2. 1:35 p.m. – Mr. Dennis Lea regarding Farming 101.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
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- ≠ 3. 1:50 pm. – Mr. David Hamilton regarding previous fill projects in the neighbouring townships; permit numbers supplied by broker; positive benefits; water quality results of fill operations; history of water quality post fill.

8. REPORTS

1. Puslinch Fire and Rescue Services

- ≠ (a) Report FIR-2105-002 – Office Furniture

2. Finance Department

None.

3. Administration Department

- ≠ (a) ADM-2015-003 – Term of Council 2014 – 2018 Goals and Objectives

- ≠ (b) ADM-2015-004 – 2015 Council and Budget Meeting Schedule – 2nd Revised

4. Planning and Building Department

None.

5. Roads & Parks Department

None.

6. Recreation Department

None.

9. NOTICES OF MOTION

None.

≠ 10. COMMITTEE MINUTES

- (a) Recreation Committee – February 17, 2015



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
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11. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

≠ 14. **BY-LAWS**

- (a) A by-law to authorize the entering into an Agreement with The Corporation of the City of Guelph –Fire Dispatch Agreement
(Resolution 2015-104 and Report FIR-2015-001)

≠ 15. **CONFIRMING BY-LAW**

- (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

≠ 16. **ADJOURNMENT**



MINUTES

DATE: Wednesday, March 18, 2015

TIME: 7:00 P.M.

The March 18, 2015 Regular Council Meeting was held on the above date and called to order at 7:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth – absent
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Kathy White
2. Jeremy Devries

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **ADOPTION OF THE MINUTES:**

Resolution No. 2015-098: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – March 4, 2015
- (b) Closed Council Meeting – March 4, 2015

That the minutes of the following meeting be received:

- Public Meeting Minutes – Dave Hamilton – January 21, 2015

CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

None.



6. COMMUNICATIONS:

1. CBM Aggregates

**Roszell Pit – Pit License No. 625189
6618 Roszell Road**

- (a) Report from Dance Environmental Inc. regarding 2014 Ecological and Aquatic Monitoring Report Roszell Pit, Puslinch Township ARA License No. 625189 dated December 22, 2014.
- (b) Correspondence from GWS Ecological & Forestry Services Inc. regarding 2014 Ecological and Aquatic Monitoring Report for the Roszell Pit dated February 27, 2015.

**2. CBM Neubauer Pit, License No. 625284
Part Lot 27, Concession 1**

- (a) Correspondence from Groundwater Science Corp. regarding 2014 Groundwater Monitoring Summary, CBM Neubauer Pit, License No. 625284, Part Lot 27, Concession 1, Puslinch Township dated January 27, 2015.
- (b) Correspondence from Harden Environmental regarding Neubauer Pit – 2014 Monitoring Report dated February 11, 2015.

3. Highway 6, Morriston By-Pass

- (a) Correspondence from Minister of Transportation, Steven Del Duca to Ted Arnott, MPP, Wellington-Halton Hills dated February 17, 2015.

4. Wellington County Trail Funding Program

- (a) County of Wellington Planning Committee Report regarding Wellington County Trail Funding Program dated February 12, 2015.

Councillor Stokley requested that staff confirm whether the parkland trail was included in the 2015 or 2016 parkland capital budget.

Resolution No. 2015-099: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the information on the Wellington County Trail Funding Program be received; and

That staff note for the 2015/2016 Budget that the Parkland Trail development project at the Puslinch Community Centre be funded in part through the Wellington County Trail Funding Program.

CARRIED

5. Aggregate Assessment Appeals

- (a) Correspondence from the Township of Puslinch to Municipal Property Assessment Corporation regarding Valuation of Aggregate Producing Properties dated March 18, 2015.

Resolution No. 2015-100: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the draft correspondence from the Township of Puslinch to the Municipal Property Assessment Corporation regarding Valuation of Aggregate Producing Properties; and



That Council supports the provision of this letter; and

That staff forward the correspondence to the Municipal Property Assessment Corporation.

CARRIED

6. **Niska Road Bridge Improvements**

- (a) Information package regarding Municipal Class Environmental Assessment for Niska Road Bridge Improvements – Public Information Centre #1, November 27, 2014.

7. **Badenoch Community Centre Committee**

- (a) Correspondence from Victoria Bamforth regarding Badenoch Community Centre Board Members dated March 9, 2015.

8. **Intergovernmental Affairs**

- (a) Various correspondence for review.

IG Item #1 – Correspondence from Department of Canadian Heritage – World War Commemorations Community Fund.

Councillor Bulmer requested that a copy of this information be forwarded on to the Historical Society and Mr. Robert McFarlane as the he has been responsible for the annual Remembrance Day ceremonies for the Puslinch Optimist Club.

IG Item # 8 – 2015 Premier’s Award for Agriculture

Mayor Lever requested of Councillor Bulmer that he forward on this information to anyone he felt may be interested.

IG Item # 9 - Correspondence from Ministry of Municipal Affairs and Housing regarding review of the Growth Plan for the Greater Golden Horseshoe, the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and Greenbelt Plan.

Resolution No. 2015-101: Moved by Councillor Fielding and
Seconded by Councillor Stokley

Whereas the Government of Ontario launched a co-ordinated review of the Growth Plan for the Greater Golden Horseshoe, the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and Greenbelt Plan; and

Whereas the Township has requested the County of Wellington through resolution 2013-237 to prepare a report outlining the proposed short and long term availability of land suitable for commercial and industrial use in the Township of Puslinch; and

Whereas the County of Wellington presented a report on Commercial and Industrial Land to Township of Puslinch Council on September 3, 2014; and

Whereas the Township supports the expansion of the Morriston Urban Centre Boundary; and

Whereas the Township is desirous of identifying and designating Industrial Highway Commercial and Rural Employment Area Lands;



NOW THEREFORE Council for the Township of Puslinch respectfully requests that the County of Wellington Planning Department to prepare a report for Puslinch Council's consideration on:

- the opportunities available and potential impacts on the Township through the Government of Ontario's review of the Growth Plan for the Greater Golden Horseshoe, the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan to enable the Township to provide comment prior to the May 27, 2015 deadline; and
- the process to identify and designate Industrial Highway Commercial and Rural Employment Area lands in Puslinch for the future economic development opportunities.
- the process to review and expand the Morriston Urban Centre Boundary .

CARRIED

Resolution No. 2015-102: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the correspondence items listed on the Council Agenda for March 18, 2015 Council meeting be received.

CARRIED

7. **DELEGATIONS/PRESENTATIONS**

None.

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

(a) Puslinch Fire and Rescue Services Response Report for February, 2015.

Resolution No. 2015-103: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Puslinch Fire and Rescue Services Response report for February, 2015.

CARRIED

(b) Report FIR-2015-001 – Fire Dispatch Services Agreement with City of Guelph.

Resolution No. 2015-104: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIR-2015-001 regarding the Fire Dispatch Agreement with the City of Guelph be received; and

That Council enact a by-law to authorize the Mayor and Clerk to execute the Agreement with the City of Guelph.

CARRIED

2. **Finance Department**

(a) Report FIN-2015-010 – Remuneration and Expenses Paid to Members of Council and Others During the Year 2014.



Resolution No. 2015-105: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2015-010 regarding Remuneration and Expenses Paid to Members of Council and Others During the Year 2014 be received; and

That the Remuneration and Expenses Paid to Members of Council and Others During the Year 2014 be posted on the Township of Puslinch's website

CARRIED

(b) Report FIN-2015-011- Temporary Borrowing By-law.

Resolution No. 2015-106: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIN-2015-011 regarding the 2015 Temporary Borrowing By-law be received; and

That Council enact a by-law authorizing external temporary borrowings of \$1,500,000 in 2015 as outlined in Schedule A to Report FIN-2015-011.

CARRIED

(c) Report FIN-2015-012 - 2014 Development Charges

Resolution No. 2015-107 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2015-012 regarding the 2014 Development Charges be received; and

That the Treasurer forward a copy of this report to the Ministry of Municipal Affairs and Housing within 60 days of reporting to Council in accordance with the Development Charges Act.

CARRIED

(d) Report FIN-2015-013 – Council One Third Tax Free Allowance

Resolution No. 2015-108: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIN-2015-013 regarding Council One Third Tax Free Allowance be received; and

That one-third of the remuneration paid to elected members of Council continue to be considered as expenses incidental to the discharge of their duties as members of Council as per the provisions of subsection 283(5) of the Municipal Act, 2001

CARRIED

(e) Report FIN-2015-014 – Treasurer's Investment Report for 2014

Councillor Bulmer requested that staff look into the risk associated with the Township's purchase of electricity through an agreement that the Township has entered into with LAS.



Resolution No. 2015-109: Moved by Councillor Bulmer and
Seconded by Councillor Stokley

That Report FIN-2015-014 regarding the Treasurer's Investment Report for 2014 be received.

CARRIED

- (f) December 2014
 - i. Financial Report as of December 31, 2014
 - ii. Cheque Register –December 1, 2014 to December 31, 2014
- (g) January 2015
 - i. Financial Report as of January 31, 2015
 - ii. Cheque Register – January 1, 2015 to January 31, 2015
 - iii. Voided Cheque Register January 1, 2015 to January 31, 2015
 - iv. Financial Report By Department – January, 2015
 - v. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – January 2015

Resolution No. 2015-110: Moved by Councillor Bulmer and
Seconded by Councillor Stokley

That Council hereby receives the following reports as information:

- (a) December 2014
 - i. Financial Report as of December 31, 2014
 - ii. Cheque Register –December 1, 2014 to December 31, 2014
- (b) January 2015
 - i. Financial Report as of January 31, 2015
 - ii. Cheque Register – January 1, 2015 to January 31, 2015
 - iii. Voided Cheque Register January 1, 2015 to January 31, 2015
 - iv. Financial Report by Department – January, 2015
 - v. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – January 2015.

CARRIED

3. Administration Department

None.

4. Planning and Building Department

(a) Chief Building Official Report – February 2015.

Resolution No. 2015-111: Moved by Councillor Bulmer and
Seconded by Councillor Stokley

That Council receive the Chief Building Official Report for February, 2015.

CARRIED



(b) Report PD-2015-006 – Agreement with R&C Holdings Inc. and 2120826 Ontario Ltd. – Part Lot 20, Concession 7

Resolution No. 2015-112: Moved by Councillor Bulmer and
Seconded by Councillor Stokley

That Report PD-2015-006 regarding the Agreement with R&C Holdings Inc. and 20120826 Ontario Ltd. – Part Lot 20, Concession 7, be received; and

That Council enact a By-law to authorize the entering into of an Agreement with R&C Holdings Inc. and 2120826 Ontario Ltd

CARRIED

5. **Roads & Parks Department**

None.

6. **Recreation Department**

None.

9. **NOTICE OF MOTION:**

None.

10. **COMMITTEE MINUTES**

None.

11. **MUNICIPAL ANNOUNCEMENTS**

Blackbridge Public Information Meeting

Councillor Stokley advised that along with Councillor Roth and Mayor Lever that they attended a Public information meeting on March 9, 2015, regarding Black Bridge Road. Councillor Stokley indicated that this meeting with well attended by Puslinch residents who expressed a number of concerns regarding increased traffic flow and traffic calming measures.

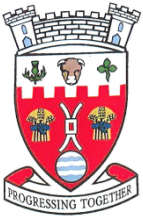
Mayor Lever requested that staff provide comments to the City of Cambridge with respect to how the Region of Waterloo's long term growth plan will affect the Black Bridge Road area. Mayor Lever also made reference to the Region of Waterloo's Master Traffic Plan and a northern ring road.

Community Oriented Policing

Councillor Stokley advised those in attendance that the COP Committee will be holding a meeting on March 25, 2015 at the Puslinch Community Centre. Mr. Brett Hoy, from Mindful RemedEase will be making a presentation at the meeting. All members of the public are welcome to attend this meeting.

Standard of Care Water Course

Councillor Bulmer advised that he attended an informative Standard of Care Water Course on March 12, 2015.



Recreation and Parks Master Plan

Mayor Lever advised that the Township will be seeking public input on the draft Recreation and Parks Master Plan. Public Open Houses will be held on Saturday, April 11, 2015 from 12 noon to 2 p.m. at the Puslinch Community Centre and on Thursday, April 16, 2015 from 7:00 p.m. to 9:00 p.m. at the Optimist Recreation Centre gymnasium.

Puslinch Volunteer of the Year

Mayor Lever advised that the Township is currently accepting applications for the 2015 Puslinch Volunteer of the Year award. Further information regarding application procedures are available on the Township's website.

Ministry of Municipal Affairs and Housing – Regional Town Hall Meetings

Mayor Lever advised that the Ministry of Municipal Affairs and Housing has scheduled Regional Town Hall Meetings with respect to the co-ordinated review of the Growth and Greenbelt Plans. The next open house is scheduled in Kitchener on March 25, 2015, open house from 6-7 p.m., meeting from 7-9 p.m. details regarding further meetings can be found on the Ministry of Municipal Affairs and Housing website.

12. CLOSED MEETING

None.

13. UNFINISHED BUSINESS

None.

14. BY-LAWS:

- (a) A by-law to authorize the entering into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing in order to participate in the Ice Storm Assistance Program (**Resolution 2015-061**);
- (b) A by-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2015. (**Report FIN-2015-011**)
- (c) A by-law to appoint members to the Badenoch Community Centre Committee and repeal by-laws 27/12 and 8/13.
- (d) A by-law to authorize the entering into an Agreement with R&C Job Holdings Inc. and 2120826 Ontario Inc. (**Report PD-2015-006**)

Resolution No. 2015-113 Moved by Councillor Bulmer and
Seconded by Councillor Fielding

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) By-Law **24/15** being a by-law to authorize the entering into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing in order to participate in the Ice Storm Assistance Program.
- (b) By-Law **25/15** being a by-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2015 .



- (c) By-Law **26/15** being a by-law to appoint members to the Badenoch Community Centre Committee and repeal by-laws 27/12 and 8/13.
- (d) By-Law **27/15** being a by-law to authorize the entering into an Agreement with R&C Job Holdings Inc. and 2120826 Ontario Inc.

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2015-114: Moved by Councillor Bulmer and
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **28/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18th day of March, 2015.

CARRIED

16. ADJOURNMENT:

Resolution No. 2015-115: Moved by Councillor Bulmer and
Seconded by Councillor Fielding

That Council hereby adjourns at 8:22 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO Clerk

6.1(a)



Transportation and Environmental Services
Water Services

150 Frederick Street, 7th Floor
Kitchener ON N2G 4J3 Canada
Telephone: 519-575-4400
Fax: 519-575-4452
www.regionofwaterloo.ca

Date: March 9, 2015
File #: E02-40/04007-60

CLERK'S DEPARTMENT	
TO	K. D. S. D. - To KL + SCM /a
Copy	
Please Handle	
For Your Information	
Council Agenda	Apr / 2015
File	E13 / WAT

RECEIVED

MAR 18 2015

Township of Puslinch

Karen M. Landry

CAO/Clerk
Township of Puslinch
7404 Wellington Rd 34
Guelph, ON N1H 6H9

Dear Ms. Landry:

Re: Water Supply Master Plan Update

Thank you for your letter of February 27, 2015 regarding the notice of completion of the Water Supply Master Plan Update, which noted your comments. This letter provides the Regional Municipality of Waterloo's (Region) response to the five comments. While not stated in the letter, it is presumed that all of the comments are related to wells H3, H4 and H5. The comments have been retyped below followed by the Region's response.

1. Clarification on whether the older wells are going to be abandoned or used as back-up wells.

H3 and H5 will be used for backup and well H4 will be abandoned.

2. If the older wells are to be used, what are the limits for water taking that will be applied for each of the old and the new wells.

The pumping rates for the old and new wells at each site are the same. The Permit to Take Water for each set of wells states that the total combined taking shall not exceed the specified rate. The specific rates for the wells are as follows:

Well Field	Permitted Rate (L/minute)	Permitted Rate (L3/day)
H3/H3A	1,140	1,642,000
H4/H4A	1,440	2,073,600
H5/H5A	1,380	1,987,200

3. Outline the area of impact on the Township with and without the use of the old wells as back-up.

Please see the attached diagram showing the well head protection areas for the Hespeler wells. Please note that these well head protection areas are identical to those in the Grand River Assessment Report as the new wells at each site were not included in the current round of source protection. Well head protection areas for the new wells will be delineated following completion of the Tier 3 Water Budget project.

4. Provide details on the current permits to take water and when they expire.

The pumping rates on the permits were provided above. The permits for H3/H3A, H4/H4A, and H5/H5A expire on May 31, 2023, May 31, 2020, and May 31, 2022, respectively.

5. Provide a map outlining the location of the proposed new wells H3A, H4A, and H5A and their proximity to the older H3, H4, and H5 wells.

Please see the attached maps illustrating the location of the well pairs. As you will see on these maps, the newer wells are located on the same property as the older wells. Please note that the new wells are not proposed and have been in existence for several years.

I trust this letter answers your questions. If you have any additional questions, please do not hesitate to contact the undersigned.

Yours truly,



Dave Arsenault, M.Sc., P.Eng.
Senior Project Engineer
Engineering & Planning
darsenault@regionofwaterloo.ca



Eric W. Hodgins, M.Sc., P.Geo.
Manager
Hydrogeology & Source Water
ehodgins@regionofwaterloo.ca

/ewh

c.c. Leigh McDermott, Stantec Consulting Ltd.
1822236

556000

558000

Legend

- Active Non GUDI Production Well
- Active GUDI Production Well
- New Production Well
- Inactive Production Well
- Decommissioned Production Well

Creeks

Type

- Major
- Minor
- Intermittent

Roads

Jurisdiction

- Provincial
- Regional
- Municipal
- Private

Wellhead Protection Area - Vulnerability (CWA)

Vulnerability Score

- 2
- 4
- 6
- 8
- 10

- Highway
- Major Road
- Minor Road
- Private Road

Wellhead Protection Area (CWA)

- WHPA-A Zone - 100m
- WHPA-B Zone - 2 year time of travel
- WHPA-C Zone - 5 year time of travel
- WHPA-D Zone - 25 year time of travel

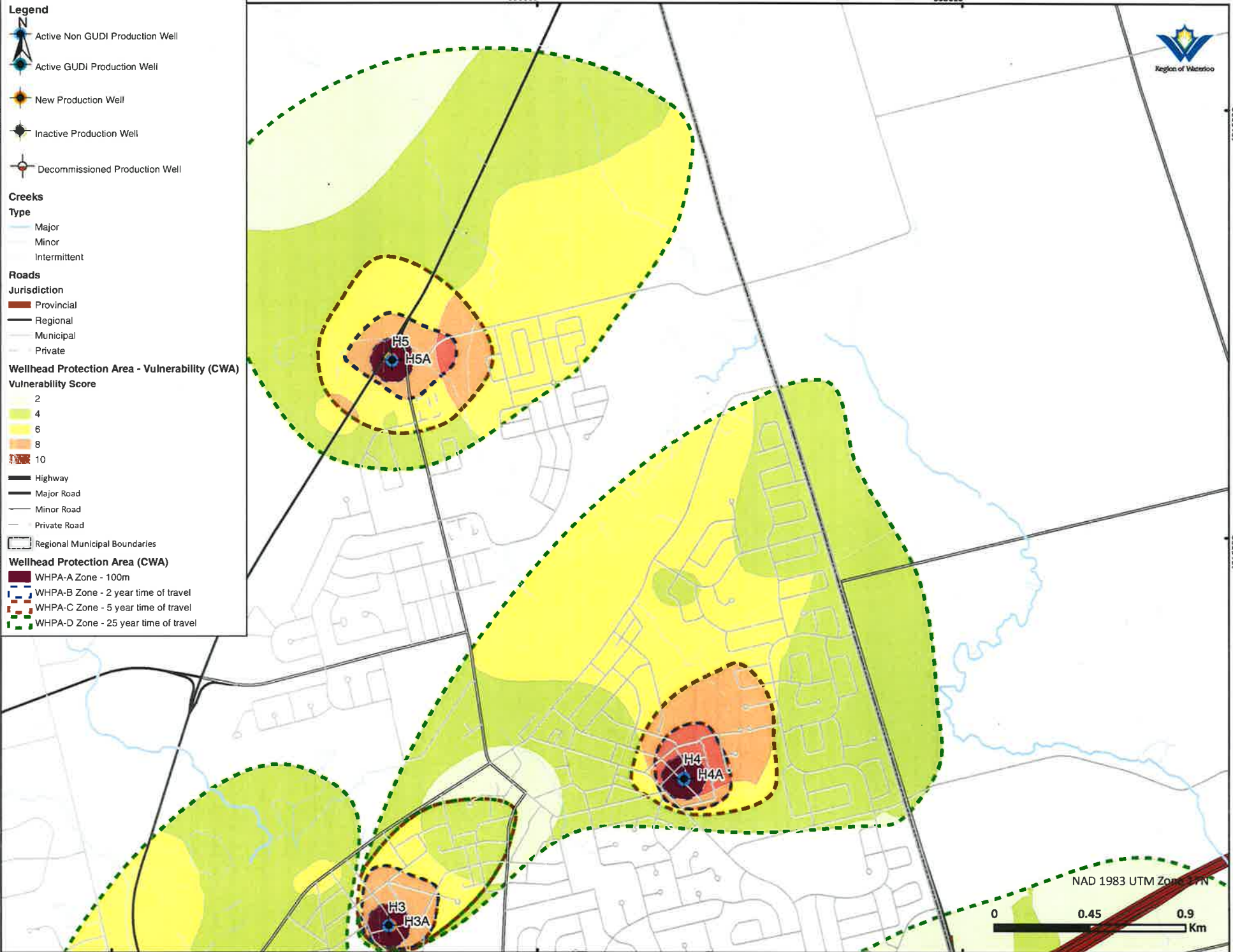


4812000

4812000

4810000

4810000



NAD 1983 UTM Zone 17N



554000

556000

558000



- Legend**
- Active Non GUDI Production Well
 - Active GUDI Production Well
 - New Production Well
 - Inactive Production Well
 - Decommissioned Production Well
- Creeks**
- Type
- Major
 - Minor
 - Intermittent
- Roads**
- Jurisdiction
- Provincial
 - Regional
 - Municipal
 - Private
- Assessment Parcels (MPAC)
 - Highway
 - Major Road
 - Minor Road
 - Private Road
 - Regional Municipal Boundaries

4808000

4808000

NAD 1983 UTM Zone 17N

0 0.075 0.15 Km



Legend

- Active Non GUDI Production Well
- Active GUDI Production Well
- New Production Well
- Inactive Production Well
- Decommissioned Production Well

Creeks

Type

- Major
- Minor
- Intermittent

Roads

Jurisdiction

- Provincial
- Regional
- Municipal
- Private

- Assessment Parcels (MPAC)
- Highway
- Major Road
- Minor Road
- Private Road






Regional Municipal Boundaries

NAD 1983 UTM Zone 17N





Legend

-  Active Non GUDI Production Well
-  Active GUDI Production Well
-  New Production Well
-  Inactive Production Well
-  Decommissioned Production Well











Creeks

Type

-  Major
-  Minor
-  Intermittent

Roads

Jurisdiction

-  Provincial
-  Regional
-  Municipal
-  Private
-  Assessment Parcels (MPAC)
-  Highway
-  Major Road
-  Minor Road
-  Private Road
-  Regional Municipal Boundaries



NAD 1983 UTM Zone 17N



6.2(a)

Council of the Township of Puslinch
7404 Wellington County Road 34
Guelph, Ontario
N1H 6H9

March 16, 2014

Dear Council of the Township of Puslinch,

I am writing on behalf of the Life Donation Awareness Association to ask to have a message displayed on the Outdoor Marquee Sign to encourage people to consider organ & tissue donation during the month of April, BeADonor Month in Ontario.

The Life Donation Awareness Association of Midwest Ontario is a volunteer, not for profit organization whose aim is to build awareness within our communities around the need for and how to register consent to become an organ & tissue donor. Group members include people waiting for organs & tissue, donor family members, general public and recipients such as myself. Thanks to the courage and compassion of a family I will never know, I received a life-saving heart transplant just over two years ago.

April is BeADonor Month, and along with many activities planned to build awareness, our group has arranged to have signage along Hwy 6 in Guelph and Fergus, as well as Elora, and we are hoping that we can have a message posted on the Outdoor Marquee Sign in Aberfoyle as well. Apparently it takes four 'touches' before someone finally acts, so wouldn't it be great to get the idea started in Puslinch!

If we kept to two lines, our message would be:

Donors Save Lives!
www.beadonor.ca

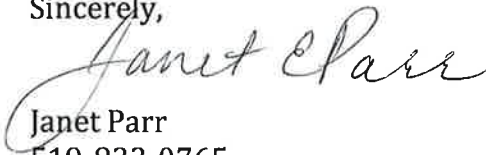
If we had four lines:

Organ Donors
Save Lives
Register to donate
www.beadonor.ca

Ideally, we would like the message displayed throughout the month of April, but any time given would be very much appreciated.

Thank you for your time and consideration of my request. I am looking forward to your reply.

Sincerely,



Janet Parr
519-822-0765
jeparr@hotmail.ca

RECEIVED

MAR 16 2015

Township of Puslinch



Carol, from Waterloo, tested out her new lungs at the Canadian Transplant Games and won silver in her category.

Janet and Pam are currently waiting for life saving heart transplants. Both women, from Guelph and Cambridge, have been on the list for at least 18 months!



Our Caring Community

We already know we have a very caring community when it comes to the importance of organ and tissue donation. From 2010 to 2011, the number of people in the Waterloo region and area who are registered on the provincial database as potential organ donors has increased from 13% to 26%. Currently the largest percentage of consenting potential organ donors anywhere in the province is about 49%. We would like to see our area become the most caring community in the province for organ and tissue donation consent.



In the short time our local association has been active, we've had a wide range of interest and caring from not only our local people but people in other areas of the province interested in our activities. Our members have been very active in establishing and conducting a number of speaking presentations for community groups, churches, schools, and other corporate and professional groups. Personalizing these presentations made by organ recipients, donor family members, group members awaiting transplants and other interested parties brings to life very personally how important organ and tissue donation can be for both the recipient and members of the donor's family.

We are very active in promoting our cause during the National Organ and Tissue Donation Awareness Week (NOTDAW), held annually in the third week in April. We host information booths at various malls, businesses, and local hospitals, plus Living Green Ribbon Campaigns at local high schools. Our past events include the K-W Multicultural Festival, the Manulife Bike and Hike for Heart, Canada Day, Santa Claus parades, and local OHL games.

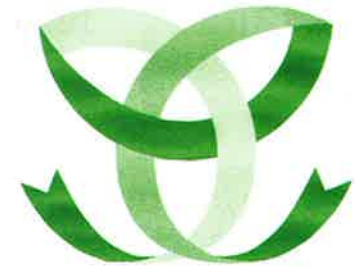
If your company, organization, community group, or school would like to have us attend and make an inspiring presentation, host an information booth, or provide information simply contact us through our website at:

www.lifedonationawareness.com

What You Can Do To Show You Care

- Take a few minutes and register your consent online at beadonor.ca - you could give someone the gift of life.
- Talk to friends/family and co-workers about organ and tissue donation.
- Volunteer with us as we spread awareness in our community.
- The goal of our organization is to raise awareness and encourage registration, not funds. However, we greatly appreciate corporate support and services in-kind for our events and operating supplies and necessities.
- Our current supporters include Heffner Toyota, Highland Printcraft, 99.5 KFUN, News 570, Oaktree Media and Denis Dosman Printing.

beadonor.ca



Life Donation Awareness

Association of Midwest Ontario

The Life Donation Awareness Association of Midwest Ontario (LDAA) is a collaboration of local community volunteers building awareness and support for organ and tissue donation initiatives in the Region of Waterloo and Wellington County areas. Our members are pre and post-transplant recipients, family, friends, donor family members, and caring volunteers.

Our goal is to reach out and increase the public's awareness on how valuable their consent to donate organs and tissue can be to other individuals and families who, without being able to receive a transplant, would otherwise be destined to a life without hope or even impending death. The greatest gift one individual can give another is the gift of life. As a member of our caring community, you can potentially give that gift to someone by simply registering your consent to be a donor.



Stone Road Mall event in Guelph

Trillium Gift of Life Network

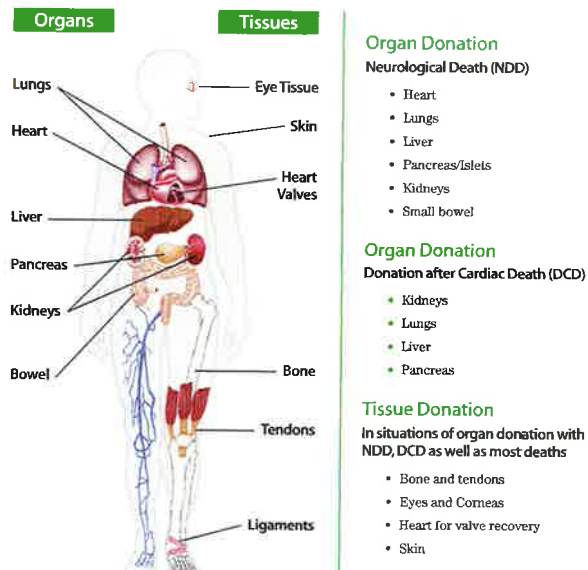
Trillium Gift of Life Network (TGLN) is a not-for-profit agency of the Government of Ontario and is responsible for planning, promoting, coordinating and supporting organ and tissue donation across Ontario and improving the system so that more lives can be saved.

Our Life Donation Awareness Association (LDAA) was formed by caring local volunteers to work closely with TGLN and increase the participation of our community in organ and tissue donation.

Quick Facts on Organ and Tissue Donation

- Every three days someone dies in Ontario waiting for a life-saving transplant.
- There are currently about 1500 people waiting in Ontario.
- One caring donor can directly save up to eight people and enhance the lives of up to 75 more through tissue donation.

ORGAN AND TISSUE DONATION GUIDE



- It is important to discuss your decision with your family to ensure they will honour your wishes if you are unable.
- Everyone can be a donor regardless of age, medical condition or sexual orientation. Your decision to register should not be based on whether you think you would be eligible or not. Eligibility is determined by the health care team at that time.
- Registered consent is stored on a provincial database with your OHIP card and is accessed only if the need arises.
- Signing a paper donor card does not mean you are registered. Check your status at beadonor.ca
- A person must be 16 years of age to register their consent to donate. However, parents may decide for younger children.
- Each individual is only 1.5-2% likely to pass away in a situation for which organ donation is possible. Over the last ten years that represents an annual average of 480 donors and 800 life saving transplants.

- Living organ donation may be made by a healthy adult who has a family member or close friend in need of a kidney, liver, lung or small bowel transplant. A kidney or portion of the organ is removed from the donor and transplanted into the patient. Learn about the Living Donation Paired Exchange (LDPE) Program at www.ccdt.ca.
- Tissue donation can take place in most cases after someone has died.
- Donation does not typically delay funeral arrangements.
- Most major religions support organ and tissue donation because it can save the life of another. If your religion restricts the use of a body after death, consult your religious leader: these restrictions may not include organ and tissue donation, if the donation could save another life.

Local Member Stories

With this brochure, we want to "bring home to you" some local examples of people in our community who have given the gift of life, donated, have been or are waiting for the gift or who have received a transplant and how that donation experience has changed their lives.



Joanna and daughter Ryley, from Woodstock. Ryley started smiling after her heart transplant at 7 months old and has been called Smyley Ryley ever since!

Andrea cares about her community in Cambridge, and founded the LDAA group while waiting for a new heart. Her transplant took place in December 2010.



Now that Ray, from Kitchener, has received his new liver, he has been able to visit his daughter in California.



Dana can see her sons grow up in Kitchener, because of her heart and double lung transplant.

Don, of Waterloo, has been able to care for people in his community because someone else cared enough to donate their loved one's lungs to him.



Lori of Kitchener has been on dialysis since August of 2010 while waiting for a kidney transplant.

Kelly, from Cambridge, received a living donor liver transplant from her uncle in 2011.



Claire and her Guelph family donated their young son Fraser's organs to help other children live.

Ministry of Natural Resources and Forestry

Ministère des Richesses naturelles et des Forêts

Office of the Director
Southern Region
Regional Operations Division
300 Water Street
Peterborough, ON K9J 3C7
Tel: 705-755-3235
Fax: 705-755-3233

Bureau du directeur
Région du Sud
Division des opérations régionales
300, rue Water
Peterborough (ON) K9J 3C7
Tél: 705-755-3235
Télé: 705-755-3233



March 9, 2015

RECEIVED

Stephen May
St. Marys Cement Inc. (Canada)
55 Industrial St.
Toronto, ON M4G 3W9

MAR 23 2015

Township of Puslinch

Dear Mr. May:

Subject: Aggregate Resources Act Licence #17600
St. Marys Cement Inc. (Canada)
Lots N. 1/2 26, Concession 1, Township of Puslinch, County of Wellington
Request for Minor Licence Amendment

Please find enclosed an amended licence for the above-noted property. The licence has been amended to reflect an updated mailing address. Please replace your existing licence with the attached revised version.

A copy of this licence has been forwarded to the appropriate municipal offices and The Ontario Aggregate Resources Corporation.

Should you have any questions concerning this matter, please contact Diane Schwier, Aggregate Technical Specialist at 519-826-4930.

Yours truly,

Jane Ireland
Regional Director

- c. Clerk, **Township of Puslinch**
Clerk, County of Wellington
The Ontario Aggregate Resources Corporation

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	March 2015
File	



LICENCE
Aggregate Resources Act
PERMIS
Loi sur les ressources en agrégats

Licence No. _____
 No du permis 17600

Amended Licence

Pursuant to the Aggregate Resources Act and Regulations thereunder, and subject to the limitations thereof and to the conditions of the licence and the requirements of the site plan,

Conformément à la Loi de 1997 sur les ressources en agrégats et à ses règlements, et sujet aux restrictions qu'ils comportent, aux conditions d'octroi du permis et aux exigences du plan du site,

this Class A licence is issued to:
 nous délivrons ce permis de classe: A à:

ST. MARYS CEMENT INC. (CANADA)

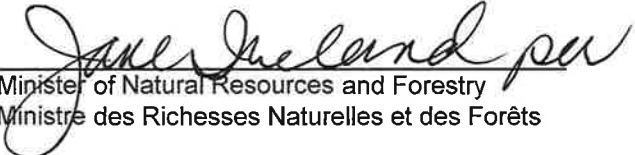
2200 YONGE STREET
 TORONTO, ON
 CANADA
 M4S 2C6

to operate a Pit on a 37.1 hectare site located in:
 pour exploiter un/une Pit sur le terrain de 37.1 hectares situé à l'endroit suivant:

N. 1/2 26	1	PUSLINCH	PUSLINCH TP	WELLINGTON CO
Lot	Concession	Section	Geographic Township	Local Municipality
		County / Regional Municipality / District		

The licence is subject to the following conditions: As shown on attached Schedule A
 Ce permis est assujéti aux conditions suivantes:

Effective the 9 day of March 2015
 En vigueur le 9 jour de March 2015


 Minister of Natural Resources and Forestry
 Ministre des Richesses Naturelles et des Forêts



LICENCE
Aggregate Resources Act
PERMIS
Loi sur les ressources en agrégats

Licence No. _____
No du permis 17600

Amended Licence

SCHEDULE A

1. The site plan to which this licence relates is the plan prepared by Harrington and Hoyle Ltd., dated June 21, 1995, revised July 5, 2010. Corporate project number 94-44.
2. No more than 500,000 tonnes of aggregate shall be removed from this licenced area in any calendar year.
3. Noise emissions shall be monitored during times of peak operating hours at least once per calendar year for the life of the pit operation. The noise monitoring results will be collected under the supervision of a qualified acoustic specialist.
4. The noise monitoring information collected in accordance with condition 3 shall be submitted in an acceptable report format to the Guelph District Office of the Ministry of Natural Resources and Forestry and the local office of the Ministry of the Environment and Climate Change.
5. The licensee shall provide the Guelph District Office, Ministry of Natural Resources and Forestry with a groundwater monitoring report which shall identify groundwater elevations and any impact to water quality resulting from the operation. The report shall include a description of monitoring equipment, monitoring locations, methods of data collection and recording, action thresholds, frequency of data collection, a proposed reporting schedule, and any other details required by the Ministry. The licensee shall maintain the monitoring program described above, and shall comply with all requirements set out in the groundwater monitoring report throughout the operating life of the pit operation or until such time the Ministry of Natural Resources and Forestry agrees to termination of, or reduction of the monitoring program.
6. Groundwater monitoring results collected by the licensee shall be submitted to the local office of the Ministry of the Environment and Climate Change for its information and any action deemed necessary by that Ministry.
7. The licensee shall provide dust suppressant measures as frequently as necessary to control dust emissions from internal haul routes; and the type of suppressant, the method of application and the frequency of the application shall be in accordance with any requirements of the Ministry of Natural Resources and Forestry and the Ministry of the Environment and Climate Change.
8. Any fuel or chemical spill involving the discharge of contaminants to the natural environment shall be reported immediately to the local offices of the Ministry of Natural Resources and Forestry and the Ministry of the Environment and Climate Change, and should a spill occur outside normal working hours the licensee shall report the spill to the Ministry of the Environment and Climate Change's Spills Action Centre 1-800-268-6060.

**Minister
Responsible for
Seniors Affairs**

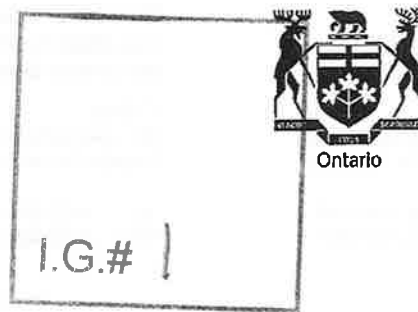
6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 314-9710
Fax: (416) 325-4787

**Ministre délégué
aux Affaires des
personnes âgées**

6^e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 314-9710
Télec.: (416) 325-4787



March 2015

Dear Mayor, Reeve and Members of Council:

It is with great pleasure that I invite you to participate in the 2015 Senior of the Year Award. This annual award was established in 1994 to give each municipality in Ontario the opportunity to honour one outstanding local senior. The Government of Ontario is proud of this important initiative. You may wish to consider involving local MPPs in your selection process or presentation ceremony.

Recipients are individuals who, after age 65, have enriched the social, cultural or civic life of the community without thought of personal or financial gain. A certificate, provided by the Ontario government, is signed by the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister Responsible for Seniors, and the local Head of Council.

Council may also wish to host a presentation ceremony honouring the Senior of the Year Award recipient in the month of June, when we pay tribute to seniors across Ontario.

The Ontario Senior of the Year Award nomination form is available on the Ministry of Citizenship, Immigration and International Trade's website at:

www.ontario.ca/honoursandawards

Once on this site, click on the **Ontario Senior of the Year Award** program. You may choose to submit online or by post. Nominations must be received by **April 30, 2015**.

For additional information, please contact the Ontario Honours and Awards Secretariat by phone, at 416-314-7526, toll-free at 1-877-832-8622, or TTY 416-327-2391.

Ontario's seniors deserve special recognition for their outstanding accomplishments. By working together, we can ensure they are honoured in a meaningful way.

Sincerely,

The Honourable Mario Sergio
Minister

**Minister
Responsible for
Seniors Affairs**

6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 314-9710
Fax: (416) 325-4787

**Ministre délégué
aux Affaires des
personnes âgées**

6^e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 314-9710
Télééc.: (416) 325-4787



Ontario

Mars 2015

Madame la mairesse ou préfète,
Monsieur le maire ou préfet,
Membres du conseil,

C'est avec grand plaisir que je vous convie à participer au Prix de la personne âgée de l'année 2015. Ce prix annuel a été créé pour donner à chaque municipalité de l'Ontario la possibilité de rendre hommage à une personne âgée exceptionnelle de la localité. Le gouvernement de l'Ontario est fier de cette importante initiative. Vous pourriez envisager de faire appel à des députés locaux dans le cadre de votre processus de sélection ou de la cérémonie de remise du prix.

Les lauréats sont des personnes qui, passé l'âge de 65 ans, ont enrichi la vie sociale, culturelle ou civique de leur collectivité, sans penser à un gain financier ou personnel. Le gouvernement de l'Ontario fournira un certificat signé par l'honorable Elizabeth Dowdeswell, lieutenant-gouverneure, par moi-même à titre de ministre délégué aux Affaires des personnes âgées, et par la dirigeante ou le dirigeant du conseil.

Le conseil pourrait également envisager d'organiser une cérémonie en l'honneur de la lauréate ou du lauréat du Prix de la personne âgée de l'année, en juin, mois au cours duquel nous rendons hommage aux personnes âgées partout en Ontario.

Vous pouvez vous procurer des formulaires de mise en candidature pour le Prix de la personne âgée de l'année sur le site Web du ministère Affaires civiques, de l'Immigration et du Commerce international à l'adresse suivante :

<http://www.ontario.ca/distinctionsetprix>

Une fois sur ce site, cliquez sur le **Prix de la personne âgée de l'année de l'Ontario**. Vous pouvez proposer une candidature en ligne, ou télécharger le formulaire, le remplir et l'envoyer par la poste. Les candidatures doivent nous parvenir au plus tard **le 30 avril 2015**.

Si vous avez besoin de plus de renseignements, veuillez communiquer avec le Secrétariat des distinctions et prix de l'Ontario par téléphone au 416 314-7526, sans frais au 1 877 832-8622 ou par ATS au 416 327-2391.

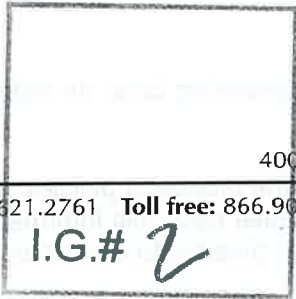
Les personnes âgées de l'Ontario méritent un hommage tout particulier pour leurs réalisations exceptionnelles. En travaillant ensemble, nous pouvons veiller à ce qu'elles soient reconnues de façon significative.

Veillez agréer l'expression de mes sentiments les meilleurs.

Le ministre

A handwritten signature in black ink, appearing to read 'Mario Sergio', written over a horizontal line.

L'honorable Mario Sergio



400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519.621.2761 Toll free: 866.900.4722 Fax: 519.621.4844 Online: www.grandriver.ca

March 16, 2015

Occupant or Owner
7404 WELLINGTON ROAD 34
RR 3 STN MAIN
GUELPH ON N1H 6H9

RECEIVED

MAR 20 2015

Township of Puslinch

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	
File	

Dear Occupant or Owner;

RE: BOREHAM DR, Puslinch

You are receiving this letter because you own or lease a property near a municipal drinking water well or intake within an area protected by the Grand River Source Protection Plan.

The Lake Erie Region Source Protection Committee has made revisions to the **Proposed Grand River Source Protection Plan** after receiving comments from the Ministry of the Environment and Climate Change in July 2014. The Proposed Plan was originally submitted in January 2013 and builds on the science of the Grand River Assessment Report, which identified vulnerable areas where drinking water sources might be at risk of contamination or depletion. This plan addresses activities that are defined by the Clean Water Act as *Significant Drinking Water Threats* to ensure that a specific activity does not pose a significant risk to the municipal drinking water.

This is a notice that the public consultation period for the Amended Proposed Grand River Source Protection Plan will be from March 16 - April 24, 2015 (see page 2 for public meeting details).

How might you be affected?

The Ontario *Clean Water Act, 2006* requires the Source Protection Plan to contain policies that manage existing "*significant threat*" activities to municipal drinking water and ensure that no new significant threats arise. Landowners with activities on their property identified to be a "*significant threat*" will be required to follow Source Protection Plan policies. You are receiving this letter because a study of the area suggests that one or more of these activities may be taking place on your property. Such activities include:

- The establishment, operation or maintenance of a waste disposal site
- Septic systems, or sanitary sewers and related pipes
- The establishment, operation or maintenance of a sewage system
- The handling, storage and application of agricultural source material (manure)
- The handling, storage and application of non-agricultural source material (biosolids)
- The handling, storage and application of pesticide
- The handling, storage and application of commercial fertilizer
- The handling, storage and application of road salt
- The storage of snow
- The storage of heating oil
- The handling and storage of fuel for commercial/industrial/agricultural purposes
- The handling and storage of a dense, non-aqueous phase liquid (DNAPL)
- The handling and storage of an organic solvent
- The management of run-off that contains chemicals used in the de-icing of aircraft

- The use of land as livestock grazing or pasturing land, an outdoor confinement area or a farm-animal yard

If any of these activities occur on your property, the proposed policies **may** apply to you. If your property is being used by another individual or group, please pass this information on to them and / or notify us with the correct contact information and we will be pleased to send it along.

How can I get involved?

The Amended Proposed Grand River Source Protection Plan can be viewed:

1. Electronically by visiting www.sourcewater.ca
2. In person at the Grand River Conservation Authority (400 Clyde Road, Cambridge ON)
3. Township of Guelph/Eramosa (8348 Wellington Road 124, Rockwood ON)
4. Township of Puslinch (7074 Wellington Road 34, Guelph ON)
5. City of Guelph (1 Carden Street, Guelph ON)

In conjunction with the Amended Proposed Source Protection Plan, an **Explanatory Document** has been developed to explain the Source Protection Committee's reasoning for the policies, any considerations that were made with respect to financial implications, climate change, and other comments received during the pre-consultation process with local municipalities and implementing bodies. Unlike the Source Protection Plan, this document is being made available for reference only, not for public comment.

There will be eight (8) public meetings held from March 16 - April 24, 2015 to provide you with the updates to the Amended Proposed Plan and to answer any questions you may have. This is also an opportunity to provide information to the Source Protection Committee about the Amended Proposed Plan. A public meeting for the County of Wellington will be held on:

Thursday April 9, 2015 at 7:00pm – Guelph
Guelph City Hall Room 112
1 Carden Street, Guelph ON

For a complete list of meeting dates please visit www.sourcewater.ca.

You can also submit your comments in writing by:

E-mail: comments@sourcewater.ca
Fax: 519-621-4844
Mail: Martin Keller, Lake Erie Region Source Protection Program Manager
c/o Grand River Conservation Authority
P.O. Box 729, 400 Clyde Road, Cambridge, ON N1R 5W6

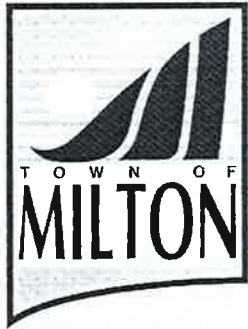
Following the public consultation, the Source Protection Committee will consider the comments received and revise the Amended Proposed Plan accordingly and submit it to the Ministry of the Environment and Climate Change in June 2015.

Everyone has a stake in protecting our water supplies. I encourage you to attend a public meeting, visit our website at www.sourcewater.ca, or contact a staff member to learn more about this important program. If you have any questions about this letter, or the Source Protection Program, please contact Martin Keller at 519-620-7595 or mkeller@grandriver.ca.

Yours sincerely,



Craig Ashbaugh
Chair, Lake Erie Region Source Protection Committee



NOTICE OF COMPLETE APPLICATION

RECEIVED

STATUTORY PUBLIC MEETING

MAR 12 2015

Township of Puslinch

Temporary Use By-law for Town-Wide Facilities

File: Z-03/15

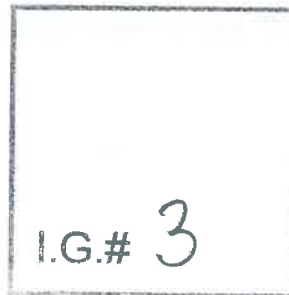
The Town of Milton has received a complete application for a proposed Temporary Use By-law for Town-wide facilities. Members of the public are invited to provide input at a Statutory Public Meeting hosted by the Town of Milton immediately following the Council meeting which starts at 7:00 p.m. on:

Monday, March 30, 2015

Council Chambers, Town Hall, 150 Mary Street, Milton

PROPOSAL: The Corporation of the Town of Milton is requesting a temporary exemption from the provisions of Zoning By-law 144-2003, as amended and Zoning By-law 016-2014 for the period ending August 31, 2015, in order to allow for the use of Town-owned facilities and lands for activities associated with the Pan Am/Parapan American Games. The activities may include, but are not limited to: off-site parking, the placement of tents and trailers to accommodate broadcasting and media coverage, staging and transportation as well as other events and functions associated with the Pan Am/Parapan American Games. In addition to the events and operations directly linked to the delivery of the Games, the Town of Milton plans to offer other "Activation" and Community Development Events associated with the Games. This exemption from Zoning By-law 016-2014 would apply, but not be limited to, the following Town-owned facilities and lands:

- Mattamy National Cycling Centre
- Milton Sports Centre
- Milton Community Park
- Milton Lions Park
- Milton Memorial Arena
- Milton Centre for the Arts
- Milton Leisure Centre
- Chris Hadfield Park and Town Facility
- Rotary Park



CLERK'S DEPARTMENT

TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	Apr 1/15

PROVIDE COMMENTS: A copy of the associated planning report will be available on Friday, March 27, 2015 in the Clerk's Division, Executive Services Department at Town Hall, Victoria Park, 150 Mary Street, Milton. Planning reports will be available concurrently on the Council Calendar of the Town's website at www.milton.ca. If you wish to be notified of the adoption of the proposed zoning by-law amendment, you must make a written request to the Town Clerk, Town of Milton, Executive Services Department, 150 Mary Street, Milton Ontario L9T 6Z5.

The public may view a copy of the proposed zoning by-law amendment, related information and background material at the Planning and Development Department between 8:30 a.m. and 4:30 p.m., Monday through Friday. Questions or written submissions relating to this application may be directed to Aaron Raymond, Planner, Development Review at 905-878-7252, ext. 2398 or by email at aaron.raymond@milton.ca.

LEGAL NOTICES REQUIRED UNDER THE PLANNING ACT

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Milton before the by-law is passed, the person or public body is not entitled to appeal the decision of Town Council to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Milton before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board, unless in the opinion of the Board, there are reasonable grounds to do so.

At this time there are no other applications, under the *Planning Act*, pertaining to these lands.

Personal information is collected under the authority of the Planning Act, R.S.O. 1990, c.P. 13 and may be contained in an appendix to a staff report, published in the meeting agenda, delegation list and/or the minutes of the public meeting and made part of the public record. The Town of Milton collects this information in order to make informed decisions on the relevant issues and to notify interested parties of Council's decisions. It may also be used to serve notice of an Ontario Municipal Board hearing. Names and addresses contained in submitted correspondence and other information will be available to the public, unless the individual expressly requests the Town to remove their personal information. The disclosure of this information is governed by the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M. 56. Questions about this collection and disclosure should be directed to the Planner listed above.

Troy McHarg, Town Clerk
Town of Milton
150 Mary Street, Milton, ON L9T 6Z5

Dated at the Town of Milton this 10th day of March 2015

RECEIVED

MAR 12 2015

Township of Puslinch

Certificate with respect to approval of a draft plan of condominium subdivision by The Corporation of the City of Guelph

I, Stephen O'Brien, City Clerk of The Corporation of the City of Guelph, hereby certify that the Notice of Decision of a Draft Plan of Condominium Subdivision, (23CDM14509) for Block 4, Plan 61M-156, municipally known as 106 Bard Boulevard, in the City of Guelph, County of Wellington, was sent to the persons and public bodies prescribed under subsection 51 (37) of the Planning Act, R.S.O. 1990, c. P.13, as amended. I also certify that the 20 day objection period expired on the 17th day of February, 2015, and to that date, no notice of objection or request for a change in the provisions of the decision of the draft plan of condominium subdivision has been filed by any person with the City Clerk's Department. A declaration to this effect is on file.

In accordance with subsection 51 (41) of the Planning Act, R.S.O. 1990, c. P. 13, as amended, this Draft Plan of Condominium Subdivision is deemed to have been approved on the 18th day of February, 2015.

Dated this 3rd day of March, 2015.

CLERK'S DEPARTMENT TO Copy Please Handle For Your Information Council Agenda Apr 1/15

Signature of Stephen O'Brien, City Clerk



Certified copy to:

Michael Witmer, Planner, City of Guelph Assessment Commissioner, Municipal Property Assessment Corporation Jamie Laws, VanHarten Surveying Inc., Applicant Vanmar Developments Ontario Inc., Owner

City Hall 1 Carden St Guelph, ON Canada N1H 3A1

T 519-822-1260 TTY 519-826-9771

**Distribution list with respect to the approval of draft plan of
condominium subdivision by The Corporation of the City of Guelph for
23CDM14509**

Brad Boulton, Bell Canada
Theresa Yu, Canada Post
Development Review Co-ordinator, Canadian Nation Railway Properties
Clerk, Township of Guelph-Eramosa
Clerk, Township of Puslinch
CAO, County of Wellington
Guelph Hydro Electric Systems Inc.
Planning & Design Section, Corridor Control Office, Ministry of Transportation
Sarah Liuba, Rogers Cable TV Ltd.
Gwen Keep, Union Gas Limited
Jennifer Passy, Upper Grand District School Board
Dan Duszczyzyn, Wellington Catholic District School Board
Chief Building Official, City of Guelph
City Solicitor, City of Guelph
Director of Finance, City of Guelph
General Manager of Planning Services, City of Guelph
Paul Harding, Guelph Police Services
City Engineer, City of Guelph
Karen Sabzali, Manager of Parks and Open Spaces, City of Guelph
Fire Chief, City of Guelph
Economic Development, City of Guelph
Randy Harris, City of Guelph
Sylvia Kirkwood, City of Guelph

Notice of the Decision
of a Draft Plan of Condominium Subdivision
by The Corporation of the City of Guelph

RECEIVED
MAR 09 2015
Township of Purinch

IN THE MATTER of a decision for approval of a Draft Plan of Condominium Subdivision for Part Lot 10, Registered Plan 306, all of Lot 157 & Part of Lots 158, 159, 160, Registered Plan 113, designated as parts 1, 2, 3, 61R-11605 (23CDM14507), municipally known as 72 York Road, in the City of Guelph, County of Wellington.

TAKE NOTICE that the General Manager of Planning Services of The Corporation of the City of Guelph gave approval for a Draft Plan of Condominium Subdivision on the 25th day of February, 2015, under subsection 51 (31) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, in respect to 5603 Part Lot 10, Registered Plan 306, all of Lot 157 & Part of Lots 158, 159, 160, Registered Plan 113, designated as parts 1, 2, 3, 61R-11605 (23CDM14507), municipally known as 72 York Road, in the City of Guelph, County of Wellington.

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	✓
I.G.# 5	

AND TAKE NOTICE that the applicant, or any person or public body that made a written submission before the Decision may, at anytime before the approval of the final plan of condominium subdivision, appeal any of the conditions imposed by the General Manager of Planning Services of the Corporation of the City of Guelph to the Ontario Municipal Board by filing a notice of appeal with the Clerk of The Corporation of the City of Guelph.

AND THAT any appeal to the Ontario Municipal Board in respect of the decision to approve the draft plan of condominium subdivision, or any of the conditions of the draft plan of condominium subdivision may be made by filing with the Clerk of The Corporation of the City of Guelph, not later than the 25th day of March, 2015, at 4:30 p.m., a notice of appeal setting out the objection and reasons in support of the objection. The applicable fee of \$125, **paid by cheque or money order**, made payable to the "Minister of Finance", must also be submitted with the appeal.

A copy of the Decision, including the conditions, is included. All of the related information for the draft plan of condominium subdivision is available for inspection at Planning & Building, Engineering and Environment office, City Hall, 3rd Floor, 1 Carden Street, Guelph, Ontario, during business hours (8:30 a.m. to 4:30 p.m., Monday to Friday).

You will be entitled to receive notice of any changes to the conditions of approval of the draft plan of condominium subdivision if you have made a written request to be notified of changes to the conditions.

No person or public body shall be added as a party to the hearing of the appeal regarding any changes to the conditions of approval unless the person or public body, before the decision, made written submissions or a written request to be notified of changes to the conditions.

Only individuals, corporations or public bodies may appeal decisions in respect of a proposed plan of condominium subdivision to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a

notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf. If you wish to appeal to the Ontario Municipal Board, the requisite appeal forms are available from the Ontario Municipal Board on their website at www.omb.gov.on.ca, or you may obtain the appeal forms from the City Clerk's Department, c/o ServiceGuelph, 1st Floor, City Hall, 1 Carden Street, Guelph, Ontario.

DATED at the City of Guelph this 5th day of March, 2015.

Stephen O'Brien
City Clerk
Guelph City Hall
1 Carden Street
Guelph, Ontario N1H 3A1

February 25, 2015

James Laws
Van Harten Surveying Inc.
423 Woolwich Street
Guelph, ON N1H 3X3

Dear Mr. Laws:

**RE: 72 York Road Plan of Condominium,
Condominium File No.: 23CDM14507**

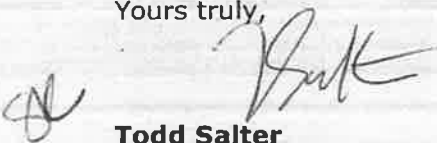
As City Council's delegated approval authority for most condominium applications in the City of Guelph, I would like to confirm that your condominium application for draft plan approval has been reviewed by the City of Guelph Planning Services and as of the date of this letter, I have decided to approve the condominium plan for 72 York Road under Section 51 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, subject to the conditions attached.

By copy of this letter, I am requesting the City Clerk to initiate the Notice of Decision circulation which will be mailed in accordance with Section 51(37) of the *Planning Act*. This Notice of Decision of the approval of the plan including conditions will be circulated for a 20 day time period during which any person or public body may file a notice of appeal of the decision. Should no appeals be filed, the approval of the condominium plan of subdivision shall be deemed to have been made on the day after the last day for appealing the decision.

Once your condominium plan has received draft plan approval, when you wish to register your plan, please contact Planning Services and advise in writing how you have satisfied all of the conditions of draft plan approval.

If you have any questions on this file, please contact Michael Witmer, Development Planner II, Planning Services at (519) 837-5616, extension 2790.

Yours truly,



**Todd Salter
General Manager,
Planning Services**

Attach.

MW/ts

c: Stephen O'Brien, City Clerk
Kealy Dedman, City Engineer, Engineering Services
Donna Jaques, City Solicitor
Sylvia Kirkwood, Manager of Development Planning

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

REPORT

TO General Manager of Planning Services

SERVICE AREA Infrastructure, Development and Enterprise

DATE February 25, 2015

SUBJECT Proposed Draft Plan of Residential Condominium Subdivision
72 York Road (23CDM14507) – Terra View Riverside Ltd.

REPORT NUMBER 15-25

RECOMMENDATION

Draft Plan of Condominium Approval, subject to the conditions outlined in **Schedule 2**.

BACKGROUND

The City of Guelph is in receipt of an application for Draft Plan of Condominium from Van Harten Surveying Inc. on behalf of Terra View Riverside Ltd. The application pertains to lands municipally known as 72 York Road. The subject property has an area of approximately 0.55 hectares.

The applicant is requesting draft plan approval for a twenty-two (22) unit cluster townhouse residential condominium. The application is for a standard plan of condominium, and is proposed to be registered in up to three (3) phases. The condominium is also proposed to have forty-eight (48) off-street parking spaces. Of these forty-eight (48) off-street parking spaces, twenty-two (22) will be within the residential unit areas (internal garages), an additional twenty-two (22) will be exclusive use areas to the residential units (in the driveways), and four (4) will be common element visitor spaces. Further to the four (4) visitor parking spaces, the applicant has indicated that open amenity space to the rear of the units as well as the drive aisles/internal roads will also form part of the condominium's common elements. The land and buildings would be subdivided in accordance with the attached proposed Draft Plan of Condominium (**Schedule 3**).

The subject property is designated 'Residential 1' in the current Official Plan (as part of the Downtown Secondary Plan) with Special Policy Area (Floodplain) overlay. The subject property is zoned R.3A-2 9 (Specialized Residential – Cluster Townhouse) in the City of Guelph's Zoning By-law. This application for Draft Plan of Condominium approval does not affect the site's present Official Plan or zoning.

Original site plan approval (Site Plan File #: SP07A024) was issued by the City for this development on December 3, 2013 (**Schedule 4**). Following original site plan approval, the

property owner submitted two (2) requests for modified site plan approval (Site Plan File #'s: SP14A046 and SP15A001) to accommodate various changes to the townhouse elevations. Both of these revised site plans have been approved. Building permits have been issued and construction is currently on-going for select units.

Infrastructure, Development and Enterprise Comments

Planning Services recommends approval of this application for draft plan of condominium, subject to the conditions outlined in **Schedule 2**. The development has received the necessary site plan approval (including two site plan approval revisions) and building permits have been issued. The draft plan approval conditions recommended in **Schedule 2** will ensure that site development is completed to the satisfaction of the City, prior to the registration of the plan of condominium.

Location

72 York Road (**Schedule 1**); legally described as PART LOT 10, REGISTERED PLAN 306, ALL OF LOT 157 & PART OF LOTS 158, 159, 160, REGISTERED PLAN 113, DESIGNATED AS PARTS 1,2,3, 61R-11605, CITY OF GUELPH, COUNTY OF WELLINGTON.

Summary of Proposal

Request for draft plan approval of a twenty-two (22) unit standard residential condominium complex (cluster townhouses), with exclusive use areas comprising of front and rear yards of residential units and common elements comprising of private, internal roads and four (4) visitor parking spaces. The condominium is proposed to be registered in up to three (3) phases.

DEPARTMENTAL & AGENCY CONSULTATION

The summary of comments received in the review of the application is included in **Schedule 5**.

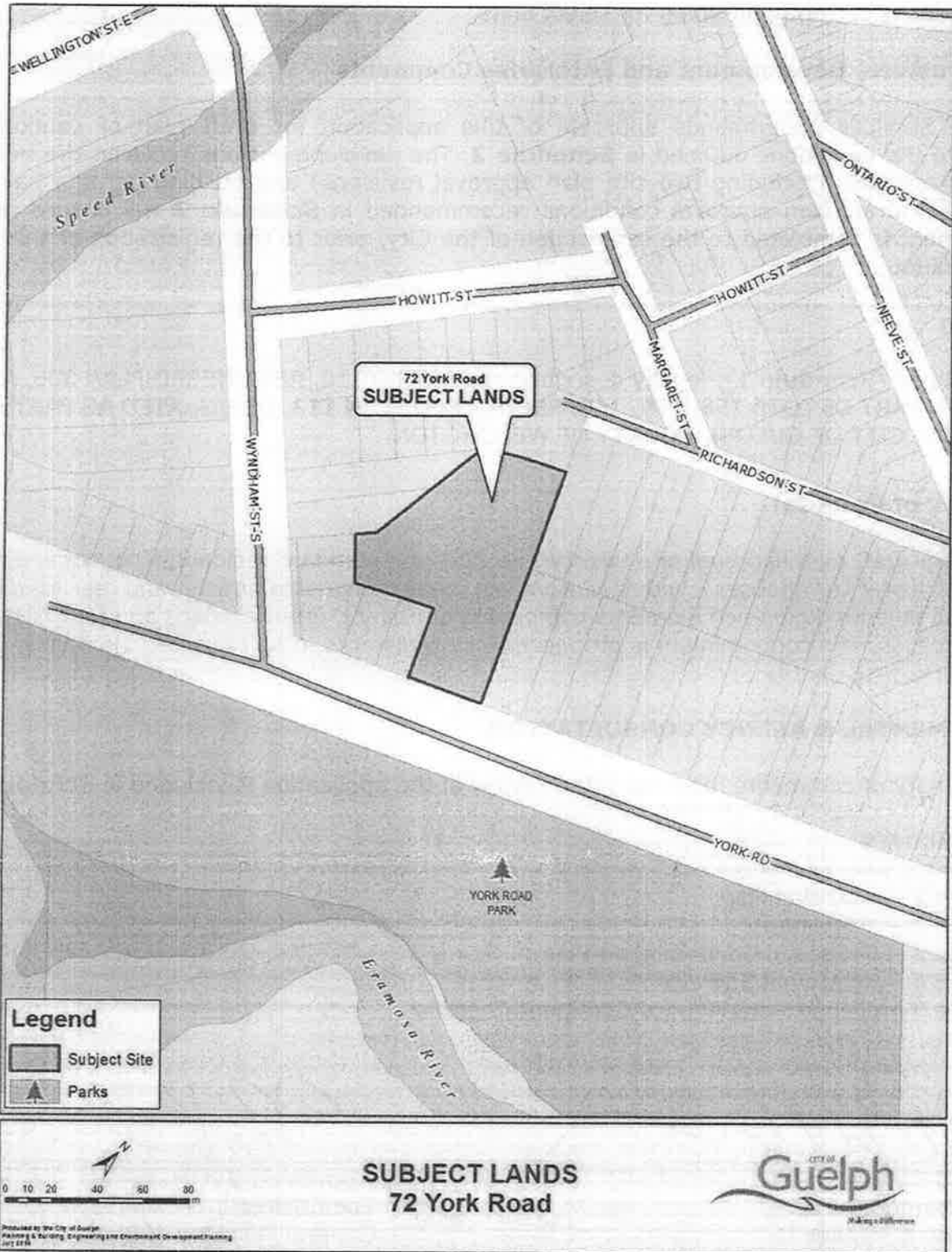
ATTACHMENTS

- Schedule 1** – Location Map
- Schedule 2** – Conditions
- Schedule 3** – Proposed Condominium Plan
- Schedule 4** – Approved Site Plan
- Schedule 5** – Department/Agency Comment Checklist


Prepared By:
Michael Witmer
Development Planner II


Approved By:
Todd Salter
General Manager of Planning Services

SCHEDULE 1 Location Map



SCHEDULE 2

Conditions

PREAMBLE: Draft Plan Approval will lapse and expire after five years (5) from date of issuance of approval from the General Manager of Planning Services.

- 1) That this approval applies to the draft Plan of Condominium prepared by Van Harten Surveying Inc., Project No. 19242-10 dated August 12, 2014, illustrating a total of twenty-two (22) residential units and common elements consisting of amenity areas, internal roads, and four (4) visitor parking spaces.
- 2) The owner shall develop the site in strict accordance with the Ontario Building Code as set out in Section 6 of Ontario Regulation 48/01, as amended from time to time, and the approved plans, including but not limited to, the fully detailed site plan, servicing plan, grading and drainage plan, landscape plan, photometrics plan, traffic geometrics plan, building elevations and building drawings and mechanical drawings approved by the City in accordance with Section 41 of the Planning Act, to the satisfaction of the City, prior to the registration of the Plan of Condominium or any part thereof.
- 3) The owner acknowledges and agrees that the City can and shall make a detailed site inspection at 72 York Road to ensure the site is completed according to the plans approved by the City, prior to the registration of the Plan of Condominium or any part thereof.
- 4) The owner shall meet all requirements of the City of Guelph Phased Registration of Condominium Policy, prior to the registration of the Plan of Condominium or any part thereof.
- 5) The owner shall pay any outstanding debts owed to the City, prior to the registration of the Plan of Condominium or any part thereof.
- 6) The owner shall provide the City with a drainage certificate from an Ontario Land Surveyor or a Professional Engineer stating that the buildings constructed and the grading of the lots is in conformity with the drainage plan and that any variance from the plan has received the prior approval of the City Engineer, prior to the registration of the Plan of Condominium or any part thereof.
- 7) The owner shall provide the City with a certificate from a Professional Engineer certifying that the sanitary sewers, building drains, building sewers, building storm drains, building storm sewers, watermains, water distribution system, hydrants, catchbasins, roadways, driveways, parking areas and sidewalks that are to become part of the common facilities and areas, are in good repair, free from defects and functioning properly, prior to the registration of the Plan of Condominium or any part thereof.
- 8) The owner shall provide the City with a certificate from a Professional Engineer certifying that the sanitary sewers, building drains, building sewers, building storm

drains, building storm sewers, watermains, water distribution system, hydrants, catchbasins, roadways, driveways, parking areas and sidewalks that are to become part of the common facilities and areas, are in good repair, free from defects and functioning properly, prior to the registration of the Plan of Condominium or any part thereof.

- 9) That a Professional Engineer and/or Ontario Land Surveyor identifies all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system, serving the site and also identifies the locations where easements are required, prior to the registration of the Plan of Condominium or any part thereof.
- 10) An independent lawyer shall certify that the proposed condominium phase has easements for all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the condominium phase, which are located on private lands other than the lands included in the phase being registered, prior to the registration of the Plan of Condominium or any part thereof.
- 11) The owner shall acknowledge in writing that they will be entirely responsible to pay for repairing and or replacing the 1010 x 790mm diameter storm sewer located within the easement (Part 3, 61R-11605) to the rear of Units 1 to 9 if damaged during works over the storm sewer including fence construction, prior to the registration of the Plan of Condominium or any part thereof.
- 12) Prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify that the following advisory clause has been incorporated into the Condominium Declaration and/or Purchase and Sale Agreements: *"In order to limit liability, public school buses operated by the Service de transport de Wellington-Dufferin Student Transportation Services, or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up students, and potential busing students will be required to meet the bus at a congregated bus pick-up point"*.
- 13) The owner shall install to the satisfaction of the General Manager of Planning Services a City standard wood privacy fence with a minimum height of 1.8 metres along the rear and side yard, installing the privacy fence around the respective phase of the Plan of Condominium, prior to registration of that phase(s) of the Plan of Condominium.
- 14) The owner shall plant a maximum of eight (8) trees on adjacent properties, specifically with a maximum of four (4) trees situated in the rear yard of 5 Richardson Street and a maximum of four (4) trees situated in the rear yard of 74 York Road (as shown on the Landscape Plan/L-2 drawing of approved site plan number SP07A024), prior to the registration of the Plan of Condominium or any part thereof.
- 15) That prior to registration of any phase of the condominium, a lawyer shall certify that easements for all the rights-of-way are in place to provide access to the subsequent phase if the vehicular or pedestrian access is on private lands other than the lands included in the phase being registered.
- 16) Prior to the registration of the plan of condominium or any part thereof, the owner shall

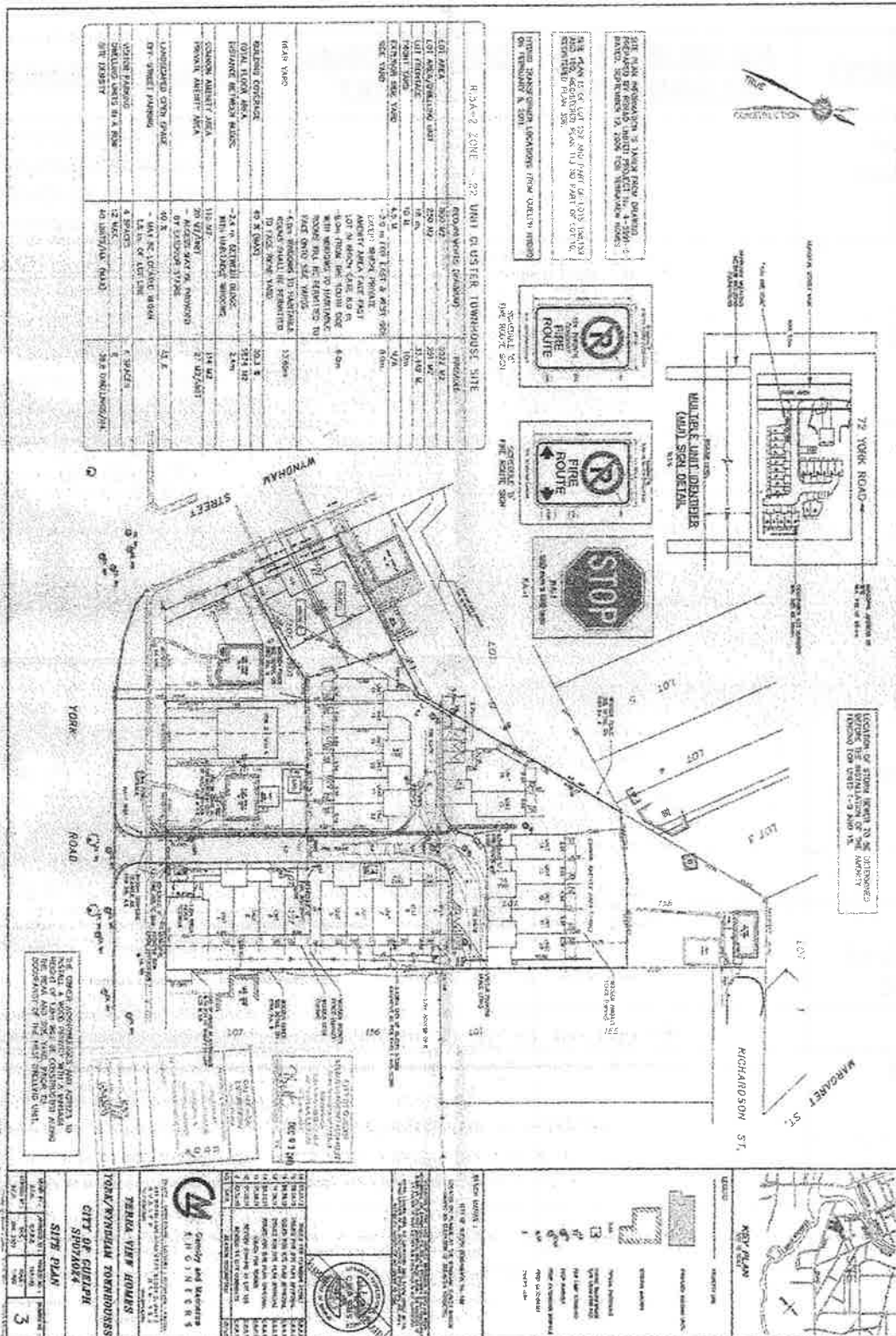
pay to the City, the City's total cost of reproduction and distribution of the Guelph Residents' Environmental Handbook, to all future homeowners or households within the plan, with such payment based on a cost of one handbook per residential dwelling unit, as determined by the City.

- 17) Further to requirements outlined in Condition 3, any works not completed as per the approved site plans shall be completed prior to registration of the plan of condominium, and/or the Owner shall pay to the City a security amount representing the outstanding items therein as agreed to by the Manager of Development Planning.
- 18) The owner agrees to provide the City's Planning Services staff with a digital file of the plan of condominium in an AutoCAD (*.dwg) format prior to the registration of the Plan of Condominium or any part thereof.
- 19) Prior to the City's final approval of the plan of condominium, the City shall be advised in writing by the owner how conditions 1 through 18 have been satisfied or acknowledged, whatever the case shall be.

NOTES:

1. The Developer is responsible for contacting Canada Post and arranging mailbox locations and mail delivery methods for the development.
2. Draft Plan of Condominium approval will expire five (5) years from the date draft plan approval is issued.

SCHEDULE 4 Approved Site Plan



SCHEDULE 2

Conditions

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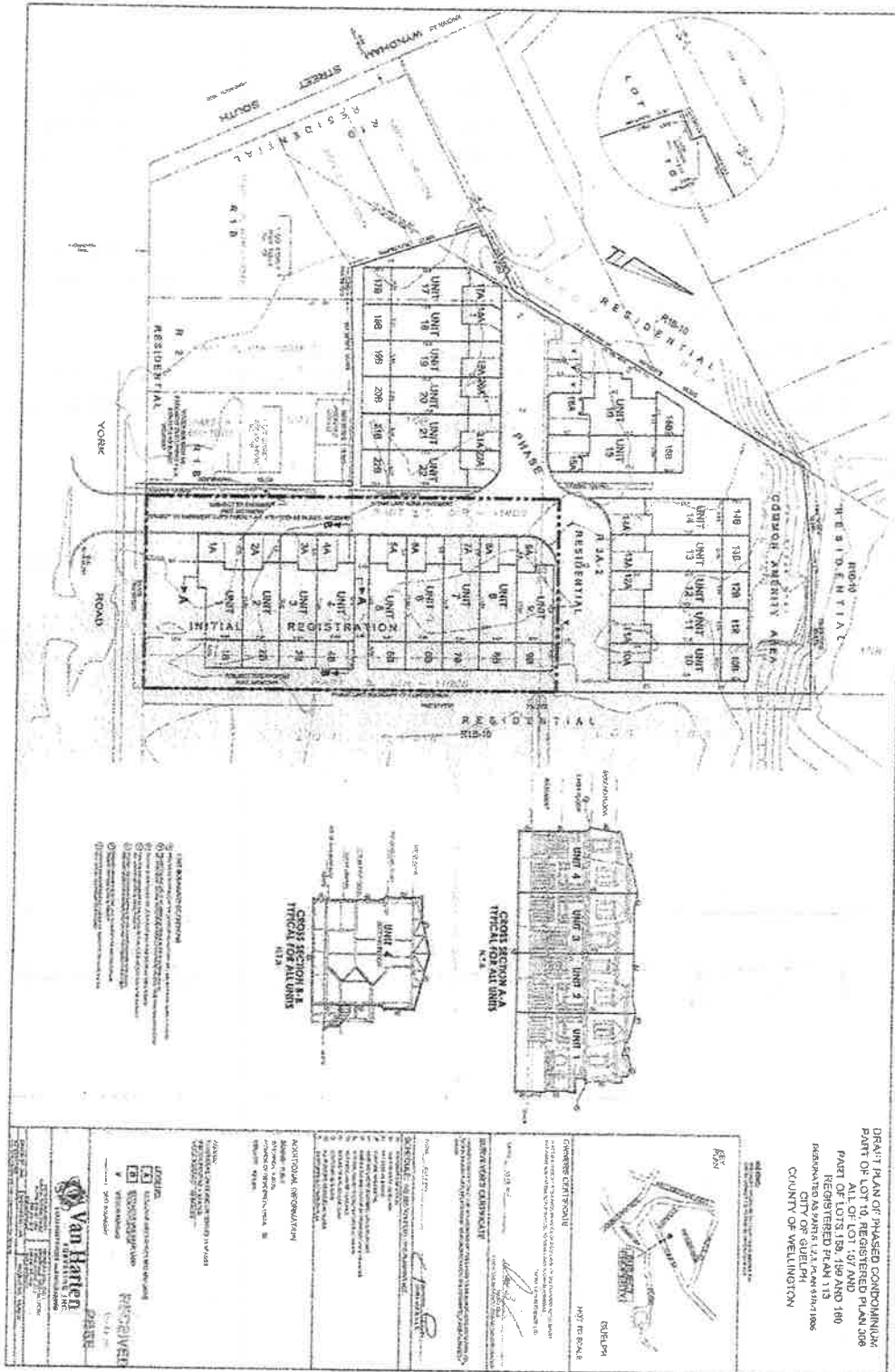
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NOTES:

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SCHEDULE 3 Proposed Condominium Plan



SCHEDULE 5
Department/Agency Comment Checklist

<u>RESPONDENT</u>	<u>NO OBJECTION OR COMMENT</u>	<u>CONDITIONAL SUPPORT</u>	<u>ISSUES/CONCERNS</u>
Upper Grand District School Board		✓	<ul style="list-style-type: none"> Advisory clause for school buses to not pick-up students on private roadways
Engineering Services		✓	<ul style="list-style-type: none"> Owner to acknowledge to be responsible for any damage to City's storm sewer on property (on easement) Owner pays any outstanding debts to the city prior to registration
Economic Development	✓		
Fire Department	✓		
Guelph Hydro	✓		
Building Services	✓		
Development Planning		✓	<ul style="list-style-type: none"> Standard condominium conditions Requirement to install privacy fence and plant 8 trees on adjacent property as per original development agreement
Wellington Catholic District School Board	✓		
Union Gas	✓		
Canada Post		✓	<ul style="list-style-type: none"> Need to make arrangements for community mailbox location(s)
Guelph Police Services	✓		

SCHEDULE 5
Department/Agency Comment Checklist

<u>RESPONDENT</u>	<u>NO OBJECTION OR COMMENT</u>	<u>CONDITIONAL SUPPORT</u>	<u>ISSUES/CONCERNS</u>
Upper Grand District School Board		✓	<ul style="list-style-type: none"> Advisory clause for school buses to not pick-up students on private roadways
Engineering Services		✓	<ul style="list-style-type: none"> Owner to acknowledge to be responsible for any damage to City's storm sewer on property (on easement) Owner pays any outstanding debts to the city prior to registration
Economic Development	✓		
Fire Department	✓		
Guelph Hydro	✓		
Building Services	✓		
Development Planning		✓	<ul style="list-style-type: none"> Standard condominium conditions Requirement to install privacy fence and plant 8 trees on adjacent property as per original development agreement
Wellington Catholic District School Board	✓		
Union Gas	✓		
Canada Post		✓	<ul style="list-style-type: none"> Need to make arrangements for community mailbox location(s)
Guelph Police Services	✓		



March 12, 2015

I.G.# 6

RECEIVED

MAR 16 2015

Township of Puslinch

Ms. Karen Landry, CAO/Clerk,
Township of Puslinch,
7404 Wellington Road 34, R.R. #3,
Guelph, ON N1H 6H9

Dear Ms. Landry:

Re: Grand River Conservation Authority 2015 Budget

On February 27, 2015 we advised you that Grand River Conservation Authority's 2015 Budget and General Levy was approved by the General Membership at its Annual General Meeting which was held earlier that day.

Enclosed is a complete copy of the 2015 Budget, as approved. If you have any questions please do not hesitate to contact me.

Yours truly

Keith Murch
Assistant CAO/Secretary-Treasurer
Grand River Conservation Authority

Encl

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	April 15
File	



2015 Budget

February 27th, 2015

Grand River Conservation Authority

2015 Budget

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GRCA 2015 Budget Highlights

The Grand River Conservation Authority has a successful partnership of municipalities, working together to promote and undertake wise management of the resources of the Grand River watershed.

The Grand River stretches 300 kilometres from Dundalk in Dufferin County to Port Maitland on Lake Erie. It takes in one of the fastest growing regions in the province, with a population of more than 1,000,000. The Grand River watershed is also home to some of the most intensively farmed land in the nation.

The prospect of high growth and the impact on natural resources and the quality of life present an enormous challenge to the GRCA, municipalities and all watershed residents. It creates an urgent need to work co-operatively to care wisely for the Grand River and its resources.

The work of the GRCA is divided into seven business areas:

- Reducing flood damages
- Improving water quality
- Maintaining reliable water supply
- Protecting natural areas and biodiversity
- Watershed planning
- Environmental education
- Outdoor recreation

In order to carry out these functions, the GRCA draws revenues from a variety of sources:

- User fees, such as park admissions, nature centre programs, planning fees and others which are set to offset most, if not all, the cost of these services
- Revenues from property rentals and hydro generation at our dams
- Municipal levies, which are applied primarily to watershed management programs
- Municipal grants dedicated to specific programs, such as the Rural Water Quality Program and Water Quality Monitoring
- Provincial transfer payments for water management operating expenses
- Provincial grants for specific purposes, such as studies on Source Water Protection and Capital Projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as outdoor education, tree nursery operations and various special projects
- Federal grants and other miscellaneous sources of revenue

In 2015, the GRCA will continue to work on the development and implementation of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region, including the Grand River watershed under the *Clean Water Act, 2006*. The plans for Kettle Creek and Catfish Creek are approved and came into effect on January 1, 2015. The plans for the Long Point Region and Grand River watersheds are awaiting approval by the Ministry of the Environment and Climate Change. Besides supporting the Ministry in the review of the plans, the focus of the Source Protection Program is now on supporting municipalities and other agencies in their preparation for implementing the plans.

Also, complementary to Source Protection Planning, is the update of the Grand River Basin Water Management Plan. The original study was completed in 1982 and addressed the preferred methods to tackle the watershed-wide issues of flood damages, water quality and water supply. The update is looking at the needs of watershed communities for the next 25 years and take into account the pressing issues raised by rapid population growth, farm intensification and climate change. The Plan was completed in 2014 with all 15 partners endorsing the Plan. There is a commitment from the partners to continue to work together in 2015 to implement the actions in the Plan. Quarterly meetings will be held to facilitate the reporting on the progress of implementing the actions in the Plan. A series of technical workshops will be held in 2015.

During 2015 the redesign of the GRCA website will be undertaken. The current GRCA website is busy, with more than one million unique visits a year. However it is more than a decade old in design and technology. The GRCA is working with a consulting company to design a new website that will be easier to use and provide more and better tools for our customers. The new website is expected to launch later in 2015.

At the end of 2014 GRCA received approval for four years of funding for a volunteer coordination program. This program will be fully operational during 2015.

In September 2015 GRCA and the Long Point Region Conservation Authority are jointly sponsoring the Conservation Authorities Biennial Tour. We will be showcasing our projects and programs to about 100 people from across the province, primarily Conservation Authority and Conservation Foundation staff and board members. Registration fees offset the cost of the tour.

Major water control capital projects planned for 2015 include gain heaters at Shand Dam, gate inspections at Guelph Dam, dam safety study at Laurel Dam, Conestogo Dam pavement/concrete repairs and emergency generator upgrade, stop log replacements at Baden, Caledonia and Dunnville, concrete and embankment repair at Wellesley Dam, an asset management plan for water control structures, and continued dyke safety studies for Brantford, Bridgeport and Cambridge dykes.

1. Watershed Management and Monitoring

Watershed management and monitoring programs protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed. Activities include operation of flood and erosion control structures such as dykes and dams; flood forecasting and warning; water quality monitoring; restoration and rehabilitation projects; water quantity assessment; watershed and subwatershed studies.

Operating Expenditures:

Watershed Studies	\$ 156,000 (Table 1)
Water Resources Planning and Environment	\$1,404,500 (Table 2)
Flood Forecasting and Warning	\$ 741,900 (Table 3)
Water Control Structures	\$1,691,200 (Table 4)
Division Support	\$ 350,500 (Table 6)

Capital Expenditures: \$1,800,000 (Section B)

Total Expenditures: \$6,144,100

Revenue sources: Municipal levies and provincial grants.

2. Planning

Program areas:

- a) Floodplain Regulations
The administration of conservation authority regulations related to development in the floodplain and other natural hazards, wetland, slopes, shorelines and watercourses.
- b) Plan Input and Review
Planning and technical review of municipal planning documents and recommending environmental policies for floodplains, wetlands and other environmentally significant areas; providing advice and information to municipal councils on development proposals and severances; review of environmental assessments; and providing outside consulting services on a fee-for-service basis to other conservation authorities and agencies.

Operating Expenditures: **\$1,870,600** (Table 5)

Capital Expenditures: **NIL**

Revenue sources: Permit fees, enquiry fees, plan review fees, provincial grants and municipal levy

3. Watershed stewardship

The watershed stewardship program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound water and environmental practices that will enhance, restore or protect their properties. Some activities are reforestation through the Burford Tree Nursery and tree planting programs; the Rural Water Quality Program; implementing projects under the Grand River Fisheries Management Plan; restoration and rehabilitation projects, providing conservation information through brochures, publications, the web site and media contacts.

Operating Expenditures:

Forestry	\$ 1,259,100 (Table 7)
Conservation Services	\$ 708,000 (Table 8)
Stream Management	\$ 129,100 (Table 9)
Communications and Foundation	\$ 710,600 (Table 10)

Capital Expenditures: **NIL**

Total Expenditures: **\$2,806,800**

Revenue sources:

Municipal levies and grants, provincial grants, tree sales, landowner contributions, donations from the Grand River Conservation Foundation and other donations.

4. Conservation Land Management

This includes expenses and revenues associated with the acquisition and management of land owned or managed by the GRCA including woodlots, provincially significant wetlands (e.g. Luther Marsh, Dunnville Marsh), passive conservation areas, rail-trails and a number of rental properties. Activities include forest management, woodlot thinning, hydro production at our dams, and restoration of GRCA property where gravel has been extracted.

Operating Expenditures:

Conservation Lands Property Taxes	\$ 162,700 (Table 11)
Conservation Lands, Rentals, Misc	\$3,562,350 (Table 14-Conservation Lands)
Hydro Production	\$ 226,200 (Table 14-Hydro Production)

Capital Expenditures: NIL

Total Expenditures: \$3,951,250

Revenue sources:

Property rentals, hydro production, timber sales, conservation land income, donations from the Grand River Conservation Foundation

5. Education

The GRCA operates six nature centres, which provide curriculum-based programs to about 50,000 students from six school boards and independent schools throughout the watershed. In addition, about 16,000 members of the public attend day camps and weekend family and community events.

Operating Expenditures: \$1,050,300 (Table 12)

Capital Expenditures: NIL

Revenue sources: School boards, nature centre user fees, community event fees, donations from the Grand River Conservation Foundation and municipal general levy.

6. Recreation

This includes the costs and revenues associated with operating the GRCA's 11 active conservation areas. The GRCA offers camping, hiking, fishing, swimming, skiing and other activities at its parks. It provides 2,500 campsites, making it the second-largest provider of camping accommodation in Ontario. About 1 million people visit GRCA parks each year. The parks are financially self-sufficient.

Operating Expenditures: \$6,317,000 (Table 14)

Capital Expenditures: \$ 600,000 (Section B)

Total Expenditures: \$6,917,000

Revenue sources:

Conservation Area user fees and provincial grants.

7. Corporate services

This includes the cost of head office functions such as accounting and human resources, as well as the cost of facilities, insurance, consulting and legal fees and expenses relating to the General Membership.

Operating Expenditures: \$3,274,888 (Table 13)

Capital Expenditures: \$ 149,000 (Section B)

Total Expenditures: \$3,423,888

Revenue sources: Municipal levies and provincial grants.

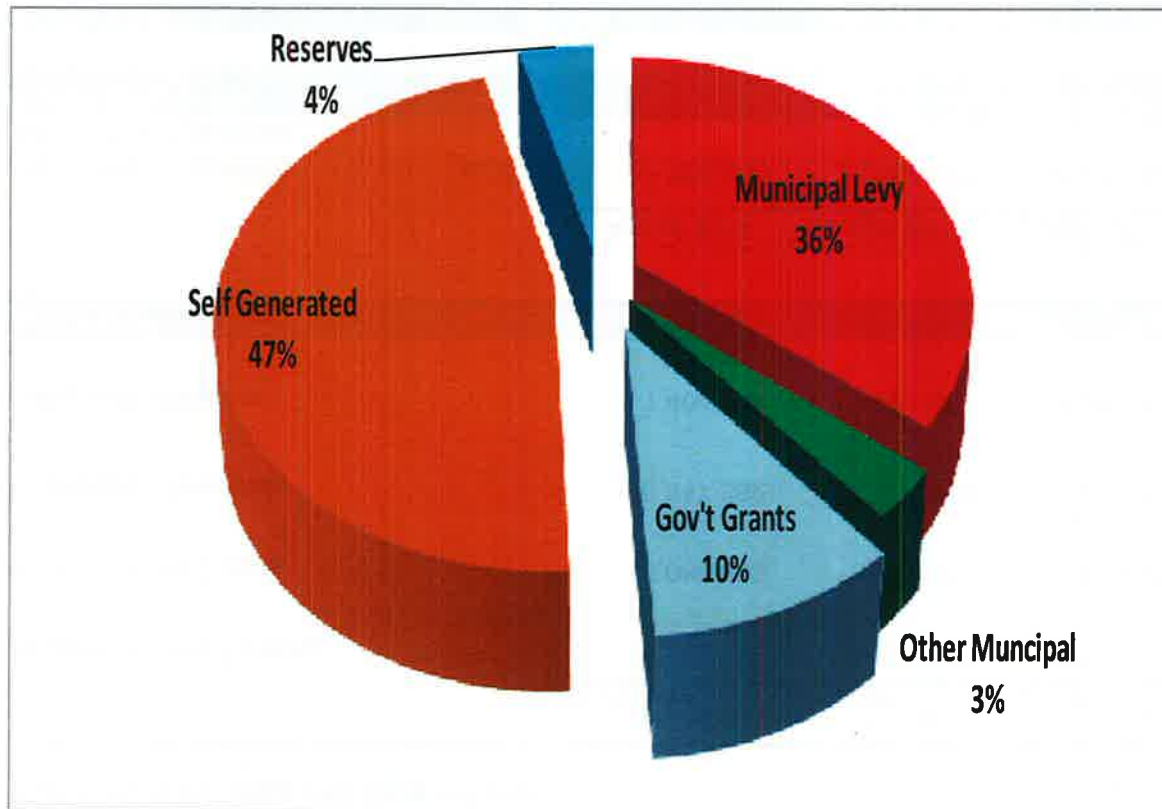
GRAND RIVER CONSERVATION AUTHORITY

BUDGET 2015 - Summary of Revenue and Expenditures

FUNDING		Actual 2014	Budget 2014	Budget 2015	Budget Incr/(decr)
Municipal General Levy Funding		10,292,000	10,292,000	10,548,000	256,000 2.5%
Other Government Grants		5,086,645	3,605,573	3,935,073	329,500 9.1%
Self-Generated Revenue		16,847,392	13,935,984	13,807,865	(128,119) -0.9%
Funding from Reserves		1,404,804	1,961,400	1,248,000	(713,400) -36.4%
TOTAL FUNDING		33,630,841	29,794,957	29,538,938	(256,019) -0.8%
EXPENDITURES		Actual 2014	Budget 2014	Budget 2015	Budget Incr/(decr)
Base Programs - Operating includes funding to reserves	SECTION A	26,703,688	23,358,557	23,614,938	256,381 1.10%
Base Programs - Capital	SECTION B	2,693,248	2,962,400	2,549,000	(413,400) -13.95%
Special Projects	SECTION C	3,960,740	3,474,000	3,375,000	(99,000) -2.8%
TOTAL EXPENDITURES		33,357,676	29,794,957	29,538,938	(256,019) -0.9%
NET RESULT		273,165	-	-	

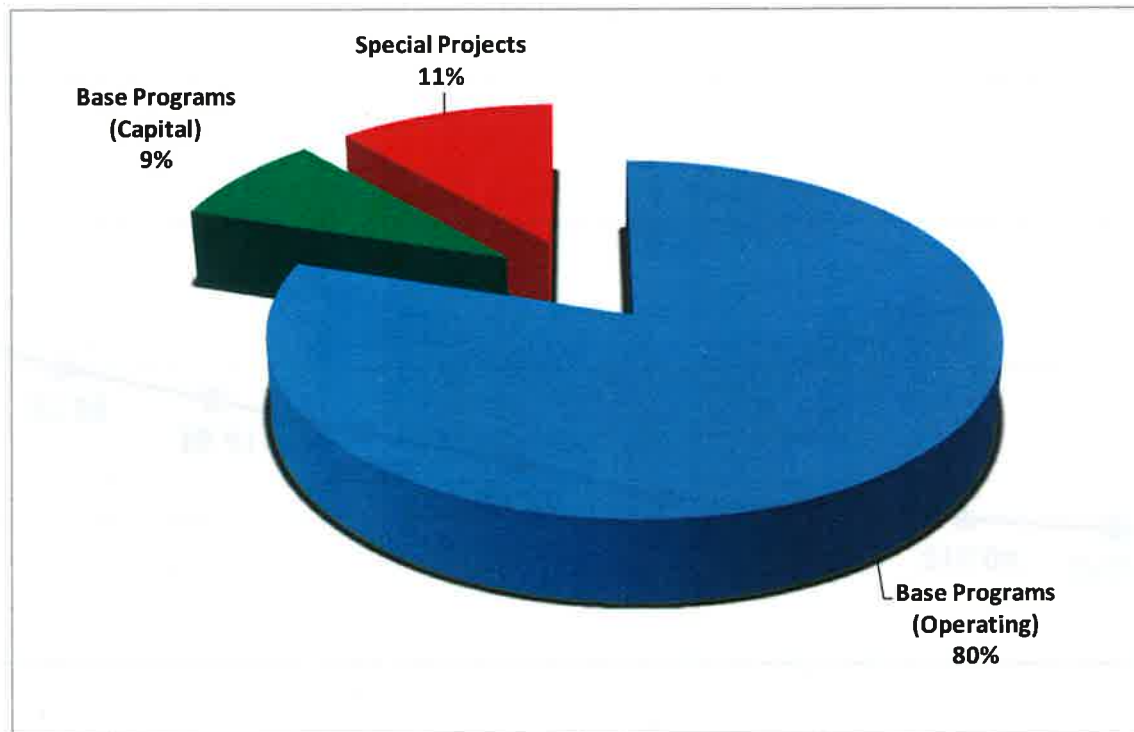
2015 Budget – Revenue by Source

Total 2015 Budget Revenue = \$29.5 Million (\$ 29.8 Million in 2014)

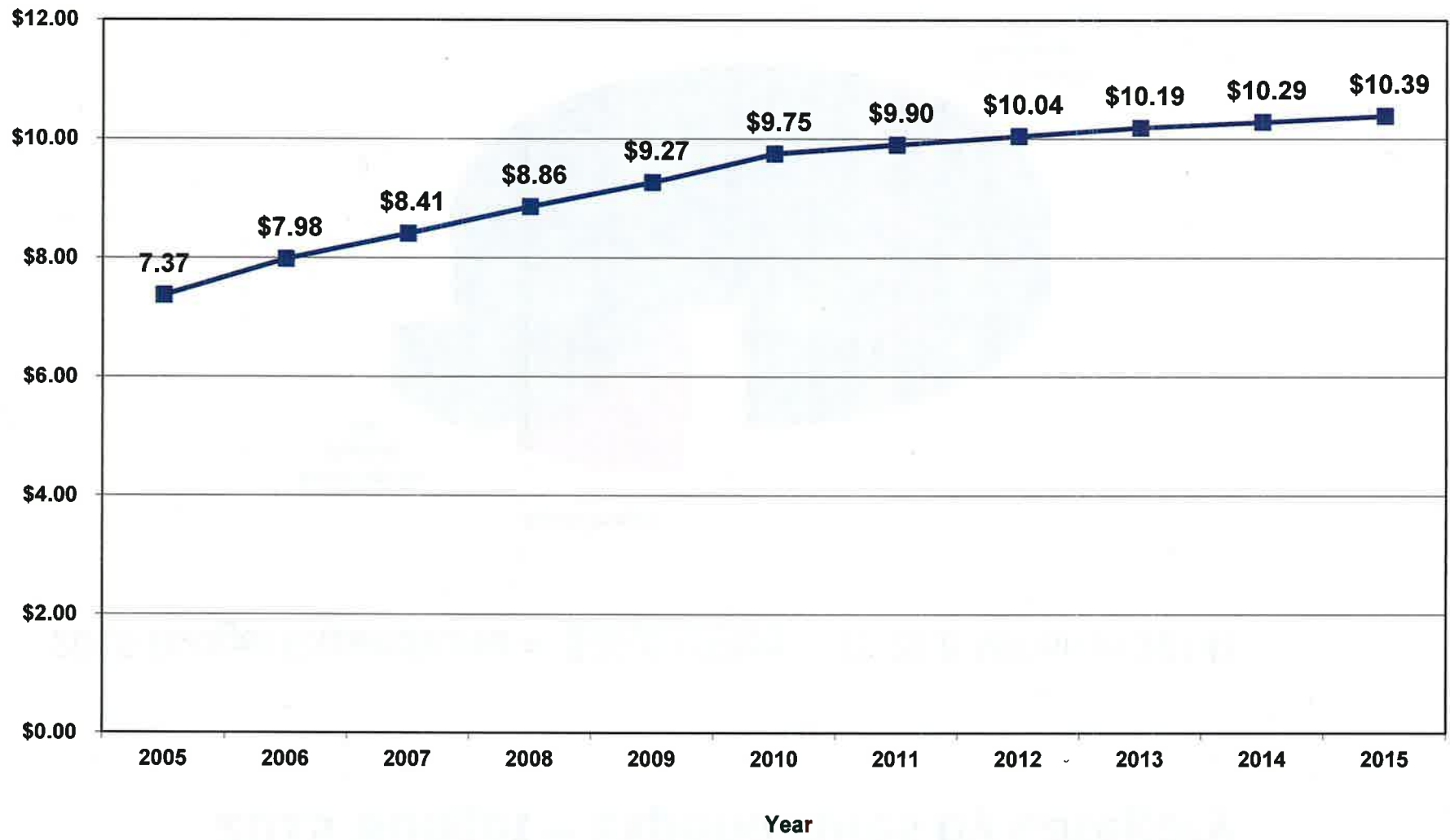


2015 Budget – Expenditures by Category

2015 Budget Expenditures = \$29.5 Million (\$ 29.8 Million in 2014)



GRCA Per Capita Levy 2005 to 2015



GRAND RIVER CONSERVATION AUTHORITY

Budget 2015 - Summary of Expenditures, Funding and Change in Municipal Levy

		TABLE 1	TABLE 2	TABLE 3	TABLE 4	TABLE 5	TABLE 6	TABLE 7	TABLE 8	TABLE 9	TABLE 10	TABLE 11	TABLE 12	TABLE 13	TABLE 14	TABLE 14	TABLE 14	TOTAL	
		Watershed Studies	Water Resources Planning & Environment	FFW	Water Control Structures	Resource Planning	Division Support	Forestry	Conservation Services	Stream Mgmt	Communications & Foundation	Conservation Lands	Environmental Education	Corporate Services	Surplus available to offset Municipal Levy Increase	Conservation Land and Rental Management and Misc	Hydro Production	Conservation Areas	TOTAL
2015 OPERATING																			
TOTAL EXPENSES	A	156,000	1,404,500	741,900	1,691,200	1,870,600	350,500	1,259,100	708,000	129,100	710,600	162,700	1,050,300	3,274,888		3,562,350	226,200	6,317,000	23,614,938
TOTAL OTHER FUNDING	B	113,200	2,500	252,955	400,350	853,568	0	830,000	61,000	35,000	100,000	0	759,000	242,000		3,377,200	450,000	6,317,000	13,793,773
"Other Programs" Surplus/(Loss)	B less A															(185,150)	223,800	-	38,650
Surplus used to reduce Levy	C														(38,650)				38,650
Surplus 2013 carried forward to 2014															(273,165)				273,165
2015 Levy	A less B less C	42,800	1,402,000	488,945	1,290,850	1,017,032	350,500	429,100	647,000	94,100	610,600	162,700	291,300	3,032,888	(311,815)	0	0	0	9,548,000
Levy Increase:																			
2015 Levy		42,800	1,402,000	488,945	1,290,850	1,017,032	350,500	429,100	647,000	94,100	610,600	162,700	291,300	3,032,888	(311,815)				9,548,000
2014 Levy		42,800	1,505,500	473,445	1,253,450	991,232	342,000	403,400	528,000	91,300	646,600	158,000	249,500	3,073,357	(466,984)				9,292,000
Levy Increase over prior year		-	(103,900)	15,500	37,400	25,800	8,500	25,700	119,000	2,800	(36,000)	4,700	41,800	(40,469)	155,169	n/a	n/a	n/a	256,000
2015 CAPITAL																			
TOTAL EXPENSES	A		110,000	190,000	1,500,000									149,000				600,000	2,549,000
TOTAL OTHER FUNDING	B		100,000	-	700,000									149,000				600,000	1,549,000
2015 Levy	A less B	-	10,000	190,000	800,000									-				-	1,000,000
Levy Increase:																			
2015 Levy			10,000	190,000	800,000									-				-	1,000,000
2014 Levy			10,000	190,000	800,000									-				-	1,000,000
Levy Increase over prior year		-	-	-	-									-				-	-
2015 SPECIAL																			
TOTAL EXPENSES	A	100,000	150,000	194,000	835,000			250,000	891,000	55,000	75,000	440,000						385,000	3,375,000
TOTAL OTHER FUNDING	B	100,000	150,000	194,000	835,000			250,000	891,000	55,000	75,000	440,000						385,000	3,375,000
2015 Levy	A less B	-	-	-	-			-	-	-	-	-						-	-
																		TOTAL EXPENSES	29,538,938
																		TOTAL FUNDING	29,538,938
																		NET RESULT	-

**Grand River Conservation Authority
Summary of Municipal General Levy - 2015 Budget**

	% CVA in Watershed	2014 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2015 Budget Operating Levy	2015 Budget Capital Levy	2015 Budget Total Levy	Actual 2014 Levy	% Change
Brant County	84.0%	5,191,477,357	4,360,840,980	3.1%	299,997	31,420	331,417	322,593	2.7%
Brantford C	100.0%	11,510,309,897	11,510,309,897	8.3%	791,833	82,932	874,765	855,399	2.3%
Amaranth Twp	82.0%	594,676,910	487,635,066	0.4%	33,546	3,513	37,059	36,159	2.5%
East Garafraxa Twp	80.0%	455,738,235	364,590,588	0.3%	25,081	2,627	27,708	27,222	1.8%
Town of Grand Valley	100.0%	323,319,521	323,319,521	0.2%	22,242	2,330	24,572	23,283	5.5%
Melancthon Twp	56.0%	434,354,020	243,238,251	0.2%	16,733	1,753	18,486	18,144	1.9%
Southgate Twp	6.0%	748,776,654	44,926,599	0.0%	3,091	324	3,415	3,369	1.4%
Haldimand County	41.0%	5,772,883,876	2,366,882,389	1.7%	162,826	17,053	179,879	177,155	1.5%
Norfolk County	5.0%	7,763,139,368	388,156,968	0.3%	26,703	2,797	29,500	28,947	1.9%
Halton Region	10.2%	32,374,084,654	3,299,802,669	2.4%	227,005	23,775	250,780	241,159	4.0%
Hamilton City (estimated)	4.7%	70,321,727,277	3,305,121,182	2.4%	227,371	23,813	251,184	246,875	1.7%
Oxford County	38.0%	3,280,399,853	1,247,794,718	0.9%	85,840	8,990	94,830	93,264	1.7%
North Perth T	2.0%	1,574,264,932	31,485,299	0.0%	2,166	227	2,393	2,354	1.7%
Perth East Twp	40.0%	1,440,152,628	576,061,051	0.4%	39,629	4,151	43,780	43,121	1.5%
Waterloo Region	100.0%	79,008,716,405	79,008,716,405	56.9%	5,435,278	569,258	6,004,535	5,866,931	2.3%
Centre Wellington Twp	100.0%	3,902,277,684	3,902,277,684	2.8%	268,451	28,116	296,567	287,256	3.2%
Erin T	49.0%	2,101,147,533	1,029,562,291	0.7%	70,827	7,418	78,245	76,805	1.9%
Guelph C	100.0%	20,630,146,045	20,630,146,045	14.9%	1,419,218	148,640	1,567,858	1,523,954	2.9%
Guelph Eramosa Twp	100.0%	2,226,730,120	2,226,730,120	1.6%	153,184	16,044	169,228	165,640	2.2%
Mapleton Twp	95.0%	1,243,286,242	1,181,121,930	0.9%	81,253	8,510	89,763	87,610	2.5%
Wellington North Twp	51.0%	1,316,528,857	671,429,717	0.5%	46,190	4,838	51,028	50,443	1.2%
Puslinch Twp	75.0%	2,122,996,673	1,592,247,505	1.1%	109,536	11,472	121,008	114,318	5.9%
Total		254,337,134,741	138,792,396,875	100.00%	9,548,000	1,000,000	10,548,000	10,292,000	2.5%

SECTION A

BASE PROGRAMS – OPERATING

SECTION A - Operating Budget

GRAND RIVER CONSERVATION AUTHORITY

Budget 2015 vs Budget 2014

	Actual 2014	Budget 2014	Budget 2015	Incr/(Decr)	%age change
EXPENDITURES					
OPERATING EXPENSES	26,703,688	23,358,557	23,614,938	256,381	1.10%
Total Expenses	26,703,688	23,358,557	23,614,938	256,381	1.10%
SOURCES OF FUNDING					
MUNICIPAL GENERAL LEVY (NOTE)	9,019,917	9,292,000	9,548,000	256,000	2.76%
MUNICIPAL SPECIAL LEVY	52,693	50,000	50,000	-	0.00%
OTHER GOVT FUNDING	1,222,431	978,573	978,573	-	0.00%
SELF-GENERATED	15,547,318	12,561,000	12,441,200	(119,800)	-0.95%
RESERVES	508,345	124,000	324,000	200,000	161.29%
SURPLUS CARRYFORWARD	352,984	352,984	273,165	(79,819)	-22.61%
Total BASE Funding	26,703,688	23,358,557	23,614,938	256,381	1.10%

NOTE: See "Summary of Revenue, Expenditures and Changes in Municipal Levy" for details of \$256,000 levy increase.

TABLE 1

Watershed Studies

This category includes watershed and subwatershed studies. These studies provide the strategic framework for understanding water resources and ecosystem form, functions and linkages. These allow for assessment of the impacts of changes in watershed resources and land use. Watershed studies also identify activities and actions that are needed to minimize the adverse impacts of change. This program supports other plans and programs that promote healthy watersheds.

Specific Activities:

- Carry out or partner with municipalities and other stakeholders on integrated subwatershed plans for streams and tributaries. Subwatershed Plans are technical reports which provide comprehensive background on how surface water, groundwater, terrestrial and aquatic ecosystems function in a subwatershed. The plans recommend how planned changes such as urbanization can take place in a sustainable manner.
- Newsletter published.

TABLE 1
GRAND RIVER CONSERVATION AUTHORITY
WATERSHED STUDIES

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget Change
Expenses:				incr/(decr)
Grand River Watershed Management Plan-Communications	13,730	30,000	30,000	0
Water Quality	24,082	26,000	26,000	0
Ground Water Modelling	369	-	-	0
Chilligo-Hopewell Creek	81,234	100,000	100,000	0
Amount set aside to Reserves	81,865	-	-	0
TOTAL EXPENSE	201,280	156,000	156,000	0
Funding				(incr)/decr
Municipal Other	40,617	50,000	50,000	0
MNR Grant	33,200	33,200	33,200	0
Prov & Federal Govt	72,054	-	-	0
Donations	-	3,000	3,000	0
Funds taken from Reserves	-	27,000	27,000	0
TOTAL FUNDING	145,871	113,200	113,200	0
Net Funded by General Municipal Levy	55,409	42,800	42,800	
Net incr/(decr) to Municipal Levy				0

TABLE 2

Water Resources Planning and Environment

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources and natural heritage systems. These programs assist with implementation of or monitor declines in watershed health and priority management areas.

Specific Activities:

- operate 8 continuous river water quality monitoring stations, 73 stream flow monitoring stations, 27 groundwater monitoring stations, and 37 water quality monitoring stations in conjunction with MOE, apply state-of-the-art water quality assimilation model to determine optimum sewage treatment options in the central Grand, and provide technical input to municipal water quality issues
- maintain and implement the Forest Management Plans for the Grand River watershed and develop and implement components of the watershed Emerald Ash Borer strategy
- analyze and report on water quality conditions in the Grand River watershed
- carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems and community events such as tree planting and stream restoration (see also table 8)
- provide technical input and review services for applications that may affect the watershed ecosystem
- maintain a water budget to support sustainable water use in the watershed, and maintain a drought response program
- analyze water use data for the watershed and provide recommendations for water conservation approaches
- provide advice to Provincial Ministries regarding water use permits to ensure that significant environmental concerns are identified so that potential impacts can be addressed.

TABLE 2
GRAND RIVER CONSERVATION AUTHORITY
Water Resources Planning & Environment

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	1,051,635	1,194,900	1,088,800	(106,100)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	237,627	257,800	258,900	1,100
Other Operating Expenses	37,295	55,700	56,800	1,100
TOTAL EXPENSE	1,326,557	1,508,400	1,404,500	(103,900)
Funding				(incr)/decr
Prov & Federal Govt	23,950	2,500	2,500	-
TOTAL FUNDING	23,950	2,500	2,500	-
Net Funded by General Municipal Levy	1,302,607	1,505,900	1,402,000	
Net incr/(decr) to Municipal Levy				(103,900)

TABLE 3

Flood Forecasting and Warning

The flood warning system includes the direct costs associated with monitoring the streams, and rivers in order to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

Specific Activities:

- maintain a 'state of the art' computerized flood forecasting and warning system.
- operate a 24 hour, year-round, on-call duty officer system to respond to flooding matters.
- collect and manage data on rainfall, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 22 rainfall gauges, and 12 snow courses.
- use data radio and Voice Alert system continuously, monitor river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.

TABLE 3
GRAND RIVER CONSERVATION AUTHORITY
Flood Forecasting & Warning

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	381,660	390,800	399,600	8,800
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	251,557	279,400	285,000	5,600
Other Operating Expenses	68,331	56,200	57,300	1,100
TOTAL EXPENSE	701,548	726,400	741,900	15,500
Funding				(incr)/decr
MNR Grant	252,955	252,955	252,955	-
Prov & Federal Govt	630	-	-	-
TOTAL FUNDING	253,585	252,955	252,955	-
Net Funded by General Municipal Levy	447,963	473,445	488,945	
Net incr/(decr) to Municipal Levy				15,500

TABLE 4

Water Control Structures

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dykes, berms and channels etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

Specific Activities:

- operate and maintain 7 major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometres of dykes in 4 major dyke systems
- ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams
- carry out capital upgrades to the flood control structures in order to meet Provincial standards
- operate and maintain 22 non-flood control dams, which are primarily for aesthetic, recreational, or municipal water supply intake purposes
- develop and implement plans to decommission failing or obsolete dams
- ice management activities to prevent or respond to flooding resulting from ice jams
- develop and implement public safety plans for structures

TABLE 4
GRAND RIVER CONSERVATION AUTHORITY
Water Control Structures

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	1,018,379	1,047,200	1,070,800	23,600
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	18,756	31,200	31,800	600
Property Taxes	157,824	168,000	173,000	5,000
Other Operating Expenses	296,381	407,400	415,600	8,200
Amount set aside to Reserves	244,000	-	-	-
TOTAL EXPENSE	1,735,340	1,653,800	1,691,200	37,400
Funding				(incr)/decr
MNR Grant	400,350	400,350	400,350	-
TOTAL FUNDING	400,350	400,350	400,350	-
Net Funded by General Municipal Levy	1,334,990	1,253,450	1,290,850	
Net incr/(decr) to Municipal Levy				37,400

TABLE 5

A. PLANNING - Regulations

This category includes costs and revenues associated with administering the *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation* made under the *Conservation Authorities Act*. This includes permit review, inspections, permit issuance, enforcement and follow-up, which may include defending appeals.

Specific Activities:

- Process over 600 permits each year related to development, alteration or activities that may interfere with the following types of lands:
 - ravines, valleys, steep slopes
 - wetlands including swamps, marshes, bogs, and fens
 - any river, creek, floodplain or valley land
 - the Lake Erie shoreline
- The regulation applies to the development activities listed below in the areas listed above:
 - the construction, reconstruction, erection or placing of a building or structure of any kind,
 - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure
 - site grading
 - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- maintain policies and guidelines to assist in the protection of sensitive environmental lands (i.e. Policies for the Administration of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation)
- enforcement of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation and maintain compliance policies and procedures
- update and maintain flood line mapping; develop natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems

TABLE 5

B. PLANNING - Municipal Plan Input and Review

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning Bylaws, Environmental Assessments, development applications and other proposals, in accordance with Conservation Authority and provincial or municipal agreements. It also includes watershed management consulting outside of the Grand River watershed, which is done from time-to-time on a fee-for-service basis.

Specific Activities:

- review municipal planning and master plan documents and recommend environmental policies and designations for floodplains, wetlands, natural heritage areas, fisheries habitat, hazard lands and shorelines, which support GRCA regulations and complement provincial polices and federal regulations
- provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all environmental concerns are adequately identified and that any adverse impacts are minimized or mitigated
- provide information and technical advice to Municipal Councils and Land Division Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazard areas such as flood plains and erosion areas and protection and enhancement of wetlands, fish and wildlife habitat and natural heritage systems

TABLE 5
GRAND RIVER CONSERVATION AUTHORITY
Planning

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	1,612,901	1,617,300	1,653,700	36,400
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	190,109	211,100	215,300	4,200
Other Operating Expenses	1,010	9,600	1,600	(8,000)
TOTAL EXPENSE	1,804,020	1,838,000	1,870,600	32,600
Funding				(incr)/decr
MNR Grant	114,568	114,568	114,568	-
Donations	650	4,000	-	4,000
Self Generated	-	728,200	739,000	(10,800)
TOTAL FUNDING	958,783	846,768	853,568	(6,800)
Net Funded by General Municipal Levy	845,237	991,232	1,017,032	
Net incr/(decr) to Municipal Levy				25,800

TABLE 6

Resource Management Division Support

Provides support services to the Engineering and Resource Management Divisions (i.e. all activities outlined in Table 1 to 4 above).

Specific Spending:

- administrative services
- travel, communication, staff development and computer
- legal
- insurance

TABLE 6
GRAND RIVER CONSERVATION AUTHORITY
Resource Management Division Support

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	91,458	136,700	139,800	3,100
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	11,763	19,400	19,800	400
Insurance	129,315	129,400	133,300	3,900
Other Operating Expenses	33,822	56,500	57,600	1,100
Amount set aside to Reserves	20,000	-	-	-
TOTAL EXPENSE	286,358	342,000	350,500	8,500
Funding				(incr)/decr
TOTAL FUNDING	-	-	-	-
Net Funded by General Municipal Levy	286,358	342,000	350,500	
Net incr/(decr) to Municipal Levy				8,500

TABLE 7

Forestry

The forestry program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes direct delivery of remediation programs including tree planting/reforestation.

Specific Activities:

- plant trees on private lands (cost recovery from landowner)
- operate Burford Tree Nursery to grow and supply native and threatened species
- carry out tree planting and other forest management programs and other restoration initiatives e.g. species at risk and ecological monitoring on GRCA lands, and prescribed burn activities on over 7,000 hectares of managed forests on GRCA owned lands
- manage Emerald Ash Borer infestation

TABLE 7
GRAND RIVER CONSERVATION AUTHORITY
Forestry

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	494,526	426,200	435,800	9,600
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	44,775	54,200	55,300	1,100
Other Operating Expenses	598,601	753,000	768,000	15,000
Amount set aside to Reserves	60,000	-	-	-
TOTAL EXPENSE	1,197,902	1,233,400	1,259,100	25,700
Funding				(incr)/decr
Donations	14,400	30,000	30,000	-
Self Generated	781,190	800,000	800,000	-
TOTAL FUNDING	795,590	830,000	830,000	0
Net Funded by General Municipal Levy	402,312	403,400	429,100	
Net incr/(decr) to Municipal Levy				25,700

TABLE 8

Conservation Services

The conservation service program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes the Rural Quality program and Forestry extension services.

Specific Activities:

- Co-ordinate the Rural Water Quality Program. This involves landowner contact, promotion/education and providing grants to assist farmers with capital improvements to address manure containment, livestock fencing, soil conservation, and other rural non-point sources of river water pollution. Funding for this important initiative comes from watershed municipalities and other government grants.
- Carry out tree planting, restoration and rehabilitation projects and community events to promote water and environmental initiatives (see also Table 2)

TABLE 8
GRAND RIVER CONSERVATION AUTHORITY
Conservation Services

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	529,325	448,500	556,600	108,100
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	87,152	87,000	96,800	9,800
Other Operating Expenses	7,667	53,500	54,600	1,100
Amount set aside to Reserves	-	-	-	-
TOTAL EXPENSE	624,144	589,000	708,000	119,000
Funding				(incr)/decr
Municipal Other	12,076	-	-	-
Prov & Federal Govt	16,163	30,000	30,000	-
Funds taken from Reserves	1,067	31,000	31,000	-
TOTAL FUNDING	29,306	61,000	61,000	-
Net Funded by General Municipal Levy	594,838	528,000	647,000	
Net incr/(decr) to Municipal Levy				119,000

TABLE 9

Stream Management

The stream management program includes those activities associated with providing service and/or assistance to municipalities, private and public landowners and community groups on sound environmental practices that will enhance, restore or protect the aquatic ecosystem on their properties.

This category provides fisheries management services.

Specific Activities:

- maintain and promote the 'Grand River Fisheries Management Plan'.
- implement "best bets" for protection and enhancement of fisheries, work with outside agencies, non-government organizations and the public to improve fish habitat through stream rehabilitation projects including the implementation of the recommendations of the watershed studies.
- provide technical input and review services for applications that may affect the watershed aquatic ecosystem.

TABLE 9
GRAND RIVER CONSERVATION AUTHORITY
Stream Management

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	105,003	96,100	98,300	2,200
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	25,813	28,200	28,800	600
+ Other Operating Expenses	1,150	2,000	2,000	-
TOTAL EXPENSE	131,966	126,300	129,100	2,800
Funding				(incr)/decr
Provincial Grants	-	35,000	35,000	-
TOTAL FUNDING	-	35,000	35,000	-
Net Funded by General Municipal Levy	131,966	91,300	94,100	
Net incr/(decr) to Municipal Levy				2,800

TABLE 10

Communications & Foundation

The communications program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes watershed-wide communication and promotion of conservation issues to watershed residents, municipalities and other agencies.

The Grand River Conservation Foundation provides private sector funding for GRCA projects with limited or no other sources of revenue. This category includes operational costs related to fundraising.

Specific Activities:

- prepare and distribute brochures and publications; maintain displays and the website.
- respond to media inquiries and prepare media releases.
- make presentations to municipal councils, private and public landowners, community groups, service clubs, and the general public.
- approach potential donors for financial support.
- orient and train volunteers to assist with fund raising
- provide site tours and other events to stakeholders

TABLE 10
GRAND RIVER CONSERVATION AUTHORITY
Communications & Foundation

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Salary and Benefits	436,041	442,800	452,700	9,900
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	63,095	74,600	76,100	1,500
Other Operating Expenses	35,966	129,200	181,800	52,600
Amount set aside to Reserves	90,000	-	-	-
TOTAL EXPENSE	625,102	646,600	710,600	64,000
Funding				(incr)/decr
Donations	-	-	50,000	(50,000)
Funds taken from Reserves	-	-	50,000	(50,000)
TOTAL FUNDING	-	-	100,000	(100,000)
Net Funded by General Municipal Levy	625,102	646,600	610,600	
Net incr/(decr) to Municipal Levy				(36,000)

TABLE 11

Conservation Lands Property Taxes

General Municipal Levy funds the property tax for GRCA owned natural areas/passive lands.

Specific Spending:

- Property Taxes

TABLE 11
GRAND RIVER CONSERVATION AUTHORITY
Conservation Lands-Property Taxes

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				incr/(decr)
Property Taxes	153,429	158,000	162,700	4,700
TOTAL EXPENSE	153,429	158,000	162,700	4,700
Funding				
TOTAL FUNDING	-	-	-	-
Net Funded by General Municipal Levy	153,429	158,000	162,700	
Net incr/(decr) to Municipal Levy				4,700

TABLE 12

Environmental Education

This category includes costs and revenues associated with outdoor education facilities, which provide education and information about conservation, the environment and the Conservation Authority's programs to 50,000 students in 6 school boards and 16,000 members of the general public annually. The majority of funding for this program comes from school boards, the Grand River Conservation Foundation and public program fees.

Specific Activities:

- operate 6 outdoor education centres under contract with watershed school boards, providing hands-on, curriculum-based, outdoor education (App's Mills near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge and Rockwood)
- offer curriculum support materials and workshops to watershed school boards
- offer conservation day camps to watershed children and interpretive community programs to the public (user fees apply)

TABLE 12
GRAND RIVER CONSERVATION AUTHORITY
Environmental Education

OPERATING	Actual 2014	Budget 2014	Budget 2015	Budget change
Expenses:				<i>incr/(decr)</i>
Salary and Benefits	808,127	693,700	744,300	50,600
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	65,061	68,700	70,000	1,300
Insurance	9,688	11,900	12,300	400
Property Taxes	14,299	17,300	17,800	500
Other Operating Expenses	249,298	197,400	201,400	4,000
Amount set aside to Reserves	4,500	4,500	4,500	0
TOTAL EXPENSE	1,150,973	993,500	1,050,300	56,800
Funding				<i>(incr)/decr</i>
Provincial & Federal Grants	4,210	0	0	0
Donations	81,388	50,000	50,000	0
Self Generated	815,939	694,000	709,000	(15,000)
TOTAL FUNDING	901,537	744,000	759,000	(15,000)
Net Funded by General Municipal Levy	249,436	249,500	291,300	
Net incr/(decr) to Municipal Levy				41,800

TABLE 13

CORPORATE SERVICES

This category includes the costs for goods and services, as listed below, that are provided corporately. A small portion of these costs is recovered from provincial grants, namely from source protection program funding and from the MNR operating grant.

Specific Activities:

This category includes the following departments:

- Office of the Chief Administrative Officer and the Assistant Chief Administrative Officer/Secretary-Treasurer
- Finance
- Human Resources
- Payroll
- Health & Safety
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses

TABLE 13
GRAND RIVER CONSERVATION AUTHORITY
Corporate Services

Budget 2015			Surplus available to offset Municipal Levy Increase
Expenses:			
Salary and Benefits	1,807,300		
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	344,300		
Insurance	61,600		
Other Operating Expenses	1,061,688		
Amount set aside to Reserves			
TOTAL EXPENSE	3,274,888		
Funding			
MNR Grant	70,000		
Donations	87,000		
Recoverable Corporate Services Expenses	70,000		
Funds taken from Reserves	15,000		
TOTAL FUNDING	242,000		
Net Result before surplus adjustments	3,032,888		
Surplus from Other Programs used to reduce Levy		38,650	
2014 Surplus Carried Forward to 2015 used to reduce Levy		273,165	
Net Funded by General Municipal Levy	3,032,888	311,815	

Budget 2014			Surplus available to offset Municipal Levy Increase
Expenses:			
Salary and Benefits	1,757,800		
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	365,000		
Insurance	59,800		
Other Operating Expenses	1,045,757		
TOTAL EXPENSE	3,228,357		
Funding			
MNR Grant	70,000		
Recoverable Corporate Services Expenses	70,000		
Funds taken from Reserves	15,000		
TOTAL FUNDING	155,000		
Net Result before surplus adjustments	3,073,357		
Surplus from Other Programs used to reduce Levy		114,000	
2013 Surplus Carried Forward to 2014 used to reduce Levy		352,984	
Net Funded by General Municipal Levy	3,073,357	466,984	

ACTUAL 2014			Surplus available to offset Municipal Levy Increase
Expenses:			
Salary and Benefits	1,673,355		
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	295,448		
Insurance	54,226		
Other Operating Expenses	637,284		
Amount set aside to Reserves	300,000		
TOTAL EXPENSE	2,960,313		
Funding			
MNR Grant	70,000		
Donations	12,709		
Recoverable Corporate Services Expenses	72,993		
TOTAL FUNDING	155,702		
Net Result before surplus adjustments	2,804,611		
Surplus from Other Programs used to reduce Levy		138,643	
2013 Surplus Carried Forward to 2014 used to reduce Levy		352,984	
Net Funded by General Municipal Levy	2,804,611	491,627	

TABLE 14 (a)

Conservation Lands, Rental Properties, Forestry & Misc

The Conservation Land Management Program includes all expenses and revenues associated with acquisition and management of land owned/managed by the Authority. This includes protection of *Provincially Significant Conservation Lands*, woodlot management, rental/lease agreements and other revenues generated from managing lands and facilities. These expenses do not include those associated with recreation and education programs on GRCA lands.

Specific Activities:

- acquire and manage significant wetlands and floodplain lands, e.g. the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh
- operate “passive” conservation areas in order to conserve forests and wildlife habitat. Some are managed by municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). Necessary funding is raised by The Grand River Conservation Foundation
- rent 733 cottage lots at Belwood Lake and Conestogo Lake; hold leases on over 1200 hectares of agricultural land and 60 residential units, and over 50 other agreements for use of GRCA lands. Income from these rentals aids in the financing of other GRCA programs
- host controlled hunts at various locations including Luther Marsh Wildlife Management Area and Conestogo Lake
- carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities
- where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs
- Summer Experience Program and other provincial or federal programs

- payment of non-insured losses and deductibles for vandalism, loss or theft; miscellaneous amounts recovered from insurance settlements
- amounts received by us for distribution to other agencies, where expenditures and revenues are equal (e.g. receipts from provincial ministries to pay for contracts on their behalf)
- special projects funded by donations or government funding
- investment income arising from reserves and funds received in advance of program expenses

TABLE 14 (b)

HYDRO PRODUCTION

This program generates revenue from ‘hydro production’.

Specific Activities:

- generate hydro from turbines in 3 large dams, Shand, Conestogo and Guelph; the income is used to fund GRCA programs and repay reserves accordingly for the cost of building/repairing turbines.

TABLE 14 (c)

CONSERVATION AREAS

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions and other activities at GRCA active Conservation Areas.

Specific Activities:

- operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) that are enjoyed by over 1 million visitors annually. It is estimated that these visitors also help generate significant revenues for the local tourism industry
- offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities
- provide 2,500 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario

TABLE 14
GRAND RIVER CONSERVATION AUTHORITY
OTHER PROGRAMS - OPERATING - SUMMARY of Results

		Conservation Lands	Property Rentals	MISC	(a) Cons Lands, Rental, Misc	(b) Hydro Production	(c) Conservation Areas	TOTAL Other Programs
Budget 2015 - OPERATING								
Expenses:								
Salary and Benefits		948,300	525,500	-	1,473,800	57,500	3,507,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT		161,300	60,700	-	222,000	-	168,000	
Insurance		158,000	20,200	-	178,200	-	-	
Property Taxes		-	134,900	-	134,900	-	65,500	
Other Operating Expenses (consulting etc)		572,000	907,700	70,000	1,549,700	33,700	2,426,500	
Amount set aside to Reserves		3,750	-	-	3,750	135,000	150,000	
TOTAL EXPENSE		1,843,350	1,649,000	70,000	3,562,350	226,200	6,317,000	10,105,550
Funding								
Provincial Funding		-	-	-	-	-	40,000	
Donations		65,000	-	-	65,000	-	27,000	
Self Generated		86,000	3,077,200	98,000	3,261,200	450,000	6,100,000	
Funds taken from Reserves		1,000	50,000	-	51,000	-	150,000	
TOTAL FUNDING		152,000	3,127,200	98,000	3,377,200	450,000	6,317,000	10,144,200
NET Surplus/(Deficit) for programs not funded by general levy		(1,691,350)	1,478,200	28,000	(185,150)	223,800	-	38,650
Budget 2014 - OPERATING								
Expenses:								
Salary and Benefits		947,000	514,000	-	1,461,000	56,300	3,430,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT		158,150	59,500	-	217,650	-	164,300	
Insurance		172,900	19,600	-	192,500	11,700	-	
Property Taxes		-	150,400	-	150,400	-	63,500	
Other Operating Expenses (consulting etc)		609,800	850,700	70,000	1,530,500	33,000	2,558,600	
Amount set aside to Reserves		3,750	-	-	3,750	135,000	150,000	
TOTAL EXPENSE		1,891,600	1,594,200	70,000	3,555,800	236,000	6,367,000	10,158,600
Funding								
Provincial Funding		-	-	-	-	-	40,000	
Donations		65,000	-	-	65,000	-	27,000	
Self Generated		86,000	3,155,800	98,000	3,339,800	450,000	6,300,000	
Funds taken from Reserves		1,000	50,000	-	51,000	-	-	
TOTAL FUNDING		152,000	3,205,800	98,000	3,455,800	450,000	6,367,000	10,272,800
NET Surplus/(Deficit) for programs not funded by general levy		(1,739,600)	1,611,600	28,000	(100,000)	214,000	-	114,000
Actual 2014 - OPERATING								
Expenses:								
Salary and Benefits		970,298	526,891	-	1,497,189	48,296	3,438,018	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT		103,528	70,011	-	173,539	-	165,114	
Insurance		150,136	14,468	-	164,604	2,896	-	
Property Taxes		-	126,743	-	126,743	-	50,860	
Other Expenses		732,964	1,207,760	91,126	2,031,850	36,249	2,393,735	
Amount set aside to Reserves		2,839,663	50,000	-	2,889,663	406,000	380,000	
TOTAL EXPENSE		4,786,589	1,985,873	91,126	6,883,588	493,441	6,427,727	13,804,756
Funding								
Provincial		86,435	-	-	86,435	-	43,329	
Donations		6,427	-	-	6,427	-	41,178	
Self Generated		2,778,730	3,082,745	68,219	5,929,694	707,478	6,344,294	
Funds taken from Reserves		210,000	297,278	-	507,278	-	-	
TOTAL FUNDING		3,081,592	3,380,023	68,219	6,529,834	707,478	6,428,801	13,668,113
NET Surplus/(Deficit) for programs not funded by general levy		(1,714,997)	1,384,150	(22,907)	(353,754)	214,037	1,074	(138,643)

OTHER INFORMATION

1. INFORMATION SYSTEMS - COMPUTER CHARGES

A computer charge is allocated to the individual sections based on the number of users and the nature of system usage. Effectively, computer costs are included with administrative costs on Tables 1 to 14.

Computer charges include costs associated with implementing and operating corporate information technology.

Specific Activities:

- Develop and implement the GRCA's long-term information technology and telecommunications plan. Create and maintain standards for the development and use of corporate data
- Manage and support the GRCA's server, network and personal computer infrastructure for geographic information systems (GIS); flood forecasting and warning, including real-time data collection and dissemination of water quantity and quality monitoring station information; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance and human resources
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers for use at outdoor education centres
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office and Conservation Areas
- Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets
- Support and manage mobile phones, blackberry devices, and pagers

2. VEHICLE, EQUIPMENT – MOTOR POOL CHARGES

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included with administrative costs or other operating expenses, as applicable, on Tables 1 to 14.

Specific Activities:

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.

SECTION B

BASE PROGRAMS – CAPITAL

SECTION B – CAPITAL BUDGET

Capital Spending in 2015 includes spending in the following program areas:

- Water Resources Planning
- Flood Forecasting and Warning
- Water Control Structures
- Conservation Areas
- Corporate Services

Water Resources Planning expenditures will be for water quality monitoring equipment.

Flood forecasting and warning expenditures will be for software systems and gauge equipment

Water Control Structures expenditures will include the following major maintenance projects

- Shand Dam - installation of gain heaters
- Conestogo Dam - dam emergency spillway investigation, emergency generator upgrade, pavement rehabilitation over top of dam and concrete repairs.
- Guelph Dam - gate inspections
- Luther Dam - complete design and implement solution to manage toe drain seepage. Install new access stairway to gate house
- Laurel Dam - dam safety study
- Baden Dam & Caledonia Dam & Dunnville Dam – replace stop logs
- Wellesley Dam - concrete and embankment repair
- Dyke Safety Studies - Brantford, Bridgeport and Cambridge dykes
- Asset Management Plan – Major Water Control Structures

Corporate Services capital spending represents the portion of overall Information Services and Motor Pool expenses that are funded by the Information Technology (IT) and Motor Pool (MP) reserve. See “Other Information” above for spending descriptions for IT and MP.

SECTION B - Capital Budget

GRAND RIVER CONSERVATION AUTHORITY

Budget 2015

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET 2015 TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					600,000		600,000
Net IT/MP Capital Spending not allocated to Departments						149,000	149,000
TOTAL EXPENSE	110,000	190,000	1,500,000	-	600,000	149,000	2,549,000
Funding							
Prov & Federal Govt			700,000			75,000	775,000
Self Generated					600,000		600,000
Funding from Reserves	100,000					74,000	174,000
TOTAL FUNDING	100,000	-	700,000	-	600,000	149,000	1,549,000
Net Funded by General CAPITAL Levy	10,000	190,000	800,000	-	-	-	1,000,000

BUDGET 2014 - CAPITAL

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET 2014 TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,850,000				1,850,000
Conservation Areas Capital Projects					655,000		655,000
Net IT/MP Capital Spending not allocated to Departments						157,400	157,400
TOTAL EXPENSE	110,000	190,000	1,850,000	-	655,000	157,400	2,962,400
Funding							
Prov & Federal Govt			875,000				875,000
Self Generated					600,000		600,000
Funding from Reserves	100,000		175,000		55,000	157,400	487,400
TOTAL FUNDING	100,000	-	1,050,000	-	655,000	157,400	1,962,400
Net Funded by General CAPITAL Levy	10,000	190,000	800,000	-	-	-	1,000,000

ACTUAL 2014 - CAPITAL

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	ACTUAL 2014 TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	90,569						90,569
Flood Forecasting Warning Hardware and Gauges		211,318					211,318
Flood Control Structures-Major Maintenance			1,820,328				1,820,328
Conservation Areas Capital Projects					387,088		387,088
Funding to Reserves						460,901	460,901
Net IT/MP Capital spending from/(to) Reserve						(276,956)	(276,956)
TOTAL EXPENSE	90,569	211,318	1,820,328	-	387,088	183,945	2,693,248
Funding							
Municipal-Other			536,535				536,535
Prov & Federal Govt	20,600		566,163			183,945	770,708
Donations					35,715		35,715
Self Generated					351,373		351,373
TOTAL FUNDING	20,600	-	1,102,698	-	387,088	183,945	1,694,331
Net Funded by General Municipal Levy - CAPITAL	69,969	211,318	717,630	-	-	-	998,917

SECTION C

SPECIAL PROJECTS

SECTION C – SPECIAL PROJECTS

This category of activity represents projects that the GRCA undertakes where special one time and/or multi-year funding is applicable. The duration of these projects is typically one year although in some instances projects may extend over a number years, such as Source Protection Planning. External funding is received to undertake these projects.

The main project in this category is the Source Protection Planning project which commenced in 2004 and the planning phase is expected to transition into the implementation phase in 2015/2016. Work includes research and studies related to the development of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region. The plans for the Kettle Creek and Catfish Creek watersheds are approved and came into effect on January 1, 2015. The plans for the Long Point Region and Grand River watersheds are currently under review by the Ministry of the Environment and Climate Change.

Other special projects in the area of watershed stewardship include the “Rural Water Quality Program” grants, floodplain mapping projects, Upper Blair subwatershed study, the 2015 Biennial Tour, the Mill Creek Ranger stream restoration project and numerous ecological restoration projects on both GRCA lands and private lands in the watershed.

GRCA Land purchases are treated as special projects and funding comes from the GRCA ‘land sales’ reserve fund (created from previous dispositions of surplus lands), funding from agencies, and/or donations.

SECTION C - Special Projects Budget

GRAND RIVER CONSERVATION AUTHORITY

Budget 2015

EXPENDITURES	ACTUAL 2014	BUDGET 2014	BUDGET 2015
Dundas Valley Groundwater Study	2,827	-	-
Grand River Management Plan	114,952	200,000	20,000
Subwatershed Plans - City of Kitchener	66,232	87,000	80,000
Waste Water Optimization Program	43,247	-	125,000
Drought Contingency Pilot Project	58,285	-	25,000
Floodplain Mapping	33,119	-	194,000
RWQP - Capital Grants	1,033,056	700,000	800,000
Brant/Brantford Children's Water Festival	23,832	26,000	26,000
Haldimand Children's Water Festival	12,772	-	15,000
Species at Risk	77,094	25,000	25,000
Trees for Mapleton	46,294	65,000	25,000
2015 Biennial Tour	-	-	75,000
Ecological Restoration	254,872	236,000	250,000
Large Cover Placement Program	0	0	55,000
Trees for Guelph	37,444	40,000	40,000
Trails Capital Maintenance	9,697	-	-
Emerald Ash Borer	112,431	900,000	400,000
Taquanyah	-	20,000	-
Lands Mgmt - Land Purchases	784,028	300,000	300,000
Lands Mgmt - Development Costs	-	50,000	50,000
Mill Creek Rangers	30,740	35,000	35,000
Grand River Country	9,792	-	-
Total SPECIAL Projects 'Other'	2,750,714	2,684,000	2,540,000
Source Protection Program	1,210,026	790,000	835,000
Total SPECIAL Projects Expenditures	3,960,740	3,474,000	3,375,000

SOURCES OF FUNDING

Provincial Grants for Source Protection Program	1,210,026	790,000	835,000
OTHER GOVT FUNDING	1,478,197	912,000	1,296,500
SELF-GENERATED	376,058	422,000	493,500
FUNDING FROM/(TO) RESERVES	896,459	1,350,000	750,000
Total SPECIAL Funding	3,960,740	3,474,000	3,375,000

APPENDIX A

Grand River Conservation Authority Members (2015)

Region of Waterloo (including Cities of Kitchener, Waterloo, Cambridge and Townships of North Dumfries, Wellesley, Wilmot and Woolwich

Les Armstrong (Wilmot), Sue Foxtan (North Dumfries), Helen Jowett (Cambridge), Geoff Lorentz (Kitchener), Jane Mitchell (Waterloo), Joe Nowak (Wellesley), Wayne Roth (citizen appointment), Sandy Shantz (Woolwich), Warren Stauch (citizen appointment), Wayne Wettlaufer (Kitchener)

Regional Municipality of Halton

Cindy Lunau

Haldimand and Norfolk Counties

Bernie Corbett and Fred Morison

City of Hamilton

Jeanette Jamieson

County of Oxford

Bruce Banbury

City of Brantford

Robert Hillier and Vic Prendergast

City of Guelph

Bob Bell and Mike Salisbury

Townships of Amaranth, East Garafraxa, Southgate and Melancthon and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Pat Salter

Municipality of North Perth and Township of Perth East

George Wicke

Township of Centre Wellington

Kelly Linton

Town of Erin, Townships of Guelph-Eramosa and Puslinch

Chris White

County of Brant

Brian Coleman and Shirley Simons



400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519.621.2761 Toll free: 866.900.4722 Fax: 519.621.4844 Online: www.grandriver.ca

March 16, 2015

Karen Landry
Puslinch Township
7404 Wellington Road 34
Guelph ON N1H 6H9



RECEIVED

MAR 16 2015

Township of Puslinch

Re: Amended Proposed Grand River Source Protection Plan

Dear Ms. Landry;

The Lake Erie Region Source Protection Committee released the Amended Proposed Grand River Source Protection Plan for public consultation at their March 12, 2015 meeting.

A 40 day public consultation period on the Amended Proposed Source Protection Plan begins on March 16, 2015 and ends on April 24, 2015. A copy of the Amended Proposed Grand River Source Protection Plan and Explanatory Document are enclosed for public display at the Puslinch Township office. These documents will also be available online at www.sourcewater.ca

If you have any questions, please feel free to contact me at efanning@grandriver.ca or 519-621-2761.

Sincerely,

Ellen Fanning
Source Protection Program Assistant

CLERK'S DEPARTMENT	
TO	RR
Copy	
Please Handle	
For Your Information	
Council Agenda	April 2015
File	

Kern

Planning and Development

50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Fax: (519) 622-6184
TTY (519) 623-6691

RECEIVED

MAR 18 2015



CAMBRIDGE
It's all right here

CANADA Township of Puslinch

I.G.# 8

CLERK'S DEPARTMENT	
TO	K.P & R.K.
Copy	
Please Handle	
For Your Information	✓
Council Agenda	03/12/2015
File	

March 13, 2015

Dear Sir / Madam:

Zoning By-law Review – Secondary Residential Units Proposed Regulations: Public Information Centre

The City of Cambridge is currently undertaking a comprehensive review of the City's Zoning By-law, with the assistance of a planning consultant (Meridian Planning). The Zoning By-law includes regulations regarding the type of land use allowed on a property along with regulations for setbacks from property lines, landscaping requirements and amount of parking to be provided.

A key component of this review is the development of Zoning By-law regulations for secondary residential units, also known as accessory units, apartments in houses or "in-law suites". These are additional self-contained residential units, including a kitchen and bathroom, within dwellings. The Province requires municipalities to make provision for this type of residential unit in their Official plans and Zoning By-laws. More information regarding this type of residential unit is available on the Government of Ontario website at www.mah.gov.on.ca. At this point some options have been prepared regarding Zoning By-law regulations for secondary residential units and the City would like input from the public and other stakeholders.

To provide information on the options under consideration and receive public comments regarding secondary residential units, public information centres will be held on:

Tuesday, March 31, 2015 from 3:00 p.m. to 5:00 p.m. and from 6:00 p.m. to 8:00 p.m.

These public information centres will be held in the **Bowman Room** (Ground Floor) of **Cambridge City Hall** at 50 Dickson Street, Cambridge, ON. Attached is a copy of the Notice of the Public Information Centre for your information.

The display material to be presented at the public information centres will be available on March 25, 2015 on the City of Cambridge website: www.cambridge.ca/zoningbylawupdate.

If you require information in an accessible format or accommodations to access municipal services, please contact accessibility@cambridge.ca or TTY: (519) 623-6691).

If you have any questions please contact either Paul Smithson (Senior Planner – Policy) at ext. 4575 or Deanne Friess (Manager of Development Planning) at (519) 740-4650 ext. 4520.

If you would prefer to submit written comments please forward them to:

Paul Smithson at smithsonp@cambridge.ca or:
Planning and Development Department, City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge, ON
N1R 5W8

Yours truly,

A handwritten signature in black ink, appearing to read 'Elaine Brunn Shaw', with a long horizontal flourish extending to the right.

Elaine Brunn Shaw

Acting Commissioner of Planning and Development

Attach.



Notice of Public Information Centre (PIC)

CITY OF CAMBRIDGE ZONING BY-LAW REVIEW – SECONDARY RESIDENTIAL UNIT PROPOSED REGULATIONS: PUBLIC INFORMATION CENTRE

DATE: Tuesday, March 31, 2015

TIME: 3:00 p.m. to 5:00 p.m.

and 6:00 p.m. to 8:00 p.m.

PLACE: Bowman Room, Cambridge City Hall, 1st Floor, 50 Dickson St.,
Cambridge

A public open house information centre will be held on the above date and time to provide information on the options under consideration and receive public comments regarding secondary residential units. The City of Cambridge is currently undertaking a comprehensive review of the City's Zoning By-law, with the assistance of a planning consultant (Meridian Planning).

A key component of this review is the development of Zoning By-law regulations for secondary residential units, also known as accessory units or "in-law suites". These are additional self-contained residential units, including kitchens and bathrooms, within dwellings. The Province requires municipalities to make provision for this type of residential unit in their Official Plans and Zoning By-laws. More information regarding this type of residential unit is available on the Government of Ontario website at www.mah.gov.on.ca. At this point some options have been prepared regarding Zoning By-law regulations for secondary suites and the City would like input from the public and other stakeholders.

The display material to be presented at the public information centres will be available on March 25, 2015 on the City of Cambridge website:
www.cambridge.ca/zoningbylawupdate.

If you require information in an accessible format or accommodation to access municipal services, please contact accessibility@cambridge.ca.

If you want to be included on the mailing list for future information about this project, please contact the staff person below.

Ward No.: All

File No.: D14.03

Contact Persons: Deanne Friess (Manager of Development Planning) at (519) 740-4650 ext. 4520 or Paul Smithson (Senior Planner – Policy) at ext. 4575

TTY: (519) 623-6691

**Certificate with respect to approval of
 a draft plan of condominium subdivision
 by The Corporation of the City of Guelph**

I, Tina Agnello, Deputy City Clerk of The Corporation of the City of Guelph, hereby certify that the Notice of Decision of a Draft Plan of Condominium Subdivision, (23CDM14506) for Parts 2 and 3 on 61R11661, Part of Block 10, Plan 61M169, municipally known as 265 Hanlon Creek Boulevard, in the City of Guelph, County of Wellington, was sent to the persons and public bodies prescribed under subsection 51 (37) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended. I also certify that the 20 day objection period expired on the 28th day of October, 2014, and to that date, no notice of objection or request for a change in the provisions of the decision of the draft plan of condominium subdivision has been filed by any person with the City Clerk's Department. A declaration to this effect is on file.

In accordance with subsection 51 (41) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, this Draft Plan of Condominium Subdivision is deemed to have been approved on the 29th day of October, 2014.

Dated this 17th day of March, 2015.





 Deputy City Clerk

RECEIVED
 MAR 23 2015
 Township of Puslinch

Certified copy to:

Michael Witmer, Planner, City of Guelph
 Assessment Commissioner, Municipal Property Assessment Corporation
 1320160 Ontario Inc., Applicant, Owner

Copies to:

List attached hereto

CLERK'S DEPARTMENT	
TO	Assessment Corporation
Copy	
Please Handle	
For Your Information	
Council Agenda	March 2015
File	

City Hall
 1 Carden St
 Guelph, ON
 Canada
 N1H 3A1

T 519-822-1260
 TTY 519-826-9771

guelph.ca

**Distribution list with respect to the approval of draft plan of
condominium subdivision by The Corporation of the City of Guelph for
23CDM14504**

Brad Boulton, Bell Canada
Theresa Yu, Canada Post
Development Review Co-ordinator, Canadian Nation Railway Properties
Clerk, Township of Guelph-Eramosa
Clerk, Township of Puslinch
CAO, County of Wellington
Guelph Hydro Electric Systems Inc.
Planning & Design Section, Corridor Control Office, Ministry of Transportation
Sarah Liuba, Rogers Cable TV Ltd.
Gwen Keep, Union Gas Limited
Jennifer Passy, Upper Grand District School Board
Dan Duszczyszyn, Wellington Catholic District School Board
Chief Building Official, City of Guelph
City Solicitor, City of Guelph
Director of Finance, City of Guelph
General Manager of Planning Services, City of Guelph
Paul Harding, Guelph Police Services
City Engineer, City of Guelph
Karen Sabzali, Manager of Parks and Open Spaces, City of Guelph
Fire Chief, City of Guelph
Economic Development, City of Guelph
Randy Harris, City of Guelph
Sylvia Kirkwood, City of Guelph



REPORT FIR-2015-002

TO: Mayor and Members of Council

FROM: Steven Goode, Fire Chief

MEETING DATE: April 01, 2015

SUBJECT: Office Furniture

RECOMMENDATIONS

That Report FIR 2015-002 regarding Office Furniture be received; and

That Council authorize the single source retainer of Bakers atWork Office Furniture for the acquisition and installation of office furniture.

That Council authorize the expenditure of funds in the amount of \$5,500 for office furniture and installation costs to be funded from 2015 Capital Budget Project – Office Furniture.

Discussion

Purpose

The purpose of this report is to advise Council of the steps being taken to address the Township's furniture needs and establish a corporate standard to maintain a single line of product.

Background

In 2014 the Township acquired office furniture for the Fire Prevention area and the office of the Deputy Chief through Bakers atWork Office Furniture.

It is recommended that the new office furniture be installed within the Public Education and the Suppression Officer area of the office in order to optimize the utilization of space and to accommodate staff. The current furniture was acquired second hand many years ago and includes some ad hoc furniture pieces.

Staff recommends that a consistent look and design be utilized throughout the Township fire department office area with the intent of establishing functional standard work spaces.

Through the Request for Quote process the Vendor was required to attend the Township fire department and measure available space and submit a design furniture layout. This will enable Township to optimize the existing space.

The existing furniture will be donated to Habitat for Humanity or another similar organization.

Procurement

The Township Procurement By-law does not specifically contain provisions related to the sole sourcing or single sourcing. The ability to sole source or single source may be utilized in cases where Council has granted specific approval for the use of non-competitive procurement processes where in Council's opinion it would be advantageous and in the best interest of Puslinch.

In this case, it is recommended that the office furniture be procured through Bakers atWork Office Furniture to commence a base of single manufacturer's system furniture workstations that meet current standards, space and furniture requirements. Standardization of the Township's office furniture will assist with improved furniture connectivity and compatibility in the future.

FINANCIAL IMPLICATIONS

The 2015 Capital Budget includes \$5,500 for the purchase of office furniture for Public Education and Suppression Officers. There are sufficient funds to proceed with the work.

APPLICABLE LEGISLATION AND REQUIREMENTS

Township Purchasing and Procurement of Goods and Services and Disposal of Surplus Policy Purchasing By-law 60/08.

ATTACHMENTS

Nil.



REPORT ADM-2015-003

TO: Mayor and Members of Council

FROM: Karen Landry, CAO/Clerk

DATE: April 1, 2015

SUBJECT: Term of Council 2014 – 2018 Goals and Objectives

RECOMMENDATIONS

That Report ADM-2015-003 regarding Term of Council 2014 – 2018 Goals and Objectives be received.

DISCUSSION

Purpose

The purpose of Report ADM-2015-003 is to provide Council with a formal list of the 2014 – 2018 Goals and Objectives and to outline timelines for completion of specified tasks by staff.

Background

Council held a special meeting on December 22, 2014 for the purpose of setting goals and objectives for the 2014 – 2018 Council term. Attached as Schedule “A” is an outline of the goals and objectives together with the timelines initially established by Council.

Goals and Objectives

Schedule “A” has been developed to provide:

- Links to a Study or Plan
- Budget
- Responsible Department – Action
- Status/Timeline
 - O – Ongoing

- I – Initiate
- C – Complete

Schedules “B” and “C” have been developed to provide further details regarding the establishment of new by-laws and policies and the routine review of the Township’s current by-laws and policies as a best practice.

Schedule “D” has been developed to provide details on the initiation of action on the various recommendations identified during the Township’s 2014 Audit.

Outlined below is a summary of the initiatives and projects being initiated and scheduled for completion in 2015 (Note this list is not inclusive of other initiatives included in the capital budget e.g. Strategic Plan):

2015	
Project	Department
Puslinch Lake Access/GRCA	Administration – GRCA
Industrial/Commercial Land Opportunities	Administration – County Report
Committee Review – Terms of Reference – Recreation and Parks	Administration
Support TAPMO initiatives	Administration – Initiatives of TAPMO to be considered prior to AMO (August)
Recreation and Parks Master Plan	Administration
Staff Appreciation BBQ/Family	Administration
Conservation Authorities – updates by appointed members	Administration
Transparency/Bill 8	Administration
Procedural By-law	Administration
Harassment Policy	Administration
Health & Safety Policy	Administration
Security and Grading Deposit Procedures	Finance, Building, Planning
Security and Grading Deposit Review	Finance & Administration
Staff & Council Expense Policy	Finance
Development Charges By-law Amendment	Finance
Financial Administration and Budget Management Policy	Finance
Grant Policy	Finance
Payroll Administration, Standardization and Automation	Finance
Financial Reporting – Facility Booking Automation – Keystone	Finance & Administration
Use of Township Facilities by Community Groups Policy	Finance & Administration

Project	Department
Fire Master Plan	Fire
Fire Establishing By-law (Part of Fire Master Plan)	Fire
Paved Shoulders Report	Public Works & Parks
Snow Removal By-law	Public Works & Parks
Municipal Servicing Standards	Planning, Building & By-law - Administration
Community Improvement Plan	Planning
Mobile Food Services Licensing	Building & By-law
Building By-law	Building & By-law
Site Alteration	Building & By-law

Financial Implications

Those goals/objectives that rely on funding through approval of the budget are noted in the “Budget” column.

Applicable Legislation and Requirements

Not applicable

Goal/Objective	Timeline *(Note "M" represents multiple years)	Link to Study or Plan	Budget	Responsible Department	Status/Timeline
Use of the Aggregate Levy	2		Y	Finance - Township through future Budgets will phase in the use of the Aggregate Levy for Roads infrastructure projects	O
Tax Stabilization Reserve	2	Budget - Long Term Financial Planning	Y	Finance - Township through the Budget process contributes to its established reserves. Staff through future budgets will phase in the establishment of tax stabilization reserve.	O
Puslinch Lake Access/GRCA	M2		N	Administration - The GRCA has advised that it does not have plans at this time to provide a public access area at Puslinch Lake. The GRCA will make a presentation to Council in June/July 2015 regarding its Master Plan	O
Destination Marketing/Branding	M1	Recreation and Parks Master Plan	Y	Administration Subject to funding being allocated in the 2016 Budget. This item goes beyond Recreation & Parks to include economic development (grant funding may be available)	I - 2016
Industrial/Commercial land opportunities	M	County Official Plan & Township Zoning By-law	TBD	Resolution 2013-237 and more recently Resolution 2015-101 requesting a report from the County regarding the province's review of the various plans and the impact on the Township and the action required by the Township to consider the designation of Employment lands and expansion of the Morriston boundary.	I - 2015

Goal/Objective	Timeline *(Note "M" represents multiple years)	Link to Study or Plan	Budget	Responsible Department	Status/Timeline
Committee Review		1 Governance Review to be completed each term of Council	Y - If number of committees and members change	Administration - Staff will bring forward a report at the final meeting of the 2014-2018 term of council and the first business meeting of the 2018-2022 term of council.	I - Review of Recreation and Parks Terms of Reference upon completion of the Recreation and Parks Master Plan C - Next Major Review 2018
Support of TAPMO initiatives	M2		N	Mayor and Council - Mayor Lever is the Chair of TAPMO and Council at its meeting held on March 18, 2015 passed a resolution in support of aggregate appeal matters. Further review of the priority of the initiatives of TAPMO will be considered by Council prior to AMO.	O
Fire Master Plan (priority and affordability)	M1	Fire Master Plan	Y	Fire - A series of recommendations will be identified through this process that will need to be prioritized and may have budget implications.	O - Scheduled Completion Fall 2015
Recreation Parks Master Plan (priority and affordability)	M1	Recreation and Parks Master Plan	Y	Administration/Public Works and Parks - A series of recommendations will be identified through this process that will need to be prioritized and may have budget implications.	O - Scheduled Completion Spring 2015
Economic Development/Chamber	M1	Business Retention and Expansion Project	Y	The Guelph Chamber of Commerce boundaries include the City of Guelph, Township of Guelph/Eramosa and the Township of Puslinch.	C
County Updates at Council meetings		1	N	Mayor	I - 2015
Highway 6 By-pass	M			Council - Continue to advocate	O

Goal/Objective	Timeline *(Note "M" represents multiple years)	Link to Study or Plan	Budget	Responsible Department	Status/Timeline
Budget	1		n/a		
Gateway Signage	3		Y	Administration - coordinate in conjunction with branding exercise	I - 2017
Paved Shoulders	M2-3		Y	Public Works - Report to Council	I - 2015 Fall
Community Forums	2				
Staff Appreciation BBQ/Family	1			Administration - Staff to report back to Council	I - Spring 2015
Photo gallery staff	1		Y	Administration - Staff does not recommend undertaking this initiative at this time due to other priorities.	C
Recreation Programming Camps	M2-3	Recreation and Parks Master Plan	Y	Administration - A series of recommendations will be identified through this process that will need to be prioritized and may have budget implications.	O
Conservation Authorities – updates by appointed members	1		N	Administration - Bi- annual presentation commencing in June	I - 2015
Culture with Recreation	2	Recreation and Parks Master Plan	Y	Administration - A series of recommendations will be identified through this process that will need to be prioritized and may have budget implications.	O
Streaming of Council meetings	3		Y	Administration - Estimates will be obtained for consideration during the 2017 budget deliberations	I - 2016
By-law review including Zoning, Noise, Signs and other regulatory by-laws	M2		Y	Administration - See detailed Regulatory By-law Review Schedule	O
Policy Review including Expense, Code of Conduct	M1		Y	Administration - See detailed Policy Review Schedule	O

Goal/Objective	Timeline *(Note "M" represents multiple years)	Link to Study or Plan	Budget	Responsible Department	Status/Timeline
Open House Events, Fire and Recreation Master Plans	M1	Recreation and Parks Master Plan and Master Fire Plan	Y	Administration - Recreation and Parks Master Plan - Open House Events scheduled for April. It is anticipated the Recreation and Parks Master Plan will be considered by Council in May. It is anticipated that the Master Fire Plan will be completed by September 2015.	O
Relationship with abutting municipalities	M1			Staff/Council	O
Township Office improvements, accessibility	M2	Space Needs Assessment Study	Y	Administration - During the 2016 budget deliberations consideration of funding and potential phasing of office renovations and expansions to be considered.	O
CIP (Aberfoyle, Morriston)	M1	Business Retention and Expansion Project	Y	Planning/Development - RFP has been awarded to Meridan. Project to commence in April	O - Completion date November 2015
Long term Planning	M			Also refer to Industrial/Commercial Land Development Item	
Planning evaluation process	2				
Garbage Pick Up	M3			Council	O
Gravel companies – rehabilitation participation	M2				O
Transparency/Bill 8	M1			Administration - to monitor proclamation date of and report to Council on impacts	O
Who does what, County, Township, Community	M1			Administration - The Township's website has been developed to identify all services and to provide direct links to the County's website for services they provide	C

Schedule "B" to Report ADM-2015-003

By-law	Year Passed	Proposed Year for Review	Budget/Consultant	Responsible Department	Status/Timing
Mobile Food Services Licensing– New	n/a	2015	n/a	Building & By-law	O - Summer 2015
Building By-law	2005	2015	n/a	Building & By-law	I - Completion Fall 2015
Site Alteration	2012	2015/2016	Yes	Building & By-law	I - Completion Spring 2016
Snow Removal – New	n/a	2015	n/a	Public Works	I - Summer 2015
Dog Licensing	1999	2016	n/a	Building & By-law	I - Winter 2016
Property Standards	1989	2017	n/a	Building & By-law	
Accident Scene Solicitation	2011	2017	n/a	Building & By-law	
Fireworks	2014	2018	n/a	Fire	
Zoning	1985	2018	Yes	Building & By-law	Note: staff have been requested to obtain additional information regarding costs for the 2016 Budget deliberations
Signs	1991	2019	Yes	Building & By-law	
Open Air Burning	2014	2019	n/a	Fire	
Parking	2005	2020	n/a	Building & By-law	
Noise	2005	2020	n/a	Building & By-law	
Reduced Load	2004	2021	n/a	Public Works	
Exotic Animals	1982	2021	n/a	Building & By-law	
Fortification	2012	2022	n/a	Building & By-law	
Numbering of Buildings	1992	2022	n/a	Building & By-law	
Clean Yards	1974	2023	n/a	Building & By-law	
Cash-in-Lieu of Parkland	2008	2023	Yes	Building & By-law	
Smoking	2012	2024	n/a	Building & By-law	
Site Plan Control	2008	2024	n/a	Building & By-law	

By-law/Policy	Year Passed	Proposed Year for Review	Consultant	Responsible Department	Status/Timeline
Procedural By-law	2008	2015	n/a	Administration	I - Winter 2015
Harassment Policy	2010	2015	Yes	Administration	I - Spring 2015
Health and Safety Policy	2008	2015	n/a	Administration	I - Spring 2015
Records Retention	2013	2016	n/a	Administration	I - Spring 2016
Hiring Policy	2008	2016	n/a	Administration	I - Spring 2016
Code of Conduct	2012	2016	n/a	Administration	I - Summer 2016
Notice Policy	2008	2017	n/a	Administration	I - Summer 2016
Sale of Land Policy	2008	2017	n/a	Administration	I - Spring 2017
Accountability and Transparency Policy	2008	2017	n/a	Administration	I - Summer 2017
Committee Governance	2015	2018/2019	n/a	Administration	I - Spring 2018
Performance Appraisal Policy	2014	2019	n/a	Administration	I - Winter 2019
Overtime & Lieu Policy	2014	2019	n/a	Administration	I - Spring 2019
Accessibility		2020	n/a	Administration	I - Summer 2020
Staff and Council Expense Policy	2012	2015	n/a	Finance	I - Spring 2015
Development Charges By-law Amendment	2014	2015/2016	Yes	Finance	For the purpose of incorporating the results of the Master Fire Plan and Recreation and Parks Master Plan I - Winter 2015
Financial Administration and Budget Management Policy	2008	2015	n/a	Finance	I - Summer 2015
One-third Tax Free	2014	2015	n/a	Finance	C - Spring 2015
Use of Township Facilities by Community Groups - New	n/a	2015	n/a	Finance	I - Spring 2015
Grant Policy - New	n/a	2015	n/a	Finance	I - Spring 2015
Social Media Policy - New	n/a	2016	n/a	Finance	I - Summer 2016
Computer Use Policy - New	n/a	2016	n/a	Finance	I - Winter 2016
Procurement By-law	2008	2016	n/a	Finance	I - Summer 2016
Reserves and Reserve Funds	2013	2017	n/a	Finance	I - Spring 2017
Investment Policy	2014	2018	n/a	Finance	I - Summer 2018
Development Charges By-law	2014	2019	Yes	Finance	I - Spring 2019
One-third Tax Free	2015	2019	n/a	Finance	I - Spring 2019
Fire Department Establishing By-law	2010	2015	Yes	Fire	I - 2015 - Fire Master Plan
Fire Department Establishing By-law	2015	2020	n/a	Fire	I - 2020
Municipal Serving Standards	1999	2015	Yes	Planning	I - Fall 2015
Design Guidelines	2010	2019	Yes	Planning	I - Summer 2019
Use of Township Facilities by Community Groups	2015	2020	n/a	Recreation	I - Spring 2020
Advertising	2013	2019	n/a	Recreation	I - Fall 2020

Item	Recommendation	Budget	Department Responsible	Status/Timeline
Security and Grading Deposits	Review of security and grading deposits to determine if funds can be recognized as revenue or returned	N	Finance & Administration	I - Review in 2015 commencing with deposits 10 years or older
Security and Grading Deposits	Establish routine review	N	Finance & Administration	I - Establish procedure for routine review in 2015
Review of Capital Asset Policy	Review of capital asset policy to ensure that the correct useful lives are being attached to different asset classes. As well, the policy should ensure that different asset subclasses exist in order to separate non-similar assets. For example, all buildings are being amortized over 40 years, but buildings include everything from large structural buildings to other small structures including cenotaphs	Y	Finance	I - 2016
Employee Paystubs	Provide employees whether or not upon request a copy of their paystub or provide online access.	N/Y	Finance	C - Implemented March 2015 (Providing a Copy) O - Investigate automation options in 2016
Purchase Orders	Implement a purchase order system	Y	Finance	I - October 2016
Procurement Policy	Recommend review of the Township's Procurement Policy	N	Finance	I - Summer 2016 Note this item is identified in Policy Review
Accounts Payable Procedural Enhancement	Set up year end/month end invoices within accounts payable	N	Finance	C - Standard practice has been implemented
Invoice and Timesheet Sign Offs	Establish Delegation of Authority List identifying the authorized individuals and levels of authorization	N	Finance & Administration	I - July 2016
HST Accounts	Establish procedure for the routine clearing out of HST accounts after HST returns are prepared	N	Finance	I - August 2016
Journal Entries	Establish threshold for the processing of journal entries after the trial balance is given to the auditors	N	Finance	I - August 2016
Recreation Revenue Tracking Enhancements	Enhance contract forms and utilize Keystone facility booking module	Y - Included in 2015 budget	Finance & Administration	I - April 2016
Segregation of duties over cash collection	Continue to work towards receipt of cash revenue by employees providing front desk customer service	N	Finance	O
Financial Reporting	Enhance use of Keystone Module for financial report generating capabilities	Y	Finance	I - June 2015 - Commence with Facility Bookings and provide training
Payroll Frequency	Move to a bi-weekly pay period	Y	Finance	I - June 2016



REPORT ADM-2015-004

TO: Mayor and Members of Council

FROM: Donna Tremblay, Deputy Clerk

MEETING DATE: April 1, 2015

SUBJECT: 2015 Council and Budget Meeting Schedule – 2nd Revised

RECOMMENDATIONS

That Report ADM-2015-004 regarding the 2015 Council & Budget Meeting Schedule – 2nd Revised, be received; and

That Council adopt the 2015 Council and Budget Meeting Schedule – 2nd Revised, attached as Appendix “A” to Report ADM-2015-004; and

That the 2015 Council and Budget Meeting Schedule – 2nd Revised be circulated to the County of Wellington for Information Purposes; and

That the Township’s website be updated to include the respective meeting dates.

DISCUSSION

Background

On October 15, 2014, Council passed Resolution No. 2014-366 as follows:

That Report ADM-2014-022 regarding the 2015 Council & Budget Meeting Schedule - Revised, be received; and

That Council adopt the 2015 Council and Budget Meeting Schedule – Revised, attached as Appendix “A” to Report ADM-2014-022; and

That the 2015 Council and Budget Meeting Schedule – Revised be circulated to the County of Wellington for Information Purposes; and

That the Township’s website be updated to include the respective meeting dates.

The amendment to the Council and Budget Meeting Schedule was the result of 5 Public Information Meeting dates which conflicted with other outside organization meetings in which members of Council attend.

Since the approval of the 2015 Revised Council & Budget Meeting Schedule, staff had been made aware that there continued to be a conflict with Public Meeting dates and other meetings in which members of Council attended.

In addition, Council has requested that Public Information meeting be set to seek input on the Township Budget process.

Staff conducted a review of 2015 Revised Council & Budget Meeting Schedule, a review of meetings dates and times which council members attend and the Council request to set a public meeting for public input with respect to the 2016 Township Budget and recommend the following dates:

2015 Public Information Meetings * denotes conflict date

Note: all meetings commence at 7:00 p.m.

Meeting Date	Description
April 2, 2015	Change from April 22, 2015
April 16, 2015	Draft Recreation and Parks Master Plan
May 7, 2015	Change from May 13, 2015*
June 18, 2015	Public presentation of Grant Application Proposals
September 3, 2015	Proposed 2016 User Fees
September 17, 2015	Change from September 23, 2015
October 8, 2015	Change from October 29, 2015
November 5, 2015	Additional Date
November 19, 2015	2016 Budget Public Input

2015/2016 Budget Dates

All meetings commence at 9:00 a.m.

Meeting Date	Description
September 30, 2015	Capital Budget
October 14, 2015	Operating Budget
October 28, 2015	Budget Presentation
December 2, 2015	Budget Presentation

Staff anticipates that the final approval of the 2016 Township Budget will take place at the January 20, 2016 7 p.m. Council Meeting.

Attached as Schedule "A" is a revised 2015 Council & Budget Meeting Date schedule.

FINANCIAL IMPLICATIONS

None.

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001 – Section 286

Procedure By-Law 59/08

ATTACHMENTS

Appendix “A” - 2015 Council and Budget Meeting Schedule – 2nd Revised



MINUTES

MEMBERS PRESENT

Councillor Stokley, Chair
Nichole Caswell
Daina Makinson
June Williams
Tom Jefferson, Vice-Chair

MEMBERS ABSENT

None.

TOWNSHIP STAFF

Don Creed, Director Public Works and Parks
Donna Tremblay, Deputy Clerk
Marissa Herner, Communications Associate/C.S.R
Karen Landry, CAO/Clerk

OTHERS PRESENT

Councillor Susan Fielding
Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Ken Roth
Kevin Johnson
Steve Langlois
Dennis Kwan

1. CALL TO ORDER

** Councillor Stokley arrived at 7:04 p.m.*
The meeting was called to order at 7:00 p.m.

2. APPOINTMENT OF CHAIR, VICE-CHAIR TERM FEBRUARY 2015 – FEBRUARY 2017

Nominations for Chair

Councillor Wayne Stokley accepted the nomination for Chair, there being no further nominations, Councillor Stokley is hereby appointed as Chair.

Nominations for Vice-Chair

Mr. Tom Jefferson accepted the nomination for Vice-Chair, there being no further nominations, Mr. Tom Jefferson is hereby appointed as Vice-Chair.

3. OPENING REMARKS

Councillor Stokley welcomed all members of the committee and expressed appreciation to June Williams and Diana Makinson for their continued interest on serving on the Recreation Committee.

4. DISCLOSURE OF PECUNIARY INTEREST

None.



5. APPROVAL OF MINUTES

- a) December 16, 2014 – Regular Meeting

Moved by Tom Jefferson and Seconded by Nichole Caswell **REC-2015-01**

That the Minutes of the Recreation Committee meeting dated December 16, 2014 be adopted.

CARRIED

6. DELEGATIONS/PRESENTATIONS

- a) 7:00 p.m. – Karen Landry, CAO/Clerk, Committee Orientation

Ms. Landry made a presentation to the Committee which included Township Policies, Committee meeting procedures and information regarding mandatory training.

- b) 7:30 p.m. – Steve Langlois, Principle Planner, Monteith Brown Planning Consultants – Recreation Master Plan update

Mr. Steve Langois and Mr. Dennis Kwan, made a presentation to the committee with respect to draft recommendations contained in the Recreation and Parks Master Plan regarding the areas of: service delivery, community centre, sports fields, other park amenities, Puslinch Community Centre park expansion, parks, open space, and trails.

Mr. Langois outlined the next steps of the project to the committee, which included staff's review of the draft plan, a presentation to Puslinch Council on March 5, 2015 and Public open houses with finalization of the Master Plan scheduled for May 2015.

7. REGULAR BUSINESS

1. Puslinch Community Centre

Ongoing Projects:

None.

2. Other Items:

Shinny Hockey and Sticks and Pucks Pilot Project

- a) Correspondence from Dan Blair regarding Shinny Hockey dated January 10, 2015 – Council Resolution 2015-020
- b) Report REC-2015-002 – Update Shinny Hockey and Sticks and Pucks Pilot Program at the Optimist Recreation Centre – Council Resolution 2015-054

The committee received the above for information.

8. FINANCIAL REPORTS

1. Revenue and Expenses

None.



2. 2015 Proposed Capital Budget

- a) 2015 proposed Operating Budget (Parkland)
- b) 2015 proposed Operating Budget (ORC)
- c) 2015 proposed Operating Budget (Puslinch Community Centre)

The Committee reviewed and discussed the items contained in the proposed 2015 Operating Budgets for the Recreation Facilities.

Moved by Ms. Williams and Seconded by Ms. Makinson **REC-2015-02**

That the Recreation Committee received and reviewed the 2015 proposed Operating Budget for the Optimist Recreation Centre, Puslinch Community Centre, and Parkland.

CARRIED

9. CLOSED MEETING

None.

10. ADJOURNMENT

Moved by Ms. Makinson and then Seconded by Ms. Williams **REC-2015-03**

The Recreation Committee Meeting hereby adjourns at 8:55 p.m.

CARRIED

11. NEXT MEETING

Tuesday, March 17, 2015 at 7:00 p.m. in the Council Chambers.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**BY-LAW NUMBER XX/15**

Being a by-law to authorize the entering into an Agreement with The Corporation of the City of Guelph regarding the Fire Dispatch Agreement.

WHEREAS the Municipal Act, S.O. 2001, c. 25 authorizes a municipality to enter into Agreements; and

WHEREAS the Council for the Corporation of the Township of Puslinch wishes to enter into an Agreement with The Corporation of the City of Guelph regarding the provision of fire dispatch services.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the Corporation of the Township of Puslinch enter into an Agreement with The Corporation of the City of Guelph with respect to an agreement for Fire Dispatch Services; and
2. That the Mayor and Clerk are hereby authorized to execute the Agreement.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 1st DAY OF APRIL, 2015.

Dennis Lever, Mayor

Karen M. Landry, CAO/Clerk