11(a)

Puslinch Recreation Committee
Tuesday November 19, 2013
7:00 p.m.
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Councillor Susan Fielding, Chair
Councillor Jerry Schmidt
Tom Jefferson
June Williams
Margaret Hauwert
Cameron Tuck

MEMBERS ABSENT

Daina Makinson

TOWNSHIP STAFF

Deputy Clerk, Donna Tremblay
Director of Public Works and Parks, Don Creed
Recreation Administrative Assistant, Erin Wallace

OTHERS PRESENT

Mayor Dennis Lever
Councillor Ken Roth

1. **CALL TO ORDER**
   The meeting was called to order at 7:00 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**
   None.

3. APPROVAL OF MINUTES

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-031

The Minutes of the Recreation Committee meeting dated October 15, 2013, as amended and Special Recreation Committee meeting dated October 23, 2013 be adopted.

CARRIED

4. REGULAR BUSINESS

1. Plans for the storage room at the Community Centre and the replacement of the cupboards in the Alf Hales Room.

Ms. Williams requested from staff an update on the cupboards. Donna Tremblay, Deputy Clerk advised the committee that as the storage room is now complete, the Township will be evaluating the need for additional storage space. The plans for the cupboards are to be discussed at a later date.

2. Community Centre Grounds – Pet Signage

Ms. Williams expressed concern that the baseball diamonds were being used by dog owners who were not picking up after their animals. The committee discussed the current pet signage at the Puslinch Community Centre grounds. Don Creed, Director of Public Works and Parks will look at what signs are currently on display and determine if there is a need for additional signage.

3. Millennium Garden – Future maintenance

Ms. Williams requested an update from staff on the future maintenance of the Millennium Garden. Don Creed, Director of Public Works and Parks advised the committee that staff continue to maintain the garden and if additional help is required in the spring they would be brought in at that time. Mayor Dennis Lever advised the Committee that Matthew Bulmur is working on a new arbor for the entrance to the garden.

4. **Proposed plans for the Cenotaph**

Ms. Williams requested of staff as to what the plans are with respect to the Centotaph. Chair Fielding, advised the committee that the township had submitted a grant application for the works and the grant has now been approved. The Committee inquired as to what the works were to include. Mayor Dennis Lever, advised the committee on the works that works were tendered and included replacement of the concrete wall and step, landscaping, and electrical work. The committee requested of Staff further information on the project. Donna Tremblay will provide additional information to the Committee at their next meeting.

5. **Washroom Addition Update**

Ms. Hauwert requested of staff an update on the washroom addition project. Donna Tremblay, Deputy Clerk, provided the committee with a summary on the work that have been completed and the outstanding works.

YMCA Proposal

Ms. Hauwert requested of staff an update on the YMCA Proposal. Donna Tremblay, Deputy Clerk, advised the committee that a proposal was received from the YMCA and staff will be reviewing the proposal.

6. **Hardwood Flooring Update**

Ms. Hauwert requested of staff an update on the hardwood flooring. Donna Tremblay, Deputy Clerk advised the committee that staff have sought professional services to conduct a test of the moisture content in the concrete pad under the flooring in order to develop specifications for the upcoming tender.

7. **Proposed Name Change**

Ms. Hauwert requested of staff an update on the proposed name change for the Puslinch Community Centre building. Chair Fielding advised the committee that this is to be included on the community assessment.

8. **Proposed 2013/2014 Free Skate Schedule**

The committee reviewed and discussed the draft free skate schedule. The committee expressed concern regarding the kids free skate time slot and requested that staff review the schedule to include additional kid's free skate.

Moved by Cameron Tuck and Seconded by June Williams REC-2013-032

The that the draft skating schedule for the Optimist Recreation Centre be amended to include Tuesday's and Thursday's 3:00pm – 5:00pm for kid's free skate.

CARRIED

9. **Optimist Recreation Centre Winter Hours**

Don Creed, Director of Public Works and Roads advised the committee that seven members of the Optimist Club will be volunteering at the Optimist Recreation Centre Monday – Friday 9:00am – 4:00pm. The Township has hired part time staff and they will be working mostly weekends. Full time staff will be working afternoons.

5. **FINANICAL REPORTS**

1. **Expenses**

(a) **October 2013 – Puslinch Community Centre**

Moved by Margaret Hauwert and Seconded by Jerry Schmidt REC–2013-033

That the October 2013 Puslinch Community Centre Statement of Expenses be received.

CARRIED

(b) **October 2013 – Optimist Recreation Centre**

Moved by Cameron Tuck and Seconded by June Williams REC-2013-034

That the October 2013 Optimist Recreation Statement of Expenses be received.

CARRIED

2. **Revenue Summaries**

(a) **October 2013 - Community Centre Rental Report**

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-035

That the October 2013, Puslinch Community Centre Rental Report be received.

CARRIED

(b) **Yearly Revenue Comparison – Puslinch Community Centre**

Moved by Cameron Tuck and Seconded by June Williams REC-2013-036

That the October 2013, Puslinch Community Centre Yearly Revenue Report be received.

CARRIED

(c) **October 2013 - Optimist Recreational Centre Rental Report**

Moved by Jerry Schmidt and Seconded by Margaret Hauwert REC-2013-037

That the October 2013, Optimist Recreation Centre Rental Report be received.

CARRIED

(d) **2013 Monthly Revenue Comparison – Optimist Recreation Centre**

Moved by Cameron Tuck and Seconded by June Williams REC-2013-038

That the October 2013, Optimist Recreation Centre Monthly Revenue Comparison Report be received.

CARRIED

6. CLOSED MEETING

None.

7. ADJOURNMENT

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-039

The Recreation Committee meeting hereby adjourns at 8:02 p.m.

CARRIED

8. NEXT MEETING

December 17, 2013 at 7:00 pm, Council Chambers, Township of Puslinch.

11(b)

Planning Advisory Committee Meeting
Monday October 28, 2013
7:30 pm
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Councillor Stokley, Chair
Councillor Roth
Robin Wayne
John Sepulis
Marilyn Fisher
Lorne Wallace

MEMBERS ABSENT

Brian Cowan

OTHERS IN ATTENDANCE

Dennis Lever, Mayor
Karen Landry, CAO/Clerk
Jameson Pickard, County of Wellington
Jeff Buisman, VanHarten Surveying
Adriaan Demmers

1. CALL TO ORDER

The meeting was called to order at 7:30 pm.

2. DISCLOSURE OF PECUNIARY INTEREST

L. Wallace disclosed a pecuniary interest with respect to item number 5(3)(j) as the application is his. L. Wallace left the Committee table and did not partake in any discussion or voting on the matters.

3. APPROVAL OF MINUTES

Moved by Councillor Roth and Seconded by J. Sepulis.

That the minutes of the Fourth Regular 2013 Planning Advisory Committee Meeting dated August 12, 2013 be and are hereby adopted as presented.

CARRIED.

4. DELEGATIONS/PRESENTATIONS

7:30 pm

1. Jeff Buisman of VanHarten Surveying with regard to Severance Application B18/13. **Refer to Item 5(3)(a).**

   J. Buisman presented a new figure to the Committee for this application. He advised the revised version would protect the historic settings. J. Buisman proposed the new configuration to address the concerns raised at the last meeting with regard to drainage and the shape of the lot. He advised the lot maintains a flag shaped lot and presented other similar shaped lots within the Township. The new configuration places the

narrow portion along the southerly limit instead of along the northerly limit which would address the concerns of slope and drainage.

The Committee does not favour flag shaped lots and acknowledge the precedent of similar shaped lots within the Township. The majority of the Committee is in support of this application and passes these comments on to the Land Division Committee.

5. **REGULAR BUSINESS**

1. **Zoning By-law Amendment Matters**

A. Cox Construction Ltd. – 6803 Laird Road – Part of Lot 13, Concession 4 – ZBA #P1/2012

(i) A Notice of Public Meetings advises of a public meeting held on October 16, 2013 at 6:15pm.

(ii) A letter from the County of Wellington dated October 9, 2013 advises that there appears to be no outstanding technical concerns from the Township's peer reviews or other review agencies.

(iii) A letter from the Grand River Conservation Authority dated October 10, 2013 advises the GRCA has no outstanding concerns with the application.

B. R &C Job Holdings (Ren's Pet Depot) – Part of Lot 20, Concession 7 – ZBA #P4/2013 (Related File: County Official Plan Amendment #OP-2012-05)

(i) A Notice of Public Meeting advises of a public meeting to be held on of October 23, 2013 at 6:30pm.

(ii) A letter from the County of Wellington dated October 15, 2013 advising that the upcoming public meeting will provide an opportunity for the applicant to present the revised concept plan an technical information to the community.

C. Barry Lee – 7751 Maltby Road – Lot 16, Concession 10 – ZBA #P4/2013

(i) A Notice of Public Meeting advises of a public meeting held on October 16, 2013 at 6:00pm.

(ii) A letter from the County of Wellington dated October 7, 2013 advises the proposed changes are consistent with the Provincial Policy Statement and County Official Plan.

(iii) A letter from the Grand River Conservation Authority dated October 2, 2013 advises there are no objections to the application.

D. Lila & Michael Wassilyn – 4392 Concession 11 – Lot 24, Concession 11 – ZBA #P6/2012

(i) Karen Landry, CAO/Clerk advised that the applicant has provided evidence to establish a legal non-conforming use therefore the application is no longer required.

2. **Committee of Adjustment Matters**

A. Denise and Owen Jones – 6512 Roszell Rd – Part Lot 2, Concession 3 Rear - #A11/13

Allow for the proposed garage to have a setback of 20 metres from the centerline of the highway. Total relief is 7 metres.

(i) Notice of Decision. Request was approved and appeal period ended September 30, 2013.

(ii) Notice of No Appeals dated September 30, 2013. Decision is final.

3. **County of Wellington Land Division Committee**

A. Adriaan & Brenda Demmers – Part Lot 13, Concession 5 - #B18/13

Proposal is to sever a lot 1.3 hectare with 15m frontage, existing vacant land for proposed rural residential use.

Retained parcel is 0.88 hectares with 77m frontage, existing and proposed rural residential use with existing, shed and drive shed.

J. Buisman appeared a delegate on this matter. Refer to Item 4(1).

B. Audrey Meadows Ltd. – Part Lots 18, Reg Plan 61M-153 - #B101/13

(i) A notice of decision was issued by the County which is subject to 8 conditions of approval.

C. Audrey Meadows Ltd. – Part Lot 32, Reg Plan 61M-153 - #B102/13

(i) A notice of decision was issued by the County which is subject to 6 conditions of approval.

D. Audrey Meadows Ltd. – Part Lot 31, Reg Plan 61M-153 - #B103/13

(i) A notice of decision was issued by the County which is subject to 6 conditions of approval.

E. Lino & Rina Trevisan – Part Lot 10, Concession 11 - #B112/13

Proposed severance is 3.0 hectares with 54m frontage, vacant land for proposed rural residential use.

Retained parcel is 68m fr x 119m = 0.8 hectares, existing and proposed rural residential use with existing dwelling and 2 sheds.

The Committee had no concerns with this application.

F. Ruth Slater – Part Lots 18 & 19, Concession 8 - #B57/18

(i) Notice of an appeal from the Ontario Municipal Board dated September 4, 2013.

G. Ruth Slater – Part Lots 18 & 19, Concession 8 - #B58/13

(i) Notice of an appeal from the Ontario Municipal Board dated September 4, 2013.

H. John & Lilly Gotthartsleitner – Part Lot 21, Gore Concession - #B87/13

(i) A notice of decision was issued by the County which is subject to 7 conditions of approval.

I. William Harrison – Part Lot 15, Concession 9 - #B119/13

Brian Beatty of BSRD advised of a deferral of this application and refilling at a future date in an email dated October 24, 2013.

J. Lorne Wallace – Part Lot 4, Registered Plan 386 - #B126/13
***refer to item 2 regarding Disclosure of Pecuniary Interest - L. Wallace**

Proposed lot line adjustment is 965.74 square feet with 2.2' frontage, (Parcel C on sketch) to facilitate a septic bed and to create deeded access to Lot 3. Consolidation of Kelli Todd's residential lots being Parcels A, B $ C on sketch, to eliminate the current Right of Way.

Retained parcel is 15675.3 square feet with 21.441' frontage, existing and proposed residential use with existing dwelling (Parcel D on sketch).

The Committee had no concerns with this application.

4. **County of Wellington**

A. Notice of Adoption with respect to an Official Plan Amendment to the County of Wellington Official Plan dated September 26, 2013, File. No. OP-2009-06, By-law Number 5363-13.

6. **CLOSED MEETING**

None.

7. **NEXT MEETING**

Monday November 25, 7:30 pm in the Council Chambers.

8. **AJOURNMENT**

The meeting adjourned at 8:16 pm.