



MINUTES

DATE: Wednesday, April 16, 2014

TIME: 6:00 P.M.

The April 16, 2014 Regular Council Meeting was held on the above date and called to order at 6:00 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt - Absent
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Josh Sheppard, Acting Deputy Fire Chief, Administration
5. Robert Frosh, Acting Deputy Fire Chief, Operations
6. Don Creed, Director of Public Works and Parks

OTHERS IN ATTENDANCE

1. Helen Purdy
2. Don McKay
3. Hugh Fielding
4. Manfred Ganning
5. Kathy White
6. Bev Wozinak
7. Jean Stahlbaum
8. Fred Stahlbaum
9. Doug Smith
10. Karen Lever
11. Brad Whitcombe

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Roth disclosed a pecuniary interest with respect to item number 5(a), 5(b) and 5(c) as these matters establish obligations relating to a request for his own personal business. Councillor Roth left the Council Table and did not partake in any discussion or voting on the matter.

3. ADOPTION OF THE MINUTES:

Resolution No. 2014-147: Moved by Councillor Roth and
Seconded by Councillor Stokley

That the minutes of the following meetings be adopted as written and distributed:

- Special Council Meeting - April 1, 2014
- Council Meeting – April 2, 2014
- Closed Council Meeting – April 2, 2014



CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

***see Public Meeting Minutes dated April 16, 2014**

Mobile Food Service Vehicle Licensing

- a) Notice of Public Meeting
- b) Report ADM-2014-005 - Proposed By-law to license and regulate Mobile Food Service Vehicles Food Vendors at Farmers' Markets or approved Special Events Restaurants and Food Premises/Stands
- c) Proposed Mobile Food Service Vehicle Licencing By-Law

6. **COMMUNICATIONS:**

1. **Highway 6 – Morrison By-Pass**

- (a) Correspondence from William Knetsch to Premier Kathleen Wynne dated April 4, 2014 with attachment;
- (b) Correspondence from William Knetsch to The Honourable Michael Chong, M.P. Wellington – Halton Hills dated April 6, 2014.

2. **Blackbridge Road Environmental Assessment**

- (a) City of Cambridge Transportation & Public Works Department Report No. 14-011(TWP) to City of Cambridge General Committee dated April 7, 2014.

3. **Roszell Pit Licence #625189**

- (a) Correspondence from GWS Ecological & Forestry Services Inc. regarding 2013 Ecological and Aquatic Monitoring Report for the Roszell Pit dated March 25, 2014.
- (b) Dance Environmental Inc. 2013 Ecological and Aquatic Monitoring Report Roszell Pit, Puslinch Township. ARA licence No. 625189 dated December 16, 2013.

4. **Township of Puslinch Crest and other Municipal Logos**

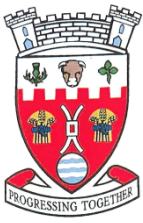
- a) Development of a Township Logo

Resolution No. 2014-148: Moved by Councillor Stokley and
Seconded by Councillor Fielding

Whereas the Township Crest is included on Township advertisements, notices and other forms of communication e.g letterhead; and

Whereas the words "Township of Puslinch" did not form part of the registration of the crest; and

Whereas other municipalities within Wellington County have a registered logo which is used for communication purposes for identifying their respective municipality;



Now therefore be it resolved that staff look into the cost of developing a Township logo and report back to Council.

CARRIED

5. **Cooks Mill Bridge**

- (a) Report of Victor L. Freidin Q.C. Inquiry Officer regarding an expropriation by the Township of Puslinch of parts of certain lands known municipally as 88 and 104 Cook's Mill Road received April 1, 2014.

Resolution No. 2014-149: Moved by Councillor Stokley and
 Seconded by Councillor Roth

That Council has considered the Report of Victor L. Freidin Q.C. Inquiry Officer regarding an expropriation by the Township of Puslinch of parts or certain lands known municipally as 88 and 104 Cook's Mill Road received April 1, 2014; and

That Council direct staff to prepare the by-law approving the expropriation.

CARRIED

6. Request for Donation

- (a) Correspondence from Camp Trillium regarding request for donation – 5th Let Kids be Kids Fundraiser – May 3, 2014.

Resolution No. 2014-150: Moved by Councillor Fielding and
 Seconded by Councillor Stokley

That Council receive the correspondence from Camp Trillium regarding request for donation – 5th Let Kids be Kids Fundraiser – May 3, 2014, and

That Council supports a donation in the amount of \$204.53, inclusive of HST (1 hour of ice rental at the cost of \$155.00 and 1 hour of gymnasium rental at \$26.0 per hour plus HST).

A recorded vote was requested.

<u>Recorded Vote</u>	Yes	No	Conflict	Absent
Councillor Schmidt				√
Councillor Roth	√			
Mayor Lever	√			
Councillor Stokley	√			
Councillor Fielding	√			
Total:	4			1

CARRIED



7. **Intergovernmental Affairs**

(b) Various correspondence for review.

Resolution No. 2014-151: Moved by Councillor Roth and
Seconded by Councillor Stokley

That the correspondence items listed on the Council agenda from the April 16, 2014 Council meeting be received.

CARRIED

7. **DELEGATIONS**

(a) 6:05 p.m. - Ms. Jennifer McCorrison, Program Manager, Chronic Disease and Injury Prevention, and Ms. Laura Campbell, Wellington-Dufferin Guelph Public Health, presentation regarding results of the Smoke Free Outdoor Spaces Survey. ***refer to item 8.4(b)**

Ms. McCorrison and Ms. Campbell made a presentation to Council with respect to the results of the Smoke Free Outdoor Spaces Survey.

Resolution No. 2014-152: Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council receive the delegation from Jennifer McCorrison, Program Manager Chronic Disease and Injury Prevention and Laura Campbell, Wellington-Dufferin Guelph Public Health, presentation regarding results of the Smoke Free Outdoor Spaces Survey.

CARRIED

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

(a) Puslinch Fire and Rescue Services Response Report for March, 2014.

Resolution No. 2014-153: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the Puslinch Fire and Rescue Services Response report for March 2014.

CARRIED

2. **Finance Department**

- (a) Financial Report as of March 31, 2014
- (b) Cheque Register – March 1, 2014 to March 31, 2014
- (c) Financial Report By Department –March 31, 2014
- (d) Total Expenditures by Account –March 31, 2014
- (e) Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – March 2014



Resolution No. 2014-154: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby receives the following reports as information:

- (a) Financial Report as of March 31, 2014
- (b) Cheque Register – March 1, 2014 to March 31, 2014
- (c) Financial Report By Department –March 31, 2014
- (d) Total Expenditures by Account –March 31, 2014
- (e) Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – March 2014

CARRIED

- (f) Report FIN-2014-014 – 2013 Annual Building Permit Report

Resolution No. 2014-155: Moved by Councillor Fielding and
Seconded by Councillor Roth

That Report FIN-2014-014 – 2013 Annual Building Permit Report be received.

CARRIED

3. Administration Department

None.

4. Planning and Building Department

- (a) Chief Building Official Report – March, 2014

Resolution No. 2014-156 Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council receive the Chief Building Official Report for March, 2014.

CARRIED

- (b) Report PD-2014-003 – Smoke Free Outdoor Spaces By-Law
*refer to item 7.1

Resolution No. 2014-157 Moved by Councillor Roth and
Seconded by Councillor Fielding

That Report PD-2014-003- Smoke Free Outdoor Spaces By-Law be received; and

That the Township supports Wellington-Dufferin Guelph Public Health (WDGPH) recommendations promoting Smoke Free Outdoor Spaces; and

That WDGPH provide an update to the Township with regard to its efforts in establishing a County-Wide By-law, local initiatives that are currently being undertaken and the status of Bill 131; and

That staff obtain additional information from the Township of Mapleton on the program established for its facilities and report back to Council.

CARRIED



5. **Roads & Parks Department**

(a) Report PW-2014-002- Revised 2014 Capital Budget

Resolution No. 2014-158 Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report PW-2014-002 regarding the Revised 2014 Capital Budget be received; and

That Council approve the Revised 2014 Capital Budget to reallocate the approved funding in the amount of \$372,600 inclusive of the non-refundable portion of HST for the two projects on Leslie Road to the two projects on Victoria Road.

CARRIED

Resolution No. 2014-159 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby waives the procedures contained in its Procedure By-law to allow for the introduction and consideration of Report PW-2014-003 – regarding Costing of Brush Chipper Alternatives as it was not distributed prior to April 16, 2014 and as it is time sensitive.

CARRIED.

(b) Report PW-2014-001 – 2014 Capital Budget – Additional Funding for a 2013 Brush Chipper * **Note this matter appeared on the April 2, 2014 Agenda as item 8.5(a)**

(c) Report PW-2014-003 – Costing of Brush Chipper Alternatives

Resolution No. 2014-160 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report PW-2014-001 regarding 2014 Capital Budget – Additional Funding for a Brush Chipper be received; and

That Report PW-2014-003 regarding Costing of Brush Chipper Alternatives be received; and

That Council approve the contracting out of brush removal services for two weeks commencing May 1, 2014 in the amount of \$14,720 inclusive of the non-refundable portion of HST from account number 01-0030-4214 in order to address the removal of brush related to the December 21 to 22, 2013 ice storm.

CARRIED

6. **Recreation Department**

None.

9. **NOTICE OF MOTION:**

Councillor Stokley advised Council that he will bring a Notice of Motion forward at May 7, 2014, Council meeting with respect to the City of Cambridge East Boundary Road Study.



10. COMMITTEE MINUTES

(a) Committee of Adjustment – March 11, 2014

Resolution No. 2014-161 Moved by Councillor Fielding and
Seconded by Councillor Roth

That Council hereby receives the following minutes as information:

- Committee of Adjustment – March 11, 2014

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

County of Wellington Business Retention and Expansion Project

Councillor Roth advised that he attended the April 4, 2014, County of Wellington Business Retention and Expansion Project end celebration. Councillor Roth advised that the event was well attended and thanked the County for undertaking this project.

City of Guelph Water Supply Master Plan – Second Community Open House

Councillor Roth advised that the City of Guelph will be holding a Community Open House on April 29, 2014 from 6:00 p.m. to 8:00 p.m. with a presentation at 7:00 p.m. in Council Chambers with respect to the Water Supply Master Plan update.

City of Guelph Water Supply Master Plan Update – Municipality and Agency Meeting

Mayor Lever advised that he attended a Municipality and Agency meeting on April 7, 2014, with Karen Landry CAO/Clerk, with respect to the City of Guelph's Water Supply Master Plan Update and encouraged those in attendance to attend the City of Guelph's Second Community Open House, scheduled for April 29, 2014 from 6:00 p.m. to 8:30 p.m.

Guelph Water Supply Master Plan Community Liaison Committee

Councillor Stokley advised that he attended a meeting of the Guelph Water Supply Master Plan Community Liaison Committee and that a delegation will be coming to Council with information with respect to the Guelph Water Supply Master Plan.

Puslinch Lake Association

Councillor Stokley advised that on April 9, 2014, he attended the Puslinch Lake Association meeting where the Association expressed their appreciation to the Township for receipt of grant money. Councillor Stokley advised that the Association will be holding a meeting on May 28, 2014 where they will be seeking financial support from the residents towards the dredging project.

Green Legacy Tree Distribution

Councillor Stokley advised that the Green Legacy tree distribution will take place on April 26, 2014, at 8:30 a.m. Councillor Stokley provided members of Council with a copy of the various species of trees which will be distributed on that day and advised that donations to the food bank would be accepted.

Association of Municipalities of Ontario

Mayor Lever advised that he participated in a webinar with respect to the OPP costing formula.



County of Wellington – Administration and Finance Committee Meeting

Mayor Lever advised that he attend the County of Wellington Administration and Finance Committee meeting on April 15, 2014. Mayor Lever advised that at that meeting there was a staff report with respect to Tax Ratios. Mayor Lever advised that there are major changes to the tax ratios, however these changes will not have any impact on Puslinch residents.

12. CLOSED MEETING:

Council was in closed session from 5:00 p.m. to 5:35 p.m.

- (a) Confidential Verbal report by Karen Landry , CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Staff Remuneration
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – Superior Court Application
- (c) Confidential Verbal Report from Karen Landry, CAO regarding personal matters about an identifiable individual, including municipal or local board employees. 2014 Senior of the Year Nomination.

Resolution 2014-162 Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal report by Karen Landry , CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Staff Remuneration
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – Superior Court Application
- (c) Confidential Verbal Report from Karen Landry, CAO regarding personal matters about an identifiable individual, including municipal or local board employees. 2014 Senior of the Year Nomination.

CARRIED

Resolution No. 2014-163 Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council move into open session.

CARRIED

Council recessed from 5:35 p.m. to 6:00 p.m.



Resolution No. 2014-164 Moved by Councillor Fielding and
Seconded by Councillor Roth

- (a) That Council receive the Confidential Verbal report by Karen Landry , CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Staff Remuneration; and

That staff proceed as directed.

CARRIED

Resolution No. 2014-165 Moved by Councillor Roth and
Seconded by Councillor Fielding

- (b) That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – Superior Court Application ; and

That staff proceed as directed.

CARRIED

Resolution No. 2014-166 Moved by Councillor Stokley and
Seconded by Councillor Fielding

- (c) That Council receive the Confidential Verbal Report from Karen Landry, CAO regarding personal matters about an identifiable individual, including municipal or local board employees. 2014 Senior of the Year Nomination; and

That Staff proceed as directed.

CARRIED

13. **BY-LAWS:**

14. **CONFIRMING BY-LAW**

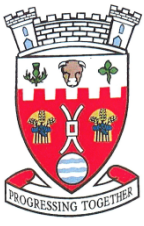
- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2014-167: Moved by Councillor Fielding and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **031/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 16th day of April, 2014.

CARRIED



15. **ADJOURNMENT:**

Resolution No. 2014-168: Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council hereby adjourns at 7:23 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk