



MINUTES

DATE: Wednesday, February 5, 2014

TIME: 1:00 P.M.

The February 5, 2014 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director Public Works and Parks

OTHERS IN ATTENDANCE

1. Doug Smith
2. Nipan Madan

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

1. Councillor Roth disclosed a pecuniary interest with respect to item number 8.3(b) and 8.3(c) as these matters relate to a request for his own personal business. Councillor Roth left the Council Table and did not partake in any discussion or voting on the matter.
2. Councillor Fielding disclosed a pecuniary interest with respect to Item number 6.1(a) - Highway 6 Morriston By-Pass, as a family member of Councillor Fielding owns property in the area. Councillor Fielding left the Council Table and did not partake in any discussion or voting on the matters.

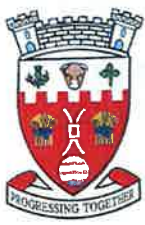
3. ADOPTION OF THE MINUTES:

Resolution No. 2014-047: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting - January 22, 2014
- Closed Council Meeting –January 22, 2014

CARRIED



4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

None.

6. **COMMUNICATIONS:**

1. **Highway 6 Morrison By-Pass**

***refer to item 2(2) regarding Disclosure of Pecuniary Interest-Councillor Fielding.**

- (a) Correspondence from Ted Arnott, Wellington-Halton Hills MPP to Mr. Bob Bratina, Mayor of the City of Hamilton dated January 22, 2014.

2. **Heritage Lake Estates**

- (a) Correspondence from Gamsby and Mannerow Engineers dated January 10, 2014.
(b) Correspondence from Heritage Homes dated December 10, 2013.
(c) Stantec Consulting Ltd. Summary of Cost Estimates dated December 10, 2013.
(d) Correspondence from MacKinnon & Associates to Reid's Heritage Group dated October 9, 2013 with attachments.

Resolution No. 2014-048: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the following:

- (a) Correspondence from Gamsby and Mannerow Engineers dated January 10, 2014.
(b) Correspondence from Heritage Homes dated December 10, 2013.
(c) Stantec Consulting Ltd. Summary of Cost Estimates dated December 10, 2013.
(d) Correspondence from MacKinnon & Associates to Reid's Heritage Group dated October 9, 2013 with attachments; and

That Council hereby accepts the recommendation dated January 10, 2014 from Gamsby and Mannerow Limited that the Township of Puslinch approve the reduction in the financial securities from \$2,010,325 to a new balance of \$1,651,352 representing the outstanding servicing works remaining within the development.

CARRIED

3. **Joint and Several Liability Insurance**

- (a) Correspondence from Mr. Randy Pettapiece, MPP Perth-Wellington regarding a request for resolution on joint and several liability insurance dated January 13, 2014.
(b) Township of Puslinch Council Resolution No. 2013-277 dated September 18, 2013.

Council requested that a copy of the Township of Puslinch Council Resolution No. 2013-277 dated September 18, 2013 be forwarded to Mr. Randy Pettapiece, MPP Perth-Wellington.

4. **Intergovernmental Affairs**

- (a) Various correspondence for review.



Resolution No. 2014-049: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That the correspondence items listed on the Council agenda from the February 5, 2014 Council meeting be received.

CARRIED

7. DELEGATIONS

1. Dr. Nipan Madan, Mango Tree Family FHT, regarding a request for commercial road sign at Mango Tree FHY located at 28 Brock Road North.

Dr. Nipan Madan made a presentation to Council regarding Mango Tree Family FHT request for a commercial road sign at 28 Brock Road North. Dr. Madan advised Council of the need for the commercial road sign, the requested location on the property and design.

Resolution No. 2014-050 Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the delegation by Dr. Nipan Madan, Mango Tree Family FHT, regarding a request for commercial road sign at Mango Tree FHT located at 28 Brock Road North be received; and

That Council directs staff to prepare a report with respect to the matter for the March 5, 2014 Regular Council meeting.

CARRIED

8. REPORTS:

1. **Puslinch Fire and Rescue Services**

None.

2. **Finance Department**

(a) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358, the *Municipal Act*, S.O. 2001.

Resolution No. 2014-051 Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council defer application 14/13 for Cancellation, reduction or Refund of Taxes Chapter 25, section 357 or 358 of the *Municipal Act*, 2001.

CARRIED

Resolution No. 2014-052 Moved by Councillor Roth and
Seconded by Councillor Schmidt

Year	Application #	Roll #	Write Off Amount
2013	01/14	2-19950	\$941.07
2013	09/13A	3-16800	\$16.63
2013	09/13B	3-16800	\$14.81
2011	17/13	5-20200	\$255.55



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
February 5, 2014 REGULAR COUNCIL MEETING

Year	Application #	Roll #	Write Off Amount
2012	18/13	5-20200	\$328.58
2013	19/13	5-20200	\$328.21
2012	15/13	8-16600	\$97.95
2013	16/13	8-16600	\$474.20

CARRIED

3. **Administration Department**

(a) Report ADM-2014-002 – Proposed By-Law to regulate Open Air Burning.

Resolution No. 2014-053

Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Report ADM-2014-002- Proposed By-Law to regulate Open Air Burning, be received; and

That Council directs staff to proceed with holding a Public Meeting on Wednesday April 2, 2014 at 7:00 p.m. at the Community Centre; and

That staff advise any stakeholders that may have an interest in this matter of the Public Meeting.

CARRIED

(b) Report ADM-2014-004 – Request from Ken Roth – Mobile Food Service Vehicle – Puslinch Community Centre

***refer to item 2(1) regarding Disclosure of Pecuniary Interest-Councillor Roth.**

Resolution No. 2014-054

Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report ADM-2014-004 regarding request by Ken Roth – Mobile Food Service Vehicle – Puslinch Community Centre be received; and

That if the renter of the Puslinch Community Centre or the Optimist Recreation Centre wishes to utilize a Mobile Food Service Vehicle which includes a Mobile Barbecue Facility as part of an event that they be required:

- (a) if the Township passes a By-law to licence Mobile Food Service Vehicles that a Licensed Vendor be retained; and
- (b) if the Township does not pass a By-law to licence Mobile Food Service Vehicles to submit the following:
 - where applicable, a signed approval from a certified propane contractor attesting to the fact that equipment in the Motor Vehicle fuelled by propane or natural gas has been inspected and conforms to the Propane Code adopted under the Technical Standards and Safety Act, 2000, as amended;
 - submit proof of current Commercial General Liability Insurance in a minimum amount of no less than two (2) million dollars (\$2,000,000.00) for the term of the event with an endorsement that notice in writing at least fifteen (15) days prior to cancellation, expiration, or variation thereof will be given to the Township by the insurance underwriter and naming the Township as an additional insured; and



- where applicable, proof of current Ontario Automobile Insurance in a minimum amount of no less than two (2) million dollars (\$2,000,000.00) for the term of the event with an endorsement that notice in writing at least fifteen (15) days prior to cancellation, expiration, or variation thereof will be given to the Township by the insurance underwriter;
- a site plan drawn to approximate scale outlining the following:
 - i. buildings;
 - ii. significant ground features;
 - iii. parking areas;
 - iv. ingress and egress routes; and
 - v. the proposed location of the Mobile Food Service Vehicle
- any other documents as may be required to substantiate compliance with any other legislation to the satisfaction of the Township; and
- where applicable, the vehicle be subject to passing an inspection by Township staff
- submission of written approval from the Wellington-Dufferin Guelph Public Health
- any required inspection fee in accordance with the Township's Fee By-law.

CARRIED

(c) Report ADM-2014-005 – Proposed By-Law to licence and regulate Mobile Food Service Vehicles Food Vendors at Farmers' Markets or approved Special Events
File No. C01-LIC

***refer to item 2(1) regarding Disclosure of Pecuniary Interest-Councillor Roth.**

Resolution No. 2014-055 Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report ADM-2014-005 regarding a proposed By-law to license and regulate Mobile Food Service Vehicles, Food Vendors at Farmers' Markets or approved Special Events, Restaurants and Food Premises/Stands be received; and

That Council directs staff to proceed with holding a Public Meeting on April 16, 2014 at 8:00 p.m. in the Council Chambers at the Municipal Complex with regard to the licensing and regulating of Mobile Food Service Vehicles; and

That staff advise any stakeholders and agencies that may have an interest in this matter of the Public Meeting.

CARRIED

4. Planning and Building Department

None.

5. Roads & Parks Department

None.



6. **Recreation Department**

- a) Report REC-2014-001 - Agreement with YMCA-YWCA of Guelph– 2014 Summer Puslinch Power Camp

Resolution No. 2014-056 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report REC–2014–001 regarding the Agreement with YMCA-YWCA of Guelph – Puslinch Power Camp be received; and

That Council enact a by-law to authorize the Mayor and Clerk to execute the Agreement with YMCA-YWCA of Guelph with respect to the 2014 Summer Puslinch Power Camp.

CARRIED

9. **NOTICE OF MOTION:**

None.

10. **COMMITTEE MINUTES**

- (a) Fire and Rescue Committee Meeting– November 20, 2013
(b) Planning Advisory Committee Meeting – December 16, 2013
(c) Recreation Committee Meeting – December 17, 2013

Resolution No. 2014-057 Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council hereby receives the following minutes as information:

- Fire and Rescue Committee Meeting– November 20, 2013
- Planning Advisory Committee Meeting – December 16, 2013
- Recreation Committee Meeting – December 17, 2013

CARRIED

11. **MUNICIPAL ANNOUNCEMENTS**

Halton-Hamilton Source Protection

Councillor Fielding advised Council that she attended a Hamilton-Halton Source Water Protection Meeting during the week of January 28, 2014 to discuss the Ministry of Environment's comments on the draft proposed source protection plan and to discuss the proposed revisions to the assessment reports, source protection plan and explanatory document. Councillor Fielding advised that a 30 day public consultation period will run from March 4th and April 2nd and a Public Meeting will take place in Georgetown/Milton area with respect to document updates, water budget study results and draft policies. Councillor Fielding advised that the submission of documents to the Ministry of the Environment has been set for May 16, 2014.



15. **ADJOURNMENT:**

Resolution No. 2014-060: Moved by Councillor Fielding and
Seconded by Councillor Roth

That Council hereby adjourns at 1:38 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk