



3(a)

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
TWENTY SECOND REGULAR 2013 COUNCIL MEETING

MINUTES

DATE: Wednesday, November 20, 2013

TIME: 5:30 P.M.

The Twenty First Regular 2013 Council Meeting was held on the above date and called to order at 5:30 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Susan Fielding
Councillor Ken Roth
Councillor Jerry Schmidt
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director Public Works and Parks
4. Karen Landry, CAO/Clerk
5. Robert Gordon, Fire Chief
6. Steve Goode, Deputy Fire Chief

OTHERS IN ATTENDANCE

1. Art Zymerman
2. Karen Lever
3. Jean and Fred Stalhbaum
4. Doreen Tschanz
5. Kathleen Zymerman
6. Kevin Axt
7. Donna OKrafka
8. Janice Marr
9. Doug Smith
10. Don McKay
11. Donna McKenna
12. Meghan McConchie
13. David Taliano
14. Brian rieh
15. Bev Wozniak
16. Helen Purdy

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

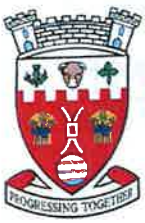
3. **ADOPTION OF THE MINUTES:**

Resolution No. 2013-288: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting November 6, 2013
- Closed Council November 6, 2013

CARRIED



4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

1. User Fee By-Law

- (a) Notice of Public Meeting
- (b) Report FIR-2013-004 – 2014 Fees By-Law.

* Council convened into a Public Meeting at 6:000 p.m..

* See Public Meeting Minutes dated November 20, 2013

6. **COMMUNICATIONS:**

1. **Notice of Passing Zoning By-law Amendments**

- (a) Application D14-LEE – 7751 Maltby Road.

2. **Requests to Waive User Fees 2**

- (a) Correspondence from Robert McFarlane to Township dated November 13, 2013 regarding request to waive user fees for use of rink pad - Optimist Recreation Centre and Puslinch Community Centre – Kitchen – Sunday, November 24, 2013- Santa Claus Parade .

Resolution No. 2013-289: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council receive the correspondence from Robert McFarlane to the Township dated November 13, 2013 regarding a request to waive user fees for use of the rink pad – Optimist Recreation Centre and Puslinch Community Centre – Kitchen – Sunday, November 24, 2013 – Santa Claus Parade; and

That Council authorize that the fees associated with the rental being \$684.22 for the rink pad at the Optimist Recreation Centre and kitchen at the Puslinch Community Centre be waived for the Puslinch Santa Claus Parade to be held on Sunday, November 24, 2013; and

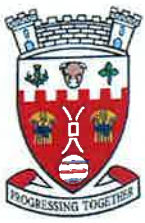
That Staff advise the Puslinch Optimist Club that their request has been granted

CARRIED

- (b) Correspondence from Nichole Caswell to the Township dated November 3, 2013 regarding request to waive user fees for Gymnasium – Optimist Recreation Centre for Zumba for Heart Fundraiser – held Saturday, November 16, 2013.

Resolution No. 2013-290: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the correspondence from Nicole Caswell to the Township of Puslinch dated November 3, 2013, regarding a request to waive user fees for the gymnasium at the Optimist Recreation Centre for Zumba for Heart Fundraiser – held on Saturday, November 16, 2013; and



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
TWENTY SECOND REGULAR 2013 COUNCIL MEETING

That council authorize that the fees associated with the rental being \$58.76 of the gymnasium at the Optimist Recreation Centre be waived for the Zumba For Heart held on Saturday, November 16, 2013; and

That Staff advise Ms. Caswell that her request has been granted.

LOST.

3. Aberfoyle Waste Facility

- (a) Correspondence County of Wellington Solid Waste Services Division received November 12, 2013.

4. Mill Creek Pit License #5738

- (a) Correspondence from Dufferin Aggregates to Ministry of Natural Resources regarding Monthly Monitoring Report – September 2013 dated October 11, 2013.

Stan Denhoed, Harden Environmental Services Ltd., has advised that he has no comments on the monitoring report.

5. Carroll Pond and Lesic-Jassal Municipal Drain

- (a) Correspondence from Gamsby & Mannerow to the Township regarding Carroll Pond and Lesic-Jassal Municipal Drain Water Quality Monitoring Year 4 dated October 21, 2013.

6. Cenotaph/Monument Restoration

- (a) Correspondence from the Minister of Veteran Affairs to the Township dated October 31, 2013.

Mayor Lever advised Council that at the Recreation Committee meeting held on November 19, 2013, the committee had requested information regarding the restoration works that would be conducted. Mayor Lever requested that staff provide this information to the Committee at its next regular meeting.

7. Intergovernmental Affairs

- a) Various correspondences for review.

Resolution No. 2013-291: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That the correspondence items listed on the Council agenda from the November 20, 2013 Council meeting be received.

CARRIED

7. DELEGATIONS

1. Mr. Art Zymerman, Puslinch Lake Conservation Association regarding request for \$50,000 grant to support dredging of Puslinch Lake

Mr. Zymerman provided council with a history of both the Puslinch Lake Conservation Association and lake dredging project including a summary of the new dredging equipment and concept which commenced in July 2013. Mr. Zymerman advised council that the new dredging concept has been very successful with a significant



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
TWENTY SECOND REGULAR 2013 COUNCIL MEETING

amount of dry material being removed from the lake within one-half months of the projects commencement. Mr. Zymerman advised council that fundraising efforts have been successful but that they were hopeful that the Township could support their ongoing works in 2014. Mr. Zymerman concluded his presentation with a video clip of dredging works which took place in 2013.

Resolution No. 2013-292: Moved by Councillor Stokley and
Seconded by Councillor Roth

That the delegation by Mr. Art Zymerman, Puslinch Lake Conservation Association be received; and

That the Puslinch Lake Conversation Association's request be considered during the 2014 Budget deliberations

CARRIED

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

(a) Puslinch Fire and Rescue Services Response Report for October, 2013.

Steve Goode, Deputy Fire Chief provided Council with a summary of the response calls during October, 2013 and two calls which the Fire Department responded to during the first two weeks of November 2013, which included a serious house fire and traffic accident involving a bus and truck at Maltby Road and Highway 6.

Deputy Fire Chief, Goode, advised council that the Fire Department will be holding a retirement open house for retiring Fire Chief, Gordon, the event is to be held on Sunday, February 2, 2014 at the Puslinch Community Centre.

Deputy Fire Chief, Goode advised council that the Fire Department will be recruiting new volunteers and there will be a mandatory recruitment night for interested volunteers and their families to be held on December 17, 2013 at 9:00 a.m. and 7:00 p.m. at the Puslinch Fire Hall.

Resolution No. 2013-293: Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council receive the Puslinch Fire and Rescue Services Response report for October, 2013

CARRIED

2. **Finance and Administration Department**

- (a) Financial Report as of October 31, 2013.
- (b) Statement of Expenditures for the period ending October 31, 2013.
- (c) Budget Report by Department as of October 31, 2013.
- (d) Budget Report as of October 31, 2013.

Resolution No. 2013-294: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby receives the following reports as information:

- (a) Financial Report as of October 31, 2013.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
TWENTY SECOND REGULAR 2013 COUNCIL MEETING

- (b) Statement of Expenditures for the period ending October 31, 2013.
- (c) Budget Report by Department as of October 31, 2013.
- (d) Budget Report as of October 31, 2013.

CARRIED

- (e) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358, the Municipal Act, R.S. O. 2001.

Resolution No. 2013-295: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2013	06/13	4-03420	\$ 1,032.68
2013	07/13	6-06300	\$ 43.08

CARRIED

3. **Administration Department**

None.

4. **Planning and Building Department**

- (a) Chief Building Official Report – October, 2013

Resolution No. 2013-296 Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receives the Chief Building Official Report for October, 2013.

CARRIED

5. **Roads & Parks Department**

None.

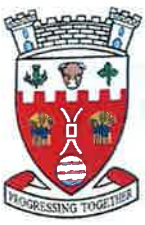
9. **NOTICE OF MOTION:**

- (a) Councillor Stokley – Puslinch Fire and Rescue request to waive fees associated with the rental of the Ice Rink at the Optimist Recreation Centre to be held on Sunday, December 15, 2013 from 1:00 to 4:00 p.m.

Resolution No. 2013-297 Moved by Councillor Stokley and
Seconded by Councillor Fielding

WHEREAS the Puslinch Fire and Rescue Services intend to hold a Family Christmas Skating Party at the Optimist Recreation Centre on Sunday, December 15, 2013 from 1:00 p.m. to 4:00 p.m.; and

WHEREAS the Puslinch Fire and Rescue Services are requesting that Council of the Township of Puslinch waive the fees associated with the rental of the Optimist Recreation Centre in the amount of \$541.65.



NOW THEREFORE be it resolved that Council directs that the fees associated with the rental being \$541.65 of the Optimist Recreation Centre be waived for the Puslinch Fire and Rescue Services Family Christmas Skating Party to be held on Sunday, December 15, 2013 from 1:00 p.m. to 4:00 p.m. at the Optimist Recreation Centre.

A recorded vote was requested.

Recorded Vote	Yes	No	Conflict	Absent
Councillor Schmidt		√		
Councillor Roth		√		
Mayor Lever		√		
Councillor Stokley	√			
Councillor Fielding	√			
Total:	2	3		

LOST

10. COMMITTEE MINUTES

None.

11. MUNICIPAL ANNOUNCEMENTS

Safe Community/COP Seminar

Councillor Fielding advised Council that on November 9, 2013, she attended a Safe Communities seminar hosted by the Ontario Provincial Police in Aboyne. Councillor Fielding advised Council that one of the presentations at the seminar included the Staff Sargent Karen Marquis efforts to have Road Watch County wide. Councillor Fielding advised that Staff Sargent Marquis has approached the COP Committee in order to obtain information from this Committee on their efforts to be part of Road Watch.

Township of Puslinch Appreciation Night

Councillor Stokley advised Council that he attended the Township Appreciation Night on November 8, 2013. He was pleased with that a number of individuals attended which included new individuals. He thanked the CAO and asked that she thank staff for their work on this event.

Operating Budget Meeting – February 4, 2014

Councillor Stokley advised Council that he was unable to attend the Operating Budget Meeting scheduled for February 4, 2014 and requested that the meeting be rescheduled to the morning of February 5, 2014, before the Council meeting on that date. Council agreed to reschedule the operating budget meeting to February 5, 2014, with Mayor Lever requesting that the meeting commence at 8:00 a.m.

2013 Ontario West Municipal Conference

Mayor Lever advised Council that he attended the 2013 Ontario West Municipal Conference on November 15, 2013 in London, Ontario. Mayor Lever advised Council that at the seminar he attended a presentation on the perspectives on compliance obligations for municipal fire services which was hosted by the Ministry of Labour and Office of the Fire Marshal.

12. CLOSED MEETING:

Council was in Closed session from 5:30 p.m. to 6:00 p.m.



Resolution 2013-298 Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council shall go into closed session under Section 239 of the Municipal Act for the purposes of:

- (a) Confidential Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees and labour relations or employee negotiations – recruitment Fire Chief and Records/Administrative.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik- Superior Court Application.
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Drennan.
- (d) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Road Avenue.

CARRIED

Resolution 2013-299: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council move into open session.

CARRIED

- (a) Confidential Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees and labour relations or employee negotiations – recruitment Fire Chief and Records/Administrative.

Resolution 2013-300: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees and labour relations or employee negotiations – recruitment Fire Chief and Records/Administrative.

CARRIED

- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik- Superior Court Application.

Resolution 2013-301: Moved by Councillor Stokley and
Seconded by Councillor Fielding



That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik-Superior Court Application.

CARRIED

- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Drennan.

Resolution 2013-302: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Drennan

CARRIED

- (d) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Road Avenue.

Resolution 2013-303 Moved by Councillor Roth and
Seconded by Councillor Schmidt

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Road; and

That staff proceed as directed.

CARRIED

14. UNFINISHED BUSINESS:

None.

15. BY-LAWS:

- a) By-Law to establish retention periods for records of the Township of Puslinch and to repeal By-Law No. 30-1966.

Resolution 2013-304: Moved by Councillor Schmidt and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law 69/13 being a by-law to establish retention periods for records of the Township of Puslinch and to repeal By-Law No. 30-1966.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
TWENTY SECOND REGULAR 2013 COUNCIL MEETING

CARRIED

- b) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2013-305: Moved by Councillor Roth and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law 70/13 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20th day of November, 2013

CARRIED

16. **ADJOURNMENT:**

Resolution No. 2013-306: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby adjourns at 8:36 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk