



MINUTES

DATE: Wednesday, December 22, 2014

TIME: 11:00 A.M.

The December 22, 2014 Special Council Meeting was held on the above date and called to order at 11:00 a.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Kevin Johnson

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **GOALS AND OBJECTIVES SETTING:**

Mayor Lever provided those in attendance with an overview of how the previous term of Council set goals and objectives for the term of 2010-2014. Mayor Lever advised that he was seeking input from all members of Council on both what they see as their short term and long term goals and once a list had been created that Council would set timelines in which they would like to see those goals either achieved or a means had been put in place to achieve their completion.

All members of Council were provided an opportunity to list both short term and long term goals as follows:

Goal/Objective	Timeline *(Note "M" represents multiple years)
Use of the Aggregate Levy	2
Tax Stabilization Reserve	2
Puslinch Lake Access/GRCA	M2
Destination Marketing/Branding	M1
Industrial/Commercial land opportunities	M
Committee Review	1
Support of TAPMO initiatives	M2
Fire Master Plan (priority and affordability)	M1
Recreation Parks Master Plan (priority and affordability)	M1
Economic Development/Chamber	M1
County Updates at Council meetings	1



Highway 6 By-pass Budget	M 1
Gateway Signage	3
Paved Shoulders	M2-3
Community Forums	2
Staff Appreciation BBQ/Family	1
Photo gallery staff	1
Recreation Programming Camps	M2-3
Conservation Authorities – updates by appointed members	1
Culture with Recreation	2
Streaming of Council meetings	3
By-law review including Zoning, Noise, Signs and other regulatory by-laws	M2
Policy Review including Expense, Code of Conduct	M1
Open House Events, Fire and Recreation Master Plans	M1
Relationship with abutting municipalities	M1
Township Office improvements, accessibility	M2
CIP (Aberfoyle, Morriston)	M1
Long term Planning	M
Planning evaluation process	2
Garbage Pick Up	M3
Gravel companies – rehabilitation participation	M2
Transparency/Bill 8	M1
Who does what, County, Township, Community	M1

Mayor Lever requested of staff as to whether this information could be provided to them as a time line list of the goals and objectives, so that Council could conduct a further review.

Karen Landry, CAO/Clerk advised that staff would prepare a report to Council for this purpose.

Council recessed from 12:35 p.m. to 1:00 p.m.

4. COUNCIL ORIENTATION WORKSHOP:

Presentation by Departments

Staff provided presentations to Council with respect to their departments and respective responsibilities as follows:

1. Administration Department presentation Karen Landry, CAO/Clerk by Donna Tremblay, Deputy Clerk

Legislative Services
Customer Service

2. Finance Department presentation by Mary Hasan, Director of Finance/Treasurer

Asset Management
Purchasing
Payroll Administration
Finance
Taxes
Information Technology

3. Fire & Rescue Services presentation by Steve Goode, Fire Chief



Governing Legislation
Overview
Fire & Rescue Training
Emergency Operations Program
Fire Prevention & Public Education Program

4. Building and Planning Departments presentation by Karen Landry, CAO/Clerk for Robert Kelly, Chief Building Official

Animal Services
By-law Enforcement
Building
Planning

5. Public Works Department presentation by Don Creed, Director of Public Works and Parks

Parks
Capital Design and Construction
Parks Operations
Engineering & Construction
Public Works

6. Clerk presentation by Karen Landry, CAO/Clerk

Council Expense Policy
Freedom of Information
Code of Conduct
Procedural By-law

5. CLOSED MEETING:

Council was in closed session from 2:50 p.m. to 3:00 p.m.

- (a) Confidential Report from Donna Tremblay, Deputy Clerk, regarding personal matters about an identifiable individual including municipal or local board employees - Appointment of Individuals to the Various Committees and Boards

Resolution 2014-427: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Report from Donna Tremblay, Deputy Clerk, regarding personal matters about an identifiable individual including municipal or local board employees - Appointment of Individuals to the Various Committees and Boards

CARRIED

Resolution No. 2014-428: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council move into open session.

CARRIED



Resolution No. 2014-429: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council for the Township of Puslinch has received correspondence from the Grand River Conservation Authority (GRCA) regarding the appointment of members to the GRCA; and

That Council supports the appointment of Chris White as Grand River Conservation Authority Member to the end of this term of Council, ending November 30, 2018; and

That this resolution be circulated to the GRCA, Township of Guelph/ Eramosa and Town of Erin.

CARRIED

Resolution No. 2014-430: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council for the Township of Puslinch has received correspondence from Conservation Halton regarding the appointment of members to Conservation Halton; and

That Council appoints Steve Gilmour as Conservation Halton Member to the end of this term of Council, ending November 30, 2018; and

That the Conservation Halton Authority be advised of this appointment.

CARRIED

Resolution No. 2014-431: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council appoints David Rodgers as Hamilton Conservation Authority Member to the end of this term of Council, ending November 30, 2018; and

That the Hamilton Conservation Authority be advised of this appointment.

CARRIED

6. **BY-LAWS:**

(a) A by-law to appoint a Municipal By-law Enforcement Officer, Dog Control, for the Township of Puslinch

(b) A by-law to appoint Fenceviewers for the Township of Puslinch



Resolution No. 2014-432: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open
Council:

- (a) By-law **79/14** being a by-law to appoint a Municipal By-law Enforcement Officer, Dog Control, for the Township of Puslinch
- (b) By-law **80/14** being a by-law to appoint Fenceviewers for the Township of Puslinch

CARRIED

7. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2014-433: Moved by Councillor Roth and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open
Council:

- By-Law **81/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 22nd day of December, 2014.

CARRIED

8. **ADJOURNMENT:**


Resolution No. 2014-434: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 3:05 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO/Clerk