

Fire Operating Budget - 2014

REVENUES

User Fees

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0015-3241	Tent or Marquee Permit	-	-	400.00	\$250 (net of HST) flat fee - \$150 allocated to the Building Department \$100 allocated to the Fire Department
01-0015-3230	Open Burning Permit	-	-	6,000.00	\$20/permit per year * 450 permits/year - (1/3 * 20 * 450 permits per year) Reduced by 1/3 due to timing of implementation.
01-0015-3235	Burning Permit Violations	-	-	2,050.00	\$410/hr/truck * 5 violations per year
01-0015-3245	Fire Extinguisher Training	-	-	495.00	\$15 (net of HST)/person * 33 people per year
01-0015-3260	Fireworks Permits	-	-	400.00	\$100/permit * 4 permits per year
01-0015-3210	Information/Fire Reports	500.00	58,201.80	375.00	\$75 (net of HST)/report * 5 reports per year
01-0015-3270	Occupancy Load	-	-	200.00	\$100 flat fee * 2 per year
01-0015-3280	Fire Safety Plan Review	-	-	960.00	\$120/plan * 8 plans per year
01-0015-3290	Post Fire Watch	-	-	410.00	\$410/hr/truck * 1 per year
01-0015-3300	Boarding up or Barricading	-	-	-	\$410/hr/truck
01-0015-3320	Key Boxes	-	-	300.00	\$100 (net of HST)/box * 3 per year
01-0015-3330	Inspections	-	-	1,200.00	Daycare & Homeday Care Inspections- \$100 (net of HST)/inspection Industrial/Commercial/Institutional/Assembly/Apartment - \$100 (net of HST) base inspection and \$25 (net of HST) plus each tenant/occupant/apartment unit
01-0015-3340	Motor Vehicle Emergency Responses	-	-	49,200.00	\$410/hr/truck * 120
01-0015-3350	Fire Alarm False Alarm Calls	-	-	410.00	\$410/hr/truck * 1 per year
TOTAL FIRE REVENUE		500.00	58,201.80	62,400.00	

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EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0040-4001	PT Wages - Fire Dept	338,800.00	322,974.44	340,000.00	2013 - \$319,068 2012 - \$328,300 2011 - 314,004 Increase is due to the following: 1.) 3 new recruits in 2013 compared to 7 new recruits in 2014 with training required for the new recruits 2.) Increased training in 2014 due to the National Fire Protection Agency Transition 3.) Staff preparation for Master Fire Plan 4.) Calls for the month of January 2014 have doubled compared to the previous year.
01-0040-4001	PT Wages - Cleaning	-	-	-	Included in PT Wages - Fire above for a total amount of 2,715/year.
01-0040-4100	PT Benefits - Fire Dept	36,000.00	33,748.98	29,860.00	
01-0040-4102	Group Benefits	-	-	14,200.00	GWL Jardine Lloyd Thompson 4 additional auxillary firefighters with Group insurance benefits.
01-0040-4103	WSIB	-	-	8,110.00	This was part of account number 01-0040-4315
01-0040-4200	Office Supplies	10,000.00	4,729.18	7,800.00	2013 - 4,730 2012 actual- 9,201 - Panda Voice Vendor - \$4,340 - non-recurring 2014 Budget is based on 2013 actuals less items that should be in subscriptions and contract services. Additional items in 2014: Office Furniture for One Office
01-0040-4201	Hydro	5,000.00	4,643.32	4,900.00	Assumed a 4% rate increase based on Maclean's article "Ontario electricity rates to keep rising as long-term energy plan released".
01-0040-4202	Heat	1,500.00	1,464.21	1,510.00	Assumed a 3% rate increase based on Natural Gas Rate Updates - Ontario Energy Board. Total Budget - 4,525 Amount allocated to Administration - 1,510 Amount allocated to Building - 1,510 Amount allocated to Fire - 1,510
SUBTOTAL		391,300.00	367,560.13	406,380.00	

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01-0040-4203	Fuel	10,000.00	10,143.94	10,755.00	Assumed a 6% rate increase from the website "Tomorrow's Gas Price Today" - Price for gas in Guelph one year ago was approximately 118.9 cents/litre, today it is approximately 125.9 cents/litre. allocated between Building, Roads, Fire, and Parkland based on actual usage by each department. 2013 Actual - 10,144 2012 Actual - 9,222
01-0040-4204	Water Protection	250.00	97.69	100.00	based on 2013 actuals
01-0040-4206	Oxygen & Medical Supplies	3,400.00	1,236.06	1,910.00	Lindte Oxygen USP Dal Rental Allied Medical Instruments Motion Specialties
01-0040-4207	Public Education	6,000.00	5,254.09	5,300.00	Dean Deluca Fire Safety Canada National Fire Prevention Association - Fire Codes Taylor Made Enterprises The Wellington Advertiser
01-0040-4215	Cleaning, Maint & supplies for Bldg	6,500.00	3,282.22	5,000.00	Items to Exclude from this account in 2014: R&R Disposal & Services - budgeted in 01-0040-4320 - Contracted Services Rochester Midland Limited - budgeted in 01-0040-4320 - Contracted Services 2014 Budget Campus Hardware Limited - Building Supplies Furnace Costs - Airwave Climatecare Guelph Paper Company - Building Supplies Swan Dust Control - Cleaning Toilet Repairs - Lodder Brothers Limited ODCC Corp - O'Brien Fabrications Sureway International Non recurring 2014 item - replacement of heater unit for building
	SUBTOTAL	26,150.00	20,014.00	23,065.00	

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Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0040-4216	Kitchen Supplies and Equipment	1,600.00	1,196.57	1,200.00	based on 2013 actuals.
01-0040-4220	Vehicle Maintenance	20,000.00	27,332.90	25,000.00	based on 2013 actuals - non recurring 2014 item is the pump 32 top cabinet replacement for \$4,200.
01-0040-4301	Postage	50.00	50.00	-	allocated between Building and Finance
					Non-recurring 2013 items: A.J Stone SCBA Breathing Apparatus purchase Revised Account Allocations Compressed Breathing Air Analysis - Research & Productivity Council - included in 01-0040-4320 - Contracted Services Purolator Courier Expenses - included in 01-0040-4302 - Communications 2014 Budget Amount: Acklands Grainger Inc. A.F. Pollution Abatement A.J. Stone Company Limited Battlefield Equipment Rentals Berrn Consulting Limited Campus Hardware Limited Canadian Safety Equipment Inc. Century Vallen Custom Diving Services Darch Fire Dependable Emergency Vehicles Firetech Georgian Bay Fire & Safety H&R Machine Township of Centre Wellington Wilson Fire Security
01-0040-4205	Equipment Maintenance & Supplies	38,000.00	37,083.82	21,100.00	non-recurring 2014 expenses - hose replacement
	SUBTOTAL	59,650.00	65,663.29	47,300.00	

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Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
					One-time Non-recurring Costs: Purchase of 5 Pagers from MRC Wireless Reprogramming of all radios with new code plug - MRC Wireless Antenna Ice Damage - MRC Wireless Repair Antenna - MRC Wireless Portable with Blue Tooth Head Set - MRC Wireless OMEGA Communications - 5 pagers purchased Radio License - Receiver General for Canada - now included as part of 01-0040-4319 - Permits City of Guelph Dispatch Agreement - now included as part of 01-0040-4320 - Contract Services Fire Paging Service - Terry Green - Annual Fee - now included as part of 01-0040-4320 - Contract Services 2014 Budget Calculation: Sentex (internet); New Cell Phone Cost for syncing to servers Purolator Bell Canada Skycom - Cabling MRC Wireless Maintenance OMEGA Communication purchase of two pagers Portable with Blue Tooth Head Set - MRC Wireless Replacement of portable destroyed in fire
01-0040-4302	Communication(phone, fax, intern)	20,000.00	25,807.79	16,000.00	
10-0040-4303	Professional Fees-Legal	2,000.00	-	-	this account will no longer be budgeted for - all Corporate legal is budgeted in Administration.
01-0040-4308	Mileage	8,000.00	6,466.16	9,000.00	Based on 2013 actual plus mileage for recruit training that has traditionally been done in house and Fire College Training in Gravenhurst.
01-0040-4309	Professional Development	19,000.00	12,736.49	19,000.00	Additional training in 2014 due to training program transition from Ontario Fire College to National Fire Protection Agency. 7 physicals for the new recruits medical training outside contractor Guelph Fire Department Fire Blast Training Fire Blast Trainers - 2 trainers 8 courses at the Fire College
	SUBTOTAL	49,000.00	45,010.44	44,000.00	

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Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0040-4311	Membership and Subscription Fees	1,400.00	1,647.89	1,700.00	Ontario Association of Fire Training Officers Ontario Association of Fire Chiefs Wellington County Fire Chiefs Association Ontario Fire Chiefs' Administrative Assistant Association Fire Marshall's Public Safety Membership Heart and Stroke Foundation Annual Instructor Fee Wellington Dufferin Fire Prevention Membership Wellington Dufferin Mutual Aid Membership Ontario Municipal Management Institute Membership
01-0040-4312	Employee Travel - Meals	-	-	700.00	based on 2013 actuals.
01-0040-4313	Employee Travel - Accomodations	-	-	1,500.00	based on 2013 actuals.
01-0040-4315	Insurance	21,000.00	17,552.10	14,338.00	Premium - \$11,598 * 15% increase = \$13,338 Deductible for equipment - \$1,000
01-0040-4316	Advertising	-	1,115.40	1,700.00	Request for Proposals Notice of Public Meeting (ie. new by-laws passed)
01-0040-4319	Permits	100.00	-	475.00	Receiver General for Canada - Radio License - Annual
	SUBTOTAL	22,500.00	20,315.39	20,413.00	

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					Rochester Midland Limited - Handsfree Restroom Quarterly Billing - previously budgeted in 01-0040-4215 Firehouse Support Contract Renewals (2) - Previously budgeted in 01-0040-4200 - Office Supplies and Equipment Firehouse software subscription renewal - Previously budgeted in 01-0040-4200 - Office Supplies and Equipment Research & Productivity Council - Compressed Breathing Air Analysis - Previously budgeted in 01-0040-4205) R&R Disposal Services Limited - Bi-annually - Previously budgeted in 01-0040-4215 MRC Wireless System Access Usage Fees - Yearly- Previously budgeted in 01-0040-4302 City of Guelph Dispatch Agreement - Yearly- Previously budgeted in 01-0040-4302 Terry Green Fire Paging Services for unlimited paging - Yearly - Previously budgeted in 01-0040-4302 HLB System Solutions - Annual Contract Fee
01-0040-4320	Contract Services	10,400.00	10,685.58	24,625.00	
01-0040-4321	Clothing, Safety Allowance	25,000.00	10,809.32	21,500.00	Clothing for new recruits Cleaning of Firesafety Clothing
	SUBTOTAL	35,400.00	21,494.90	46,125.00	
	TOTAL FIRE EXPENDITURES	584,000.00	540,058.15	586,483.00	