

You are invited

by the Council of the County of Wellington and the Police Services Board

To the Grand Opening of the O.P.P. North Wellington Operations Centre

Friday, June 20 at 11:00 am

6725 Wellington Road 109 R.R. #1 Teviotdale Ontario

Reception to follow

- Canine Demonstrations
- O.P.P. Services and Equipment Displays

• Marine, ATV's,
Snow Machines

- Emergency Response
Team



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Grand River Conservation Authority General Membership/Strategic Planning Meeting

Thursday, May 8, 2014

The following are the minutes of the Strategic Planning Meeting held at 9:30 a.m. on Thursday, May 8, 2014 at the Administration Center, Cambridge, Ontario.

Members Present:

J. Mitchell, Chair, L. Armstrong, B. Banbury, B. Bell, L. Boyko, J. Brennan, T. Cowan, R. Deutschmann, J. Haalboom, J. Jamieson, R. Kelterborn, M. Laidlaw, B. Lee, G. Lorentz, F. Morison, V. Prendergast, J. Ross-Zuj, P. Salter, S. Schmitt, W. Stauch, G. Wicke

Members Regrets:

B. Coleman, J. d'Ailly, R. Hillier, C. Millar, T. Nevills, S. Schmitt

Staff:

J. Farwell, K. Murch, D. Bennett, D. Boyd, N. Davy, K. Armstrong, T. Ryan, G. Sousa, S. Lawson, D. Schultz, B. Parrott, S. Wilbur

Also Present:

Ray Martin, Cambridge Times

1. Call to Order:

J. Mitchell, Chair, called the meeting to order at 9:35 a.m.

2. Roll Call and Certification of Quorum – 13 members constitute a quorum (1/2 of members appointed by participating municipalities)

The Secretary-Treasurer called the roll and certified a quorum with 19 members present. A total of 20 members attended the meeting.

3. Chair's Remarks:

J. Mitchell indicated that this meeting was being held for the purpose of updating the members on progress made with respect to the five objectives set out in Grand River Conservation Authority's (G.R.C.A.) Strategic Plan.

J. Mitchell welcomed members, staff and visitors and made the following comments:

On April 26, 2014 J. Mitchell participated in a tree planting event for the Guelph Lake Rotary Earth Day. A ceremonial first oak tree for Phase 2 of the Rotary forest at Guelph Lake Nature Centre was planted by she, Liz Sandals, MPP for Guelph; Chris White, Mayor of Guelph/Eramosa Township; Mike Schreiner of the Green Party of Ontario; Doug Brock, Chair of the Grand River Conservation Foundation (G.R.C.F.); Dave Latreille, Chair of the Environment Committee; and Paul Taylor, Vice-President of the Rotary Club of Guelph.

On April 26, 2014 S. Schmitt participated in the Paris Lion's Park tree planting event. Approximately 100 volunteers turned out to help grade nine students plant 500 trees. The project was a component of the grade nine advanced placements' curriculum emphasizing environmental science and ecology.

On April 27, 2014 G.R.C.A. staff together with Ministry of Natural Resources (M.N.R.) staff and City of Brantford staff held a community tree planting event at the New Forest in the City in Brantford. The members will recall that GRCA entered into a lease with the City of Brantford for this 51 acre parcel. The property will be transformed over a five year period by the Brant Tree Coalition in partnership with the City of Brantford, local industries and G.R.C.A. Approximately 20,000 trees have been planted to date. V. Prendergast participated in this event.

On May 3, 2014 Trees Ontario hosted the sixth annual community tree planting event at Snyder's Flats. Trees Ontario and its planting partners planted more than 1,000 trees at nine locations across the province. T. Cowan participated in this event.

On May 3, 2014 J. Brennan participated in the Erin Community tree planting event at the Erin stormwater pond. This event was hosted by the Rotary Club, the Erin Trails Group, Transition Erin and Credit Valley Conservation Authority.

On May 5, 2014 10,000 Trees presented J. Mitchell with the Tree Hugger's Award.

The G.R.C.A. annual tree sale will be held at the Forestry Barn at the Administration Centre in Cambridge on May 9, 2014 from 8:00 a.m. until noon.

Upcoming events include: Waterloo Earth Day at Laurel Creek on May 10, 2014; Shaping the Legacy of the Grand River at Cambridge City Hall on May 10, 2014; Kitefest at Dumfries Conservation Area on June 1, 2014; 2 Rivers Festival in Guelph on June 7, 2014; Grand Opportunities Fly Fishing Forum at Belwood Lake

Conservation Area on June 7, 2014; and the Party in the Park at Guelph Lake Conservation Area on June 22, 2014. Further information regarding upcoming events can be found on the GRCA website.

The Brantford/Brant Children's Water Festival will be held May 13 to 15, 2014.

The Waterloo-Wellington Children's Groundwater Festival will be held May 26 to May 30, 2014.

Each of the members was given a schedule of staff presentations to Grand River watershed municipalities relating to endorsement of the Grand River Watershed Water Management Plan.

4. Review of Agenda:

There were no additions to, or deletions from, the agenda.

Moved by: J. Brennan

Seconded by: J. Jamieson

(Carried)

THAT the agenda for the General Membership/Strategic Planning Meeting of May 8, 2014 be approved as circulated.

5. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest made in relation to the matters to be dealt with.

6. Minutes of the Previous Meetings – General Membership Meeting – April 25, 2014

There were no questions or comments with respect to the minutes of the General Membership Meeting of April 25, 2014.

Moved by: B. Banbury

Seconded by: V. Prendergast

(Carried)

THAT the minutes of the General Membership Meeting of April 25, 2014 be approved as circulated.

T. Cowan asked when the members would receive updated information with respect to the legal matters related to Mr. Geil and his Roseville property. J. Farwell answered that staff will provide an update at the end of the summer.

7. Business Arising from Previous Minutes

J. Farwell referred to discussions relating to the disposal of trees that have been cut or have fallen to the ground. He said that G.R.CA.'s practice is to leave such trees as well as brush in woodlots in order to return nutrients to the soil. If a tree falls on a trail it is removed if possible to a wooded area.

L. Boyko reminded the members of an email communication from GreenBug Energy which was provided as correspondence at the last meeting. He produced a newspaper article entitled "Dam building unlikely for 2014". He said that Long Point Region Conservation Authority and Norfolk County partnered with GreenBug Energy on a micro-energy generating project at the Quance Dam in Delhi. L. Boyko quoted from the article: "While the amount of electricity that would be produced at the Quance Dam is small, the project would have another important role: it would act as a demonstration site for GreenBug, a fledgling company located in Delhi". He further quoted: "There is only one other project like this in North America and it is located at the Fletcher Horse Farm near Waterford". L. Boyko said that he agrees with J. Farwell's recommendation that G.R.C.A. advise GreenBug Energy that it is not interested in its proposal at this time.

8. Hearing of Delegations

None

9. Presentations

None

10. Correspondence

Copies for Members:

None

Not Copies:

None

11. 1st and 2nd Reading of By-laws

None

12. Presentation of Reports:

GM-05-14-47 – Road Surface Maintenance Tender

There were no questions or comments with respect to this report.

Resolution 62-14

Moved by: V. Prendergast

Seconded by: G. Wicke

(Carried)

THAT Grand River Conservation Authority award the tender for 2014 road surface maintenance to Cornell Construction Limited of Brantford, Ontario in the amount of \$194,437.97 including HST.

GM-05-14-48 Strategic Plan Update

At the invitation of the Chair J. Farwell introduced managers as follows: D. Schultz, Manager of Communications; S. Wilbur, Executive Director, Grand River Conservation Foundation; T. Ryan, Manager of Environmental Education and Restoration; G. Sousa, Manager of Information Systems and Technology; K. Armstrong, Manager of Human Resources; S. Lawson, Property Manager; S. Radoja (absent), Manager of Corporate Services; J. Griffin (absent), Manager of Conservation Area Operations; N. Davy, Director of Resource Management; D. Bennett, Director of Operations; and D. Boyd, Director of Engineering.

J. Farwell indicated that:

- The members approved a new strategic plan on March 23, 2012
- That plan set out five objectives:
 1. To protect the life and minimize property damage from flooding and erosion
 2. To improve watershed health
 3. To connect people with the environment through outdoor experiences
 4. To maintain an organization with a focus on teamwork, development, engagement and positive change
 5. To deliver value and innovation to our watershed stakeholders
- Under each objective a number of strategic priorities are identified and the purpose of this meeting is to update the members with respect to the status of actions to address the priorities.
- Strategic Objective 1 is achieved by operating a network of dams, dykes and systems to manage and monitor river flows by managing a flood warning and communication system and by regulating development in areas prone to flooding and erosion hazards.

- The strategic priorities with respect to Objective 1 relate to activities that improve the safety and security of GRCA's water control infrastructure and improve the tools used for making decisions related to hazard management
- Strategic Objective 2 includes activities to improve surface and ground water quality and quantity; to enhance the natural resilience of the watershed by restoring terrestrial and aquatic ecosystems; and to ensure natural systems are protected through the municipal planning process.
- The strategic priorities with respect to Objective 2 are to complete the Water Management Plan (WMP) – the draft WMP is complete and will be presented to the members for endorsement in June, 2014; develop a Watershed Natural Heritage Strategy (WNHS) – this project will commence in 2014 following completion of the WMP; and consolidate and update the components of a Watershed Plan – this project will commence in 2014 following completion of the WMP.
- Strategic Objective 3 includes operating the active parks; managing passive natural areas; and providing environmental education opportunities at nature centres.
- The strategic priorities with respect to Objective 3 are to update Master Plans for active parks – Guelph Lake Master Plan is near completion and integrates the new nature centre within the park; implementation of Business Plans for sustainable operation of active parks – Business Plans have been completed and are being implemented; complete a passive lands management strategy – property inventory work is underway; conduct a strategic review of the environmental education program and facilities – this work is underway; review the park reservation system – staff are preparing a Request for Proposals (RFP) for a reservation system; and developing an Emerald Ash Borer (EAB) strategy to manage hazard tree risks on GRCA property and assess watershed forest health – a strategy has been prepared.
- Strategic Objective 4 includes recruiting and retaining a professional workforce; mentoring and developing staff; fostering cooperation and teamwork; and providing appropriate facilities and technology to enable excellence in performance.
- The strategic priorities with respect to Objective 4 are to create a mentoring and leadership training program – a mentoring program has been launched with several mentoring pairs; identify and address gaps in documentation processes – this work is underway; updated Human Resources Policies- policies were updated and approved by the members in August, 2012; continue to leverage emerging technology and provide appropriate training and support – this activity is ongoing; and comply

with the Accessibility for Ontarians With Disabilities Act (AODA) – a multi-year Accessibility Plan outlining GRCA’s strategy to prevent and remove barriers and meet requirements under this legislation has been prepared – work to meet requirements under the legislation for providing access to information has been completed.

- Strategic Objective 5 includes building influential partnerships and relationships; managing a financially sustainable and transparent business; and continuously seeking appropriate new business and revenue opportunities.
- The strategic priorities with respect to Objective 5 are to enhance GRCA’s relationship with member municipalities through municipal councils and senior staff – development of the WMP has provided a good forum; to build a better understanding of GRCA projects, programs and issues among provincial and federal decision makers – members and staff met with several provincial ministers at the 2013 Association of Municipalities of Ontario (AMO) conference; develop a surplus asset disposition plan – work has been initiated to prepare business cases to evaluate the costs/benefits of retaining rental properties; and support municipalities to develop stronger links between communities, the river system and GRCA parks – work to develop a plan for GRCA trails will be initiated in 2014/2015.

J. Farwell reviewed five issues identified by management staff, as follows:

Issue 1 – Succession Planning

- GRCA has 142 staff
- 16 staff left in 2013 and similar number are eligible to retire in 2014
- Managers are responsible for technical duties
- Managers are concerned with knowledge/experience loss

In order to address these matters staff have:

- Developed a mentoring program
- Undertaken an employee engagement survey
- Are teaching decision processes to newer employees
- Are organizing key documents and records

J. Farwell posed this question to the members: “Are there further actions you can suggest to assist management in dealing with the high rate of staff retirements?”

M. Laidlaw asked if G.R.C.A. has a professional development budget. J. Farwell responded in the affirmative indicating that staff attend a large number of

conferences, seminars and workshops and often do presentations at these sessions.

B. Banbury said money and people are the main components of any organization. He said that members come and go but it is important to have a good process to encourage staff to stay. He said that municipalities are facing the same issue and all organizations need people who can work together. He felt succession planning is a serious challenge.

B. Bell said that he is pleased that a mentoring program has been developed so that information and knowledge continues following retirement of senior staff.

L. Boyko agreed that succession planning is a challenge for all municipalities and other conservation authorities.

*L. Armstrong joined the meeting at 10:00 a.m.

L. Boyko said he would be interested to know what the employee engagement survey reveals. He said senior people remain at G.R.C.A. for a long time and move up the ranks which indicates a healthy organization.

J. Brennan said assisting people in becoming more competent and qualified results in better people but it also provides latitude for them to go to other places of employment however this should not impede the mentoring program. He also said that G.R.C.A. needs a healthy mix of promoting from within and hiring from outside the organization.

T. Cowan agreed with J. Brennan and said it is important when looking at retirements to see it as a possible opportunity to look at the position and determine whether there are efficiencies that could be realized by splitting duties. He also agreed that the mentoring program is important.

J. Mitchell asked if the members will be made aware of the results of the employment engagement survey. J. Farwell said that a report will be forthcoming. He said that the survey indicates that G.R.C.A. has an engaged workforce but internal communication with staff requires work. He confirmed that small meetings are being held with staff to discuss the survey results. J. Mitchell asked if G.R.C.A. has sufficient staff.

R. Deutschmann said that no organization questions whether it has enough staff because no one ever does. He said the Region of Waterloo has a large turnover of staff and it looks at service delivery i.e. can you deliver service with the staff that you have. He wondered about internal communication and said there must be consistency in policies and procedures.

J. Haalboom said that she liked the idea of a mentoring program and appreciates when D. Boyd has S. Shifflett present the Current Watershed Report. She expressed concern about loss of corporate memory saying that some staff have 30 to 35 years of experience and an awareness of the reasons for decisions that were made a long time ago. She gave an example of permitting and a Doon

South subdivision along a creek. She said people are noticing more flooding and more wetlands. She asked who she can call to find out why decisions were made. She said G.R.C.A. probably has key records and documents. She gave another example of a subdivision where a landslide occurred.

J. Jamieson said that the members' comments were enlightening and while experience is the best teacher G.R.C.A. needs to get staff with new ideas and talent when hiring. She said that through the recruiting process staff can tell whether a candidate is a group player.

R. Kelterborn said that in Wellesley Township until three or four years ago they could move people along the system. He said he does not like that government requires staff to be trained. He said until five or six years ago his Township did not have a management team and they now have weekly meetings and are able to help each other by being involved in the solution to issues.

M. Laidlaw asked whether the 16 staff who left in 2013 were all retirees. J. Farwell said the majority did retire however as source protection funding wound down some staff left for other opportunities. M. Laidlaw said it is important to have a good retention rate, good professional development and competitive salaries. She also said new people are important because the 20 to 35 year old group have higher educations and technical skills.

B. Lee asked if J. Farwell expects staff leaving G.R.C.A. to continue at the same rate. J. Farwell answered that this will continue in 2014 and there will probably be a high rate of departures for another two years. B. Lee asked how many staff are engaged in source protection planning. J. Farwell answered that approximately five staff are involved and the province has only committed to funding until March 31, 2015. B. Lee asked what G.R.C.A.'s staff component was 25 years ago. J. Farwell said he did not know the answer but the staff component was not as large then as it is now. B. Lee said that when he was first involved with G.R.C.A. he knew all staff but he does not now. He said G.R.C.A. used to do offsite activities with staff and the members could learn what staff do. He also said that G.R.C.A. has a good reputation for staff enthusiasm and loyalty.

G. Lorentz said that in the 1980's it was difficult to get information from retirees but that is not the case anymore because of technology. He asked if Human Resources staff have met with their counterparts at municipalities to see how they are handling this issue. J. Farwell answered that Human Resources coordinates and managers undertake staff developments. Staff are debriefed when they leave.

V. Prendergast said there is no need to burden staff with suggestions. He felt there had been an improvement in focus and attention within the organization and Human Resources. He said the mentoring program is critical and encouraged that the program be available to all employees. He also said an individual plan should be in place before someone is hired.

J. Ross-Zuj advised the members that the Township of Centre Wellington has recently undertaken a four year process of re-organization due to a high rate of retirement. She said that you have to ask yourself if you are trying to fill a role because needs are different now and perhaps the position should be redefined to what it looks like today.

P. Salter said that she has been involved with G.R.C.A. for a long time and she goes to staff who can help her and they are always helpful. She felt the mentoring program was a good idea. She said it is always good for long term staff to be inspired by motivational speakers such as Chris Hadfield.

W. Stauch complimented staff for thinking to the future. He said he used G.R.C.A. staff when he was a teacher and his contact was mostly with Communications staff. He commended current Communications staff for creating new ways of getting G.R.C.A.'s message out and he thinks G.R.C.A. is positioned well compared to other conservation authorities. He said that staff get many requests to speak to outside organizations and that bodes well for G.R.C.A.

G. Wicke said that he had heard a lot of good ideas. He said when hiring staff need to look at every possibility to fill a position. He then said that while hiring from within you know what you are getting but that person might not have innovative ideas. He said he believes in advertising and usually someone moves up but you still have to look outside.

L. Armstrong said mentoring and communication are important to find out if an employee is engaged.

J. Mitchell said that the Region of Waterloo is looking at diversity such as the immigrant network and more women in senior management when hiring. She also said that she had a good opportunity to meet staff at the Resource Management potluck where staff talk about what they are doing. She felt that the staff Christmas party and barbeques are a good show of appreciation.

Issue 2 – Managing the GRCA Asset Base

Water Control Infrastructure

- Large and small dams, dykes
- Flood monitoring system
- Assets are aging, maintenance costs will increase
- High value projects like Conestogo dam spillway

In order to address these matters:

- Water and Erosion Control Infrastructure (W.E.C.I.) program is back up to \$5 million per year
- Asset management plan to be prepared

- Conestogo Dam spill capacity – working with MNR to develop a solution

Revenue Generating Parks

- 11 active parks
- Fees in line with provincial parks
- Revenue growth dependent on increased users or new activities
- Must balance revenue with protection of natural areas
- Revenue dependent on weather
- Ice storm damage

In order to address these matters:

- Business plans prepared
- Master plans underway
- Need a coordinated marketing plan for parks and nature centres

Rental Properties

- 743 cottage lot leases
- 45 residential leases
- 61 agricultural leases (2600 acres)
- Net revenue is \$1.6 million

In order to address these matter:

- Comprehensive review to determine if there are surplus agricultural or residential lands that can be sold

Non-revenue Generating Properties

- Passive lands
- Environmentally sensitive and natural hazard lands
- High usage near urban centres
- Increasing costs to manage lands
- Compete with revenue generating parks for attendees

In order to address these matters:

- Land acquisition policy being reviewed
- New acquisitions should have long term plan for funding maintenance

J. Farwell posed this question to the members: "Are there ideas you would like staff to consider when developing strategies and plans to deal with the water control infrastructure and property holdings?"

L. Boyko quoted from the report: "Deterioration and aging of the infrastructure is a particular concern for some of the small dams. These dams are important to the local communities but have little benefit to G.R.C.A.'s water management function." He said staff have talked about removing small dams in the past and asked if management is leaning in that direction. J. Farwell answered that when a structure fails an Environmental Assessment (E.A.) is undertaken and GRCA engages the local communities. He said that G.R.C.A. does not have an active program to remove these structures. L. Boyko said removal of a dam changes the whole character of the area. He then referred to funding for maintenance of newly acquired lands and asked if staff is saying that G.R.C.A. should not take every property that is offered. J. Farwell concurred.

W. Stauch referred to revenue producing parks and increased costs to maintain them. He said there are more ethnic arrivals going to parks because they do not have parks where they come from. He said staff should do a visitors' survey to see what the demographics are.

G. Wicke repeated what he said at budget time, i.e. that G.R.C.A. has made a mistake in not keeping its surpluses higher. He said when infrastructure ages the costs go up and funding is difficult to obtain from the province.

G. Wicke left the meeting at 10:30 a.m.

B. Bell referred to methods of generating revenue from passive areas. He said staff should develop a methodology to get revenue such as swipe stations across trails and asking people to make a donation for a specific capital item. He also said that G.R.C.A. needs to transition from acquisition and maintenance.

P. Salter said that camping parks need more challenging entertainment. She asked why the zip lining at Elora Gorge is not being operated by G.R.C.A. She suggested that the parks should have winter camping and rock climbing.

B. Lee said he would not encourage staff to think outside the box because they have already been doing that. He reminded the members that staff developed Snyder's Flats and that it was a financially and environmentally successful project. He also reminded the members that staff recommended tubing at Elora Gorge and this activity is a substantial source of revenue.

V. Prendergast referred to communication and said the members need clarification of what the mandate for conservation authorities is and what the perceived mandate is by the government and the public. He said the members have to decide what can or cannot be afforded and this has to go to what the mandate really is. He said G.R.C.A. has grown in non-mandated areas to raise revenue to support mandated areas.

T. Cowan referred to a presentation he witnessed at a Rural Ontario Municipal Association (R.O.M.A.) conference on solar panels. He said staff should review properties to determine whether there might be opportunities to generate revenue in this area. He said staff should look outside the box because things have changed, for example, ski hills do not only operate in winter. He referred to Boler Mountain in London. He said that facility offers zip lining and G.R.C.A has to look outside of camping for revenue. He said that G.R.C.A. needs to look at outdoor adventures. He said that there might be opportunities for municipal staff to assist GRCA staff at Woolwich Dam.

J. Brennan said parks are not what G.R.C.A. is mainly about but they are an important part of the asset base. He referred to another conservation authority that is closing a park during the week, because it cannot afford to maintain it. He said parks are a major conduit to young patrons and revenue from the parks allows G.R.C.A. the freedom from going "hat in hand" to municipalities and the province.

J. Haalboom said G.R.C.A. has a number of properties with stone houses and other properties that could be sold to generate revenue. She said people from Toronto come to this area looking for vacation properties and staff should do an inventory of these properties. She referred to decommissioned dams and said that the Chilligo restoration project took a long time. She asked if GRCA has a program to show what an area could look like without a dam and so people could see that it not so bad.

J. Ross-Zuj said that homework has to be done to see what kind of money is available to prioritize strategies.

G. Lorentz said that GRCA has to look at core values and see why GRCA exists. He referred to a video of the 1929 Galt flood and said people need to be reminded that G.R.C.A. tamed a raging beast and turned it into a meandering river. He said that he cannot understand why G.R.C.A. leases cottage lots. He felt that a lot of cottagers would jump at the chance to buy their leased lot which would generate revenue and reduce expenses.

L. Armstrong said he agreed with a lot of what was being said including the idea of creating more activities to attract people because they become a lobby group that can talk to provincial representatives.

M. Laidlaw agreed that G.R.C.A. should offer exciting activities and acknowledged that there would be upfront costs for infrastructure. She said zip lining at Elora Gorge and across the river would attract more teens to the parks.

R. Kelterborn said it was a good idea to have attractions in parks and G.R.C.A. should have carousels because they are enjoyed by both older and younger patrons. M. Laidlaw said that there is a carousel at Riverside Park in Guelph.

J. Jamieson referred to residential rental properties and said long term tenants are likely not paying a lot of rent and staff should look at selling those properties.

B. Banbury referred to non-revenue and revenue producing properties. He then referred to the Chesney Wilderness Area where the trail needs improvement. He has organized a group that is ready to do this and said that volunteers are a good resource. He said that G.R.C.A. should not improve passive lands that are close to revenue producing properties but improving passive lands that are a distance from those areas might entice people to visit revenue producing properties.

J. Haalboom said that she recently read an article in The Economist with respect to tourism that said visitors from China are looking for places to visit that have clean water and clean air.

J. Mitchell referred to urban parks and asked how G.R.C.A. should deal with them. She felt G.R.C.A. should work with the municipalities. She said that she has been asked if cricket fields can be developed at Laurel Creek and she was told that Damascus once had a park. She cautioned members with respect to producing revenue from passive lands because she recalled having to pay to look at a scenic view in Great Britain. She asked whether G.R.C.A. wants to get to the point where people have to put coins in a meter to access a trail. She said that G.R.C.A. could generate revenue from tour operators on the Grand River.

At this point in the meeting J. Mitchell indicated that the meeting would be adjourned at noon as she had another commitment. She indicated that J. Farwell would proceed with Issue 3 and the remaining issues would be dealt with at similar meeting the following month.

Issue 3 – Long Term Financial Stability

- Base operating funding from the province is \$871,125 (2.9%)
- Municipal levy continues to be a large part of funding (34.5%)
- Legislated responsibilities under the Clean Water act
- Provincial funding from WECl and ice storm programs

In order to address these matters:

- Continue to work closely with senior staff from municipalities
- Work to keep provincial and federal governments informed
- Orientation for new members in 2015

J. Farwell posed this question to the members: "Are there actions the members can recommend to assist with securing long term funding?"

J. Brennan said that the relationship with senior staff at municipalities is important and the problem is with elected officials. He said municipalities have

orientation following elections and GRCA should have something included in those sessions so councils know about water management.

B. Bell referred to municipal funding and said that under the current method of determining the general levy G.R.C.A. is not being accommodated by increases in population. He said G.R.C.A. needs to work with municipalities to determine a new formula.

M. Laidlaw referred to the bullet point: "Work to keep provincial and federal governments informed". She said G.R.C.A. has to do more than "inform" because cuts to conservation authorities have been drastic and without long range thought. She said G.R.C.A. must do more lobbying and that all of the members should go to Queen's Park.

P. Salter said stewardship councils have been cancelled and she felt this was a reaction to how the province was funding conservation authorities. She asked if conservation authorities can get that money.

B. Lee expressed disappointment with funding for source protection planning. He asked if there is a change in government following the next election would some additional funding be provided. J. Farwell said the province has committed to funding the program until March 31, 2015 and Conservation Ontario is continuing to put pressure on the province. He said substantial costs will go to the municipalities who will supply the water. B. Lee said Conservation Ontario should have a collective voice. J. Mitchell said that it does and its members have been talking to the province many times.

T. Cowan said lobbying "is still a well to be tapped" and G.R.C.A. should host a reception to make all provincial parties aware of what G.R.C.A. does. He said a package should be put together and sent to all candidates before the election and a lobby day should be held immediately following the election. J. Mitchell said that the Advocacy Committee decided to concentrate on elected candidates. T. Cowan said it is important to "hit them up" before the election.

V. Prendergast said G.R.C.A. should be developing a well thought out approach to lobbying because G.R.C.A. held only one event during the present term of provincial government. He said funding only occurs when an unrelenting campaign is undertaken. He said that supporters need to be included other than Conservation Ontario and G.R.C.A. He then said there has to be strategic direction for other lobby groups.

J. Brennan said in order to be successful on a provincial level members should work with R.O.M.A. and the (Association of Municipalities Ontario (AMO) as they have to find a way to get this issue higher on the province's priority list.

L. Boyko said that it appears municipalities do not share the same passion for conservation authorities. He said municipalities talk about housing and social services, etc. and they can only ask for so much. He guessed that fighting for

conservation authorities would be a low priority for municipalities because they have their own issues.

M. Laidlaw asked what G.R.C.A.'s mandates are and what programs are funded. J. Farwell said that funding from the province is distributed to a number of programs and staff will provide a summary for the May 23, 2014 General Meeting. M. Laidlaw asked whether G.R.C.A. receives any federal funding. J. Farwell responded that federal funding is limited and short term.

B. Banbury commented that the province thinks conservation authorities are a luxury when it comes to funding.

B. Lee said he wants information as to what G.R.C.A.'s mandate is because he understands it to be to regulate and enforce pursuant to the Conservation Authorities Act. He asked if that Act has been amended. J. Farwell said that the Act has not had substantive changes. He confirmed that GRCA's mandate is to conserve, restore and develop natural resources other than gas, oil, coal and minerals and the control of water in order to prevent floods and pollution. He said that G.R.C.A.'s mandate is partially shaped to meet the needs of municipalities. He also said that a large part of G.R.C.A.'s mandate is driven by the members and staff will provide information with respect to what G.R.C.A. is legally required to do and what it costs.

J. Mitchell asked if staff could provide the members with questions to ask the provincial candidates. She indicated that the Advocacy Committee should meet again. She suggested one possibility is that they could meet following the Special Recognition Committee which follows the General Membership Meeting on May 23, 2014.

13. Committee of the Whole:

None

14. General Business:

None

15. 3rd Reading of By-laws

16. Other Business:

P. Salter advised the members that she attended the Labrynth and Memory Arboretum Dedication on World Laybrinth Day (May 3) in Alma. The Labrynth path is created to meditate, focus and calm the mind. The Labrynth walk is for

healing, self-knowledge, peace and finding your purpose in life. The GRCF donated \$1,000 to the Alma Community Recreation Association through a Community Conservation Grant for the project in 2013.

17. Closed Meeting (motion required pursuant to Section 36 of By-law Number 1-2014)

18. Next Meetings:

General Membership Meeting

Friday, May 23, 2014 – 9:30 a.m.

Auditorium/Boardroom, Administration Centre, Cambridge

To be followed by Special Recognition Committee – Conference Room

General Membership Meeting

Friday, June 27, 2014 – 9:30 a.m.

Auditorium/Boardroom, Administration Centre, Cambridge

19. Adjourn

The meeting adjourned at 11:55 a.m.

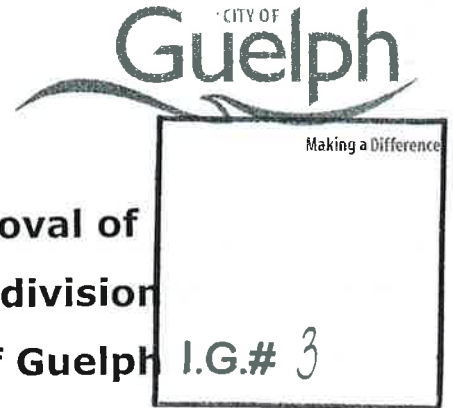
20. Grand River Source Protection Committee Meeting (if required)

Chair

Secretary-Treasurer

RECEIVED

MAY 20 2014




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For Your Information	
Council Agenda	June 4/14
File	

Township of Puslinch
Certificate with respect to approval of
a draft plan of condominium subdivision
by The Corporation of the City of Guelph

I, Tina Agnello, Deputy City Clerk of The Corporation of the City of Guelph, hereby certify that the Notice of Decision of a Draft Plan of Condominium Subdivision, (23CDM14502) for Part of Lots 1, 2 and 4, and all of Lot 3, and part of Priory Street (closed by inst. No. WC324515 and part of Priory St., (closed by inst. No AS3504 Registered Plan 16, municipally known as 160 MacDonell Street, in the City of Guelph, County of Wellington, was sent to the persons and public bodies prescribed under subsection 51 (37) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended. I also certify that the 20 day objection period expired on the 6th day of May, 2014, and to that date, no notice of objection or request for a change in the provisions of the decision of the draft plan of condominium subdivision has been filed by any person with the City Clerk's Department. A declaration to this effect is on file.

In accordance with subsection 51 (41) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, this Draft Plan of Condominium Subdivision is deemed to have been approved on the 7th day of May, 2014.

Dated this 12th day of May, 2014.


Deputy City Clerk

Certified copy to:

Michael Witmer, Planner, City of Guelph
Assessment Commissioner, Municipal Property Assessment Corporation
148-152 MacDonell Ltd., Applicant. Owner

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

Copies to:

List attached hereto



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guelph.ca

**Distribution list with respect to the approval of draft plan of
condominium subdivision by The Corporation of the City of Guelph for
23CDM14502**

Brad Boulton, Bell Canada
Theresa Yu, Canada Post
Development Review Co-ordinator, Canadian Nation Railway Properties
Clerk, Township of Guelph-Eramosa
Clerk, Township of Puslinch
CAO, County of Wellington
Guelph Hydro Electric Systems Inc.
Planning & Design Section, Corridor Control Office, Ministry of Transportation
Sarah Liuba, Rogers Cable TV Ltd.
Gwen Keep, Union Gas Limited
Jennifer Passy, Upper Grand District School Board
Dan Duszczyszyn, Wellington Catholic District School Board
Chief Building Official, City of Guelph
City Solicitor, City of Guelph
Director of Finance, City of Guelph
General Manager of Planning Services, City of Guelph
Paul Harding, Guelph Police Services
City Engineer, City of Guelph
Karen Sabzali, Manager of Parks and Open Spaces, City of Guelph
Fire Chief, City of Guelph
Economic Development, City of Guelph
Randy Harris, City of Guelph
Sylvia Kirkwood, City of Guelph

File: 23CDM14504

RECEIVED

MAY 26 2014

May 23, 2014

NOTICE OF APPLICATION
Township of Puslinch

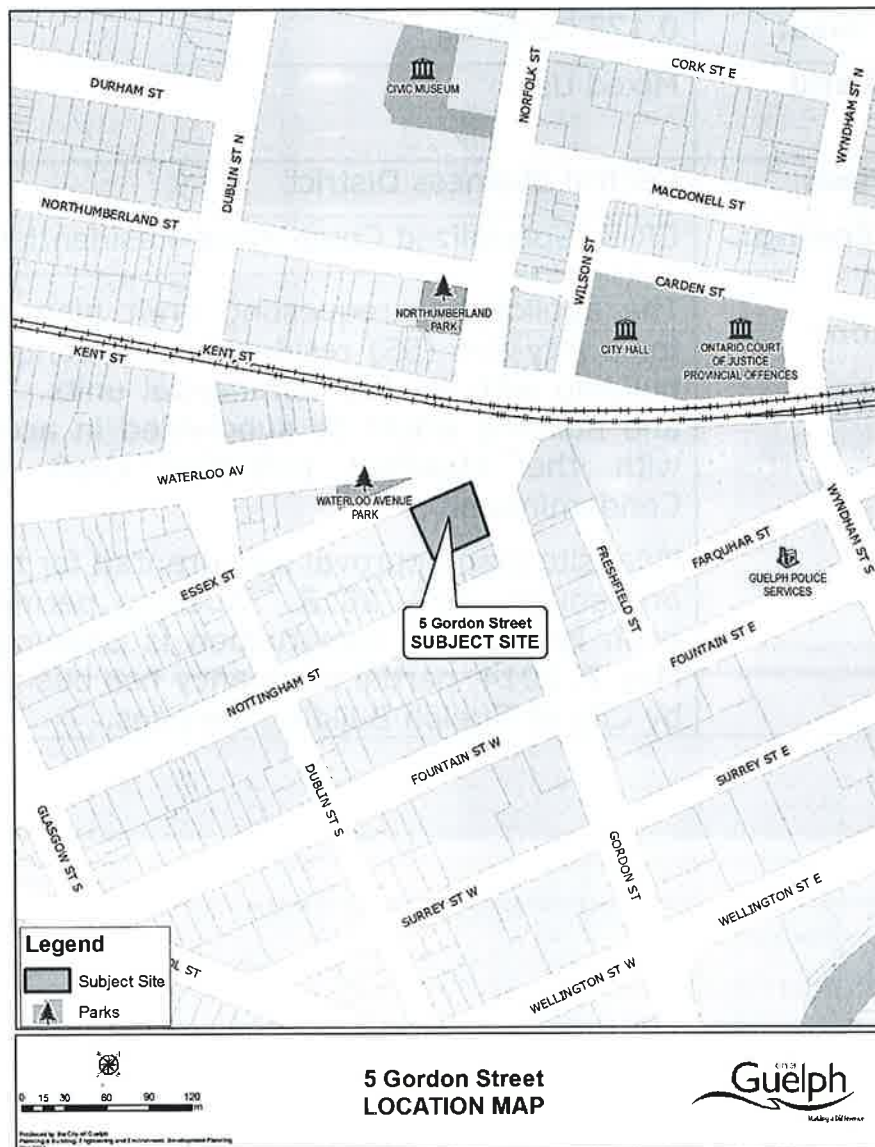
PROPOSED DRAFT PLAN OF CONDOMINIUM

I.G.#

4

SUBJECT LANDS

5 Gordon Street: The subject lands are located on the southwest side of Gordon Street, at the south corner of the intersection of Gordon Street and Waterloo Avenue/Wilson Street.



Notice of Application

File: 23CDM14502

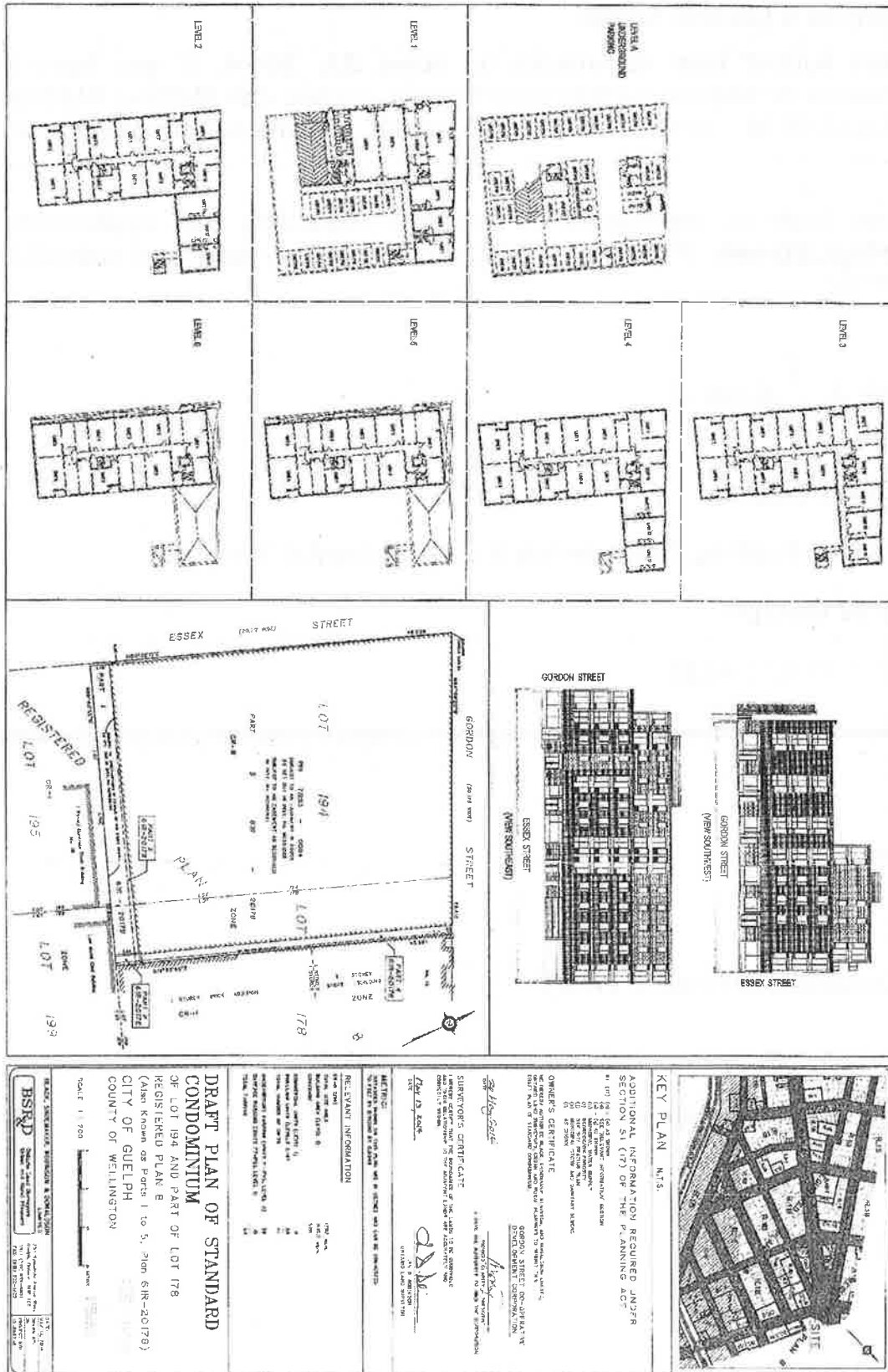
PURPOSE AND EFFECT OF APPLICATION

DETAILS OF PROPOSAL

Applicant:	Mr. John Farley, Creating Homes Inc. (on behalf of Gordon Street Co-operative Development Corp.)
Address:	5 Gordon Street, Guelph, Ontario
Legal Description:	LOT 194 AND PART OF LOT 178, REGISTERED PLAN 8 (Also Known as Parts 1 to 5, Plan 61R-20178), CITY OF GUELPH, COUNTY OF WELLINGTON
Property Size:	0.178 hectares
Existing Land Use:	Mixed Use
Official Plan:	Central Business District
Existing Zoning:	CR-8 (Specialized Commercial-Residential)
Proposal Description:	<p>The applicant is requesting draft plan approval for a fifty-five (55) residential unit condominium building with six (6) commercial units. The land and building would be subdivided in accordance with the attached proposed Draft Plan of Condominium.</p> <p>Final site plan approval was granted for the lands on January 28th, 2013. Building permits have been issued and construction is ongoing. As of May 7, 2014, partial occupancy has been granted by City of Guelph Building Services.</p>

PROPOSED DRAFT PLAN OF CONDOMINIUM (23CDM-14504):

(NOTE: If you require a larger copy of the Draft Plan of Condominium, please contact Michael Witmer at 519.837.5616 ext: 2790)



To: Agencies and Departments

The City of Guelph is initiating the review of the condominium application from Mr. John Farley/Creating Homes Inc. for the property known as 5 Gordon Street.

Please submit your comments by **June 23, 2014**. If you have any questions or require further information, please call Michael Witmer at 519.837.5616 ext: 2790, or email: michael.witmer@guelph.ca

If you have no comments or concerns regarding this application, **5 Gordon Street: (File # 23CDM14504)**, please sign and submit this form to:



Michael Witmer

Planning, Building, Engineering & Environmental Services

City of Guelph

Fax: 519.822.4632

Agency

Representative (Please Print)

Representative (Signature)

Date



**HIGHWAY 403 WESTBOUND ACCESS RAMP PROJECT
(AT MOHAWK ROAD)
NOTICE OF PUBLIC INFORMATION CENTRE (PIC# 2)**

5
16#
May 20, 2014

Township of Puslinch

The City of Hamilton has initiated a study in collaboration with the Ministry of Transportation to determine the feasibility of a westbound access ramp to Highway 403 in Ancaster.

To comply with the *Environmental Assessment Act*, the study will follow the Municipal Engineers Association's Municipal Class Environmental Assessment process (October 2000, as amended in 2007 and 2011)

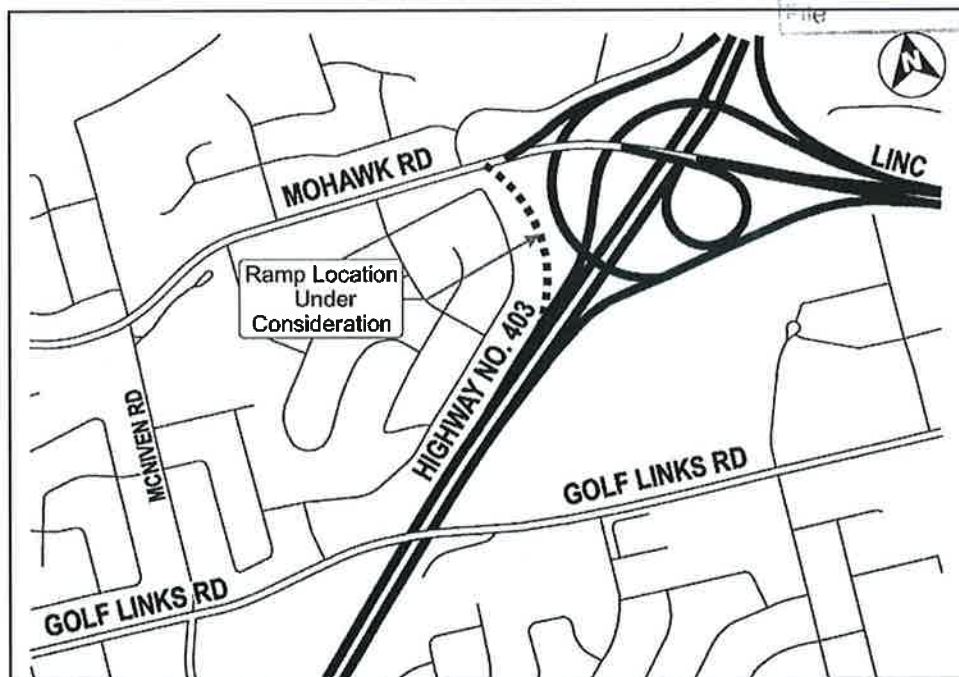
Specific goals and objectives of the Highway 403 westbound access ramp feasibility and EA study are to:

- Determine the operational and geometric feasibility of a westbound access ramp to Highway 403 from Mohawk Road
- Assess the limitations and impact of the proposed ramp on the Highway 403 operations and future plans
- Complete Phases 1 to 4 of the Municipal Class EA process

The second PIC for this project is scheduled, as follows, to present the study findings, alternate design solutions, preferred solution and to obtain further public and stakeholder input into the study process.

Date: Monday, June 9, 2014
Time: 6:00 – 8:00 p.m. Open house/drop-in format
A presentation will take place at 6:45 p.m.
Location: Ancaster Old Town Hall, 310 Wilson Street E.

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There is an opportunity at any time during this process for interested persons to provide input into the study and bring concerns to the attention of the Project Managers.

For more information related to the study, please refer to project website www.hamilton.ca/mohawkroadramp. If you require additional information or wish to be added to the project mailing list, please contact:

<i>Mohan Philip, M. Eng., P. Eng.</i> Project Manager Transportation Planning and Mobility Programs Public Works Dept., City of Hamilton 77 James Street North, Suite 400 Hamilton, ON L8R 2K3 Tel: 905 546 2424 x 3438 Fax: 905 546 2039 tplanning@hamilton.ca	<i>David Sinke, B. Eng. Mgt., P. Eng.</i> Project Manager AMEC Environment & Infrastructure 3215 North Service Road, Burlington ON L7N 3G2 Tel: 905-335-2353 Fax: 905-335-1414 David.sinke@amec.com
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If you have any accessibility requirements in order to participate in this program or event, please contact Mohan Philip by June 2, 2014. Advance requests are highly encouraged to enable us to meet your needs adequately.

Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.



NOTICE TO PROPERTY OWNER

Please be advised that The Ministry of Transportation has retained the services of Capital Paving Inc. to undertake the pavement resurfacing of **Highway 6** from south of 11th Concession East northerly to 0.3Km north of Hamilton/Wellington Boundary.

This letter is to provide notification that construction is planned to commence in June 2014 and is anticipated to be completed by October 2014. The majority of the construction activities are expected to take place during the evening and off peak hours. Both directions of traffic will be accommodated at all times.

For all work related to this undertaking, traffic impacts will be minimized by the placement of advisory / warning signs on highways / roadways in advance of construction work and lane closure areas.

If you have any questions or concerns regarding this project please contact the undersigned.

Sandra Sadek
Contract Administrator
Ministry of Transportation
Operations Office
494 Westover Road
Troy, Ontario L0R 2B0
Office: (905) 628-6181
Cell: (289) 983-1458
E-mail :Sandra.Sadek@ontario.ca