

# HAMILTON REGION CONSERVATION AUTHORITY

## MINUTES

RECEIVED

### Board of Directors Meeting

MAR 31 2014

March 6, 2014

Township of Puslinch

Minutes of the Board of Directors meeting held on Thursday, March 6, 2014 at Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario at 7:00 p.m.

#### PRESENT:

Brian McHattie, in the Chair

James Howlett

Santina Moccio

Maria Topalovic

Tom Jackson

Robert Pasuta

Brad Whitcombe

Richard MacDonald, Foundation Chair

#### REGRETS:

Dan Bowman, Brad Clark, Chad Collins, and Duke O'Sullivan

**STAFF PRESENT:** Lloyd Bailey, Sandy Bell, Rondalyn Brown, Lisa Burnside, Grace Correia, Gord Costie, Chris Firth-Eagland, Bruce Harschnitz, Tony Horvat, Darren Kenny, Judy Love, Don McConnell, Neil McDougall, Scott Peck, Anuja Ramgoolam, Jeremy Schofield, Nicholas Schwetz, and Mike Stone – HCA Staff

#### OTHERS:

Richard Leitner - Media

#### 1. CALL TO ORDER

The Chair called the meeting to order and welcomed everyone present. The Chair also welcomed Jo-Anne Rzaeki, Watershed Stewardship Coordinator of Conservation Ontario.

#### 2. DECLARATIONS OF CONFLICT OF INTEREST

The Chair asked members to declare any conflicts under the Board's Governance Policy. There were none.

I.G.# /

### 3. APPROVAL OF AGENDA

The Chair requested any additions or deletions to the agenda. The Chair indicated that there was a new item under 10 – Other Correspondence.

**BD12,1941**

**MOVED BY: Brad Whitcombe**

**SECONDED BY: Maria Topalovic**

**THAT the agenda be approved as amended.**

**CARRIED**

### 4. DELEGATIONS

#### 4.1 Friends of Westfield Heritage Village – Cheque Presentation

Brian McHattie introduced Jeremy Schofield and Lloyd Bailey, Friends of Westfield who presented a cheque for \$30,000 to the Foundation on behalf of the Friends of Westfield.

The Friends of Westfield Heritage Village is an independent volunteer organization that raises funds, usually towards capital development for Westfield Heritage Village. The Friends raise funds by running fundraising events each year, profits from the Gift Shop, and private donations.

The donation will go towards accessibility improvements to the Ironwood, a new maple syrup evaporator and a number of other building improvement and accessibility projects.

Brian invited Richard MacDonald, Chair of the Foundation to come up and accept the cheque.

Brian McHattie thanked Jeremy Schofield and Lloyd Bailey and the Friends of Westfield for their generous donation.

### 5. MEMBER BRIEFING

#### 5.1 Nature Counts 2 Project

Nicholas Schwetz provided a PowerPoint presentation on the Natural Areas Inventory 3<sup>rd</sup> Edition. The goal is to provide a comprehensive biological inventory of the natural areas of Hamilton.

The purpose of this project is:

- To provide current information on plant and wildlife species, vegetation communities, and natural area boundaries to agencies responsible for protecting and enhancing natural features.
- To provide recommendations on natural areas management, habitat enhancement, and future studies to be conducted.
- To help understand the effects of climate change, invasive species, and human pressures on the natural areas of Hamilton.

The four main objectives for this project are:

- Update Site Summaries document (complete inventory of flora and selected fauna, ecological land classification descriptions, evaluation and recommendations).
- Update Species Checklist of vascular plants, fish, breeding birds, mammals, butterflies, reptiles and amphibians, and add Odonates.
- Complete GIS mapping of ESAs and Natural Areas, vegetation communities, rare species locations, and rare habitats.
- Produce educational material and distribute to the public and promote awareness of the NAI.

Brian McHattie thanked Nicholas for the presentation and indicated that this is a rare database with over 30 years of data.

**6. APPLICATIONS - DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES**  
(Copies of the supporting staff report are available from the Authority's Administration Office)

Darren Kenny presented the report and answered Board member's questions.

**BD12,1942**

**MOVED BY: Robert Pasuta**  
**SECONDED BY: Tom Jackson**

**THAT the Board of Directors receive the Summary Enforcement Report SER – 2/14.**

**CARRIED**

**7. MINUTES OF PREVIOUS MEETING (January 9, 2014)****BD12,1943****MOVED BY: Brad Whitcombe****SECONDED BY: Maria Topalovic**

**THAT the Board of Directors approve the following recommendation:**

**THAT the minutes of the Board of Directors meeting held on January 9, 2014 be approved.**

**CARRIED****8. BUSINESS ARISING FROM THE MINUTES**

There was none.

**9. PRE-DISTRIBUTED CORRESPONDENCE**

The following correspondence was received:

9.1 Letter from Environment Hamilton re Maplewood Hall

9.2 Letter from Town of Newmarket re Motion – Ontario Junior Ranger Program

**BD12,1944****MOVED BY Santina Moccio****SECONDED BY James Howlett**

**THAT the pre-distributed correspondence be received.**

**CARRIED****10. OTHER CORRESPONDENCE**

The following correspondence was received:

10.1 Petition from Friends of Artaban Camp/Maplewood Hall

**BD12,1945****MOVED BY: Maria Topalovic****SECONDED BY: Robert Pasuta**

**THAT the other correspondence be received.**

**CARRIED**

**CARRIED**

Resolution Number from Budget & Administration Committee Minutes – BA1405  
– Minimum Wage Increase Cost Impact

**BD12,1949**

**MOVED BY: James Howlett  
SECONDED BY: Santina Moccio**

**THAT the Board of Directors approve the following  
recommendations:**

**THAT staff was given direction to include a 1% increase  
in levy ask for 2015.**

**CARRIED**

Resolution Number from Budget & Administration Committee Minutes – BA1408  
– Staff Vacation Carryover

**BD12,1950**

**MOVED BY: James Howlett  
SECONDED BY: Santina Moccio**

**THAT the Board of Directors approve the following  
recommendations:**

**THAT the vacation carryover in excess of 10 days for  
staff be approved.**

**CARRIED**

Motion to Receive the Minutes

**BD12,1951**

**MOVED BY: James Howlett  
SECONDED BY: Santina Moccio**

**THAT the minutes of the Budget & Administration  
Committee held on February 20, 2014 be approved.**

**CARRIED**

**11.2 Conservation Advisory Board (Minutes – January 16 and February 13,  
2014)**

Maria Topalovic presented the minutes of the Conservation Advisory Board meeting held on January 16 and February 13, 2014.

Resolution Number from Conservation Advisory Board Minutes held January 16  
– CA1405 – Maplewood Hall

**BD12,1952**

**MOVED BY: Maria Topalovic  
SECONDED BY: Brad Whitcombe**

**THAT the Board of Directors approve the following recommendations:**

**THAT to be most consistent with the Goals and Objectives of the Hamilton Conservation Authority; and further**

**THAT to take the most appropriate environmental, sustainable and financial approach; therefore**

**THAT the Conservation Advisory Board recommends to the Board of Directors:**

**THAT the proposal to lease Maplewood Hall to establish a Montessori Adolescent School be respectfully declined; and further**

**THAT the Maplewood Hall facility be demolished; and further**

**THAT the area be generally naturalized subject to a final demolition and restoration plan.**

**CARRIED**

Resolution Number from Conservation Advisory Board Minutes held February 13  
– CA1408 – Crooks' Hollow Conservation Area – Draft Management Plan

**BD12,1953**

**MOVED BY: Maria Topalovic  
SECONDED BY: Santana Moccio**

**THAT the Board of Directors approve the following recommendations:**

**THAT the revised recommendations in the staff report dated January 30, 2014 for the Crooks' Hollow Conservation Area Draft Management Plan be adopted; and**

**THAT the revised draft management plan and formal approval statement be submitted for formal approval by**

**the Ministry of Natural Resources and the Niagara Escarpment Commission that the plan conforms to the Niagara Escarpment Plan in accordance with the Niagara Escarpment Planning and Development Act.**

**CARRIED**

Resolution Number from Conservation Advisory Board Minutes held February 13 – CA1409 – Dundas Valley 50 Year Vision and Strategy – Project Update

**BD12,1954**

**MOVED BY: Maria Topalovic**

**SECONDED BY: James Howlett**

**THAT the Board of Directors approve the following recommendations:**

**THAT the following three members of the Conservation Advisory Board sit on the Dundas Valley 50-Year Vision and Strategy Steering Committee for the duration of the project:**

- Cheryl Larocque
- Donna Kydd
- Chris Michels

**CARRIED**

Motion to Receive the Minutes

**BD12,1955**

**MOVED BY: Maria Topalovic**

**SECONDED BY: Brad Whitcombe**

**THAT the minutes of the Conservation Advisory Board meeting held on January 16 and February 13, 2014 be approved.**

**CARRIED**

### 11.3 Foundation Chairman's Report

Richard MacDonald reported on the following:

- Total donations for January and February - \$168,168.00



**12. OTHER STAFF REPORTS/MEMORANDUMS****12.1 Email/Telephone Poll for Tender Approval of Pedestrian Bridge at Felker's Falls**

Chris Firth-Eagland indicated that an email/telephone poll was sent out to the Board of Directors on January 30, 2014 for their approval. In accordance with the HCA's governance policies; the tender award became effective January 31, 2014 upon the written, unanimous approval of all Board members.

**12.2 Upcoming Events**

Gord Costie provided an update of the upcoming events that are included in the agenda package.

**13. NEW BUSINESS**

There was none.

**14. IN-CAMERA ITEMS FOR MATTERS OF LAW, PERSONNEL AND PROPERTY**

There were no in-camera items.

**RECESS**

## PART TWO OF MEETING

### 1. INTRODUCTION OF JO-ANNE RZADKI, WATERSHED STEWARDSHIP COORDINATOR

Brian McHattie introduced Jo-Anne Rzadki, Watershed Stewardship Coordinator of Conservation Ontario. He then turned the chair over to Jo-Anne Rzadki to conduct the election.

### 2. MEMBER BRIEFING

Jo-Anne Rzadki took the Chair. Jo-Anne Rzadki brought greetings on behalf of Conservation Ontario.

Jo-Anne Rzadki provided a brief update of projects that Conservation Ontario are working on.

- Development of the “White Paper” to support new ways of doing business in the future of the Watershed Management.
- Flood Management Services and Programs – with the flooding in Alberta and Ontario, we are using this opportunity to promote investment in all aspects of flood management, from flood plain mapping through to water and erosion control infrastructure, emergency management and stewardship, planning and regulations.
- Conservation Ontario has been meeting with the insurance industry representatives to review potential partnerships particularly where our messages align on flood management.

Jo-Anne Rzadki congratulated the members and staff on a great year and Conservation Ontario is looking forward to working with everyone this year.

Brian McHattie thanked Jo-Anne for attending our meeting.

Jo-Anne Rzadki then outlined the following election procedures:

- Nominations only require a “mover”;
- Nominations will be called 3 times for each office;
- Closing of nominations will require a “mover” and a “seconder”;
- Each nominee will be asked if they are willing to serve;
- If more than one person is nominated:
  - i. Each nominee will be allowed to speak in support of his/her nomination;
  - ii. A motion to appoint scrutineers and the destruction of ballots will be required.

Jo-Anne Rzadki asked if there were any questions. No questions were asked.

Jo-Anne Rzadki declared all offices vacant.

**BD12,1956**

**MOVED BY: James Howlett**

**SECONDED BY: Robert Pasuta**

**THAT, if more than one person is nominated, then Tony Horvat and Neil McDougall be appointed scrutineers.**

**CARRIED**

### **3. ELECTION OF 2014 CHAIR**

Jo-Anne Rzadki called for nominations for the 2014 Chair for the Hamilton Conservation Authority.

**Tom Jackson nominated Brian McHattie**

Jo-Anne Rzadki called for nominations twice more. There were none.

**BD12,1957**

**MOVED BY: James Howlett**

**SECONDED BY: Santina Moccio**

**THAT nominations for the 2014 Chair of the Hamilton Conservation Authority be closed.**

**CARRIED**

Brian McHattie was asked if he would serve. He agreed to serve.

**BD12,1958**

**MOVED BY: James Howlett**

**SECONDED BY: Santina Moccio**

**THAT Brian McHattie be confirmed as Chair of the Hamilton Conservation Authority Board of Directors for 2014.**

**CARRIED**

### **4. ELECTION OF 2014 VICE CHAIR**

Jo-Anne Rzadki called for nominations for the 2014 Vice Chairman for the Hamilton Conservation Authority.

**Santina Moccio nominated James Howlett**

Jo-Anne Rzaszki called for nominations twice more. There were none.

**BD12,1959            MOVED BY:            Santina Moccio**  
**SECONDED BY:        Maria Topalovic**

**THAT nominations for the 2014 Vice Chair of the  
Hamilton Conservation Authority be closed.**

**CARRIED**

James Howlett was asked if he would serve. He agreed to serve.

**BD12,1960            MOVED BY:            Santina Moccio**  
**SECONDED BY:        Maria Topalovic**

**THAT James Howlett be confirmed as Vice Chair of the  
Hamilton Conservation Authority Board of Directors for  
2014.**

**CARRIED**

Jo-Anne Rzaszki then turned the Chair over to Brian McHattie. Brian McHattie thanked Jo-Anne Rzaszki for conducting the first part of the elections.

**5.        ELECTION OF THREE (3) MEMBERS TO THE BUDGET & ADMINISTRATION  
             COMMITTEE**

Brian McHattie reported that the Budget & Administration Committee consists of five (5) Board of Director members, the Chairman, Vice Chairman, and three (3) members elected at large.

Brian McHattie outlined that the nomination procedures were the same as for the Chairman and Vice Chairman, and called for nominations.

**Tom Jackson nominated Santina Moccio**

**James Howlett nominated Duke O'Sullivan**

**Maria Topalovic nominated Brad Whitcombe**

Brian McHattie called for nominations twice more. There were none.

**BD12,1961            MOVED BY:            Tom Jackson**

**SECONDED BY: James Howlett**

**THAT nominations for the 2014 Budget & Administration Committee be closed.**

**CARRIED**

Brian McHattie asked each nominee if they would accept their nominations. They all agreed to serve.

**BD12,1962**

**MOVED BY: Tom Jackson  
SECONDED BY: James Howlett**

**THAT Santina Moccio, Duke O'Sullivan, and Brad Whitcombe be confirmed as members of the Budget & Administration Committee for 2014.**

**CARRIED**

**6. ELECTION OF CHAIR TO CONSERVATION ADVISORY BOARD**

Brian McHattie called for nominations.

**James Howlett nominated Maria Topalovic**

Brian McHattie called for nominations twice more. There were none.

**BD12,1963**

**MOVED BY: James Howlett  
SECONDED BY: Tom Jackson**

**THAT nominations for the 2014 Conservation Advisory Board Chair be closed.**

**CARRIED**

Brian McHattie asked Maria Topalovic if she would serve. She agreed to serve.

**BD12,1964**

**MOVED BY: James Howlett  
SECONDED BY: Tom Jackson**

**THAT Maria Topalovic be confirmed as Chair of the Conservation Advisory Board for 2014.**

**CARRIED**

**7. BOARD REPRESENTATIVE TO CONSERVATION ADVISORY BOARD**

Chris Firth-Eagland asked members if they were interested in sitting on the Conservation Advisory Board to sign the sign in sheet. Chris explained that the Chair and Vice Chair are ex-officio of the Conservation Advisory Board. In addition to the Chair of CAB, Maria Topalovic, we have three board members that are interested in sitting on the Conservation Advisory Board; Dan Bowman, Duke O'Sullivan, and Robert Pasuta.

**8. NEW BUSINESS****8.1 Millgrove Work Shop**

Robert Pasuta indicated that through the leadership of Don McConnell, staff have done a great job on renovating the Millgrove Work Shop. Ward 14 and 15 neighbours are happy that HCA has set up a works yard in their area.

**8.2 Comments from Tom Jackson**

Tom Jackson thanked the Chair and Vice Chair for all their hard work and leadership throughout 2013 and look forward to working with the Board members and staff this year.

**8.3 Comments from Chris Firth-Eagland**

Chris Firth-Eagland congratulated the Board members. Chris indicated that 2014 remains a year of complete austerity. Staff have delivered a balanced budget for 2013. For 2014, our main focus will be the mentoring and growth of our staff.

**9. IN-CAMERA ITEMS FOR MATTERS OF LAW, PERSONNEL AND PROPERTY**

There were no in-camera items.

**10. NEXT MEETING**

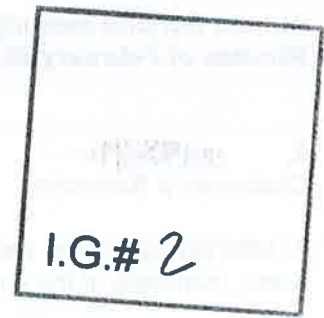
The next meeting of the Board of Directors will be held on Thursday, April 3, 2014 at 7:00 p.m. at Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario.

**11. ADJOURNMENT**

On motion, the meeting adjourned.



**GRAND RIVER CONSERVATION AUTHORITY  
ANNUAL GENERAL MEETING  
FEBRUARY 28, 2014**



The following are the minutes of the Annual General Meeting held at 9:30 a.m. on Friday, February 28, 2014 in the Auditorium/Boardroom, Administration Centre, 400 Clyde Road, Cambridge, Ontario.

**Members Present:**

J. Mitchell, Chair, L. Armstrong, B. Banbury, L. Boyko\*, J. Brennan, B. Coleman\*, J. d'Ailly, R. Deutschmann, J. Haalboom, R. Hillier\*, J. Jamieson, R. Kelterborn, M. Laidlaw, B. Lee, G. Lorentz, C. Millar, F. Morison\*, T. Nevills, V. Prendergast, J. Ross-Zuj, P. Salter, S. Schmitt\*, W. Stauch, G. Wicke

**Members Regrets:**

B. Bell, T. Cowan

**Staff:**

J. Farwell, K. Murch, D. Bennett, D. Boyd, N. Davy, S. Lawson, S. Radoja, T. Ryan, D. Schultz, B. Brown, C. Linwood, N. Munn, F. Natolochny, S. Wilbur

**Also Present:**

S. Head, Dryden, Smith and Head Consultants; D. Hales, Grand River Conservation Foundation; D. Brock, Grand River Conservation Foundation; B. Whale, Mayor, Township of Mapleton; D. Aston, MHBC Planning; L. Bartlett, Deputy Mayor, Haldimand County; W. Knox, Grand River Conservation Foundation

**1. Call to Order:**

J. Mitchell, Chair called the meeting to order at 9:30 a.m.

**2. Roll Call and Certification of Quorum – 13 members constitute a quorum (1/2 of members appointed by participating municipalities).**

The Secretary-Treasurer called the roll and certified a quorum with 19 members present. A total of 24 members attended the meeting.

**3.**

**Chairman's Remarks:**

J. Mitchell welcomed members, guests and staff. She introduced D. Brock, D. Hales and W. Knox, members of the Grand River Conservation Foundation (GRCF).

J. Mitchell made the following comments:

The 17<sup>th</sup> Heritage Day Workshop was held on February 14, 2014 at Six Nations Polytechnic in Oshweken. The theme was Crossroads of Conflict, Pathways to Peace: Legacy of a Living Culture. This was the third workshop focused on the influence of the War of 1812 on the people, places and events in the Grand River watershed. J. Mitchell, J. Haalboom, P. Salter, W. Stauch, J. Farwell and N. Davy attended.

\*L. Boyko, B. Coleman and F. Morison joined the meeting at 9:35 a.m.

On February 25, 2014 J. Farwell appeared as a witness before the Federal Standing Committee on Environment and Sustainable Development in Ottawa. The topic under discussion was water quality of the Great Lakes Basin. J. Farwell had previously appeared before the Committee in April, 2013 at which time the topic of discussion was Habitat Conservation in Canada. Prior to that L. Minshall appeared before the Committee in October, 2012 to participate in a discussion regarding Urban Conservation Practices in Canada.

The members were advised that Rockwood Conservation Area and Elora Gorge Conservation Area received 2013 Certificates of Excellence from tripadvisor. Grand River Conservation Authority (GRCA) will be using the tripadvisor endorsements in future advertising and encouraging patrons to post their experiences. The tripadvisor comments are a valuable way to receive feedback with respect to camping experiences.

The members were informed that the execution of the Renewal Agreement for the Grand River Notification Agreement has been completed.

J. Mitchell recently conducted a presentation for the Kitchener Probus Club on behalf of GRCA.

Nominations are being accepted for the Grand River Conservation Authority Watershed Awards for 2014. The members were encouraged to review the nomination criteria. Nominations form can be obtained from the GRCA website at:

[http://www.grandriver.ca/watershedawards/watershedawards\\_main.cfm?printer=true](http://www.grandriver.ca/watershedawards/watershedawards_main.cfm?printer=true)

J. Mitchell advised the members that the province has announced funding to municipalities for ice storm clean up. Such funding is not being offered to conservation authorities. She confirmed that the cost to deal with GRCA's hazard tree damage will not be the subject matter of an insurance claim.

\*R. Hillier and S. Schmitt joined the meeting at 9:40 a.m.

J. Farwell updated the members with respect to the status of the Water Management Plan (WMP) as follows:

- L. Minshall presented the draft WMP to the members in September, 2013



- The WMP is a joint, voluntary plan that includes a compilation of actions that partners have already committed to in their own work plans
- The WMP has provided GRCA with some funding opportunities to continue with very innovative work. The Ministry of Environment (MOE) has drafted an agreement for \$363,400 to continue work for the wastewater optimization program until March, 2017. This program is to support operators, supervisors and managers of wastewater treatment plants to achieve higher quality effluent.
- The Ontario Ministry of Agriculture and Food (OMAF) has drafted an agreement for \$278,000 to continue the high resolution digital elevation model to enable conservation specialists with the best information for implementing nonpoint source management strategies. This funding will continue until March, 2016.
- Staff anticipate signing these agreements and initiating the work over the next two months and will continue to apprise the members of progress.
- Staff are hopeful to have municipal councils endorse the WMP in April and May, 2014 and GRCA staff are working with municipal staff to facilitate this.
- A report will be presented to the GRCA members at their meeting on June 27, 2014 recommending endorsement of the WMP.

J. d'Ailly referred to Item 10 iii) included in the agenda being the report from Oxford County. He said that these activities cost money and asked whether it relates to the responsibilities of the GRCA. J. Farwell explained that the white paper referred to in this report was prepared in response to the Drummond Report. J. d'Ailly asked if this is a completely separate issue from the WMP. J. Farwell answered in the affirmative.

P. Salter introduced the Township of Mapleton Mayor Bruce Whale

**4. Review of Agenda:**

Correspondence from Kae Eklgie, President, Architectural Conservancy of Ontario – North Waterloo Region Branch to Jane Mitchell, Chair, Grand River Conservation Authority sent by email on February 25, 2014 Re: Heritage Coordinator was added as Item 10 v).

A copy of the revised Terms of Reference for the Audit Committee has been provided for attachment to Item 14 – Report of the Audit Committee.

Moved by: B. Coleman  
Seconded by: L. Armstrong (carried)

THAT the Agenda for the Annual General Meeting of February 28, 2014 be approved as amended.

**5. Declarations of Pecuniary Interest:**

B. Lee declared a pecuniary interest with respect to Permit Application #31/14 referred to in Report No. GM-02-14-20 as he is an owner of the property referred to.

**6. Minutes of Previous Meeting:**

General Membership/Election of Officers Meeting – January 24, 2014

There were no questions or comments with respect to the minutes of the General Membership/Election of Officers Meeting of January 24, 2014.

Moved by:	L. Boyko	
Seconded by:	B. Banbury	(carried)

THAT the Minutes of the General Membership/Election of Officers Meeting of January 24, 2014 be approved as circulated.

**7. Business Arising from Previous Minutes:**

None

**8. Hearing of Delegations:**

Samuel Head, Dryden, Smith and Head Planning Consultants Ltd. Re: North Waterloo Scoped Subwatershed Study

S. Head indicated that he represents the owner of the property known municipally as 640 Conservation Drive in Waterloo. He said that the mapping referred to in the North Waterloo Scoped Subwatershed Study is inaccurate. He provided the members with a copy of correspondence from a consultant confirming this to be the case. He requested a deferral of the staff recommendation.

R. Hillier asked what the nature of the inaccuracy is. S. Head said that the mapping shows treed areas that no longer exist and he is trying to clarify the limits for development.

**9. Presentations**

None

**10. Correspondence:**

- a) Copies for Members:
- i) Correspondence from Lisa Lyons, Deputy Clerk, Town of New Market to Grand River Conservation Authority dated January 24, 2014 Re: Motion – Ontario Junior Ranger Program.
- ii) Correspondence from K. Jean Hughes, Secretary-Treasurer, Grand Valley & District Fire Board to Joe Farwell, Chief Administrative Officer, Grand River Conservation Authority dated January 21, 2014 Re: Luther Marsh – Rescue Operations.

- iii) Report No. CASPO 2014-02 from Gordon K. Hough, MCIP, RPP, Director, Community and Strategic Planning to Warden and Members of County Council, Oxford County Re: Conservation Ontario White Paper – Watershed Management Futures for Ontario.
- iv) Correspondence from Patty Sinnamon, CAO/Clerk, Township of Mapleton dated February 14, 2014 Re: 2014 Budget and Levy Meeting.
- v) Correspondence from Kae Eklgie, President, Architectural Conservancy of Ontario – North Waterloo Region Branch to Jame Mitchell, Chair, Grand River Conservation Authority sent by email on February 25, 2014 Re: Heritage Coordinator.

J. Haalboom referred to Item 10 v) and said that the 20<sup>th</sup> anniversary of the Heritage River designation was coming up quickly. She asked which staff are dealing with the planned events to honour that milestone. J. Farwell indicated that the position of Policy Planner has been posted and staff expect to announce the successful candidate in March, 2014.

Moved by: G. Lorentz  
Seconded by: L. Armstrong (carried)

THAT correspondence from Lisa Lyons, Deputy Clerk, Town of New Market to Grand River Conservation Authority dated January 24, 2014 Re: Motion – Ontario Junior Ranger Program; correspondence from K. Jean Hughes, Secretary-Treasurer, Grand Valley & District Fire Board to Joe Farwell, Chief Administrative Officer, Grand River Conservation Authority dated January 21, 2014 Re: Luther Marsh – Rescue Operations; Report No. CASPO 2014-02 from Gordon K. Hough, MCIP, RPP, Director, Community and Strategic Planning to Warden and Members of County Council, Oxford County Re: Conservation Ontario White Paper – Watershed Management Futures for Ontario; correspondence from Patty Sinnamon, CAO/Clerk, Township of Mapleton dated February 14, 2014 Re: 2014 Budget and Levy Meeting and correspondence from Kae Eklgie, President, Architectural Conservancy of Ontario – North Waterloo Region Branch to Jame Mitchell, Chair, Grand River Conservation Authority sent by email on February 25, 2014 Re: Heritage Coordinator be received as information.

b) Not Copied:

None

11.

1<sup>st</sup> & 2<sup>nd</sup> Reading of By-Laws

12. **Presentation of Reports:**

a) **GM-02-14-14** Reforestation Services for Spring 2014

There were no questions or comments with respect to this report.

**Res. No. 18-14**

Moved by: P. Salter  
Seconded by: V. Prendergast (carried)

THAT Grand River Conservation Authority enter into contracts with Black River Tree Planting for the sum of \$63,750.00, and Bartram Woodlands Ltd. for the sum of \$132,390.00, excluding applicable taxes, for reforestation services as per the categories outlined in the accompanying table.

BID PRICE PROPOSAL	Seedlings - Bid Price per 1000			Saplings/Potted - Bid Price per Tree	
	Contract 1 - Machine Planting	Contract 2 - Hand Planting North	Contract 3 - Hand Planting South	Contract 4 - Saplings/Potted North	Contract 5 - Saplings/Potted South
Number of Trees, as of Jan. 8, 2014:	105,000	50,000	35,000	7,000	4,000
<b>Company:</b>					
Black River Tree Planting		\$750.00	\$750.00		
Klumps Landscaping	NO BID RECEIVED			NO BID RECEIVED	
Bartram Woodlands	\$408.00	\$965.00	\$1,170.00	\$7.85	\$8.65
Brinkman & Associates	NO BID RECEIVED			NO BID RECEIVED	

Based on the bids received it is proposed that the contracts be awarded as follows:

	# of Trees	Black River Tree Planting		Bartram Woodlands	
		Bid Price	Contract Value	Bid Price	Contract Value
<b>Contract 1</b>	105,000			\$408.00	\$42,840.00
<b>Contract 2</b>	50,000	\$750.000	\$37,500.00		
<b>Contract 3</b>	35,000	\$750.00	\$26,250.00		
<b>Contract 4</b>	7,000			\$7.85	\$54,950.00
<b>Contract 5</b>	4,000			\$8.65	\$34,600.00
<b>Total</b>	<b>201,000</b>		<b>\$63,750.00</b>		<b>\$132,390.00</b>

b) **GM-02-14-15** 2014 Budget

J. Mitchell indicated that the 2014 Budget would be dealt with under Item 14 (d).

c) **GM-02-14-16** Financial Summary for the Period Ending January 31, 2014

There were no questions or comments with respect to this report.

Res. No. 19-14

Moved by: T. Nevills

Seconded by: G. Wicke

(carried)

THAT the Financial Summary for the Period Ending January 31, 2014 be approved.

d) **GM-02-14-17** North Waterloo Scoped Subwatershed Study

B. Brown conducted a PowerPoint presentation indicating that:

- The primary study area is located in the northwest portion of the City of Waterloo and is comprised of 168 hectares of land designated for development
- The secondary study area extends into the Townships of Woolwich and Wellesley
- GRCA's interest in the study included natural hazards (updated floodline limits); natural heritage (updated wetland mapping; recommending natural heritage system including features to be retained and associated buffers); stormwater management (water quality and quantity targets) and being an adjacent property owner (Laurel Creek Nature Centre and Conservation Area)
- The subwatershed study findings and recommendations will be utilized in the development of a district plan; future environmental assessments in this area; site specific technical studies to support future *Planning Act* applications and GRCA permit applications
- A specific staff recommendation has been included in the report to address the concerns of the owner of 640 Conservation Drive, Waterloo

J. Mitchell suggested that GRCA add that portion of the City of Waterloo resolution numbered 1 to the staff recommendation.

J. Brennan asked whether there would be any implications for GRCA to do so since staff saw no reason to defer the recommendations and staff have indicated that revised wetland mapping and the regulation limit can be changed later if needed.

J. d'Ailly asked what deferral meant as it relates to the future work to be done. J. Mitchell repeated the proposed change to the recommendations and said that this item would be brought back before the members as it relates to 640 Conservation Drive, Waterloo. J. d'Ailly asked what implications might be involved with the deferral vis a vis cost, resources, etc. He asked if staff felt this was a proper motion. B. Brown responded that the process would remain the same, however an addendum to the study would be required. She indicated that she was uncertain as to whether a public process would be required due to any change in the mapping that had already been presented.

M. Laidlaw asked that the proposed addition to the staff recommendation be voted upon separately.

G. Lorentz said that GRCA members should support the City of Waterloo resolution.

R. Deutschmann said that he will support the proposed addition to the recommendation. He said he was surprised that staff did not have a better answer regarding any public meeting that might be required. He then said that this motion is not a drastic change.

M. Laidlaw said that S. Head indicated that the trees shown on the maps are no longer there. She said this is a protected area and asked why the trees had been removed. J. Mitchell said that staff will respond to the question when the next report is presented to the members regarding this item.

**Res. No. 20-14**

Moved by: R. Kelterborn  
Seconded by: G. Lorentz (2 opposed)

THAT THE North Waterloo Scoped Subwatershed Study prepared by Ecoplans Ltd., MHBC Planning and Stantec Consulting dated November, 2013 be endorsed and be used as the guiding document when dealing with planning matters and permit applications in this subwatershed;

AND THAT amendments to Grand River Conservation Authority's Ontario Regulation 150/06 mapping be approved to incorporate the revisions to the natural feature boundaries (wetlands, watercourses and floodplains) and their associated regulated allowances resulting from detailed study completed as part of the North Waterloo Scoped Subwatershed Study;

AND THAT Grand River Conservation Authority staff review supplemental information concerning natural features at the rear portion of the lands municipally known as 640 Conservation Drive in the City of Waterloo and revise wetland mapping and the Regulation limit if needed.

J. Mitchell read the proposed addition to the staff recommendations as follows:

"That GRCA endorse the North Waterloo Scoped Subwatershed Study, save and except for the rear portion of the lands municipally known as 640 Conservation Drive".

**Res. No. 21-14**

Moved by: R. Kelterborn  
Seconded by: G. Lorentz (4 opposed)

THAT GRCA endorse the North Waterloo Scoped Subwatershed Study save and except for the rear portion of the lands municipally known as 640 Conservation Drive.

e) **GM-02-14-18** Guelph Lake Nature Centre – Progress Update

D. Bennett conducted a Power Point presentation indicating that :

- Plans for the Guelph Lake Nature Centre (GLNC) are being prepared in conjunction with the Guelph Lake Management Plan
- The design for the GLNC has resulted in a number of proposed changes to the broader Guelph Lake Conservation Area
- In January, 2011 the members adopted the new GLNC as a project – the project was identified as a major component of the GRCF's fundraising campaign
- Staff are working with The Ventin Group on Phase One of the project which consists of a redesign of the building for the new site, the preparation of construction cost estimates and the creation of graphics to support the fundraising campaign
- It is proposed that a new park entrance be developed at the intersection of Conservation Road and Watson Road – a new gate house would be located at a sufficient distance along this road to allow for vehicle stacking during busy periods
- The proposed location of the new GLNC has uninterrupted access to approximately 13.75 hectares (34 acres) of land – approximately 75% of the area is vegetated with a mixture of tree species, successional communities and small wetland areas
- The nature centre site concept includes a southerly orientation to the building to take advantage of solar gain and natural light; a variety of outdoor classroom areas; a trail network connecting the building to the surrounding environment with barrier free access to the greatest extent possible; extensive landscaping of the area surrounding the nature centre to create a variety of habitat types and learning opportunities; creation of ponds utilizing runoff from rooftops, parking areas and roadways; a lakeside wetland for water study and windbreaks to the north and west of the building to improve the micro-climate for students
- The consulting team has been working on a revised design for the GLNC – the new design has a total floor area of 7,840 square feet which is a reduction from the previous design which depicted 9,400 square feet
- The building features four dedicated teaching spaces, a visitor services area, office, staff room, mud room, office space for park operations and a large storage area
- Each of the classrooms has been designed to have direct access to the outdoors through standard entry doors and overhead sliding doors

M. Laidlaw referred to the pitched portion of the roof and asked whether staff have considered solar panels. D. Bennett said that staff do not want to install solar panels if they are not needed because hydro comes from the Guelph dam. He said staff will investigate the possible installation of solar panels. M. Laidlaw then commented that staff were not looking for a Leadership in Energy and Environment Design (LEED) rating. D. Bennett

said that some things will be incorporated into the design which would have scored LEED points. M. Laidlaw asked why the size of the building was reduced. D. Bennett answered that there were some components of the originally designed building that were not within GRCA's mandate and for reduced operating costs.

G. Lorentz asked why the roof was not a green roof. D. Bennett said that the flat portion of the roof will be a green roof and staff will determine the structural implications for the pitched roof. G. Lorentz asked whether all of the walls are movable. D. Bennett said that none of the walls are movable because movable walls are expensive and subject to failure. G. Lorentz referred to the Forest Heights Community Centre which has had moveable walls for 15 years without incidence. He said that movable walls provide potential for revenue from events such as wedding receptions, etc. He said in his opinion he would not exclude movable walls from the plans and it makes sense to go from four classrooms to a large space to be used for functions. D. Bennett said that in order to accommodate large functions the building would have to house a full kitchen for caterers and staff would be required for cleaning, etc. He then said the proposal is still in its conceptual stage.

J. Haalboom said that staff should look at the Waterloo Region Museum which has a very simple kitchen that accommodates functions. She said the GLNC should be a "gathering place". She then said that this is a very natural area and referred to the proposed gazebo or pergola. She said that these are formal structures for backyards and a less elaborate more natural structure should be designed.

W. Stauch said he agreed with G. Lorentz with respect to movable walls. He said the Waterloo Region Museum has been successful and GRCA should have two classrooms with movable walls to encourage community groups as part of its outreach program.

J. d'Ailly asked what the target for capital costs would be. D. Bennett answered that the target was approximately \$2 million at \$250/square foot.

G. Wicke asked for the timeline for completion of the project. D. Bennett said that if fund raising went well the project could be completed in 2016/2017.

**Res. No. 22-14**

Moved by: J. Brennan  
Seconded by: B. Coleman (carried)

THAT Report No. GM-02-14-18 Guelph Lake Nature Centre – Progress Update be received as information.

- f) **GM-02-14-19** Cash and Investments Status Report as at January 31, 2014

There were no questions or comments with respect to this report.



Res. No. 23-14

Moved by:  
Seconded by:

J. Jamieson  
S. Schmitt

(carried)

THAT Report No. GM-02-14-19 – Cash and Investments Status as at January 31, 2014 be received as information.

**g) GM-02-14-20 Development Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation**

J. Mitchell reminded the members that B. Lee had declared a pecuniary interest with respect to Permit Application #31/14 as he is an owner of the property involved in the project. Therefore that Permit Application would be voted upon separately as it relates to Report No. GM-02-14-20.

M. Laidlaw referred to Permit Application #699/13 – Triple M Metal LP. She noted the project involves construction of a storm sewer outlet five metres from a wetland. She said the previous presentation referred to 15 metres from a wetland. She asked whether five metres is common and acceptable. F. Natolochny said that GRCA does not have a norm and the distance is dependent upon the sensitivity of the wetland and the nature of the development.

M. Laidlaw referred to Permit Application #612/13 – Petru Gheju. She noted that the project includes in part the construction of an accessory agricultural building, installation of a septic system and construction of an off-line pond and outlet five metres from a wetland. She asked if this acceptable. F. Natolochny answered that it is the pond that will be five metres from the wetland. The buildings will be approximately 30 metres from the wetland.

M. Laidlaw referred to Permit Application #611/13 – West Waterloo Retail LP. She noted that .06 hectares of wetlands are being removed. She asked whether staff keep track of how many wetlands are removed. F. Natolochny answered in the affirmative and said that this is a very small wetland.

M. Laidlaw referred again to Permit Application #612/13 – Petru Gheju noting that there were a number of conditions included in the approval. She asked whether staff returns to the property to determine whether the conditions have been met. F. Natolochny said that staff has an inspection program which prioritizes projects such as those that may result in damage or injury.

M. Laidlaw referred to Permit Application #682/13 – Reids Heritage Group. She noted that the project involves the construction of an apartment building, a parking lot and a trail seven metres from a wetland. She asked if the trail was seven metres from the wetland. F. Natolochny indicated that such was the case and the building and parking lot would be approximately 30 metres from the wetland.

**Res. No. 24-14**

Moved by: T. Nevills  
Seconded by: L. Boyko (carried)

THAT Report No. GM-02-14-20 – Development Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation exclusive of Permit Application #31/14 be received as information.

J. Mitchell then called for a vote with respect to Permit Application #31/14.  
B. Lee did not vote.

**Res. No. 25-14**

Moved by: M. Laidlaw  
Seconded by: G. Lorenz (carried)

THAT Report No. GM-02-14-20 – Development Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation as it relates to Permit Application #31/14 be received as information.

**h) GM-02-14-21 Environmental Assessments**

There were no questions or comments with respect to this report.

**Res. No. 26-14**

Moved by: J. Ross-Zuj  
Seconded by: G. Wicke (carried)

THAT Report No. GM-02-14-21 – Environmental Assessments be received as information.

**i) GM-02-14-22 Grand River Watershed Flood Warning System**

D. Boyd displayed two slides depicting the Flood Warning System Test Results for February 4, 2014 which confirmed that all Counties, Regional Municipalities, Cities, Towns and Townships received the test message and acknowledged it.

L. Boyko said that Lake Erie is completely frozen and asked if this would create additional flooding problems. D. Boyd concurred that Lake Erie at the mouth of the Grand River is 100% frozen. He said that in addition to rainfall and snow the ground was saturated when the freezing began. He also said that there would be a lot of debris in the river from the ice storm. He then said that staff will approach the Coast Guard preemptively to alert it that its services might be required to break up the ice at the mouth of the river. G. Wicke asked whether the Coast Guard can navigate around the lake when the ice break occurs. D. Boyd answered that it would take time to respond given the amount of ice on the lake.

G. Wicke said that he watched a series hosted by CKCO TV to mark its 60<sup>th</sup> anniversary and they talked about the 1974 flood resulting from the opening of flood gates. He asked what flood gates were being referred to. D. Boyd said discharge was being made to lower the reservoirs. He also said that reservoir operations have been modified to accommodate water

during flood season.

**Res. No. 27-14**

Moved by: J. Brennan  
Seconded by: S. Schmitt (carried)

THAT Report No. GM-01-14-22 – Grand River Watershed Flood Warning System be received as information.

j) **GM-02-14-23** Current Watershed Conditions as of February 25, 2014

S. Shifflett conducted a PowerPoint presentation indicating that:

- Precipitation to date in February, 2014 has been close to the long term average for most of the GRCA operated climate stations
- Results from the last snow survey on February 14, 2014 show that there is above average water in the snow pack throughout the Grand River watershed – this amount of water in the snow pack has not been seen for the past 30 years
- The average air temperature in February, 2014 has been 3.7 degrees below the long term average at the Shand Dam Climate Station
- The level of Lake Erie is below the long term average
- The majority of water courses in the watershed are ice covered
- Reservoir levels at Shand, Conestogo, Luther and Guelph are within the normal operating range for this time of year
- Environment Canada predicts the forecast for the February to April, 2014 period for southern Ontario to be for below normal temperatures with normal precipitation.
- GRCA issued a Watershed Conditions Statement – Water Safety Message on February 20, 2014 with a focus on safety around watercourses during the brief melt event and the possibility of street flooding in urban areas

G. Lorentz said that he was concerned about people venturing out onto the river and asked how the GRCA gets the message out. S. Shifflett said that staff put out water safety messages when temperatures rise. G. Lorentz asked how thick the ice was from Waterloo to Cambridge. S. Shifflett said that information was not within her knowledge. D. Boyd said the thickness of the ice is variable and staff communicate changing ice conditions.

**Res. No. 28-14**

Moved by: J. Haalboom  
Seconded by: B. Lee (carried)

THAT Report No. GM-02-14-23 – Current Watershed Conditions as of February 25, 2014 be received as information.

**13.**

**Committee of the Whole:**

None

14. General Business:

a) Report of the Audit Committee - February 19, 2014

J. Mitchell reviewed the recommendations made in this report, including amendments to the Terms of Reference; approval of the 2013 Audited Financial Statements, Notes and Schedules; and the appointment of the auditors. She confirmed that the Audit Committee extensively reviewed the Financial Statements and met with the auditors and with staff.

Res. No. 29-14

Moved by: B. Coleman  
Seconded by: L. Armstrong (carried)

THAT the Report of the Audit Committee of the Grand River Conservation Authority be received, approved, and attached to the Minutes of this meeting.

b) Presentation of Financial Statements as of December 31, 2013 and Report of the Auditors, KPMG Chartered Professional Accountants

J. Mitchell read the recommendation.

Res. No. 30-14

Moved by: M. Laidlaw  
Seconded by: P. Salter (carried)

THAT the Financial Statements of the Grand River Conservation Authority as of December 31, 2013, and the Report of the Auditors thereon be received, approved and placed on file;

AND THAT copies be made available to all member municipalities, Authority Members, and the Ontario Ministry of Natural Resources.

c) Appointment of Auditors

J. Mitchell read the recommendation. G. Lorentz asked how often GRCA goes to market for auditors. K. Murch answered that GRCA has no policy as to when to undertake a Request for Proposals or to change auditors. G. Lorentz appreciated that KPMG were not charging any more for the 2014 fee but said, in his opinion, the GRCA should have a policy.

Res. No. 31-14

Moved by: J. Jamieson  
Seconded by: C. Millar (carried)

THAT KPMG Chartered Professional Accountants be appointed as Grand River Conservation Authority's Auditors for the year ended December 31, 2014 at an amount not to exceed the actual 2013 Audit Fee.

d) Presentation of Budget Estimates for 2014

K. Murch referred to the Roll Call Sheet for the recorded vote, including weighted voting information and explained the process for the weighted vote. He noted that 24 members were present representing 86.4% of the total current value assessment. J. Mitchell read the recommendation.

J. Mitchell asked those members voting in favour of the 2014 Budget to stand and be counted. She then announced that the recommendation to approve the 2014 Budget passed unanimously.

**Res. No. 32-14**

Moved by: V. Prendergast  
Seconded by: J. d'Ailly (carried)

THAT the 2014 Budget of Grand River Conservation Authority of \$29,794,957 be approved;

AND THAT the member municipalities be assessed for payment :

Matching Levy	\$ 871,073
Non-Matching Levy	\$ 8,420,927
Capital Levy	\$ 1,000,000
<hr/>	
TOTAL GENERAL LEVY	\$10,292,000

AND THAT each member municipality's share of the 2014 General Levy be calculated using "Modified Current Value Assessment", with an adjustment for the City of Hamilton which is based on a "local agreement" with the municipality and its four conservation authorities.

**RECORDED VOTE**

<u>Member</u>	<u>Weight</u>	<u>Absent</u>	<u>Present</u>	<u>In Favour</u>	<u>Opposed</u>
Jan d'Ailly	5.0%		5.0%	5.0%	
Robert Deutschmann	5.0%		5.0%	5.0%	
Jean Haalboom	5.0%		5.0%	5.0%	
Ross Kelterborn	5.0%		5.0%	5.0%	
Claudette Millar	5.0%		5.0%	5.0%	
Jane Mitchell	5.0%		5.0%	5.0%	
Les Armstrong	5.0%		5.0%	5.0%	
Geoff Lorentz	5.0%		5.0%	5.0%	
Todd Cowan	5.0%	5.0%			
Warren Stauch	5.0%		5.0%	5.0%	
Lorne Boyko	1.2%		1.2%	1.2%	
Fred Morison	1.2%		1.2%	1.2%	
Barry Lee	2.5%		2.5%	2.5%	
Jeanette Jamieson	2.8%		2.8%	2.8%	
Bruce Banbury	1.0%		1.0%	1.0%	
Robert Hillier	5.1%		5.1%	5.1%	
Vic Prendergast	5.1%		5.1%	5.1%	
Maggie Laidlaw	8.4%		8.4%	8.4%	
Bob Bell	8.4%	8.4%			
Tom Nevills	1.3%		1.3%	1.3%	
Pat Salter	1.5%		1.5%	1.5%	
George Wicke	0.5%		0.5%	0.5%	
Joanne Ross-Zuj	3.3%		3.3%	3.3%	
John Brennan	4.0%		4.0%	4.0%	
Steve Schmitt	1.9%		1.9%	1.9%	
Brian Coleman	1.9%		1.9%	1.9%	
<hr/>					
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	100.0%	13.6%	86.4%	86.4%	0.0%
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- e) Provision for Current Borrowing (pending receipt of Municipal Levies, Provincial Grants and other revenues)

Recommended borrowing for 2014 - \$1,000,000

J. Mitchell read the recommendation

**Res. No. 33-14**

Moved by: G. Wicke  
Seconded by: J. Brennan (carried)

WHEREAS it is necessary for Grand River Conservation Authority (hereinafter called the "Authority") to borrow, on an interim basis, up to the sum of One Million Dollars (\$1,000,000) required for its purposes until payment to the Authority of grants and of sums to be paid to it by the participating municipalities designated as such under The

Conservation Authorities Act, RSO 1990;

THEREFORE BE IT RESOLVED:

1. THAT Grand River Conservation Authority be authorized to borrow, on an interim basis, sums required to a maximum of One Million Dollars (\$1,000,000) necessary for its purposes on the promissory note or notes of the Authority from the Canadian Imperial Bank of Commerce a sum or sums not exceeding in the aggregate One Million Dollars (\$1,000,000) and interest at the said Bank's minimum lending rate established from time to time, until payment to Grand River Conservation Authority by the participating municipalities.
2. THAT the Chair or Vice-Chair together with the Chief Administrative Officer or Secretary-Treasurer of the Authority be and they are hereby authorized to execute for and on behalf of Grand River Conservation Authority, a promissory note or notes for the sum to be borrowed under paragraph number 1 hereof and to affix thereto the corporate seal of Grand River Conservation Authority.
3. THAT the amount borrowed pursuant to this Resolution together with interest thereon be a charge upon the whole of the money received or to be received by the Authority by way of grants as and when such moneys are received and of sums received or to be received by Grand River Conservation Authority from the participating municipalities as and when such moneys are received.
4. THAT the Chair or Vice-Chair or the Chief Administrative Officer or Secretary-Treasurer of Grand River Conservation Authority be and is hereby authorized and directed to apply, in payment of the moneys borrowed pursuant to this Resolution together with interest thereon, all of the moneys received by Grand River Conservation Authority by way of grants or sums received by Grand River Conservation Authority from the participating municipalities.

**15.**

**Appointment of Audit Committee**

J. Mitchell reminded the members that the Terms of Reference for the Audit Committee require that the Chair, Vice-Chair and five other members form that committee. She called for volunteers from the members to fill the five committee positions. B. Coleman, J. d'Ailly, J. Jamieson, F. Morison and G. Wicke volunteered.

**Res. No. 34-14**

Moved by: G. Liorentz  
Seconded by: W. Stauch (carried)

THAT B. Coleman, J. d'Ailly, J. Jamieson, F. Morison and G. Wicke be appointed to the Audit Committee until the next Annual General Meeting.

**16. Appointment of Special Recognition Committee**

J. Mitchell said the Chair and Vice-Chair will be on this committee and called for four volunteers. J. Haalboom, J. Jamieson, P. Salter and W. Stauch volunteered.

**Res. No. 35-14**

Moved by: L. Boyko  
Seconded by: J. Brennan (carried)

THAT the following members be appointed to the Special Recognition Committee: J. Haalboom, J. Jamieson, P. Salter and W. Stauch until the next Annual General Meeting.

**17. 3<sup>rd</sup> Reading of By-laws:**

**18. Other Business:**

- a) J. Haalboom drew the members' attention to the brochure entitled Historic Countryside Tours prepared by the Heritage Planning Advisory Committee for the Region of Waterloo. The tours involve the Townships in Waterloo Region and can be accessed online. W. Stauch complimented J. Haalboom for her work in leading the Heritage Planning Advisory Committee. He said he would like to hear from any other municipalities that have a similar program.
- b) W. Stauch commended the members who attended the Heritage Day Workshop. He said the committee is already working on the 2015 workshop and is looking for volunteers.
- c) W. Stauch commended D. Schultz for his work regarding the Grand River Conservation Authority Watershed Awards recognizing watershed heroes.
- d) B. Banbury acknowledged W. Stauch for his participation in the Heritage Day Workshop.
- e) G. Wicke said large increases in assessed values of properties in rural communities are related to MPAC. He said the rural municipalities are disturbed.



**19. Closed Meeting:**

**Res. No. 36-14**

Moved by: M. Laidlaw  
Seconded by: J. Brennan (carried)

THAT the Annual General Meeting adjourn into closed session to discuss a property matter.

\*the meeting adjourned at 11:40 a.m.

\*the meeting reconvened at 12:00 p.m.

**Res. No. 37-14**

Moved by: M. Laidlaw  
Seconded by: J. d'Ailly (carried)

IN ORDER to further the objects of the Grand River Conservation Authority by ensuring a continuous land assembly for public access along the Grand River in the City of Cambridge;

THEREFORE BE IT RESOLVED THAT the Grand River Conservation Authority declare surplus and convey to the City of Cambridge those lands legally described as Lots 1A to 7A both inclusive, and 1B to 7B both inclusive and Part of Canal Lot and Part of Victoria Street, Registered Plan 444, formerly in the City of Galt, now in the City of Cambridge and Regional Municipality of Waterloo, to be more particularly described as Parts 1, 2, 3 and 4 of Reference Plan 58R-18019, including an easement in the favor of the Grand River Conservation Authority for Parts 1 and 3 of Reference Plan 58R-18019, for the purpose of activities related to flood control and access, for the consideration of \$2.00;

AND THAT the Grand River Conservation Authority accept, in exchange, those lands legally described as Part of Lot 14, Plan D-9, Part of the Bed of the Grand River Adjacent to Plan D-9, Concession 11, formerly in the City of Galt, now in the City of Cambridge and Regional Municipality of Waterloo, to be more particularly described as Parts 1 to 16 of Reference Plan 58R-18072, including an easement in favour of Pearl Hospitality Inc. contained within Parts 13, 14, 15, 19, 23, 24, 25, 34, 35, 36, 41, 42, 43, 44, 49, 50, 52, 53, 58, 59, 60 and 63 of Reference Plan 58R-16766, for the consideration of \$2.00.

**20. Next Meetings**

- i) General Membership Meeting  
Friday, March 28, 2014 at 9:30 a.m.  
Auditorium/Boardroom  
Administration Centre, Cambridge

***\*to be followed by Special Recognition Committee – Conference Room\****

- ii) General Membership Meeting  
Friday, April 25, 2014 at 9:30 a.m.  
Auditorium/Boardroom  
Administration Centre, Cambridge

21.

**Adjourn:**

The meeting adjourned at 12:05 a.m.

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Chair

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Secretary-Treasurer

**GRAND RIVER CONSERVATION AUTHORITY**

**GENERAL MEETING**

Dated: February 28, 2014

**Audit Committee**

TO: Members of the Grand River Conservation Authority

FROM: J. Mitchell, Chair, Audit Committee

The Audit Committee met on February 19, 2014 at 9:30 a.m. and reviewed the 2013 Financial Statements prepared by the Grand River Conservation Authority (GRCA) staff and reported on by KPMG LLP, Chartered Accountants, the external auditors appointed by the GRCA. These Audited Financial Statements and Schedules are attached.

Staff had the opportunity to discuss the performance of the auditors without them being present. The auditors were given the same opportunity with respect to management. Both parties confirmed a good working relationship.

The Audit Committee reviewed the Terms of Reference (dated February 19, 2014) and recommended changes in order to comply with By-law No. 1-2014.

The Audit Committee is satisfied that the Financial Statements, Notes and Schedules fairly present the financial position of the GRCA.

The Audit Committee made the following recommendations:

**Recommendations:**

Motion Audit 02-14-01 THAT the Terms of Reference (dated February 19, 2014) for the Audit Committee be confirmed with required changes in order to comply with Grand River Conservation Authority's By-law No. 1-2014;

AND THAT the Gauge Reserve be increased by \$70,000;

AND THAT the Forestry Reserve be increased by \$121,000;

AND THAT the 2013 Audited Financial Statements, Notes and Schedules be approved;

AND THAT KPMG Chartered Professional Accountants are appointed as Grand River Conservation Authority's Auditors for the year ended December 31, 2014 at an amount not to exceed the actual 2013 Audit Fee.

## **New Accountability and Transparency Act for Broader Public Sector with Proposed New Requirements to Be Imposed on Municipal Governments**

Today the government introduced new accountability legislation which is broad in scope and deals with, among other matters:

- Expanding Ontario Ombudsman's role to municipalities, school boards, and publicly funded universities; the processes for each will be somewhat different.
- Expanding the role of the Ontario Ombudsman after municipal local complaint processes are completed.
- Establishing a Patient Ombudsman to help patients resolve complaints against public hospitals, long-term care homes, and Community Care Access Centres.
- Providing Management Board of Cabinet the authority to obtain compensation information and regulatory authority to set compensation frameworks and undertake compliance audits applicable to executives of designated employers in the broader public sector (i.e., hospitals, universities, colleges, school boards, Hydro One and provincial hydro entities, Community Care Access Centres, and others if prescribed) and require organizations to post their business plans and other relevant financial documents.
- Clarifying retention of emails and offences against wilful destruction, concealment, which is to apply to municipal governments as well through amendments to MFIPA.
- Identifying expenses of MPPs including out of riding expenses to be posted and 90 day timeline for posting.
- Changes to the *Lobbyists Registration Act* including additional investigation authority and increased penalties for non-compliance.

The Bill itself will not be available publicly until it is posted on the Legislature's website, which usually takes 24 hours. It is a very large piece of legislation, amending numerous Acts.

At this point, we have few details to share about the proposed legislation. We do know that some of the details will fall to regulations, which means some questions may be challenging to get answers to in the short term. AMO is undertaking follow up meetings with Ministry of Government Services and Ministry of Municipal Affairs and Housing on an urgent basis.

On March 6, AMO shared with its members some early concerns when the Premier Wynne announced the high level direction within which she was proceeding. Since then, there has been no public information available other than that provided by the Ontario Ombudsman, who indicated then that he had input and had seen the draft legislation. Some of his previous commentary appears to be at odds with what the government shared today with AMO, particularly with respect to local boards.

## **What's new for Municipal Governments?**

### **1. Oversight framework:**

- The government is proposing to maintain the closed meeting 'default' model and will apply this 'default' model to municipal services complaints by individuals. In other words, municipal governments will be required to have their own municipal ombudsman and if not, then the Office of the Ontario Ombudsman would have jurisdiction as it does for closed meetings.
- Even if there is a municipally appointed local ombudsman and closed meeting investigator, the Ontario Ombudsman would have the jurisdiction to investigate complaint(s) after a local ombudsman or closed meeting investigator process has been completed and reported. In practice, this could result in 'double oversight' and effectively means a previous investigation is not necessarily the last stop. The *Municipal Act* and the *Toronto Act* already require the function of these positions to be independent and impartial; to maintain confidentiality and have credible investigative process.
- In addition, we understand that the Ontario Ombudsman's Office could initiate a broader systemic investigation on its own if it identified a broader systemic matter as a result of one or more local ombudsman's complaint investigations or on its own.

### **2. Applicability to Local Boards:**

We are told that the current local board definition, including its exception (section 223.1 of the *Municipal Act*) will not be changed. In other words, police services boards, library boards, boards of health, boards of long-term care, and Children's Aid Societies and municipal corporations created under S. 203 of the *Municipal Act* will not be included within the scope of any of investigators, including the Office of the Ontario Ombudsman. The Ontario Ombudsman has been suggesting publicly and to the media that his Office would have this jurisdiction.

### **AMO's Early Commentary:**

- AMO is disappointed that pre-consultation on this government's policy objective did not occur and that the Province-AMO MOU process on this particular matter was marginalized.
- The double oversight approach suggests that the government does not trust a municipal ombudsman or a closed meeting investigator to meet the *Municipal Act's* or *Toronto Act's* existing provisions for independence and impartiality, confidentiality, and a credible investigative process. There has been no evidence provided by the government that these systems are not functioning.
- There are a great number of questions related to the proposed legislation and how it would be implemented that will need explanation (e.g., will there be timeframes or other conditions

for requesting a referral to the Ontario Ombudsman; what changes will be needed to administer the legislation provincially and locally).

- The government must clarify the proposed authority of the Office of the Ontario Ombudsman and make sure that it is fully understood by all.

**AMO Contact:** Pat Vanini, Executive Director, E-mail [pvanini@amo.on.ca](mailto:pvanini@amo.on.ca), 416.971.9856 ext. 316



Albion, 1840

Alton, 1820

Belfountain, 1825

Bolton, 1823

Caledon East, 1821

Caledon Village, 1826

Campbell's Cross, c. 1820

Cataract, 1858

Cheltenham, 1827

Claude, c. 1832

Inglewood, 1883

Mayfield West, 2006

Melville, 1831

Mono Road, 1871

Mono Mills, 1819

Palgrave, 1846

Sandhill, 1839

Terra Cotta, 1855

Tullamore, c. 1820

Victoria, c. 1850

Wildfield, 1833

## Administration

6311 Old Church Road  
Caledon, ON L7C 1J6  
www.caledon.ca

T. 905.584.2272

1.888.225.3366

F. 905.584.4325

March 24, 2013

Ms. Kathryn Lockyer, Clerk  
Region of Peel  
10 Peel Centre Drive  
Brampton, Ontario  
L6T 4B9

Dear Ms. Lockyer:

**RE: Provincial Plan Review**

At the regular meeting of Council held on March 18, 2014, Council passed a resolution regarding the Provincial Plan Review. The following resolution was adopted:

Whereas the Province of Ontario is preparing for the statutory 10-year review of the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan, the Greenbelt Plan, and the Growth Plan for the Greater Golden Horseshoe in 2015 and 2016; and

Whereas the review of the four Provincial plans presents opportunities to clarify and harmonize the intents of each plan and also offers an opportunity to remove contradictions between the plans; and

Whereas section 3.4.1 of the Greenbelt Plan specifically states that Settlement Areas "are an integral part of the long-term economic and social sustainability of the Greenbelt and this Plan envisions that they continue to evolve and grow in keeping with their rural and/or existing character"; and

Whereas section 3.4.4 of the Greenbelt Plan allows municipalities to continue to plan for a settlement area expansion within the Greenbelt Plan area if such a consideration was initiated prior to the date the Greenbelt Plan came into effect; and

Whereas sub-section 3.4.4.1.d) of the Greenbelt Plan further states that the proposed settlement area expansion shall "maintain the rural and/or existing character of the settlement area"; and

Whereas sub-section 2.2.7.2 of the Growth Plan for the Greater Golden Horseshoe directs municipalities to plan all settlement area expansions within its proclaimed area to achieve a minimum density target of 50 persons and jobs combined per hectare; and

Whereas the required density target of 50 persons and jobs combined per hectare is not compatible with Greenbelt community character; and

Whereas vast majority of the Greenbelt Plan is inside the Growth Plan for the Greater Golden Horseshoe, and thereby creating two contradictory requirements for justifiable and lawful settlement area expansions of Greenbelt communities;

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Therefore be it resolved that through the 10-year review of the Provincial plans, the Province remove the Greenbelt Plan area from the Growth Plan for the Greater Golden Horseshoe; and

Further that this motion accompanied by an appropriate cover letter be circulated to the Region of Peel, the Niagara Escarpment Commission, the Greenbelt Council and other Greenbelt municipalities within the Growth Plan area requesting support; and

Further that this motion accompanied by an appropriate cover letter be circulated to the Premier of Ontario, Ministry of Municipal Affairs and Housing, Ministry of Infrastructure, and Ministry of Natural Resources for their consideration.

Thank you.

Yours truly,

*for: B. Kawandj*

Carey deGorter  
Director of Administration/Town Clerk  
e-mail: [carey.degorter@caledon.ca](mailto:carey.degorter@caledon.ca)

cc: Niagara Escarpment Commission  
Greenbelt Council  
Hamilton  
Toronto  
County of Dufferin  
Amaranth  
East Garafraxa  
Mono  
Orangeville  
Regional Municipality of Durham  
Ajax  
Brock  
Clarington  
Oshawa  
Pickering  
Scugog  
Uxbridge  
Whitby  
Regional Municipality of Halton  
Burlington  
Halton Hills  
Milton  
Oakville  
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Thorold  
West Lincoln  
Regional Municipality of Peel  
Brampton  
County of Simcoe  
Bradford-West Gwillimbury  
Innisfil  
Regional Municipality of Waterloo  
North Dumfries  
County of Wellington  
Erin  
Puslinch  
Regional Municipality of York  
East Gwillimbury  
Georgina  
King  
Markham  
Richmond Hill  
Vaughan  
Whitchurch-Stouffville



Kathleen Wynne, Premier  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1



April 1, 2014

The following resolution was adopted by the Council of the Town of Minto at their regular meeting held on April 1, 2014:

WHEREAS the province's recently released Long Term Plan anticipates that consumers will face hydro rates that will rise by 42% over the next five (5) years;

WHEREAS the Minister of Energy recently announced that past FIT prices are driving electricity process higher and that changes to domestic content requirements for construction of future renewable energy projects are necessary to lower future electricity rates;

WHEREAS the recent auditor-general's report advised of extreme amounts of waste in the energy sector, particularly at Ontario Power Generation and Hydro One, due to high labour costs and generous public sector pension plans;

WHEREAS decisions including but not limited to the cancellation of gas plants in Ontario could cost taxpayers close to \$1.1 billion;

WHEREAS it is essential for the resident and businesses of Minto to have access to affordable hydro to thrive and proper;

THEREFORE BE IT RESOLVED:

That the Town of Minto CALL ON Premier Wynne and the Province of Ontario to take immediate action to prevent these and any other rate increases from being implemented; and

That this motion BE CIRCULATED to all Ontario municipalities for support.

5941 Highway #89  
Harriston, Ontario  
N0G 1Z0

tel: 519-338-2511  
fax: 519-338-2005

[www.town.minto.on.ca](http://www.town.minto.on.ca)

Sincerely,

George A. Bridge  
Mayor