



MINUTES

DATE: Wednesday, June 17, 2015

TIME: 6:15 P.M.

The June 17, 2015 Regular Council Meeting was held on the above date and called to order at 6:15 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Kelly Patzer, Development Co-Ordinator
6. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Sarah Wilhelm
2. Jeremy Devries
3. Karen Lever
4. Marc Reid
5. Don McKay
6. Lair Caldwell
7. George McVicker

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3A. **CLOSED MEETING**

Council was in closed session from 6:16 p.m. to 6:26 p.m.

Council recessed from 6:27 p.m. to 7:00 p.m.

- (a) Confidential correspondence from Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

Resolution No. 2015-236: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential correspondence from Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or



local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

CARRIED

Resolution No. 2015-237: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council move into open session.

CARRIED

(a) Confidential correspondence from Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

Resolution No. 2015-238: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the confidential correspondence from Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2; and

That staff proceed as directed.

CARRIED

3. **ADOPTION OF THE MINUTES:**

- (a) Closed Special Council Meeting – May 14, 2015
- (b) Council Meeting – June 3, 2015
- (c) Closed Council Meeting – June 3, 2015

Resolution No. 2015-239: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (a) Closed Special Council Meeting – May 14, 2015
- (b) Council Meeting – June 3, 2015
- (c) Closed Council Meeting – June 3, 2015

CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

1. **Zoning By-law Amendment Application D14-DEM – Adriaan & Brenda Demmers**

***note this Public Meeting will be held on Wednesday, June 17, 2015 at 7:00 p.m. at the Township Offices – 7404 Wellington Rd. 34**

***note Council will resume upon adjournment of this public meeting**



- (a) Notice of Public Meeting – Rezoning Application File D14/DEM – Adriaan & Brenda Demmers, Concession 5, Rear Part Lot 13, municipally known as 4855 Pioneer Trail
- (b) Report PD-2015-014 – Information Report - Rezoning Application File D14/DEM – Adriaan & Brenda Demmers, Concession 5, Rear Part Lot 13, municipally known as 4855 Pioneer Trail

***see Public Meeting Minutes dated June 17, 2015.**

2. Zoning By-Law Amendment Application D14-DRS – DRS Developments Inc.

***note this Public Meeting will be held on Monday, June 22, 2015 at 7:00 p.m. at the Township Offices – 7404 Wellington Rd. 34**

- (a) Notice of Public Meeting – Rezoning Application File D14/DRS and County of Wellington Draft Plan of Subdivision File 23T-10004 (Township file D12/DRS) – DRS Developments Inc. - Concession 7, Part Lot 31, Plan 135, municipally known as 66 Queen Street, Morriston.
- (b) PD-2015-015 – Information Report - Rezoning Application File D14/DRS and County of Wellington Draft Plan of Subdivision File 23T-10004 (Township file D12/DRS) – DRS Developments Inc. - Concession 7, Part Lot 31, Plan 135, municipally known as 66 Queen Street, Morriston. *** note this report will be circulated under separate cover on Thursday, June 18, 2015.**

3. Zoning By-Law Amendments Application – D14-PER – Persian Investments Ltd.

***note this Public Meeting will be held on Tuesday, July 7, 2015 at 7:00 p.m. at the Township Offices – 7404 Wellington Rd. 34**

- (a) Notice of Public Meeting – Rezoning Application File D14/PER – Persian Investments Ltd. – Part Lot 16, Concession 7, municipally known as 424 Maltby Rd.
- (b) PD-2015-017 – Information Report - Rezoning Application File D14/PER – Persian Investments Ltd. – Part Lot 16, Concession 7, municipally known as 424 Maltby Rd. *** note this report will be circulated under separate cover on Tuesday, June 30, 2015.**

4. Public Open House – Township of Puslinch Comprehensive Community Improvement Plan Project

***note this Public Open House will be held on Thursday, July 9, 2015 at 6:30 p.m. at the Puslinch Community Centre – 23 Brock Road South**

- (a) Notice of Public Open House – Township of Puslinch Comprehensive Community Improvement Plan Project

6. COMMUNICATIONS:

1. Milkweed Spraying

- (a) Correspondence from the Little Country School regarding spraying of milkweed along township roads dated May 28, 2015.

Mayor Lever advised that he has spoken with the Director of Public Works and Parks and the Township does not spray for weeds. Mayor Lever advised that he is aware that the County of Wellington does have a spraying program and he will obtain the information on their program from the County and will make



arrangements with the Little Country School to attend and provide the information to the children.

2. Region of Waterloo Water Supply Master Plan

- (a) Correspondence from Region of Waterloo dated May 29, 2015.
- (b) Correspondence from Region of Waterloo dated March 9, 2015 *note this correspondence appeared as item 6.1(a) on the April 1, 2015 Council Agenda.

3. Mini Lakes

- (a) Correspondence from MF Property Management regarding audited Annual Report for Mini Lakes Sewage Treatment Plan Reserve Fund dated May 28, 2015.

4. Highway 6 – Morriston By-Pass

- (a) Correspondence from Ted Arnott, MPP Wellington-Halton Hills regarding a request to meet with The Honourable Steven Del Duca dated June 8, 2015.

5. Telfer Glen Developments Inc.

- (a) Correspondence from MMM Group Limited regarding comments on the Greenbelt Plan Review Telfer Glen Developments Inc., Morriston, Puslinch Township, Wellington County dated May 27, 2015.

6. Intergovernmental Affairs

- (a) Various correspondence for review.

Resolution No. 2015-240: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the correspondence items listed on the Council Agenda for June 17, 2015 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

- 1. Mr. Dave Rodgers, Puslinch Council Hamilton Conservation Representative – bi-annual report to Council

Mr. Rodgers made a presentation to Council summarizing recent activities of the Hamilton Conservation Authority including information regarding Valen's Conservation area, Westfield Heritage Village and the Fletcher Creek Conservation Area.

Resolution No. 2015-241: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the delegation from Dave Rodgers, Puslinch Council Hamilton Conservation Representative – bi-annual report to Council.

CARRIED

- 2. Ms. Donna Christie – presentation, 2015 Puslinch Volunteer of the Year Award.

Mayor and Members of Council presented Ms. Donna Christie with the 2015 Puslinch Volunteer of the Year Award.



3. Ms. Lois McLean, presentation 2015 Ontario Senior of the Year Award.

Mayor and Members of Council presented Ms. Lois McLean with the 2015 Senior of the Year Award.

***Council recessed at 8:00 p.m. and resumed at 8:20 p.m.**

4. Ms. Nancy Reid, Senior Planner, Meridian Planning Consultants regarding Township of Puslinch Community Improvement Plan Project ***See Agenda Item 8.4(c)**

Ms. Nancy Reid made a presentation to Council which included the purpose of the Community Improvement Plan Project ("CIP"), timing and key tasks for both Phase 1 and Phase 2 of the project. Ms. Reid provided information regarding CIP's and what they are.

Ms. Reid provided information regarding work completed to date on the Township's CIP, summarized key findings and provided Council with options for the Township's CIP. Ms. Reid concluded her presentation with information regarding next steps.

Council discussed the various options provided by Ms. Reid and supported that the following options be included in the Township's CIP as follows:

Community Improvement Project Area – Council advised that the existing Community Improvement Project Areas as identified in the County's Official Plan be amended to better address the vision and goals identified.

Municipal Leadership Programs – Council advised that the following program options be identified as part of a Municipal Leadership Strategy to provide coordinated short and long-term support for achieving the goals of the Community Improvement Plan:

- Option A – Strategy for County Participation the CIP
- Option B – Zoning Review
- Option C – Marketing Strategy
- Option D – Heritage Conservation Initiatives
- Option E – Development of a Streetscape Strategy
- Option F – Parking Strategy
- Option G – Festivals and Events Strategy
- Option H – Implementation of the Urban Design Guidelines
- Option I – Implementation of the County Active Transportation Plan

Financial Incentive Programs – Council advised that the following Financial Incentive Programs be identified for consideration in the Community Improvement Plan as follows:

- Option A - Facade, Signage and Landscaping Improvement Grant Program
- Option B – Building Improvement Grant Program
- Option C – Building Conversion and Expansion Grant Program
- Option D – Major Redevelopment/Revitalization Tax Assistance Program
- Option E – Motor Vehicle and Bicycle Parking Improvement Grant
- Option F – Planning and Building Permit Fees Rebate

Resolution No. 2015-242:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the delegation from Ms. Nancy Reid, Senior Planner, Meridian Planning Consultants regarding Township of Puslinch Community Improvement Plan Project.

CARRIED



8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

(a) Puslinch Fire and Rescue Services Response Report – May 2015.

Steve Goode, Fire Chief made a presentation to Council summarizing the Puslinch Fire and Rescue Services Response report for May 2015.

Councillor Roth requested that information regarding Puslinch Fire and Rescue Services household fire inspections be included in the information insert which is included with the August tax installment notices.

Resolution No. 2015-243: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the Puslinch Fire and Rescue Services Response Report for May 2015.

(b) Report FIR-2015-003 – Cost Recovery for Damaged Protective Equipment – Fire Department

Resolution No. 2015-244: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIR-2015-003 – regarding the Cost Recovery for Damaged Fire Protective Equipment – Fire Department be received in accordance with the requirements of the Financial Administration and Budget Management Policy By-Law No. 60/08.

CARRIED

2. **Finance Department**

(a) Report FIN-2015-024 –2014 Commodity Price Hedging Agreements Report

Councillor Bulmer requested that further information regarding risk to the township be included in the 2015 Commodity Price Hedging Agreements Report.

Karen Landry, CAO/Clerk requested that Councillor Bulmer provide an email to her clarifying the additional information he would like to have in the 2016 report.

Resolution No. 2015-245: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2015-024 regarding 2014 Commodity Price Hedging Agreements Report be received.

CARRIED

(b) Financial Reports - May 2015

- i. Financial Report as of May 31, 2015
- ii. Cheque Register – May 1, 2015 to May 31, 2015
- iii. Voided Cheque Register – May 2015
- iv. Financial Report By Department – May 31 2015
- v. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – May 2015



Resolution No. 2015-246: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby receives the following reports as information:

- i. Financial Report as of May 31, 2015
- ii. Cheque Register – May 1, 2015 to May 31, 2015
- iii. Voided Cheque Register – May 2015
- iv. Financial Report By Department – May 31 2015
- v. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – May 2015

CARRIED

(c) Report FIN-2015-025 – Municipal Performance Measurement Program Report for 2014 File NO. F00 MIN

Councillor Bulmer inquired as to whether the Ministry of Municipal Affairs and Housing provides a consolidated report as the report released in 2009/2010.

Mayor Lever advised that the Ministry no longer provides this consolidated report as the information is now contained in the Financial Information Report (FIR) that is completed by the Township. Mayor Lever also advised that he is aware of a computer program in which the township would be able to obtain its own reports, but believed that the program was uneasy to navigate.

Karen Landry CAO/Clerk advised that the computer program was called "MIDAS".

Councillor Bulmer inquired as to whether the Township would be able to look into whether there had been any attempts to revise the MIDAS program to make it more user friendly.

Karen Landry, CAO/Clerk advised that this could perhaps be a project in which the Municipal Finance Officers Association could undertake.

Resolution No. 2015-247: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2015-025 regarding the Municipal Performance Measurement Program Report for 2014 be received; and

That staff publish notice in the Puslinch Pioneer and Township website regarding the availability of the Municipal Performance Measurement Program Report for 2014.

3. Administration Department

None.

4. Planning and Building Department

(a) Chief Building Official Report – May 2015

Resolution No. 2015-248: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Chief Building Official Report for May 2015.

CARRIED



- (b) Report PD-2015-016 – Site Alteration Agreement – Vilmos Kadvanj – Property described as Puslinch Concession Gore Part lots 38 and 39, Part 2, RP 61R111538.

Councillor Bulmer inquired as to whether there was any water in the pond in which the fill application relates to.

Karen Landry, CAO/Clerk advised that there is no water in the pond.

Resolution No. 2015-249: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report PD-2015-016 regarding Site Alteration Agreement – Vilmos Kadvanj – Part Lots 38 and 39, Concession Gore, Part 2, Reference Plan 61R-11538 be received; and

That Council enact a By-Law to authorize the entering into of an agreement as outlined in Report PD-2015-011 with Vilmos Kadvanj – Part Lots 38 and 39, Concession Gore, Part 2, Reference Plan 61R-11538; and

That prior to execution of the agreement by the Mayor and Clerk, the applicant submit securities in a form satisfactory to the Township in the amount of \$20,000.00.

CARRIED

- (c) Memorandum from Meridian Planning Consultants to Township of Puslinch regarding Township of Puslinch Community Improvement Plan Project – Phase One Options Memo. * **See Agenda Item 7.4**

5. Roads & Parks Department

None.

6. Recreation Department

None.

9. NOTICE OF MOTION:

None.

10. COMMITTEE MINUTES

- (a) Planning & Development Committee – May 12, 2015

Resolution No. 2015-250: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby receives the following Minutes as information:

- (a) Planning & Development Committee – May 12, 2015

CARRIED



11. MUNICIPAL ANNOUNCEMENTS

Sunrise Equestrian Centre Fundraiser

Councillor Bulmer advised that he attended that Sunrise Equestrian Centre Fundraiser on Sunday, June 14, 2015. Councillor Bulmer advised that despite the weather on that day there was a positive atmosphere in the building and the group was able to raise \$50,000 during their silent auction.

Septic Social

Councillor Bulmer advised that along with Councillor Roth and Councillor Stokley they attended the Septic Social held at the Puslinch Community Centre on Monday, June 8, 2015. Councillor Bulmer, Councillor Roth and Councillor Stokley advised that they found the presentation to be very informative. Councillor Bulmer indicated that he was surprised to hear of the funding provided by the Province with respect to the project. Councillor Bulmer expressed concerns that the amount of funding being provided to each municipality was equal despite the number of inspections required. Councillor Bulmer inquired as to whether any consideration had been given to a "pooling" of financial resources amongst Wellington County Municipalities and whether Ted Arnott, MPP, Wellington Halton Hills could assist with this concern. Mayor Lever advised that he would follow up with Mr. Arnott with respect to this issue.

Fire Master Plan Presentation

Councillor Bulmer advised that he attended an excellent and informative presentation by the Township's Consultant. Councillor Bulmer advised that he was pleased with the number of volunteer firefighters who attended the presentation.

Councillor Roth advised that he attended the presentation on Thursday, June 11, 2015. Councillor Roth was pleased with the presentation and believed that it was a good session.

Mayor Lever advised that along with Councillor Bulmer and Councillor Roth he also attended the excellent presentation by the Township's Consultant.

Emergency Crisis Training

Councillor Roth advised that he attended an emergency training session on June 4, 2015. Councillor Roth indicated that Stanton and Associates provided an excellent presentation at the session.

Puslinch Recreation Committee Meeting

Councillor Stokley advised that at the Recreation Committee meeting on Tuesday, June 16, 2015, the committee began work on their 2015 Work Plan. Councillor Stokley advised that the committee will include in their 2015 Work Plan developing contacts with community partners and the promotion of participation in recreation activities. The Committee will be reaching out to community groups with further information to be provided at the July 21, 2015 meeting.

Puslinch Lake Conservation Association – Lake Home Tour

Councillor Fielding advised those in attendance that the Puslinch Lake Conservation Association will be holding their Lakeside Living 2015 Home Tour on Saturday, June 27, 2015. Tickets are available at a cost of \$25.00 for both boat or land tours. All proceeds from the tour are directed to the benefit of the lakes restoration project.

Mayor Lever advised that there was a recent article, Saturday, June 13, 2015, in the Guelph Mercury which promoted the Puslinch Lakeside Home Tour.



Councillor Fielding advised those in attendance that the Puslinch Lake Conservation Association will be holding their Annual General Meeting on Thursday, June 18, 2015.

Community Futures Conference

Councillor Fielding advised that she attended a Community Futures Conference in La Malbaie, PQ at Manor Richelieu from June 2nd to June 6, 2015. Councillor Fielding advised that there were a number of interesting sessions including a tour of Baie Du St. Paul which is the location where the founder of Cirque de Soleil has built a training school.

Morrison Streetscaping Project

Councillor Fielding inquired as to whether the Township's consultant had received the permits for the project? Karen Landry, CAO/Clerk advised that the permit has not been received.

Helen Purdy

Mayor Lever advised that there was a recent Guelph Mercury website tribute to former Aberfoyle Public School Teacher, Ms. Helen Purdy.

Association of Municipalities of Ontario – Delegation Requests

Mayor Lever advised Council that the deadline for delegation requests is July 7, 2015. Mayor Lever inquired of Council as to their delegation requests.

Mayor Lever advised that a meeting had been scheduled for the week of June 22nd with Minister of Transportation Steven Del Duca regarding the Highway 6 By-Pass and that TAPMO will be making delegation requests for the Minister of Natural Resources.

Councillor Roth suggested that a delegation request be made to the Minister of the Environment and Climate Change regarding the Source Protection Municipal Implementation Fund regarding the implementation of the fund.

Councillor Fielding requested that a copy of the Township's delegation request be forwarded to Ted Arnott, MPP, Wellington-Halton Hills as he can assist in advocating for a meeting on behalf of the Township.

12. UNFINISHED BUSINESS

None.

13. BY-LAWS:

- (a) A By-Law to authorize the Mayor and Clerk to enter into an Agreement with YMCA-YWCA Guelph for the 2015 Summer Camp

Resolution No. 2015-251:

Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **37/15** being a by-law to authorize the Mayor and Clerk to enter into an Agreement with YMCA-YWCA of Guelph for the 2015 Summer Camp.

CARRIED



14. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2015-252: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **38/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 17th day of June, 2015.


CARRIED

15. ADJOURNMENT:


Resolution No. 2015-253: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby adjourns at 9:35 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO Clerk