



## THE CORPORATION OF THE TOWNSHIP OF PUSLINCH 2015 COUNCIL MEETING

### **A G E N D A**

**DATE:** Wednesday, June 3, 2015

**CLOSED MEETING:** 12:15 P.M.

**REGULAR MEETING:** 1:00 P.M.

**≠ Denotes resolution prepared**

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.

**≠ 3A. CLOSED MEETING**

- ≠** (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Employee Matters.

**≠ 3. Adoption and Receipt of Minutes of the Previous Meeting.**

- (a) Special Council Meeting – May 14, 2015
- (b) Council Meeting – May 20, 2015
- (c) Closed Council Meeting – May 20, 2015

**4. Business Arising Out of the Minutes.**

**5. PUBLIC MEETINGS**

**\*note this Open House will be held on Monday, June 8, 2015 at 7:00 p.m. at the Optimist Recreation Centre – Gymnasium located at 23 Brock Road South**

- (a) Septic Maintenance and Inspection Program – Septic



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 20, 2015 COUNCIL MEETING

6. **COMMUNICATIONS**

1. **Capital Paving Inc.  
Wellington Pit, Licence No 20085  
6660 Wellington Rd. 34**

- (a) Correspondence from Capital Paving Inc. regarding 2014 Groundwater Monitoring Report – Capital Paving Inc., Wellington Pit Licence No. 20085 Part Lots 7 and 8, Concession 3, Township of Puslinch dated March 26, 2015.
- (b) Groundwater Science Corp. Report regarding 2014 Grounwater Monitoring Summary, Wellington Pit Permit To Take Water (No. 7382-923RM9) Part Lots 7 and 8, Concession 3, Township of Puslinch dated March 25, 2015.

**Stan Denhoed, Harden Environmental Services Ltd. has reviewed the report and concurs with the findings that there is no evidence of impact occurring and does not have any concerns in regard to this site.**

≠ **Intergovernmental Affairs**

- (a) Various correspondence for review.

7. **DELEGATIONS/PRESENTATIONS**

- ≠ 1 1:05 p.m. – James Rattray – regarding Open Air Burning.
- ≠ 2. 1:25 p.m.- Dave Bennett, Director of Operations, Grand River Conservation Authority regarding Grand River Conservation Authority Master Plan.

8. **REPORTS**

1. **Puslinch Fire and Rescue Services**

- ≠ (a) Puslinch Fire and Rescue Services Report – April 2015.

2. **Finance Department**

- ≠ (b) Report FIN-2015-023 – Canada 150 Community Infrastructure Program



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 20, 2015 COUNCIL MEETING

3. **Administration Department**

None.

4. **Planning and Building Department**

- ≠ (a) Report PD-2015-012 – Sign By-Law Variance – 424 Maltby Rd. – Persian Investments Ltd.
- ≠ (b) Report PD-2015-013 – Public Meeting – Rezoning Application File D14/PER – Persian Investments Ltd. – Part Lot 16, Concession 7, municipally known as 424 Maltby Rd.

5. **Roads & Parks Department**

None.

6. **Recreation Department**

- ≠ (a) Report REC-2015-006 – Agreement with YMCA/YWCA – 2015 Summer Camp File L04-YMC

9. **NOTICES OF MOTION**

None.

10. **COMMITTEE MINUTES**

- (a) Recreation Committee – April 21, 2015

11. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS**

None.

≠ 15. **CONFIRMING BY-LAW**

- (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 20, 2015 COUNCIL MEETING

≠ 16. ADJOURNMENT



3(a)

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 14, 2015 SPECIAL COUNCIL MEETING

**MINUTES**

**DATE:** Thursday, May 14, 2015

**TIME:** 6:00 P.M.

The May 14, 2015 Special Council Meeting was held on the above date and called to order at 6:00 p.m. in the Council Chambers, Aberfoyle. (Closed Meeting) and Puslinch Community Centre (Open Meeting).

**1. ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Wayne Stokley

**STAFF IN ATTENDANCE:**

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Robert Kelly, Chief Building Official
4. Adam French, Building and Enforcement Inspector/Officer

**OTHERS IN ATTENDANCE**

Shirley Hillman	Donald Stewart
Donna Laking	Sophie Lampron
Ralph Southward	Phyllis McNinch
Brian Stevenson	Karen Simson
Jack Stevenson	Beverley Hodge
Carl Bousfield	Gord & Carol Hickman
Kevin Johnson	Malynda Wheeler
Kathryn Sparks	Carmela Marshall
Owen Hamilton	Don McKay
Dave Hamilton	Johanna Shapira
Don Aubin	Gerald Schmidt
Allen & Loretta Lisson	Marc Reid
Doug Smith	Larry Wayne
Jerri & Dennis Lea	Robin Wayne
Margaret Walton	Wendy McBratney
Mike Wassilyn	Florence Kee
Darryl DaCosta	John Myers
Jay Fieger	Greg Scheifele
Henry Halstead	Ruth Gilmour
Valerie Crawford	Nathaniel Devries
Sara Bailey	Angie Inglis
Jolanta Markiewicz	Charlie Inglis
Jeremy Devries	Ruth Gilmour
Greg Scheifele	Gerry Stephenson
Steve Gilmour	Kathy White
Laurie Fitzgerald	Amanda Pepping
Lila Wassilyn	Stan Denhoed

**2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.



### 3A. CLOSED MEETING

**Council was in closed session from 6:01 p.m. to 6:06 p.m.**  
**Council recessed from 6:07 p.m. to 7:00 p.m.**

- (a) Confidential Report from the Township's Solicitor, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Township of Puslinch By-law 31/12 - Site Alteration By-Law/Agreement – Reid

**Resolution No. 2015-177:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Report from the Township's Solicitor, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Township of Puslinch By-law 31/12 - Site Alteration By-Law/Agreement – Reid

**CARRIED**

**Resolution No. 2015-178:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council move into open session.

**CARRIED**

**Resolution No. 2015-179:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the Confidential Report from the Township's Solicitor, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Township of Puslinch By-law 31/12 - Site Alteration By-Law/Agreement – Reid.

**CARRIED**

### 3. DELEGATIONS

Mayor Lever advised Council that staff had received a request that the order of the delegations be amended as follows: Ms. Carmella Marshall, Ms. Margaret Walton and Ms. Johanna Shapira and inquired as to whether Council had any objections to the request.

There were no objections from the members of Council.

1. Ms. Carmela Marshall, Ontario Soil Regulation Task Force and Lakeridge Citizens for Clean Water regarding the large fill site application being brought before Council on May 14th, she shared experiences over the past 5 years with regard to large scale fill sites and provided concerns/recommendations to Council going forward regarding requirements, enforcement and compliance for large scale fill projects.





THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 14, 2015 SPECIAL COUNCIL MEETING

Ms. Marshall made a presentation to those in attendance which included information regarding other large scale fill sites which Ontario Soil Regulation Task Force and Lakeridge Citizens for Clean Water group has had past involvement. Ms. Marshall provided Council with the groups concerns and made recommendations to Council regarding requirements, enforcement and compliance for large scale fill projects.

Ms. Marshall indicated the Township's current By-law Agreement should be strengthened using the models she has submitted.

Ms. Marshall advised they do not support the application filed by Marc Reid.

**Resolution No. 2015-180:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the delegation from Carmela Marshall, Ontario Soil Regulation Task Force and Lakeridge Citizens for Clean Water regarding the large fill site application being brought before Council on May 14<sup>th</sup>, share experiences over the past 5 years with regards to large scale fill site and provide concerns/recommendations to Council going forward regarding requirements, enforcement and compliance for large scale fill projects.

**CARRIED**

2. Ms. Margaret Walton, Planscape, site alteration matter Marc Reid L04/REI, opposing approval.

Ms. Walton made a presentation to those in attendance regarding site alteration applications and provided comments with respect to a Planning perspective as to whether large fill applications are considered normal farm practices under the Normal Farm Practices Act and requested that the township should proceed with caution with respect to these applications.

**Resolution No. 2015-181:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council receive the delegation from Ms. Margaret Walton, Planscape, site alteration matter Marc Reid L04/REI, opposing approval.

**CARRIED**

3. Ms. Johanna Shapira, Wood Bull, LLP regarding Site Alteration Agreement, Marc & Andrea Reid, 7827 Wellington Rd. 36, L04/REI, on behalf of John Myers and request refusal of permit Application and Agreement.

Ms. Shapira made a presentation to those in attendance with respect to her concerns regarding the technical and legal aspects of the Site Alteration Agreement.

Ms. Shapira stated there is considerable risk if work is not completed up front. Ms. Shapira raised concerns regarding the composition of native, soils, the testing of existing soils, the quality of fill dumped on site to date and legal mechanisms to tighten up the agreement.

Ms. Shapira recommended including the Conservation Authority in the Township's Agreement.

**Resolution No. 2015-182:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the delegation from Johanna Shapira, Wood Bull, LLP regarding Site Alteration Agreement, Marc & Andrea Reid, 7827 Wellington Rd. 36, L04/REI, on



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 14, 2015 SPECIAL COUNCIL MEETING

behalf of John Myers and request refusal of permit Application and Agreement; and

That Council receive the correspondence from Johanna Shapira regarding Puslinch Site Alteration – Reid dated May 14, 2015.

**CARRIED**

Mayor Lever advised that there were a number of correspondences that we received after the preparation of the Agenda. The information has been placed on the township's website and Council has been provided with copies prior to the meeting.

**Resolution No. 2015-183:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council receive the email from Mr. John Myers regarding Site Alteration Agreement Marc & Andrea Reid, 7827 Wellington Rd. 36 dated May 14, 2015.

**CARRIED**

**Resolution No. 2015-184:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council receive the correspondence from Gerald Schmidt dated May 11, 2015.

**CARRIED**

**4. REPORTS:**

- (a) Report PD-2015-008 – Site Alteration Agreement Marc & Andrea Reid – 7827 Wellington Road 36 – LO4/REI

Karen Landry CAO/Clerk advised those in attendance that there was an error on page 9 of report PD-2015-008 with respect to the amount of top soil and advised that the correct amount was 0.145m<sup>3</sup> and not 1.45m<sup>3</sup> as indicated in the report.

**Resolution No. 2015-185:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council enact a By-law to authorize the entering into of an agreement as outlined in Report PD-2015-008 with Marc & Andrea Reid – 7827 Wellington Road 36 upon submission of required securities and the ground water monitoring well locations, size, depth and baseline testing results; for review and approval by the Chief Building Official in consultation with the Township consultants.

A recorded vote was requested.

<u>Recorded Vote</u>	Yes	No	Conflict	Absent
Councillor Bulmer		√		
Councillor Roth		√		
Mayor Lever	√			
Councillor Stokley		√		
Councillor Fielding		√		
Total:	1	4		

**LOST**





THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
May 14, 2015 SPECIAL COUNCIL MEETING

**Resolution No. 2015-186:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council enact a By-Law to prohibit trucks on Currie Drive.

**CARRIED**

**Resolution No. 2015-187:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Report PD-2015-008 regarding Site Alteration Agreement – Marc & Andrea Reid  
– 7827 Wellington Road 36 be received.

**CARRIED**

5. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the  
Township of Puslinch

**Resolution 2015-188** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open  
Council:

- By-Law **33/15** being a by-law to confirm the proceedings of Council for the  
Corporation of the Township of Puslinch at its meeting held on the 14th day of May  
2015.

**CARRIED**

6. **ADJOURNMENT:**

**Resolution No. 2015-189:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council hereby adjourns at 8:11 p.m.

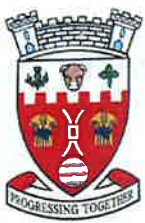
**CARRIED**

---

Dennis Lever, Mayor

---

Karen Landry, CAO Clerk



## **MINUTES**

**DATE:** Wednesday, May 20, 2015

**TIME:** 6:30 P.M.

The May 20, 2015 Regular Council Meeting was held on the above date and called to order at 6:30 p.m. in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Wayne Stokley

### **STAFF IN ATTENDANCE:**

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hassan, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks

### **OTHERS IN ATTENDANCE**

1. Doug Smith
2. Marilyn Fisher
3. Gary Evans
4. Tom Morrison
5. Audrey Gunson
6. Aldo Salis
7. Cameron Tuck
8. Sandra Solomon
9. Tonya Corlett Tuck
10. Jeremy Devries
11. Sara Bailey
12. Glenn Leachman
13. Cindy McMillan
14. Ted VanDinther
15. Scott Carson
16. Sandra Gunson
17. John Myers
18. Marc Reid

### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

### **3A. CLOSED MEETING**

**Council was in closed session from 6:33 p.m. to 6:47 p.m.**

**Council recessed from 6:48 p.m. to 7:00 p.m.**

- (a) Confidential Report from Ritchie Ketcheson Hart & Biggart LLP Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue.



- (b) Confidential Verbal Report from Karen Landry CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

**Resolution No. 2015-190:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Report from Ritchie Ketcheson Hart & Biggart LLP, Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue.
- (b) Confidential Verbal Report from Karen Landry CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

**CARRIED**

**Resolution No. 2015-191:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council move into open session.

**CARRIED**

- (a) Confidential Report from Ritchie Ketcheson Hart & Biggart LLP, Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue.

**Resolution No. 2015-192:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the Confidential Report from Ritchie Ketcheson Hart & Biggart LLP, Township's Solicitors regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue; and

That Staff proceed as directed.

**CARRIED**

- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.



**Resolution No. 2015-193:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

- (c) That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2; and

That staff proceed as directed.

**CARRIED**

**3. ADOPTION OF THE MINUTES:**

**Resolution No. 2015-194:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – May 6, 2015  
(b) Closed Council Meeting – May 6, 2015

**CARRIED**

**4. BUSINESS ARISING OUT OF THE MINUTES:**

None.

**5. PUBLIC MEETINGS:**

- (a) Public Open House – Fire Master Plan  
\* note this meeting will be held on Thursday June 11, 2015 at 7:00 p.m. at the Puslinch Fire Hall located at 7404 Wellington Rd 34.
- (b) Notice – Community Improvement Project Survey  
\* note this project survey will be available on the Township's website until May 30, 2015.

**6. COMMUNICATIONS:**

Mayor Lever advised that there was a later arrival of correspondence received after the preparation of the Agenda.

**Resolution No. 2015-195:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby waives the procedural by-law to allow the introduction of an item from Duff's Presbyterian Church regarding waiving of rental fees at the Optimist Recreation Centre for the month of June 2015, and consider the matter after the preparation of the agenda as the matter is time sensitive.

**CARRIED**

**Resolution No. 2015-196:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the correspondence from Duff's Presbyterian Church regarding waiving the rental fee at the Optimist Recreation Centre from June 8<sup>th</sup> to June 30<sup>th</sup> to





promote a Zumba Gold Program on Mondays from 1 pm to 2 pm and Tuesdays from 7 pm to 8 pm; and

That Council waive the fees associated with the rental of the use of the Optimist Recreation Centre from June 8th to June 30th to promote a Zumba Gold Program on Mondays from 1 pm to 2 pm and Tuesdays from 7 pm to 8 pm (excluding June 23<sup>rd</sup> and June 30<sup>th</sup>); at a cost of \$156.00 excluding HST; and

That staff advise Duff's Presbyterian Church that the fees have been waived.

**CARRIED**

**1. Request for Municipal Council Support – IEO Fit 4 Solar Program**

- (a) Correspondence from QPA Solar regarding Municipal Council Support Resolution for solar dated May 13, 2015.
- (b) Correspondence from Ethosolar regarding IESO – Fit 4 PV Solar Program Release – Blanket Support Resolution for Rooftop Solar Projects dated March 10, 2015

**Resolution No. 2015-197:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

WHEREAS capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

AND WHEREAS the Province's FIT Program encourages the construction and operation of Solar PV Rooftop projects (the "Projects");

AND WHEREAS one or more Projects may be constructed and operated in the Township of Puslinch;

AND WHEREAS pursuant to FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of Puslinch supports the construction and operation of the Projects anywhere in the Township of Puslinch.

This resolution's sole purpose is to enable the participants in the FIT Program to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Projects, or for any other purpose.

This resolution shall expire twelve (12) months after its adoption by Council.

FIT Reference No. \_\_\_\_\_  
(note this is inserted by the Applicant)

**CARRIED**

**2. Black Bridge Road EA Study**

- (a) Correspondence from BT Engineering regarding Black Bridge Road EA Study PIC#2 Responses dated May 5, 2015.





3. **Nestle Waters Canada**

- (a) Golder Associates 2014 Annual Monitoring Report regarding Nestle Waters Canada Aberfoyle Site dated March 2015.

4. **Source Protection Municipal Implementation Funds**

- (a) Correspondence from the Ministry of Energy and Climate Change The Honourable Mr. Glen Murray dated April 16, 2015. – Council Resolution No. 2015-084.

5. **Highway 6 – Morriston By-Pass**

- (a) Correspondence from Ms. Sandra Solomon regarding Coalition for the Realignment of Highway 6 South dated March 28, 2015.

**Resolution No. 2015-198:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the correspondence from Ms. Sandra Solomon regarding Coalition for the Realignment of Highway 6 South dated March 28, 2015.

**CARRIED**

6. **Dufferin Aggregates**

**Aberfoyle Pit #2 /Licence No. 5609**

**West portion of Lots 22 and 23, Township of Puslinch**

- (a) Conestoga-Rovers & Associates 2014 Annual Monitoring Report Dufferin Aggregates, A Division of Holcim (Canada) Inc. Aberfoyle Pit No. 2 dated March 2015. \*note a full copy of this report is available for viewing at the Township Offices.
- (b) Correspondence from Stan Denhoed, Senior Hydrogeologist, Harden Environmental regarding Aberfoyle Pit #2, 2014 Monitoring Report Review dated April 17, 2015.

Councillor Bulmer advised that upon his review of the data contained in the report he noticed that sodium and chloride levels have been decreasing. Councillor Bulmer inquired as to whether this data could be compared to the salt management plan that the Township has undertaken. Councillor Bulmer inquired if township staff could make inquiries of Stan Denhoed, Senior Hydrogeologist as to whether he was aware of any students who may wish to take this on as a research project.

Councillor Stokley advised that Nestle Waters may also have data which could be used for the project.

7. **Request to Waive Fees**

- (a) Correspondence from Puslinch Kodiaks men's fastball team, regarding use of the Aberfoyle and Old Morriston Ball Diamond to host Ontario Rural Softball Association (O.R.S.A.) fastball championship weekend tournament July 24, 25, 26, 2015 dated May 13, 2015.

**Resolution No. 2015-199:** Moved by Councillor Roth and  
Seconded by Councillor Fielding

That Council receive the correspondence from Puslinch Kodiaks men's fastball team, regarding use of the Aberfoyle and Old Morriston Ball Diamonds to host the Ontario Rural Softball Association (O.R.S.A.) fastball championship weekend tournament July 24, 25, and 26, 2015 dated May 13, 2015; and



That Council waive the fees associated with the rental of the use of the Aberfoyle and Old Morriston Ball Diamonds at a cost of \$900.00 excluding HST (including 2 line draggings per day); and

That the Puslinch Kodiak's provide insurance in the amount of 5 million naming the Township as an additional insured; and

That Council requests that in order to determine if additional township staff resources are required for the event (additional lining and dragging of diamonds) that the Puslinch Kodiaks men's fastball team provide staff with a copy of the tournament schedule by no later than Monday, July 13<sup>th</sup>; and

That the Puslinch Kodiak men's fastball team assume the costs for additional staff resources on Friday, Saturday and Sunday, July 24, 25 and 26<sup>th</sup>; and

That staff advise the Puslinch Kodiak men's fastball team that the fees have been waived.

**CARRIED**

**8. Townline Road**

- (a) Correspondence from City of Cambridge regarding City of Cambridge Acquisition of Townline Road between County Road 34 and Roszell/Black Bridge Road dated May 11, 2015.

**Resolution No. 2015-200:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the correspondence from the City of Cambridge regarding City of Cambridge Acquisition of Townline Road between County Rd. 34 and Roszell/Black Bridge Road dated May 11, 2015; and

That Council direct staff to arrange a Public Information Centre to be set for June 4, 2015 at 7:00 p.m. at the Township Municipal Offices.

**CARRIED**

**9. Source Water Protection Update**

Karen Landry CAO/Clerk advised members of Council that Wellington Source Water Protection in partnership with Ontario Rural Wastewater Centre and Wellington County Municipalities will be holding Septic Socials. Ms. Landry advised that Notices to those who are affected by the legislation will be provided by mail. The social date for Puslinch residents is Monday, June 8, 2015, from 7 to 9 p.m. at the Optimist Recreation Centre Gymnasium. A copy of the notice which will be mailed to residents will be provided to Council for their information.

Councillor Bulmer requested that staff inquire as to whether City of Guelph staff would like to attend the meetings as well as extending the invitation to Councillors' from the Guelph.



## 10. Intergovernmental Affairs

(a) Various correspondence for review.

**Resolution No. 2015-201:** Moved by Councillor Stokely and  
Seconded by Councillor Fielding

That the correspondence items listed on the Council Agenda for May 20, 2015 Council meeting be received.

**CARRIED**

## 7. DELEGATIONS/PRESENTATIONS

1. Mark Paoli, Manager of Policy Planning, regarding Comments on Provincial Planning Initiatives Report PD2015-16. **\*see Agenda Item 8.4(b)**

Mr. Paoli made a presentation to Council summarizing the comments in his report PD-2015-16 regarding provincial planning initiatives and comments regarding the minimum distance separation review.

**Resolution No. 2015-202:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the delegation from Mr. Mark Paoli, Manager of Policy Planning, regarding Comments on Provincial Planning Initiatives Report PD2015-16.

**CARRIED**

2. Cameron Tuck – regarding removal of baseball diamond at the Community Centre as proposed in the Recreation and Parks Master Plan.

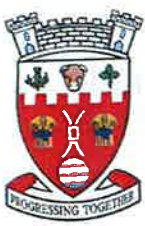
Mr. Cameron Tuck made a presentation to Council on behalf of the Puslinch Baseball teams with respect to concerns regarding the removal of the baseball diamond at the Community Centre proposed in the Recreation and Parks Master Plan. Mr. Tuck provided Council with information regarding the history of baseball in the Township, the groups who use the various ball diamonds and the days of the week which they are used. Mr. Tuck expressed disappointment that suggestions made to the consultant by the ball groups were not addressed in the Recreation Master Plan and were looking to Council for guidance and next steps.

Mr. Tuck stated that the ball groups were insulted by the recommendation to remove a ball diamond and should a diamond be removed that ball groups may have to leave the Township.

**Resolution No. 2015-203:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the delegation from Mr. Cameron Tuck regarding removal of baseball diamonds at the Community Centre as proposed in the Recreation and Parks Master Plan.

**CARRIED**



8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

(a) None.

2. **Finance Department**

(a) Report FIN-2015-022 –2015 Final Tax Levy and Rates

**Resolution No. 2015-204:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Report FIN-2015-022 – 2015 Final Tax Levy and Rates be received; and  
That the final property tax rates as identified in Schedule A and Schedule B to Report  
FIN-2015-022 be approved; and

That the final property tax due dates be established as Monday August 31, 2015 and  
Friday October 30, 2015; and

That a by-law be enacted for the levy and collection of property taxes for the 2015  
taxation year as outlined in Schedule D to Report FIN-2015-022.

**CARRIED**

(b) Financial Reports - April 2015

- i. Financial Report as of April 30, 2015
- ii. Cheque Register – April 1, 2015 to April 30, 2015
- iii. Financial Report By Department – April 2015
- iv. Total Revenues, Contributions from Working Reserves and Expenditures – All  
Departments – April 2015

**Resolution No. 2015-205:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby receives the following reports as information:

- i. Financial Report as of April 30, 2015
- ii. Cheque Register –April 1, 2015 to April 30, 2015
- iii. Financial Report by Department – April 2015
- iv. Total Revenues, Contributions from Working Reserves and Expenditures – All  
Departments –April 2015.

**CARRIED**

**Council recessed from 8:30 p.m. to 8:35 p.m.**

(c) Report FIN-2015-021 regarding the 2015 Grant Application Policy and Fee  
Reduction/Waiver Policy

(d) 2015 Grant Application Policy and Fee Reduction/Waiver Policy – Council Review

- i. Applicant Qualifications
- ii. Application Requirements
- iii. Reporting Requirements
- iv. Funding Eligibility/Use of Proceeds
- v. Budgetary Limits





Council discussed the draft Grant Application Policy and Fee Reduction/Waiver Policy and provided staff with the following direction on revisions to the policies contained in report FIN-2015-021 as follows:

### **2015 Grant Application Policy**

#### **i. Applicant Qualifications**

Council requested that staff consider an amendment to the draft policy/future staff report that there be a differentiation between not-for profit and unincorporated community groups.

Council requested that staff consider an amendment to the draft policy/future staff report that applications be open to all Township residents rather stating that they are to benefit the majority of Township residents.

Council requested that staff consider an amendment to the draft policy to include religious organizations as a qualified applicant and that their events be open to all Township residents.

Council requested that staff include as an applicant qualification that the applicant is in good standing with other government bodies.

#### **ii. Application Requirements**

Council requested that staff consider an amendment to the draft policy/future staff report that creates classes of applications based on the size of the cash request rather than on the use of proceeds ie. a donation (under \$500), sponsor or contributor (\$500-\$5,000), project funder (over \$5,000), each of which would have scalable application and reporting requirements.

Council requested that staff consider an amendment to the policy that qualified applicants be required to have their headquarters in the Township and provide services in the Township.

#### **iii. Reporting Requirements**

Council requested that staff consider an amendment to the draft policy/future staff report that includes less reporting requirements (outcome based reporting) for organizations requesting a smaller amount of funds.

#### **iv. Funding Eligibility/Use of Proceeds**

Council requested that staff consider an amendment to the draft policy/future staff report that includes a special category for time limited projects.

#### **v. Budgetary Limits**

Council requested that staff consider an amendment to the draft policy/future staff report that provides the total grants and fee reduction/waivers as a % of the total tax levy with and without Puslinch Lake within the Report.

Karen Landry CAO/Clerk advised that staff will take into consideration Council's comments and suggestions and that a further staff report and revised policy would be provided to Council for consideration during the Summer and prior to holding a Public Meeting.





### **Fee Reduction/Waiver Policy**

Council requested that staff consider an amendment to the policy that Staff were requested to consider establishing a reduced rate for not for profit organizations in the User Fee By-law.

### **3. Administration Department**

None.

### **4. Planning and Building Department**

(a) Chief Building Official Report – April 2015

**Resolution No. 2015-206:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council receive the Chief Building Official Report for April 2015.

### **CARRIED**

(b) County of Wellington Planning Committee Report – Comments on Provincial Planning Initiatives (PD2015-016) dated May 14, 2015.

**Resolution No. 2015-207:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council receive the Report PD2015-016 from the County of Wellington Planning Department regarding Comments on Provincial Planning Initiatives dated May 14, 2015; and

That Council hereby supports the comments contained in County of Wellington Planning Report PD2015-016 on Provincial Planning Initiatives and directs staff to forward their comments to the appropriate provincial agencies by May 27, 2015.

### **CARRIED**

(c) Correspondence from County of Wellington regarding Minimum Distance Separation Review dated May 12, 2015.

**Resolution No. 2015-208:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council receive the correspondence from County of Wellington regarding Minimum Distance Separation Review dated May 12, 2015; and

That Council supports the comments outlined in the correspondence from the County of Wellington dated May 12, 2015; and

That Council requests that staff forward the comments to the appropriate Ministry.

### **CARRIED**

(d) Report PD-2015-009 – Public Meeting – Rezoning Application File D14/DEM – Adriaan & Brenda Demmers, Concession 5, Rear Part Lot 13, municipally known as 4855 Pioneer Trail.



**Resolution No. 2015-209:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Report PD-2015-009 regarding Notice of Public Meeting – Rezoning Application File D14/DEM – Adriaan & Brenda Demmers, Concession 5, Rear Part Lot 13, municipally known as 4855 Pioneer Trail be received; and

That Council authorize the holding of a Statutory Public Meeting on Wednesday June 17, 2015, at 7:00 pm in the Council Chambers, Municipal Complex.

**CARRIED**

- (e) Report PD-2015-010 – Public Meeting – Rezoning Application File D14/DRS and County of Wellington – Draft Plan of Subdivision File 23T-10004 (Township file D12/DRS) – DRS Developments Inc. – Concession 7, Part Lot 31, Plan 135, municipally known as 66 Queen Street, Morriston.

**Resolution No. 2015-210:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Report PD-2015-0010 regarding Notice of Public Meeting – Rezoning Application File D14/DRS and County of Wellington Draft Plan of Subdivision File 23T-10004 (Township file D12/DRS) – DRS Developments Inc. - Concession 7, Part Lot 31, Plan 135, municipally known as 66 Queen Street, Morriston, be received; and

That Council authorize the holding of a Statutory Public Meeting on Monday June 22, 2015, at 7:00 pm in the Council Chambers, Municipal Complex.

**CARRIED**

## **5. Roads & Parks Department**

- (a) Report PW-2015-001– Tender Results for the 2015 Annual Road Rehabilitation and Culvert Upgrades File No. L04COX

**Resolution No. 2015-211:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Report PW-2015-001 regarding the Tender Results for the 2015 Annual Road Rehabilitation and Culvert Upgrades be received; and

That the tender for the 2015 Annual Road Rehabilitation and Culvert Upgrades be awarded to Cox Construction at their tendered amount of \$621,196 inclusive of the non-refundable portion of HST; and

That Council authorize the Mayor and Clerk to sign the required contract documents.

**CARRIED**



- (b) Report PW-2015-002 – 2015 Capital Budget – Funding for Additional Projects File F26CAP

**Resolution No. 2015-212:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Report PW-2015-002 regarding 2015 Capital Budget – Funding for Additional Projects be received; and

That Council approve funding in the estimated amount of \$82,000 for the signalization of the railway crossing on Watson Road; and

That Council approve funding in the estimated amount of \$12,500 for repairs for a portion of Sideroad 10 North between Niska Road and the deadend; and

That Council approve funding in the estimated amount of \$23,484 for a culvert replacement at 4820 Nassagaweya-Puslinch Townline; and

That Council approve funding in the estimated amount of \$37,100 inclusive of benefits for an extended contract position from 12 months to 18 months to temporarily replace the Director of Finance/Treasurer; and

That the remaining two months of the contract position be included in the 2016 operating budget; and

That these four items be funded from the surplus funds derived from the 2015 Capital Projects as outlined in Report PW-2015-002.

**CARRIED**

**6. Recreation Department**

- (a) Report REC-2015-004 – 2015 Township of Puslinch Recreation and Parks Master Plan.

**Resolution No. 2015-213:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Report REC-2015-004 regarding the 2015 Township of Puslinch Recreation and Parks Master Plan be received; and

That Council adopt in principle the 2015 Township of Puslinch Recreation and Parks Master Plan prepared by Monteith Brown dated May 20, 2015 attached as Schedule "A" to report REC-2015-004; and

That Council consider any recommendations made in the 2015 Township of Puslinch Recreation and Parks Master Plan which contain budget implications during the 2016 Budget process.

**CARRIED**



9. **NOTICE OF MOTION:**

(a) Councillor Fielding – Highway 6 Morriston By-Pass

**Resolution No. 2015-214:**

Moved by Councillor Fielding and  
Seconded by Councillor Bulmer

WHEREAS the Ministry of Transportation has had the Highway 6 Bypass around Morriston on its 'planning for the future' for many years; and

WHEREAS the Ministry of the Environment passed the Environmental Assessment for this project in 2009; and

WHEREAS the Township and other stakeholders have urged the government to place this project on the Ministry's Five Year Plan; and

WHEREAS the Township of Puslinch, the Morriston Bypass Coalition and Wellington-Halton Hills MPP Ted Arnott has requested several times a meeting with The Hon. Steven Del Duca, Minister of Transportation, including to meet with the Minister at the ROMA Conference in February 2015;

THEREFORE, BE IT RESOLVED THAT the Township of Puslinch, request once again, an urgent meeting with the Minister of Transportation, The Hon. Steven Del Duca, at his earliest convenience to discuss the serious economic impact, environmental effects and safety concerns that the current situation poses to the province and to clarify for the residents of Puslinch and thousands of motorists and truckers who use this route daily when the Ministry will act to rectify this serious crisis and move forward with construction of the Highway 6 Bypass; and

AND FURTHER THAT a copy of this resolution be sent to MPPs Ted Arnott, Ted McMeekin and Liz Sandals, and the Morriston Bypass Coalition Members, so they may also support the efforts of the Township of Puslinch in helping to facilitate a meeting with Minister Del Duca.

**CARRIED**

(b) Councillor Bulmer – Site Alteration By-Law

**Resolution No. 2015-215:**

Moved by Councillor Roth and  
Seconded by Councillor Fielding

That the Notice of Motion – Site Alteration By-Law brought by Councillor Bulmer be deferred to the June 17, 2015 Council meeting in order to seek clarification from staff.

**CARRIED**

10. **COMMITTEE MINUTES**

(a) Committee of Adjustment – April 14, 2015

(b) Planning & Development Committee – April 14, 2015

**Resolution No. 2015-216:**

Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby receives the following Minutes as information:

(a) Committee of Adjustment – April 14, 2015





(b) Planning & Development Committee – April 14, 2015

**CARRIED**

## **11. MUNICIPAL ANNOUNCEMENTS**

### **Aberfoyle Farmers Market**

Councillor Bulmer advised that the market season will open on Saturday, May 23<sup>rd</sup>. The first market day will be a Garden Day. The Optimist Club will be selling rain barrels from the green shed and the Puslinch Public Library will also be holding special events on gardening.

### **Community Oriented Policing**

Councillor Stokley advised that next COP meeting will be held on Wednesday, May 27, 2015 at 7:00 p.m. at the Puslinch Community Centre. Councillor Stokley advised that Tom Abraham, Executive Director for Civil K9 Youth Services will be making a presentation at the meeting regarding Youth at Risk. All members of the public are welcome to attend the meeting.

### **Puslinch Lake Conservation Authority**

Councillor Fielding reminded those in attendance that the Puslinch Lake Conservation Association will be holding their Town Hall meeting on Tuesday May 26<sup>th</sup> at 7:30 p.m. at the dockside room Old Marina Restaurant.

### **CFDC Conference**

Councillor Fielding advised that she will be attending the CFDC Conference in Quebec and will not be present at the June 3, 2015 Council meeting.

### **Morrison Streetscaping**

Mayor Lever advised that along with members of Council they attended the Morrison Streetscaping Open House held on May 7, 2015 at the Township Offices.

### **Community Improvement Plan**

Mayor Lever advised that along with other members of council he attended the Community Improvement Stakeholders Session meeting held on May 13, 2015 at the Puslinch Community Centre.

### **Wellington County Economic Development – Classy Lane Stables**

Mayor Lever advised that along with other members of Council and Township Staff they attended a tour of Classy Lane Stables on May 15, 2015. Mayor Lever advised that the County of Wellington's Economic Development Group will be organizing tours similar to this event in an effort to stay connected with the Wellington businesses.

## **13. UNFINISHED BUSINESS**

None.





14. **BY-LAWS:**

Karen Landry CAO/Clerk advised that through an oversight the Tax Levy By-Law was not listed on the May 20, 2015 Agenda.

Ms. Landry indicated the By-law was included with the report but not separately listed in the By-law section.

**Resolution No. 2015-217:**

Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby waives the procedural by-law to allow the introduction of A By-Law to provide for the levy and collection of property taxes for the 2015 taxation year and consider the matter after the preparation of the agenda as the matter is time sensitive.

**CARRIED**

**Resolution No. 2015-218:**

Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **34/15** being a by-law to provide for the levy and collection of property taxes for the 2015 taxation year.

**CARRIED**

15. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution 2015-219:**

Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **35/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20th day of May 2015.

**CARRIED**

16. **ADJOURNMENT:**

**Resolution No. 2015-220:**

Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby adjourns at 10:18 p.m.

**CARRIED**

---

Dennis Lever, Mayor

---

Karen Landry, CAO Clerk

May x, 2015

**RE: Septic Maintenance and Inspection Program**

Dear Sir / Madam,

**You are receiving this letter because your property requires a mandatory septic system inspection.**

**Why is a Septic Inspection Required?**

Streams, lakes and groundwater supply private and municipal wells with drinking water. After the E coli breakout in Walkerton, Ontario, the Province of Ontario passed the *Clean Water Act, 2006* in order to protect these sources of drinking water. Preventing contamination at the source helps to ensure there is enough safe clean drinking water for all.

Wellington Source Water Protection is a partnership of the municipalities in Wellington County formed to protect our drinking water sources.

One potential source of contamination of source water is septic systems. All properties with septic systems located within highly vulnerable municipal well head protection areas or intake protection zones are required to have their septic systems inspected every five years. This is mandated under the Ontario Building Code, the *Clean Water Act* and the watershed based Source Protection Plan.

**What is a Septic System Inspection?**

The inspection involves looking at the inside of your septic tank and taking a sludge measurement in the tank. The remainder of the inspection is looking at the septic bed for wet areas, odours and trees or structures on the bed. To complete the inspection, the lid of your septic tank will need to be open before we visit. This may involve digging the lid up if you do not have a riser on your tank. The inspection should take approximately one hour. A representative will contact you to set up an appointment. There must be a person representing the owner over the age of eighteen on site during the inspection.

The purpose of the inspection is make sure your septic system is working properly. It is anticipated that most properties will not have any follow up required from the inspection. For the properties that do require follow up, septic inspection programs

Wellington Source Water Protection is a municipal partnership between Township of Centre Wellington | Town of Erin | Guelph / Eramosa Township | Township of Mapleton | Town of Minto | Township of Puslinch | Township of Wellington North | County of Wellington. The purpose of the *Clean Water Act* is to protect existing and future sources of drinking water.

in other parts of the province indicate that most of the required work involved pumping out of the tank or minor maintenance. In some cases, septic tanks or systems may need replacement, in these situations the Chief Building Official would discuss the work needed with the property owner.

### Septic Social Events

Wellington Source Water Protection is holding four (4) Septic Social Events to provide information, answer questions and educate owners on proper septic maintenance, the septic inspection program and source water protection. These events are being run with the Ontario Rural Wastewater Centre.

The Septic Social Events are free of charge and open to residents of the County of Wellington. Please see below for time, date and locations.

- Thursday, June 4, 2015, 7:00 to 9:00 pm - Erin Centre 2000, 14 Boland Drive, Erin,
- Monday, June 8, 2015, 7:00 to 9:00 pm - Optimist Recreation Centre, 23 Brock Road South, Puslinch
- Saturday, June 27, 2015, 2:00 to 4:00 pm - Eden Mills Community Hall, 108 York Street, Eden Mills
- Thursday, July 9, 2015, 7:00 to 9:00 pm – Marden Community Centre, 7368 Wellington Road 30, Marden

### For Further Information:

If you have questions, we would be pleased to answer them. Please contact your Building Department for questions about the septic inspection program.

Township of Centre Wellington:	519-846-9691
Town of Erin:	519-855-4407
Guelph / Eramosa Township:	519-856-9951
Township of Mapleton:	519-638-3313
Town of Minto:	519-338-2511
Township of Puslinch:	519-763-1226
Township of Wellington North:	519-848-3620

For questions about source water protection, please contact Wellington Source Water Protection at 1-844-383-9800. Please find attached a fact sheet for further information or go online at [www.wellingtonwater.ca](http://www.wellingtonwater.ca)

Wellington Source Water Protection  
Risk Management Office  
7444 Wellington Road 21  
Elora, ON, NoB 1S0  
1-844-383-9800  
[sourcewater@centrewellington.ca](mailto:sourcewater@centrewellington.ca)  
[wellingtonwater.ca](http://wellingtonwater.ca)



# CAPITAL PAVING INC.

Quality Construction by Quality People  
P.O. Box 815 Guelph, Ontario N1H 6L8

March 26, 2015

Township of Puslinch  
7404 Wellington Road 34  
Guelph ON N1H 6H9

**Attention:** Ms. Karen Landry, CAO/Clerk

**RE:** 2014 Groundwater Monitoring Report  
Capital Paving Inc., Wellington Pit, Licence No. 20085  
Part Lots 7 and 8, Concession 3, Township of Puslinch

RECEIVED

APR 01 2015

Township of Puslinch

CLERK'S DEPARTMENT	
TO S.D. - April 9/15 for comment	
Copy	
Please Handle	
For Your Information	
Council Agenda	June 3/15
File	E13/CAP

Dear Ms. Landry,

Please find enclosed with this letter, a copy of the 2014 Groundwater Monitoring Summary for Capital Paving's Wellington Pit, prepared by Groundwater Science Corp.

A copy has also been submitted to the Ontario Ministry of Natural Resources and Forestry, Guelph District office.

Should you have any questions, please do not hesitate to contact me at (519) 822-4511 or [glourenco@capitalpaving.on.ca](mailto:glourenco@capitalpaving.on.ca)

Sincerely,

George Lourenco, P.Eng  
Resources Manager

C.C. Ministry of Natural Resources, Guelph District







# Groundwater Science Corp.

328 Daleview Place,  
Waterloo, ON N2L 5M5  
Phone: (519) 746-6916  
groundwaterscience.ca

March 25, 2015

George Lourenco  
Resource Manager,  
Capital Paving Inc.  
P.O. Box 815  
Guelph, ON  
N1H 6L8

RECEIVED

APR 01 2015

Township of Puslinch

CLERK'S DEPARTMENT	
TO	S.D. - 22 9115 for comments
Copy	
Please Handle	
For Your Information	
Council Agenda	
File	E13/CAP.

Dear Mr. Lourenco:

**RE: 2014 Groundwater Monitoring Summary,  
Wellington Pit Permit To Take Water (No. 7382-923RM9)  
Part Lots 7 and 8, Concession 3, Township of Puslinch**

This letter is a summary of the results of the 2014 groundwater monitoring program completed for the above reference property. The site location is shown on **Figure 1** (attached). The permit was issued on December 24, 2012.

## 1.0 Monitoring Program Requirements

Rate and volume monitoring requirements are specified on the permit, this data is compiled and reported by Capital Paving Inc. Groundwater monitoring conditions as listed on the permit are summarized as follows:

- 4.3. *The Permit Holder shall establish a staff gauge in the pond. During the operational year, the staff gauge shall be read and recorded daily and the time of reading noted. The Permit Holder shall assess water level fluctuations in the monitoring wells and piezometers. The Permit Holder shall compare water takings and extraction activities to make recommendations for on-going monitoring of pond levels.*
- 4.4. *The Permit Holder shall measure and record water levels in BH204, BH205, BH213, BH214, BH219, TP 319, A3, A4, AS, A8 and A10 on a quarterly basis for each year the pit is operational.*
- 4.5. *The Permit Holder shall reinstall five piezometers (A3, A4, AS, A8 and A10), subject to owner's access, in order to continue with the monitoring of shallow groundwater levels for assessment of impact on wetlands associated with washing operations. Upon installation of the piezometers, water level at location shall be monitored on a quarterly basis for the duration of the permit.*
- 4.6. *When the water taking covered by this Permit ceases or if the water taking ceases prior to expiration of this Permit, the land owner shall within 120 days of the cessation of use comply with either a) or b) below:*
  - a) *Properly abandon the two wells as per the requirements of O. Reg 903 and submit the abandonment record to the Ministry, or*

- b) *Maintain the wells for future use by sealing the wellhead to prevent ingress of contaminants or deterioration of the wells.*

4.7. *The Permit Holder Shall submit to the Director, an annual monitoring report which presents and interprets the monitoring data. The report shall be submitted to the Director by March 31 of each year and include the monitoring data for the 12 month period ending December 31 of the previous year.*

## 2.0 Monitoring Completed

Historical water level monitoring data at monitoring wells and piezometers on-site is available for the period 1997 to 2010. As part of this program measurements are available from late 2012 to present. As part of this work piezometers A3, A8 and A10 have been located in the field and piezometers A4 and A5 were reinstalled on January 29, 2013. The staff gauge (stilling well) was installed as a in the source pond in 2014, and outfitted with a datalogger (In-Situ model RT100 non-vented) in order to collect the required daily readings. Barometric pressure measurements are available for data compensation from the nearby Capital Paving Pit 1 PTTW monitoring program.

The monitoring well and piezometer locations are shown on **Figure 1**. Monitor installation details are shown in **Table 1**.

Monitor	Elevations (mAMSL)			
	Ground	Top of Well	Top of Screen	Bottom of Well
BH204	318.71	319.63	305.51	304.01
BH205	315.52	316.57	301.12	299.62
BH213	324.79	325.56	304.69	303.19
BH214	324.30	325.17	316.00	314.50
BH219	330.21	331.21	315.21	313.71
TP319	319.0*	319.9*	317.9*	316.4*
A3	315.6*	316.4*	314.5*	314.2*
A4	316.7*	317.6*	315.6*	315.3*
A5	313.9*	314.8*	312.9*	312.6*
A8	317.0*	317.9*	316.6*	316.3*
A10	315.4*	316.3*	313.7*	313.4*
mAMSL = metres above mean sea level monitor elevations as per Stantec Consulting Ltd. report March 30, 2010 A3 and A5 elevations revised as per installation notes January 29, 2013 * elevations estimated from Site Plan topographic mapping				

**Table 1: Monitor Installation Details**

Summaries of the manual water level data available for the site are attached to this letter report, in both tabular and hydrograph formats. The initial source pond monitoring frequency was every 0.5 hours to establish a detailed record of pond fluctuation in response to water taking. The source pond datalogger measurements are summarized in hydrograph form.

## 3.0 Discussion of Monitoring Results

For comparison to the hydrographs, a plot of the monthly precipitation and current 30-year monthly precipitation normal (1981-2010) reported by Environment Canada for the Kitchener/Waterloo (former Waterloo-Wellington) Airport Station (and overall area) for the years 1994 to 2014 is

attached to this report. In 2014 the total reported precipitation estimate of 734.3 mm is approximately 182.2 mm below the current 30-yr mean value of 916.48 mm. As indicated by the graph, conditions were relatively “dry” compared to average conditions throughout most of the year, with the exception of April, July and September.

Site operations and water taking for aggregate washing has occurred at this site for over 10 years (previous permit issued in 2004). As shown by the source pond water level hydrograph the pond responds to daily taking and recovers quickly between taking periods. No long-term (e.g. declining) trend is noted, water levels appear relatively stable through the summer of 2014. The data gathered to date also indicates that groundwater elevations at the site have been maintained within in similar range under varying climate conditions since 1997 (prior to extraction or water taking activities). As shown on the hydrographs, water levels in 2014 remain within the historical range observed. No long-term trends that indicate significant or measurable groundwater level impacts (e.g. lowering) related to water taking or aggregate extraction are evident. Groundwater levels appear to be primarily related to natural seasonal or annual climate variation for the area. No impacts have occurred, and no impacts are likely or expected in the future, due to extraction and washing activities at the site. The monitoring program serves as a method to confirm groundwater conditions in the vicinity of the site on an ongoing basis.

#### 4.0 Recommendations

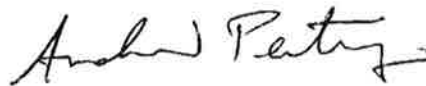
The monitoring program as listed on the Permit To Take Water should continue in 2015.

If you have any questions or require further assistance please do not hesitate to contact us.

Sincerely,



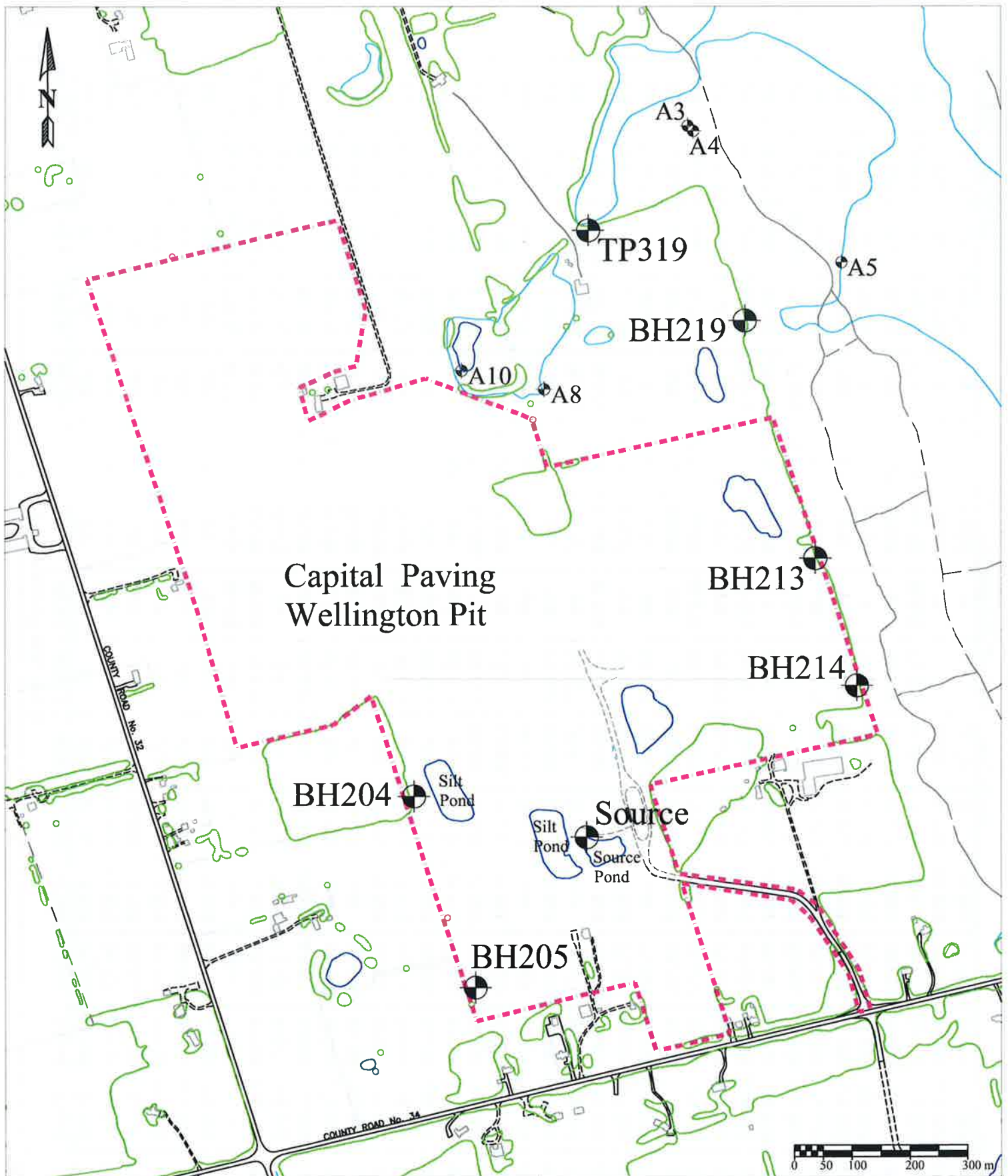
Dave Nahrgang, P.Geo.  
Project Hydrogeologist.



Andrew Pentney, P.Geo.  
Senior Hydrogeologist



Attached:      Figure 1 Monitoring Locations  
                    Water Level Monitoring Data Summary Table  
                    Hydrograph – Monitoring Well Water Level Data  
                    Hydrograph – Drive-Point Piezometer Water Level Data  
                    Hydrograph – Source Pond  
                    Precipitation Analysis



● monitoring location

--- Licenced boundary (approx.)

— surface water (pond, creek)

— mapped wetlands

scale : as shown  
March 2013

modified from: 1,10,000 OBM Mapping  
UNDER LICENSE, WITHOUT PREJUDICE OR  
ENDORSEMENT FROM THE QUEEN'S PRINTER OF ONTARIO

## Figure 1: Monitoring Locations

Annual Monitoring Report

Capital Paving Inc. Wellington Pit

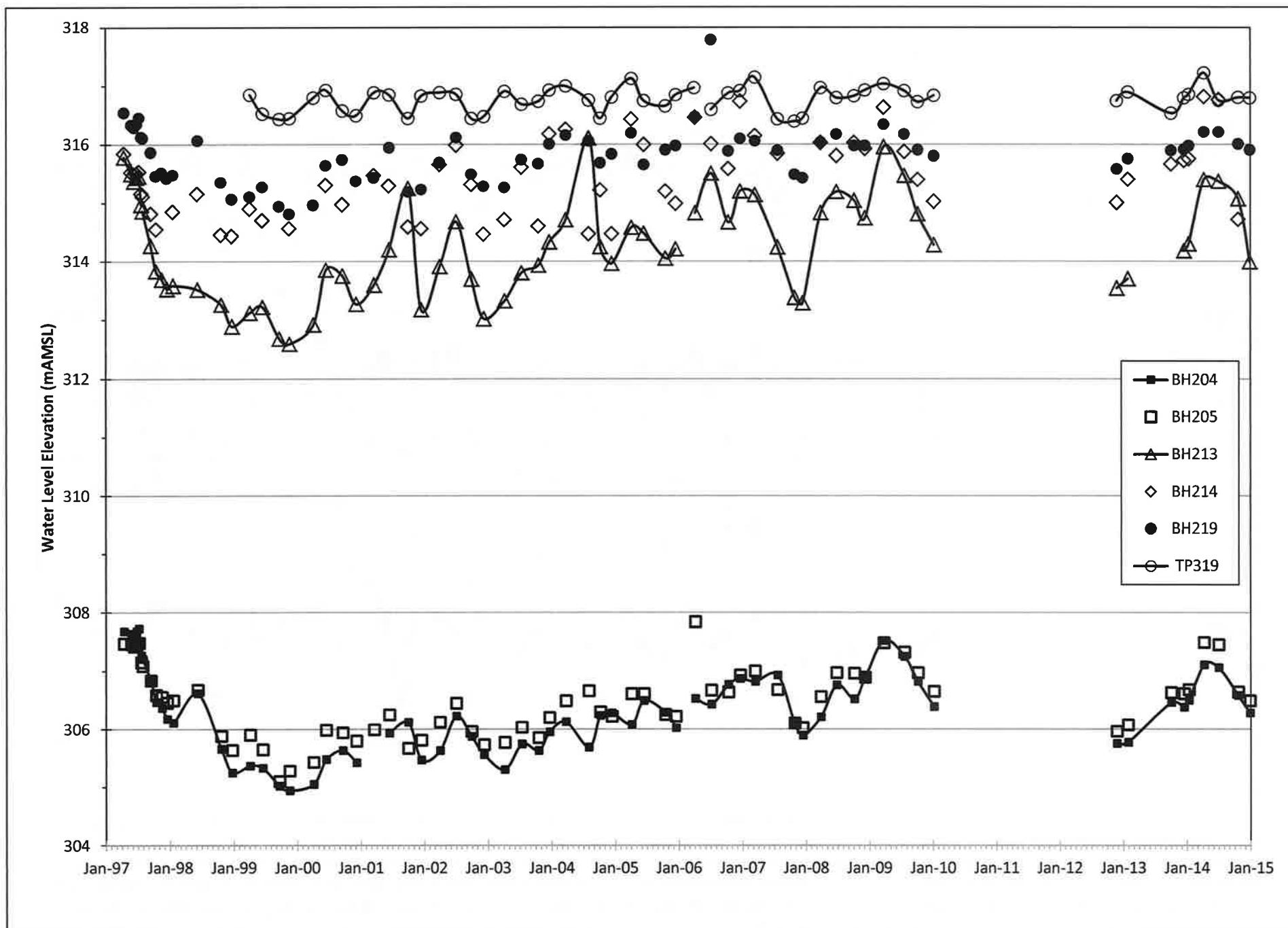
Lot 7, Con. 3, Township of Puslinch, County of Wellington

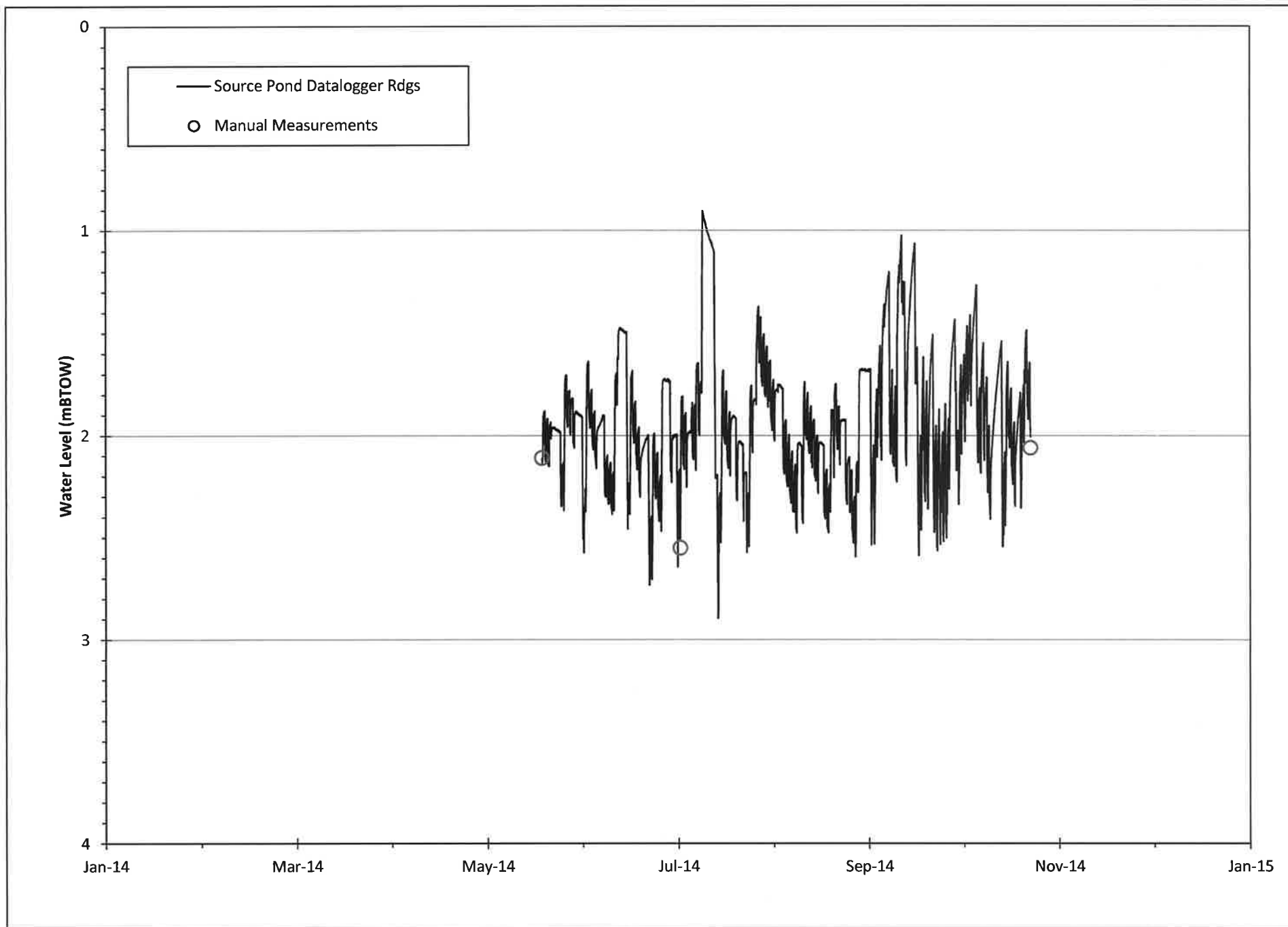
Date	Water Level Elevation (mAMSL)														
	BH204	BH205	BH213	BH214	BH219	TP319	A3 GW	A3 SW	A4 GW	A5 GW	A5 SW	A8 GW	A8 SW	A10 GW	A10 SW
3-Aug-04	305.69	306.66	316.11	314.47	316.06	316.76	315.63	315.62	315.58	313.68	dry	317.25	dry	315.41	315.40
8-Oct-04	306.24	306.30	314.25	315.22	315.69	316.45	315.32	dry	dry	313.32	dry	316.90	dry	314.77	dry
13-Dec-04	306.28	306.22	313.96	314.47	315.84	316.81	315.58	315.64	315.50	fr	fr	316.98	dry	314.83	dry
5-Apr-05	306.08	306.61	314.58	316.43	316.19	317.13	fr	fr	315.78	313.92	313.87	317.09	317.08	315.48	315.48
15-Jun-05	306.50	306.61	314.48	316.00	315.66	316.75	315.61	315.62	315.58	313.68	313.70	317.20	317.07	315.28	dry
17-Oct-05	306.29	306.25	314.05	315.20	315.91	316.66	315.49	dry	315.45	313.60	dry	316.92	dry	314.38	dry
15-Dec-05	306.02	306.22	314.21	314.99	315.98	316.85	315.61	fr	315.60	313.82	fr	317.17	dry	314.84	dry
31-Mar-06	n/a	n/a	n/a	n/a	n/a	316.97	315.73	315.69	315.75	313.79	313.78	n/a	n/a	n/a	n/a
6-Apr-06	306.53	307.84	314.83	316.47	316.48	n/a	n/a	n/a	n/a	n/a	n/a	317.35	317.30	315.69	315.69
7-Jul-06	306.43	306.67	315.51	316.01	317.79	316.60	315.50	315.48	316.75	313.68	313.69	n/a	n/a	315.21	dry
13-Oct-06	306.77	306.64	314.67	315.59	315.89	316.88	314.49	315.64	315.61	313.75	313.76	317.18	dry	315.13	dry
20-Dec-06	306.87	306.93	315.20	316.74	316.10	316.92	fr	fr	fr	fr	fr	fr	fr	fr	fr
15-Mar-07	306.82	307.00	315.14	316.15	316.06	317.15	fr	316.40	316.96	313.88	314.50	317.24	dry	315.75	dry
23-Jul-07	306.93	306.68	314.24	315.85	315.90	316.44	dry	dry	316.69	dry	dry	316.79	dry	315.65	dry
29-Oct-07	306.09	306.10	313.38	dry	315.49	316.40	314.98	dry	dry	313.17	dry	317.11	dry	dry	dry
14-Dec-07	305.89	306.02	313.29	dry	315.43	316.45	315.14	n/a	315.52	313.56	n/a	316.97	n/a	dry	n/a
27-Mar-08	306.21	306.56	314.83	316.03	316.04	316.97	fr	fr	315.66	fr	fr	fr	fr	fr	fr
26-Jun-08	306.76	306.97	315.19	315.81	316.17	316.80	315.66	315.66	315.67	313.61	313.61	317.67	317.47	315.59	315.57
6-Oct-08	306.52	306.96	315.04	316.03	315.98	316.83	315.66	315.70	315.69	313.65	313.64	317.64	317.37	315.48	315.48
7-Dec-08	306.89	306.89	314.74	315.93	315.98	316.93	fr	fr	315.64	fr	fr	fr	fr	fr	fr
25-Mar-09	307.52	307.48	315.96	316.63	316.34	317.04	fr	fr	315.76	fr	fr	fr	fr	316.06	316.06
22-Jul-09	307.25	307.32	315.47	315.88	316.18	316.92	315.59	315.60	315.67	313.59	dry	317.77	317.67	315.79	315.79
7-Oct-09	306.82	306.97	314.81	315.40	315.91	316.73	315.49	315.54	315.56	313.63	313.63	317.81	317.29	315.43	315.40
8-Jan-10	306.39	306.65	314.28	315.03	315.81	316.84	315.58	fr	315.53	313.76	fr	317.06	fr	315.14	fr
26-Nov-12	305.75	305.96	313.55	315.00	315.58	316.75	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
29-Jan-13	305.77	306.07	313.70	315.40	315.76	316.90	n/a	315.79	315.58	n/a	313.61	316.98	dry	314.38	dry
4-Oct-13	306.46	306.63	n/a	315.67	315.90	316.54	315.68	315.69	315.48	n/a	n/a	n/a	n/a	n/a	n/a
17-Dec-13	306.38	306.61	314.18	315.73	315.92	316.80	fr	fr	315.58	fr	fr	fr	dry	315.02	dry
13-Jan-14	306.50	306.68	314.30	315.76	315.98	316.86	fr	fr	315.64	fr	fr	fr	fr	315.10	dry
10-Apr-14	307.11	307.49	315.40	316.82	316.22	317.23	315.98	fr	fr	313.83	313.67	317.31	317.12	315.58	fr
3-Jul-14	307.06	307.45	315.37	316.77	316.22	316.76	315.93	315.98	n/a	313.80	313.69	317.25	dry	315.37	dry
23-Oct-14	306.58	306.64	315.07	314.72	316.01	316.81	315.78	315.78	315.60	313.75	313.66	317.57	dry	314.80	dry
29-Dec-14	306.28	306.49	313.99	dry	315.91	316.80	315.82	315.80	315.63	313.47	313.53	fr	dry	fr	dry

Note: GW = groundwater, SW = surface water  
1997 to 2010 data as reported by Stantec

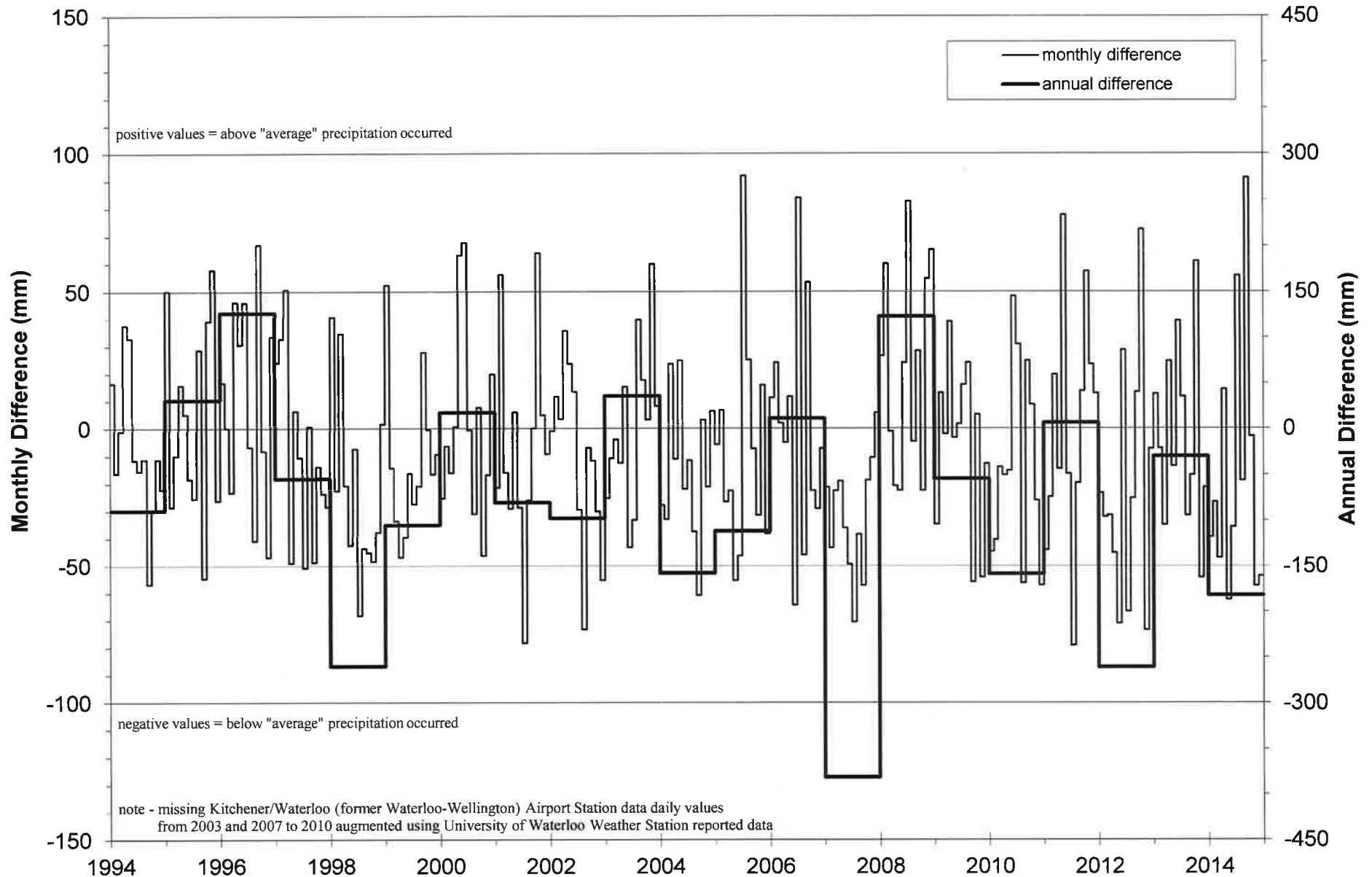
n/a = not available  
subsequent data as measured by Groundwater Science Corp.







**Precipitation Analysis - Kitchener/Waterloo (Airport) Station**  
**Reported Precipitation minus 30-yr Normal(1981 to 2010)**





*You're in Good Company*  
May 21, 2015

The Honourable Lisa Raitt  
Federal Minister of Transport

**DELIVERED BY E-MAIL**

**RE: Community Mailboxes**

Dear Minister Raitt,

Further to a decision by Aurora Town Council at its meeting of Monday, May 11, 2015, in support of the City of Hamilton's opposition to the installation of community mailboxes, I am requesting that Canada Post immediately cease the installation of community mailboxes and adhere to its Five-point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Town of Aurora and its residents.

For your reference, I attach Aurora Council's resolution:

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes; and

BE IT FURTHER RESOLVED THAT Council direct the Mayor to send a letter, copied to Members of Parliament, Ontario Members of Provincial Parliament, and all Ontario municipalities, that requests the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and adhere to its Five-point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Town and its residents; and

BE IT FURTHER RESOLVED THAT Council direct staff to bring forward recommendations to the next Council meeting to align the Town's by-laws with the City of Hamilton's By-law Number 15-091 which regulates the installation of equipment on roads; and

BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Town to install and maintain community mailboxes in established neighbourhoods; and

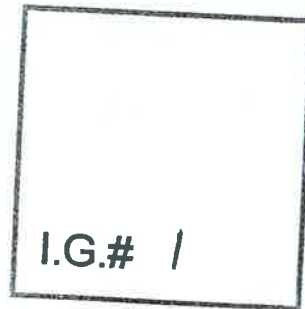
BE IT FURTHER RESOLVED THAT staff bring back a new bylaw for Council's enactment at the next Council meeting.

I look forward to your response at your earliest opportunity.

Yours sincerely,

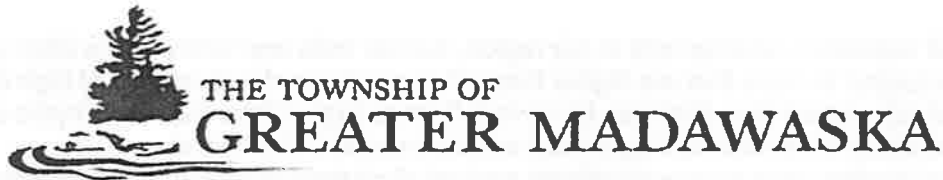
Mayor Geoffrey Dawe  
Town of Aurora

Cc: All Members of Parliament  
All Members of Provincial Parliament  
All Ontario municipalities



CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	JUNE 3/15
File	C10/RES.

Town of Aurora  
100 John West Way, P.O. Box 1000  
Aurora, ON L4G 6J1  
mayor@aurora.ca  
www.aurora.ca



Council Resolution Form

Date: 14 May 2015

No: Resolution No.108-15

Moved By: Councillor MacPherson  
Seconded by Councillor Hunt

Disposition: CARRIED.

Item No: 8.05.10

Description: Hydro One Rates

I.G.#

2

**RESOLUTION:**

**WHEREAS** the cost of hydro has doubled and in some cases more than doubled in the past five years;and  
**WHEREAS** the costs of electricity in the Province of Ontario is forcing businesses to consider leaving the area; and  
**WHEREAS** many families are having difficulty keeping up with their monthly payments; and  
**WHEREAS** the Province's Long Term Energy Plan anticipates that consumers will face hydro rates that will rise by 42% over the next five (5) years; and  
**WHEREAS** it is essential that the residents and businesses of the Township of Greater Madawaska to have access to affordable hydro to thrive and prosper; and  
**WHEREAS** Council urges Provincial relief to Ontario Hydro One Customers to reflect the means of rural residents to reasonably access hydro through a review of Provincial policies and their agencies that set Ontario rates for electricity, distribution charges, debt retirement, global adjustments costs and carbon taxes. Council requests, that this review would include consultation with rural and urban municipalities; and  
**WHEREAS** Council reminds Rural municipalities to advocate the investigation by the Ontario Ombudsman regarding the major systemic issues identified by complaints involving overcharging of hydro, an explanation of line items on billing and, resolve of related matters; and  
**WHEREAS** it is imperative that the Province of Ontario review their energy policies and utilize The Rural and Northern Lens advocated by the Rural Ontario Municipal Association to evaluate and assess the needs of rural municipalities so that they can succeed and thrive. Many rural municipalities have a population of 50% or more seniors on fixed incomes who are struggling to keep warm in low population density communities with colder temperatures that do not benefit from the heat retention in condominium residences and whom are challenged by geography and climate scales.

Recorded Vote Requested by:

	Yea	Nay
G. McKay	_____	_____
B. Hunt	_____	_____
H. Murphy	_____	_____
G. MacPherson	_____	_____

**MAYOR**

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote



Our core sectors of economic development in our region, lumber mills and farming, are often under-employed and are subject to rates that are higher than other provinces due to impact of high delivery charges and global adjustment fees (that can be up to 2.5 times higher than the actual hydro used) and threaten the sustainability of families and agro-food sectors in rural Ontario; and

**WHEREAS** all municipalities that have a significant amount of citizens moving into the seasonal residences, that they are encouraged to inform those residents to seek relief from seasonal hydro rates through direct communication of such to their electrical utility provider;

**WHEREAS** all municipalities should be encouraged to monitor, through specific data categories, smart meter electrical fires and/or smart meter malfunctions that have resulted in explosions, and further to better assess their impact and the potential need of CSA approved meters employing codes and standards used globally by regulators and industry to facilitate safer and more sustainable products.


**NOW THEREFORE BE IT RESOLVED THAT** the Township of Greater Madawaska call on Premier Wynne and the Province of Ontario to take immediate action to prevent these and any other rate increase from being implemented; and

**THAT** Premier Wynne and the Province of Ontario be encouraged to do something to bring these rates down to a reasonable level and to do so as quickly as possible; and

**THAT** this motion be circulated to all Ontario municipalities for support.

Recorded Vote Requested by:

	Yea	Nay
G. McKay	_____	_____
B. Hunt	_____	_____
H. Murphy	_____	_____
G. MacPherson	_____	_____

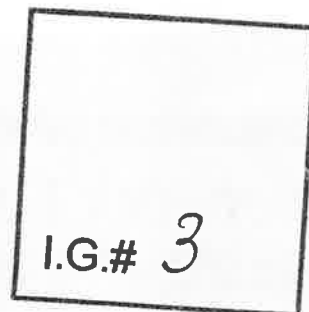
  
**MAYOR**

Declaration of Pecuniary Interest:

.....  
Disclosed his/her/their interest(s), vacated he/her/their seat(s),  
abstained from discussion and did not vote



May 15, 2015



Dear Mayor and Members of Council,

In the past three decades, passenger rail and intercity bus services have diminished in many Southwestern Ontario communities (please see the attached infographic). While the Ontario government supports GO Transit, High Speed Rail and Metrolinx projects, VIA Rail continues to struggle. Advocacy groups have begun to form in St. Marys, Sarnia and Stratford in response to reductions in VIA Rail service.

The Southwestern Ontario Transportation Alliance (SWOTA) has proposed a practical solution that combines passenger rail and bus services: the *Network Southwest Action Plan*. Now SWOTA needs our support so their message can be heard by all levels of government.

We invite you to join our coalition of municipalities in support of VIA Rail and *Network Southwest*, by passing the attached resolution.

If you have any questions, please feel free to contact me. Thank you for your time and consideration.

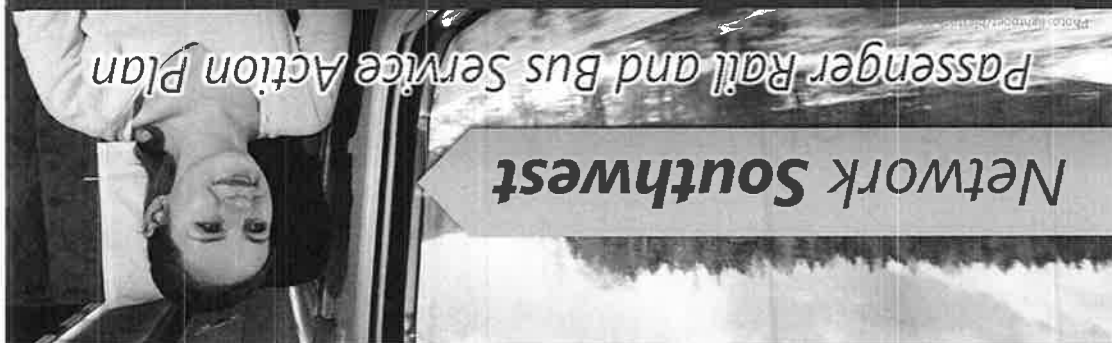
Sincerely,

Al Stratthdee, Mayor  
Town of St. Marys  
519-284-2340 ext. 246

**TOWN OF ST. MARYS**  
P.O. Box 998, St. Marys, ON. N4X 1B6

---

**Telephone:** 519-284-2340 • **Fax:** 519-284-3881





**Accessibility**

New low-floor trains  
Accessible buses



**Connectivity**

Intermodal connections  
One ticket for bus and train



**Safety**

Eliminate unit road crossings  
More staffed stations

Services				
1982	2012	2015	2020	Network Southwest
10	5	5	7	
5	3	2	6	
5	4	4	5	Only 3 on Fridays
4	2	1	3	
3	2	1	5	
25+	21	7	24	
200+	182	52	100+	

*\$400 million over five years is...*

1 km  
2.8%  
2  
12 km

**www.swota.ca/network-southwest**



Figure 1 – Infographic by the Southwestern Ontario Transportation Alliance

TOWN OF ST. MARYS  
P.O. Box 998, St. Marys, ON, N4X 1B6

Telephone: 519-284-2340 • Fax: 519-284-3881



## Resolution in Support of VIA Rail

Whereas, reductions in VIA Rail service led to the formation of advocacy groups such as Save VIA ([www.savevia.ca](http://www.savevia.ca)); and

Whereas, citizens of all ages and backgrounds, especially those with no license or vehicle, rely on VIA Rail; and

Whereas, passenger rail provides safer and more eco-friendly transportation than driving; and

Whereas, enhanced VIA Rail service heightens connections between communities, thereby promoting tourism and economic development; and

Whereas, the Southwestern Ontario Transportation Alliance, with the support of advocacy groups, businesses and municipalities in the region, has published the *Network Southwest Action Plan* to address the need for reliable and sustainable rail-based passenger transportation in Southwestern Ontario; and

Whereas, it is time for all levels of government to stop thinking passenger rail service is only a federal responsibility, and begin providing support for intercity transportation services in communities beyond the Greater Toronto and Hamilton Area (GTHA);

Now, therefore, I, Mayor of \_\_\_\_\_, do hereby proclaim that VIA Rail is important to my municipality; and urge my fellow citizens as well as all levels of government to consider the *Network Southwest Action Plan* as presented March 18, 2015 and available at [www.swota.ca](http://www.swota.ca).

**TOWN OF ST. MARYS**

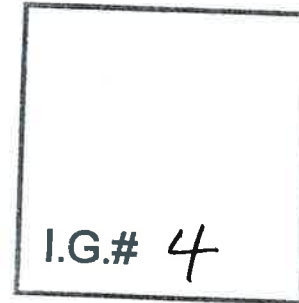
P.O. Box 998, St. Marys, ON. N4X 1B6

---

**Telephone: 519-284-2340 • Fax: 519-284-3881**

May 11, 2015

Dennis Lever, Mayor  
Township of Puslinch  
6834 Wellington Rd. 34  
Puslinch, ON N3C 2V4



Dear Mr. Lever:

**RE: Information Regarding Community Workshop #2 for the GTA West Transportation Corridor Planning and Environmental Assessment Study, Stage 2**

The second round of Community Workshops has been scheduled for this June. As with the last round of community workshops in June 2014, these workshops will be interactive in nature, and it is important that the attendance be kept to a manageable size. The team will be providing similar project information and providing similar opportunities for input during the municipal, regulatory agency and community advisory group meetings that are scheduled for May 2015. As such, **this letter is for information purposes only.**

The focus of this workshop is to update the community on work completed since Public Information Centre #1 including refinements to route alternatives, interchange locations, and the Focused Analysis Area. The project team will also be seeking input from the community on: issues and trade-offs associated with the route alternatives and potential interchange locations, and the route selection evaluation approach. While much of the material will be similar at each venue, **each night will focus on a different geographic section (refer to the attached map) of the GTA West study area as indicated below.** We welcome input on any part of the study area each night, so if you are informing members of your community of the events, you can note that it is only necessary to attend one of the workshops.

<b>June 18, 2015</b> 6:30 – 9:00 PM <i>Venetian Salon</i> <b>Château Le Jardin</b> 8440 Highway 27 Woodbridge, ON <b>Focus on the East Section of the GTA West Study Area</b>	<b>June 22, 2015</b> 6:30 – 9:00 PM <i>Alcott Arena Floor</i> <b>Mold Masters SportsPlex</b> 221 Guelph Street Georgetown, ON <b>Focus on the West Section of the GTA West Study Area</b>	<b>June 25, 2015</b> 6:30 – 9:00 PM <i>Peel Junior Farmers Hall</i> <b>Brampton Fairgrounds</b> 12942 Heart Lake Road Caledon, ON <b>Focus on the Central Section of the GTA West Study Area</b>
---	---	--

If any members of your community are interested in attending one of the workshops listed above, we ask that you please urge them to contact the project team through one of the options below by **June 5, 2015 to indicate their preference:**

- Telephone: 905-882-4401 ext. 1765 (Melissa Raffoul); OR
- Toll-Free Telephone Line: 1-877-522-6916.

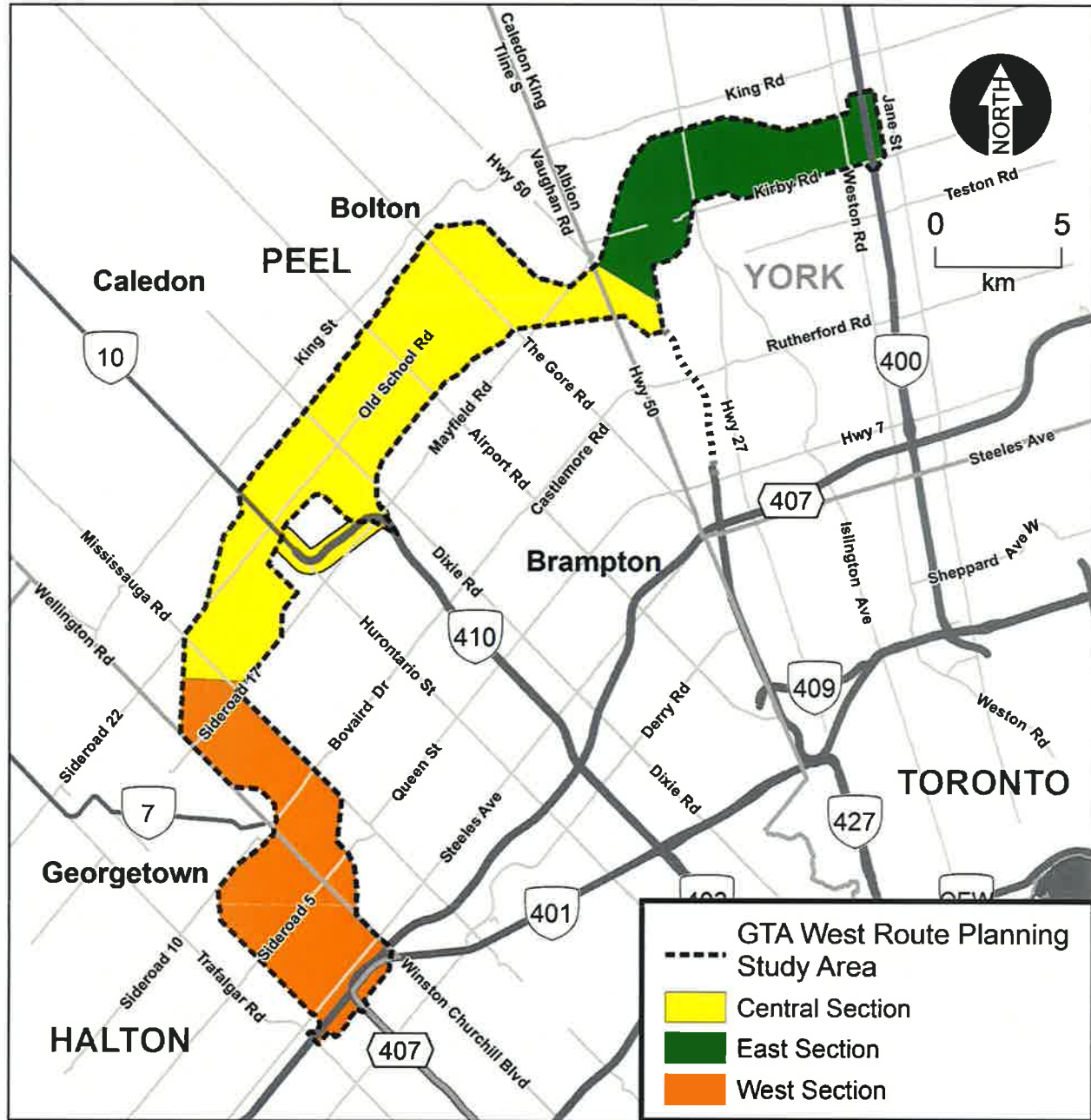
Please note that confirmation of attendance is necessary to ensure adequate accommodations at the venue. It will not be possible to accommodate those who do not RSVP in advance.



Sincerely,

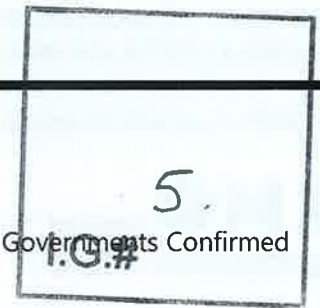


Mr. Patrick Puccini, P. Eng.  
GTA West Project Team Member  
AECOM  
1-877-522-6916  
[project\\_team@gt-west.com](mailto:project_team@gt-west.com)



**Karen Landry**

**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** May-21-15 5:11 PM  
**To:** Karen Landry  
**Subject:** AMO Breaking News - Bill 8 - Effective Date for Municipal Governments Confirmed



May 21, 2015

## Bill 8 - Effective Date for Municipal Governments Confirmed

The Ontario Gazette notes that [Bill 8, Public Sector and MPP Accountability and Transparency Act, 2014](#) and related regulations affecting municipal governments are to be proclaimed in effect on January 1, 2016. Schedules 6 and 9 of the Bill relate specifically to municipal governments.

### Implementation of Bill 8:

Some municipal governments are investigating the creation of local accountability officers as provided by the Bill and some are looking at how to share accountability officers. In terms of service based complaints that could be the subject of reference to an ombudsman, AMO is currently working with Microsoft Canada and three pilot municipalities to develop a transferable, flexible complaints management system to track complaint intake across departments, complaints processing against customer service metrics, and to enable data analysis to inform service delivery improvement. The objective is to use technology to enable an effective, defensible system that can accommodate new requirements and which can be managed locally. In addition, AMO will be looking at what other information/educational needs would assist in the implementation of the legislation.

Reminder of the Bill's key changes follows:

- The Ontario Ombudsman will become the default ombudsman for municipal governments that do not appoint a municipal ombudsman, except in the City of Toronto.
- The Ontario Ombudsman will have 'final oversight' of individual complaints where a municipal ombudsman has been appointed, except in the City of Toronto.
- The Ontario Ombudsman will have oversight of municipal auditors general and integrity commissioners. The government has not provided clarification on the scope of the Ontario Ombudsman's powers in these areas.
- The Ontario Ombudsman will be able to conduct 'systemic' investigations of all municipal governments, including the City of Toronto.
- The existing closed meeting investigation regime will be maintained. The Ontario Ombudsman will continue to be the default closed meeting investigator where a municipality has not appointed a closed meeting investigator. The definition of 'meeting' will fall to the *Municipal Act* review. (AMO's Bill 8 submission provided advice on this definition.)
- By regulation, boards of health, library boards, long-term care homes, and police services boards are to be excluded from an Ombudsman's oversight.
- The new Patient Ombudsman will have oversight of long-term care homes.

Several of the amendments to the Bill reflected AMO's advice to Standing Committee. For more information, please see AMO's submission and previous [updates on Bill 8](#).

**AMO Contact:** Pat Vanini, Executive Director, Email: [pvanini@amo.on.ca](mailto:pvanini@amo.on.ca), 416.971.9856 ext. 316.

---

**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#).



**Ministry of  
Transportation**

Office of the Minister

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
416-327-9200  
[www.ontario.ca/transportation](http://www.ontario.ca/transportation)

**Ministère des  
Transports**

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416-327-9200  
[www.ontario.ca/transport](http://www.ontario.ca/transport)



M2015-1860

May 4, 2015

His Worship Dennis Lever  
Mayor  
Township of Puslinch  
7404 Wellington Road 34, RR 3  
Guelph ON N1H 6H9

I.G.# 6

RECEIVED  
MAY 11 2015  
Township of Puslinch

Dear Mayor Lever:

The Auditor General released her report on winter highway maintenance in Ontario on April 29, 2015. We thank her for this thorough and thoughtful review, and her recommendations. While we have already taken action on many of them, we continue to work with our contractors and the OPP to improve highway snow clearing operations.

Being able to travel safely on our highways is very important to Ontarians, and at the Ministry of Transportation (MTO) it's our top priority. Over the past few years, MTO has worked to improve the quality of highway snow clearing by adding more than 100 pieces of equipment. We've also strengthened our oversight and enhanced the way we plow truck climbing and passing lanes, and freeway ramps and shoulders. In the coming months, we'll be doing more to make driving conditions better in winter 2015/16.

The Auditor General's report provides eight recommendations to the ministry. These recommendations identify improvements to how maintenance contracts are awarded; oversight of highway maintenance contractors; the effective use of equipment, sand, salt or anti-icing liquid to achieve the ministry's snow clearing standards; contractors' patrolling and reporting; and improved communications with the public on winter driving conditions and winter maintenance performance.

As a ministry, we have a lot of work to do and so do our contractors. I will be meeting with them in person as soon as possible to determine how we can work together to improve this program and their performance.

.../2



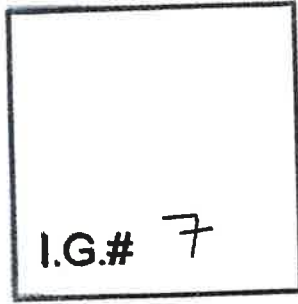
Further, I have directed ministry staff to provide me with an action plan within 60 days that outlines ways to further strengthen and improve winter maintenance, while addressing the Auditor's recommendations, to ensure that we are doing everything possible to provide Ontarians with safe highway conditions. I will make that action plan public.

I have heard from some municipalities regarding how winter maintenance has improved this past winter season but there is more we need to do. I look forward to reporting back on our action plan, our progress implementing the Auditor's recommendations and the additional steps we will be taking to enhance winter maintenance in Ontario.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steven Del Duca', with a long horizontal flourish extending to the right.

Steven Del Duca  
Minister



905.336.1158  
Fax: 905.336.7014  
2596 Britannia Road West  
Burlington, Ontario L7P 0G3  
[conservationhalton.ca](http://conservationhalton.ca)

Protecting the Natural  
Environment from  
Lake to Escarpment

May 2015

Ms Karen Landry  
CAO/Clerk  
Township of Puslinch  
RR #3  
Guelph ON N1H 6H9

**RECEIVED**

**MAY 11 2015**

**Township of Puslinch**

Dear Ms Landry:

Enclosed please find a copy of the 2014 Audited Financial Statements for Conservation Halton as approved by the Conservation Halton Board of Directors on April 30, 2015.

Yours truly

Marnie J. Piggot  
Director, Financial & Administrative Services

Encl. (1)

Financial Statements of

## **CONSERVATION HALTON**

Year ended December 31, 2014

# CONSERVATION HALTON

## Financial Statements

Year ended December 31, 2014

---

### Independent Auditors' Report

Statement of Financial Position .....	1
Statement of Operations and Change in Accumulated Surplus.....	2
Statement of Changes in Net Financial Assets .....	3
Statement of Cash Flows .....	4
Notes to Financial Statements .....	5-17



**KPMG LLP**  
115 King Street South  
2<sup>nd</sup> Floor  
Waterloo ON N2J 5A3

Telephone 519-747-8800  
Fax 519-747-8830  
Internet [www.kpmg.ca](http://www.kpmg.ca)

## INDEPENDENT AUDITORS' REPORT

To the Directors of Conservation Halton

We have audited the accompanying financial statements of Conservation Halton ("the Entity") which comprise the statement of financial position as at December 31, 2014 and the statements of operations and change in accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

KPMG LLP, is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.





Page 2

*Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Conservation Halton as at December 31, 2014, and its consolidated results of operations and the changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*KPMG LLP*

Chartered Professional Accountants, Licensed Public Accountants

April 30, 2015  
Waterloo, Canada

# CONSERVATION HALTON

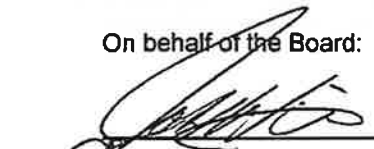
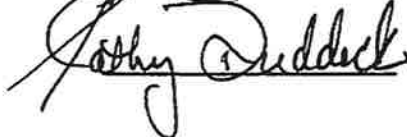
## Statement of Financial Position

December 31, 2014, with comparative information for 2013

	2014	2013
<b>Financial assets:</b>		
Cash	\$ 518,263	\$ 951,962
Short-term investments (note 2)	11,290,700	8,737,636
Investment - Water Management System (note 3)	6,449,060	5,113,760
Accounts receivable (note 4)	830,376	725,207
	<u>19,088,399</u>	<u>15,528,565</u>
<b>Financial liabilities:</b>		
Accounts payable and accrued charges	1,862,480	1,382,499
Vacation pay and accumulated time entitlements	189,635	157,728
Deferred revenue (note 5)	6,336,682	5,151,067
Deferred revenue - capital and major projects (note 6)	854,125	880,748
Deferred revenue - Water Management System (note 3)	6,449,060	5,113,760
Long-term liabilities (note 7)	1,216,911	1,286,410
	<u>16,908,893</u>	<u>13,972,212</u>
<b>Net financial assets</b>	<b>2,179,506</b>	<b>1,556,353</b>
<b>Non-financial assets:</b>		
Tangible capital assets (note 8)	63,091,006	60,880,950
Prepaid expenses	396,214	243,415
Inventory	107,074	84,722
	<u>63,594,294</u>	<u>61,209,087</u>
<b>Commitments (note 13)</b>		
<b>Accumulated surplus (note 9)</b>	<b>\$ 65,773,800</b>	<b>\$ 62,765,440</b>

See accompanying notes to financial statements.

On behalf of the Board:

 Chair  
 Vice-Chair

## CONSERVATION HALTON

### Statement of Operations and Change in Accumulated Surplus

Year ended December 31, 2014, with comparative information for 2013

	2014 Budget	2014 Actual	2013 Actual
Revenue:			
Municipal grants - operating	\$ 7,653,645	\$ 7,653,647	\$ 7,354,265
Ministry of Natural Resources, transfer payments	285,311	300,311	300,311
User fees and sales:			
Management/protection of public assets	323,600	662,152	549,985
Watershed communications	-	19,325	5,612
Watershed environmental services	1,290,700	1,750,776	1,093,373
Watershed experience	9,358,395	11,462,865	10,833,409
Corporate services	83,000	103,800	128,491
Special programs and projects	190,000	631,535	475,393
Source water protection	343,118	450,856	448,886
Major projects	563,000	2,819,646	985,742
Total revenue	20,090,769	25,854,913	22,175,467
Expenses:			
Management/protection of public assets	4,135,295	4,315,125	4,423,265
Watershed communications	800,685	815,249	783,819
Watershed environmental services	2,649,834	2,848,685	2,276,182
Watershed experience	9,186,030	10,019,438	9,578,348
Corporate services	3,013,596	3,052,863	2,914,574
Special programs and projects	190,000	586,435	462,774
Source water protection	348,118	462,308	456,232
Major projects	155,000	689,657	611,080
Debt financing charges	82,835	56,793	61,575
Total expenses	20,561,393	22,846,553	21,567,849
Annual surplus (deficit) (note 9)	(470,624)	3,008,360	607,618
Accumulated surplus, beginning of year		62,765,440	62,157,822
Accumulated surplus, end of year		\$ 65,773,800	\$ 62,765,440

See accompanying notes to financial statements.

## CONSERVATION HALTON

### Statement of Changes in Net Financial Assets

Year ended December 31, 2014, with comparative information for 2013

	2014 Budget	2014 Actual	2013 Actual
Annual surplus (deficit)	\$ (470,624)	\$ 3,008,360	\$ 607,618
Acquisition of tangible capital assets	(2,200,000)	(3,851,943)	(2,478,263)
Amortization of tangible capital assets	1,570,000	1,570,124	1,573,685
Net carrying amount of disposed tangible capital assets	-	71,763	93,686
	(1,100,624)	798,304	(203,274)
Change in prepaid expenses	-	(152,799)	3,782
Change in inventories	-	(22,352)	(1,487)
Net change in net financial assets	(1,100,624)	623,153	(200,979)
Net financial assets, beginning of year	1,556,350	1,556,353	1,757,332
Net financial assets, end of year	\$ 455,726	\$ 2,179,506	\$ 1,556,353

See accompanying notes to financial statements.

# CONSERVATION HALTON

## Statement of Cash Flows

Year ended December 31, 2014, with comparative information for 2013

	2014	2013
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 3,008,360	\$ 607,618
Items not involving cash:		
Amortization	1,570,124	1,573,685
Loss on disposal of tangible capital assets	50,364	93,686
	4,628,848	2,274,989
Change in non-cash working capital balances:		
Accounts receivable	(105,169)	(188,414)
Prepaid expenses	(152,799)	3,782
Inventory	(22,352)	(1,487)
Accounts payable and accrued charges	479,981	(454,676)
Vacation pay and accumulated time entitlements	31,907	674
Deferred revenue	1,185,615	39,601
Deferred revenue - capital and major projects	(26,623)	(33,546)
	6,019,408	1,640,923
Capital transactions:		
Acquisition of tangible capital assets	(3,851,943)	(2,478,263)
Proceeds on disposal of tangible capital assets	21,399	-
	(3,830,544)	(2,478,263)
Investing activities:		
Investment - Water Management System	(1,598,194)	(2,222,527)
Accrued interest receivable	262,894	491,392
	(1,335,300)	(1,731,135)
Financing transactions:		
Deferred revenue - Water Management System	1,335,300	1,731,135
Proceeds from long-term debt	136,900	403,032
Repayment of long-term debt	(206,399)	(200,931)
	1,265,801	1,933,236
Net change in cash and cash equivalents	2,119,365	(635,239)
Cash and short-term investments, beginning of year	9,689,598	10,324,837
Cash and short-term investments, end of year	\$ 11,808,963	\$ 9,689,598
Compromised of:		
Cash	\$ 518,263	\$ 951,962
Short-term investments	11,290,700	8,737,636
	\$ 11,808,963	\$ 9,689,598
Supplemental cash flow information:		
Interest received	\$ 126,013	\$ 198,476

See accompanying notes to financial statements.



# CONSERVATION HALTON

## Notes to Financial Statements

Year ended December 31, 2014

---

### **Purpose of Organization:**

Conservation Halton is established under the Conservation Authorities Act of Ontario to further the conservation, restoration, development and management of natural resources, exclusive of gas, oil, coal and minerals for the watersheds within its area of jurisdiction. The watersheds include areas in the Regions of Halton and Peel, the Township of Puslinch and the City of Hamilton.

Conservation Halton's mission is to protect and enhance the natural environment from lake to escarpment for present and future generations.

### **1. Significant accounting policies:**

#### **(a) Basis of accounting:**

The financial statements of Conservation Halton are prepared by management in accordance with the Chartered Professional Accountants of Canada Public Sector Accounting Handbook for local government.

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measureable; expenses are recognized as they are incurred and measureable as a result of receipt of goods or services and the creation of a legal obligation to pay.

These financial statements do not include the activities of the Conservation Halton Foundation, a related incorporated registered charity with a mission to raise funds and profile for Conservation Halton projects and programs.

#### **(b) Short-term investments and investments - Water Management System:**

Short-term investments and investments - water management system are recorded at the lower of cost and market value based on quoted market prices. Losses are recorded when the decline in market value is other than temporary.

#### **(c) Tangible capital assets:**

Tangible capital assets are recorded at cost less accumulated amortization. Costs include all amounts that are directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue on the same basis as the amortization expense related to the acquired tangible capital assets. Assets under construction are not amortized and are transferred into their relative asset category when available for productive use. Amortization is recorded on either a straight-line basis over the estimated life of the assets or by using the declining balance method.

# CONSERVATION HALTON

Notes to Financial Statements, continued

Year ended December 31, 2014

## 1. Significant accounting policies (continued):

### (c) Tangible capital assets (continued):

The following rates are used:

Asset	Basis	Useful Life - Years
Land improvements	Straight-line	30 to 50 years
Buildings and building improvements	Straight-line	25 to 50 years
Machinery and equipment	Straight-line	5 to 40 years
Furniture and fixtures	Straight-line	5 to 20 years
Infrastructure	Straight-line	20 to 75 years
Vehicles	Declining balance	30%
Computer hardware and software	Straight-line	5 to 10 years

### (d) Reserves:

Reserves for future expenses and contingencies are established as required using the estimates of management. Increases or decreases in these reserves are made by appropriations to or from operations.

### (e) Inventory:

Inventory is valued at the lower of cost and net realizable value. Cost is determined using specific identification of the cost of the individual items.

### (f) Deferred revenue - Capital and Major Projects:

Conservation Halton receives certain amounts for which the related services have yet to be performed. These amounts are recognized as revenue in the fiscal year the related expenses are incurred or services performed. Funds received for the purchase of tangible capital assets are recognized when the related asset is purchased.

### (g) Deferred revenue - Water Management System:

Conservation Halton is receiving funds for expenses to be incurred for the future operation of a water management system and management of certain lands. These funds are externally restricted and cannot be drawn until Conservation Halton commences management of the lands. These amounts will be recognized as revenues when the relating expenses are incurred or management services performed.

# CONSERVATION HALTON

Notes to Financial Statements, continued

Year ended December 31, 2014

## 1. Significant accounting policies (continued):

### (h) Revenue recognition:

Municipal levies, government transfers and funding for projects are recognized as revenue when the transfer is authorized, any eligible criteria has been met and the amount can be reasonably estimated.

User charges and fees are recognized as revenue in the period in which the related services are performed.

### (i) Use of estimates:

The presentation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

### (j) Adoption of new accounting standard:

On January 1, 2013, the Authority adopted Public Sector Accounting Standard PS 3510 - Tax Revenue. The standard was adopted retrospectively. The new standard provides guidance on the entities that are able to record tax revenue on their financial statements.

Under PS 3510, only the entity that levies the tax will record tax revenue in their financial statements. All other entities who receive revenue from taxes as transfers from the original taxing authority (the Municipalities) will record these amounts as grants in their financial statements.

As a result of adopting PS 3510, the Authority now presents the levies from Municipalities as grants.

## 2. Short-term investments:

	2014	2013
Business investment account	\$ 2,605,319	\$ 181,408
Guaranteed investment certificates	4,500,000	5,000,000
Pooled funds	4,185,381	3,556,228
Total	\$ 11,290,700	\$ 8,737,636

The guaranteed investment certificates have effective rates of 1.25% to 1.50% (2013 - 1.25% to 1.60%). Interest is receivable on the date of maturity. Maturity dates range from January 16, 2015 to December 14, 2015. The business investment account and pooled funds (which include money market, bond and equity funds) earn interest at variable rates which is paid monthly.

# CONSERVATION HALTON

Notes to Financial Statements, continued

Year ended December 31, 2014

### 3. Investment/Deferred revenue - Water Management System:

Conservation Halton entered into an agreement for the transfer of a Water Management System and its long-term operation with an estimated time line of 2063. The agreement is based on the principle that the net costs associated with ongoing operation, maintenance and performance of the Water Management System will not be a financial liability to Conservation Halton.

To ensure that Conservation Halton should not have a net financial liability for the management of the water system, Conservation Halton will be receiving amounts from 2008 to 2017, as part of the agreement. The amounts received are to be invested in accordance with Municipal Act Regulations and will be managed by an Investment Committee as required by the agreement. At the time of transfer, Conservation Halton will be able to draw on the funds, only to facilitate the management of the water system.

The funds are invested as follows:

	2014	2013
Cash	\$ 294	\$ -
Provincial and provincially regulated agency bonds	5,337,507	2,252,069
Guaranteed investment certificates	1,111,259	2,861,691
Total	\$ 6,449,060	\$ 5,113,760

The Provincial and provincially regulated agency bonds have effective yields of 4.07% to 5.00% (2013 - 4.62% to 5.00%). Interest is receivable on the date of maturity. Maturity dates range from January 13, 2020 to July 16, 2028.

The guaranteed investment certificate has an effective interest rate of 1.33% (2013 - 1.60%). Interest is receivable on the date of maturity. The maturity date is January 16, 2015.

### 4. Accounts receivable:

Included in accounts receivable is \$139,037 (2013 - \$377,359) due from Conservation Halton Foundation.

# CONSERVATION HALTON

Notes to Financial Statements, continued

Year ended December 31, 2014

## 5. Deferred revenue:

	Balance at December 31, 2014	Additions	Revenue recognized	Balance at December 31, 2013
Watershed Environmental Services	\$ 2,475,446	\$ 2,152,570	\$ 1,281,874	\$ 1,604,750
Special Programs and Projects	971,638	713,186	713,738	972,190
Source Water Protection	333,034	633,502	457,086	156,618
Glen Eden	2,556,564	7,409,771	7,270,716	2,417,509
	<u>\$ 6,336,682</u>	<u>\$ 10,909,029</u>	<u>\$ 9,723,414</u>	<u>\$ 5,151,067</u>

Additions to deferred revenue includes contributions from external parties and payments for annual passes and lesson programs received during the year pertaining to the following year.

## 6. Deferred revenue - capital and major projects:

	Balance at December 31, 2014	Contributions received	Revenue recognized	Balance at December 31, 2013
Capital - Ministry of Natural Resources	\$ 313,397	\$ 418,136	\$ 436,803	\$ 332,064
Capital - Municipal	540,728	281,500	289,456	548,684
	<u>\$ 854,125</u>	<u>\$ 699,636</u>	<u>\$ 726,259</u>	<u>\$ 880,748</u>



# CONSERVATION HALTON

Notes to Financial Statements, continued

Year ended December 31, 2014

## 7. Long-term liabilities:

	2014	2013
Capital lease for truck with monthly principal and interest payments at 6.24% interest rate, 36 month term due May 2014	\$ -	\$ 4,358
Municipal debt financing and interest payments due annually at variable current interest rates 4.17% (2013 - 4.51%) and annual principal repayments due December 2024	1,216,911	1,282,052
	\$ 1,216,911	\$ 1,286,410

Principal repayments over the next five fiscal years and thereafter are as follows:

2015	\$ 207,745
2016	207,745
2017	203,396
2018	193,839
2019	161,267
Thereafter	242,919
	\$ 1,216,911

## CONSERVATION HALTON

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2014

### 8. Tangible capital assets:

2014	Land	Land Improvements	Buildings and building improvements	Machinery and equipment	Furniture and fixtures	Infrastructure	Vehicles	Computer hardware and software	Assets under construction	Total
Cost, beginning of year	\$ 32,647,989	\$ 567,184	\$ 11,706,662	\$ 7,803,958	\$ 344,997	\$ 23,172,122	\$ 2,216,999	\$ 1,134,775	\$ 810,021	\$ 80,404,707
Additions	1,640,417	-	797,328	229,002	79,342	747,300	123,999	112,020	122,535	3,851,943
Disposals	(30,553)	-	-	(170,057)	-	(80,672)	(47,224)	(73,299)	-	(401,805)
Transfers	8,961	-	662,538	24,144	-	-	-	-	(695,643)	-
Cost, end of year	34,266,814	567,184	13,166,528	7,887,047	424,339	23,838,750	2,293,774	1,173,496	236,913	83,854,845
Accumulated amortization, beginning of year	-	261,453	3,394,076	3,134,955	151,760	10,605,790	1,317,661	658,062	-	19,523,757
Amortization	-	12,714	299,147	402,940	17,810	444,978	260,105	132,430	-	1,570,124
Disposals	-	-	-	(167,831)	-	(71,040)	(31,959)	(59,212)	-	(330,042)
Accumulated amortization, end of year	-	274,167	3,693,223	3,370,064	169,570	10,979,728	1,545,807	731,280	-	20,763,839
Net carrying amount, end of year	\$ 34,266,814	\$ 293,017	\$ 9,473,306	\$ 4,516,983	\$ 254,769	\$ 12,859,022	\$ 747,967	\$ 442,216	\$ 236,913	\$ 63,091,006

## CONSERVATION HALTON

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2014

### 8. Tangible capital assets (continued):

2013	Land	Land Improvements	Buildings and building improvements	Machinery and equipment	Furniture and fixtures	Infrastructure	Vehicles	Computer hardware and software	Assets under construction	Total
Cost, beginning of year	\$ 32,647,989	\$ 457,631	\$ 11,548,117	\$ 7,702,818	\$ 338,944	\$ 22,814,293	\$ 2,043,249	\$ 1,046,875	\$ 78,410	\$ 78,678,326
Additions	-	88,914	208,796	333,018	6,053	309,364	541,063	184,084	806,971	2,478,263
Disposals	-	-	(50,251)	(232,758)	-	(5,376)	(367,313)	(96,184)	-	(751,882)
Transfers	-	20,639	-	880	-	53,841	-	-	(75,360)	-
Cost, end of year	32,647,989	567,184	11,706,662	7,803,958	344,997	23,172,122	2,216,999	1,134,775	810,021	80,404,707
Accumulated amortization, beginning of year	-	250,930	3,133,797	2,931,233	135,268	10,184,445	1,390,231	582,364	-	18,608,268
Amortization	-	10,523	269,827	430,968	16,492	426,306	279,796	139,773	-	1,573,685
Disposals	-	-	(9,548)	(227,246)	-	(4,961)	(352,366)	(64,075)	-	(658,196)
Accumulated amortization, end of year	-	261,453	3,394,076	3,134,955	151,760	10,605,790	1,317,661	658,062	-	19,523,757
Net carrying amount, end of year	\$ 32,647,989	\$ 305,731	\$ 8,312,586	\$ 4,669,003	\$ 193,237	\$ 12,566,332	\$ 899,338	\$ 476,713	\$ 810,021	\$ 60,880,950

# CONSERVATION HALTON

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2014

## 9. Accumulated surplus:

Accumulated surplus consists of operating surplus and reserves as follows:

	Balance at December 31, 2014	Excess of Revenue over expenses	Transfers (to) from reserves	Balance at December 31, 2013
Surplus - investment in tangible capital assets	\$ 63,091,009	\$ (1,641,886)	\$ 3,851,943	\$ 60,880,952
Surplus (deficit) - current funds	(2,093,097)	4,650,246	(3,077,426)	(3,665,917)
Total surplus	60,997,912	3,008,360	774,517	57,215,035
Reserves				
Glen Eden capital project reserve	1,300,706	-	(1,752,270)	3,052,976
Vehicle, equipment and building	747,192	-	154,679	592,513
Watershed management capital projects				
- municipal funds	93,175	-	25,900	67,275
Watershed management capital projects				
- self generated funds	266,311	-	13,200	253,111
Tax Supported Program Capital Projects				
- debt financing charges	307,091	-	77,032	230,059
Tax Supported Program - legal	206,491	-	2,400	204,091
Tax Supported Program - community outreach	23,570	-	23,570	-
Tax Supported Program - land and property				
Tax Supported Program - watershed stabilization	125,000	-	125,000	-
Watershed experience capital projects	240,000	-	240,000	-
- non tax supported	836,184	-	255,972	580,212
Watershed experience stabilization reserve	630,168	-	60,000	570,168
Total reserves	4,775,888	-	(774,517)	5,550,405
Accumulated surplus	\$ 65,773,800	\$ 3,008,360	\$ -	\$ 62,765,440

## 10. Pension agreements:

Conservation Halton belongs to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer plan, on behalf of the members of its staff. This plan specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The cost of the plan is the employer's contribution to the plan.

The 2014 employer portion of OMERS pension contributions was \$940,014 (2013 - \$863,881).

# CONSERVATION HALTON

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2014

## 11. Budget amounts:

The 2014 budget amounts approved by Conservation Halton on October 25, 2013 were not prepared on a basis consistent with that used to report actual results under Public Sector Accounting Standards. The budget was prepared on a modified accrual basis while Public Sector Accounting Standards require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to reduce current year expenses in excess of current year revenues to \$nil. In addition, the budget expensed all tangible capital expenses rather than including amortization expenses. As a result, the budget figure presented in the statements of operations and changes in net financial assets represent the budget adopted by Conservation Halton on October 25, 2013, with adjustments as follows:

	2014 Actual	2013 Actual
Budget deficit for the year	\$ (925,553)	\$ (1,308,034)
Less: Amortization of tangible capital assets	(1,570,000)	(1,574,000)
Add: Acquisition of tangible capital assets	2,200,000	3,839,600
Add: Debt financing charges - principal portion	249,929	202,515
Less: Municipal debt financing	(425,000)	(662,500)
Budget surplus per Statement of Operations	\$ (470,624)	\$ 497,581

## 12. Contingencies:

Conservation Halton has been named as defendant or co-defendant in several lawsuits that have claims outstanding as at December 31, 2014. Conservation Halton anticipates any individual settlement amount will not exceed the limits of insurance coverage provided to Conservation Halton on the majority of the claims. For claims in which the claim amount exceeds the limit of insurance coverage provided to Conservation Halton the outcome is not determinable.



# CONSERVATION HALTON

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2014

## 13. Commitments:

Conservation Halton has entered into contracts related to projects at Glen Eden, various dam studies and repairs, and leases for office equipment and vehicles. Commitments outstanding on these contracts to be paid beyond December 31, 2014 are as follows:

2015	\$	900,981
2016		107,911
2017		366,771
2018		56,193
2019		15,234
Thereafter		3,809
	\$	1,450,899

## 14. Internal financial reporting:

For internal financial budget reporting purposes, administration chargebacks and contributions between internal programs are reported.

The chargebacks and contributions are not separately disclosed in the Schedules of the audited financial statements.

The internal chargebacks and contributions for 2014 are as follows:

	2014 Budget (note 11)	2014 Actual	2013 Actual
Administration chargebacks to:			
Watershed Experience:			
Glen Eden	\$ 600,600	\$ 585,100	\$ 552,762
Conservation Areas	394,100	380,730	365,694
Source Water Protection	9,000	8,982	39,594
Capital Contribution from Glen Eden to Conservation Areas	120,000	120,000	130,000
Total operating grants	\$ 1,123,700	\$ 1,094,812	\$1,088,050

## 15. Comparative figures:

Certain comparative figures on the statement of operations under revenue and expenses have been reclassified to conform with the financial statement presentation adopted in the current year.

## CONSERVATION HALTON

### Notes to Financial Statements (continued)

Year ended December 31, 2014

#### 16. Revenue and expenses by program:

2014	Management protection of public assets	Watershed communications	Watershed environmental services	Watershed experience	Corporate Services	Special programs and projects	Source water protection	Major projects	Debt financing charges	Reserve funding	Total
Revenue:											
Municipal levies	\$ 2,977,399	\$ 798,685	\$ 1,331,034	\$ 174,867	\$ 1,811,896	\$ -	\$ -	\$ 360,966	\$ 332,764	\$ 227,000	\$ 8,014,611
Provincial transfer payments	300,311	-	-	-	8,982	-	448,104	436,803	-	-	1,194,200
User fees, sales and other	662,154	19,325	1,750,776	11,462,865	94,818	631,535	2,752	2,021,877	-	-	16,646,102
	3,939,864	818,010	3,081,810	11,637,732	1,915,696	631,535	450,856	2,819,646	332,764	227,000	25,854,913
Expenses:											
Salaries, wages and benefits	2,540,172	636,717	2,801,477	6,119,077	2,268,053	78,318	411,120	235,178	-	-	15,090,112
Members per diems and expenses	-	-	-	-	24,408	-	-	-	-	-	24,408
Utilities, materials, supplies and maintenance	784,010	176,184	47,208	1,715,569	376,123	138,722	37,361	135,938	-	-	3,411,115
Property taxes	25,950	-	-	-	-	-	-	-	-	-	25,950
Purchased services	-	-	-	1,264,791	211,464	369,395	-	318,541	-	-	2,164,191
Legal	449,649	-	-	-	551	-	-	-	-	-	450,200
Vehicle and equipment leases	429	-	-	-	-	-	-	-	-	-	429
Minor capital	-	-	-	2,867	-	-	-	-	-	-	2,867
Debt financing charges	-	-	-	-	-	-	-	-	56,793	-	56,793
Amortization of tangible capital assets	489,111	2,348	-	901,592	163,246	-	13,827	-	-	-	1,570,124
Loss on disposal of tangible capital assets	25,804	-	-	15,542	9,018	-	-	-	-	-	50,364
Vehicle and equipment program recoveries	-	-	-	-	-	-	-	-	-	-	-
	4,315,125	815,249	2,848,685	10,019,438	3,052,863	586,435	462,308	689,657	56,793	-	22,846,553
Excess (deficiency) of revenues over expenses, for the year	\$ (375,261)	\$ 2,761	\$ 233,125	\$ 1,618,294	\$ (1,137,167)	\$ 45,100	\$ (11,452)	\$ 2,129,989	\$ 275,971	\$ 227,000	\$ 3,008,360

## CONSERVATION HALTON

Notes to Financial Statements (continued)

Year ended December 31, 2014

### 16. Revenue and expenses by program (continued):

2013	Management protection of public assets	Watershed communications	Watershed environmental services	Watershed experience	Corporate Services	Special programs and projects	Source water protection	Major projects	Debt financing charges	Reserve funding	Total
Revenue:											
Municipal levies	\$ 2,989,864	\$ 788,173	\$ 1,207,660	\$ 174,867	\$ 1,697,656	\$ -	\$ -	\$ 298,133	\$ 283,045	\$ 213,000	\$ 7,652,398
Provincial transfer payments	300,311	-	-	-	39,594	-	446,604	122,489	-	-	908,998
User fees, sales and other	549,985	5,612	1,093,373	10,833,409	88,897	475,393	2,282	565,120	-	-	13,614,071
	3,840,160	793,785	2,301,033	11,008,276	1,826,147	475,393	448,886	985,742	283,045	213,000	22,175,467
Expenses:											
Salaries, wages and benefits	2,602,199	628,517	2,219,300	5,946,344	2,205,593	84,506	325,722	239,069	-	-	14,251,250
Members per diems and expenses	-	-	-	-	25,030	-	-	-	-	-	25,030
Utilities, materials, supplies and maintenance	846,299	152,653	56,882	1,691,814	339,170	148,139	111,690	98,220	-	-	3,444,867
Property taxes	28,486	-	-	-	-	-	-	-	-	-	28,486
Purchased services	-	-	-	989,943	153,366	230,129	-	273,791	-	-	1,647,229
Legal	435,191	-	-	-	4,032	-	-	-	-	-	439,223
Vehicle and equipment leases	3,014	-	-	-	-	-	-	-	-	-	3,014
Minor capital	-	-	-	2,290	-	-	-	-	-	-	2,290
Debt financing charges	-	-	-	-	-	-	-	-	61,575	-	61,575
Amortization of tangible capital assets	505,102	2,649	-	886,690	165,857	-	13,387	-	-	-	1,573,685
Loss on disposal of tangible capital assets	5,460	-	-	61,267	21,526	-	5,433	-	-	-	93,686
Vehicle and equipment program recoveries	(2,486)	-	-	-	-	-	-	-	-	-	(2,486)
	4,423,265	783,819	2,276,182	9,578,348	2,914,574	426,774	456,232	611,080	61,575	-	21,567,849
Excess (deficiency) of revenues over expenses, for the year	\$ (583,105)	\$ 9,966	\$ 24,851	\$ 1,429,928	\$ (1,088,427)	\$ 12,619	\$ (7,346)	\$ 374,662	\$ 221,470	\$ 213,000	\$ 607,618



**THE TOWNSHIP OF GUELPH/ERAMOSA  
NOTICE OF COMPLETE APPLICATION  
AND NOTICE OF PUBLIC MEETING**

MAY 25 2015

**NOTIFICATION OF REVISED LOCATION OF PUBLIC MEETING**

**Township of Puslinch**

**TAKE NOTICE** that pursuant to the requirements of the Planning Act, R.S.O., 1990 as amended the Township of Guelph/Eramosa has received a complete application (ZBA 05/15) to amend Zoning By-law 57/1999. The Council of the Corporation of the Township of Guelph/Eramosa will hold a public meeting to advise the public of the application and to obtain public input prior to making a decision.

**THE PUBLIC MEETING** will be held on **Monday, June 1, 2015 at 7:00 p.m.** at the **Rockmosa Community Centre, 74 Christie Street in Rockwood**, to consider an amendment to the Zoning By-law of the Township of Guelph/Eramosa pursuant to Section 34 of the *Planning Act*, R.S.O., Chapter P.13, as amended.

**TOWNSHIP INITIATED HOUSEKEEPING AMENDMENT** – The Township of Guelph/Eramosa is proposing to amend Zoning By-law 57/1999 to permit accessory apartments in the Rural Residential and Agricultural zones, whereas they are currently only permitted in the Village Residential and Commercial zones, and to introduce regulations to govern accessory apartments throughout the Township. The proposed amendment applies to all lands within the Township currently subject to Zoning By-law 57/1999, therefore, a key map has not been provided.

**ANY PERSON** may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed amendment. Written submissions and requests to be notified for the passing of the proposed Zoning By-law Amendment should be directed to the Township Clerk at the address shown below.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Township of Guelph/Eramosa before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Township of Guelph/Eramosa to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Corporation of the Township of Guelph/Eramosa before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

The above information is being collected pursuant to the Planning Act, R.S.O. 1990, CHAPTER P.13, Section 34. Information, including opinions, presentations, reports, documentation, etc., provided for or at a Public Meeting is considered public records. This information may be posted on the Township of Guelph/Eramosa website and/or made available to the public upon request. Questions about this collection should be directed to the undersigned.

**ADDITIONAL INFORMATION** regarding the proposed amendment is available for inspection during regular business hours between 8:30 a.m. and 4:30 p.m. at the Township of Guelph/Eramosa Municipal Office as of the date of this notice.

Dated at the Township of Guelph/Eramosa this 22nd day of May, 2015.

Meaghan Reid, Clerk  
Township of Guelph/Eramosa  
8348 Wellington Road 124, P.O. Box 700  
Rockwood, Ontario N0B 2K0  
Telephone: (519) 856-9596 Ext. 107, Fax: (519) 856-2240  
Email: [mreid@get.on.ca](mailto:mreid@get.on.ca)

CLERK'S DEPARTMENT	
Copy	
Please Handle	
For Your Information	
Council Agenda	June 3/15
File	

This document is available in larger font on the Township's website at [www.get.on.ca](http://www.get.on.ca).  
If you require an alternative format, please contact the Township Clerk.

I.G.# 8



# **PUSLINCH LAKE**

**GRCA Presentation to Puslinch  
Township Council  
June 3, 2015**

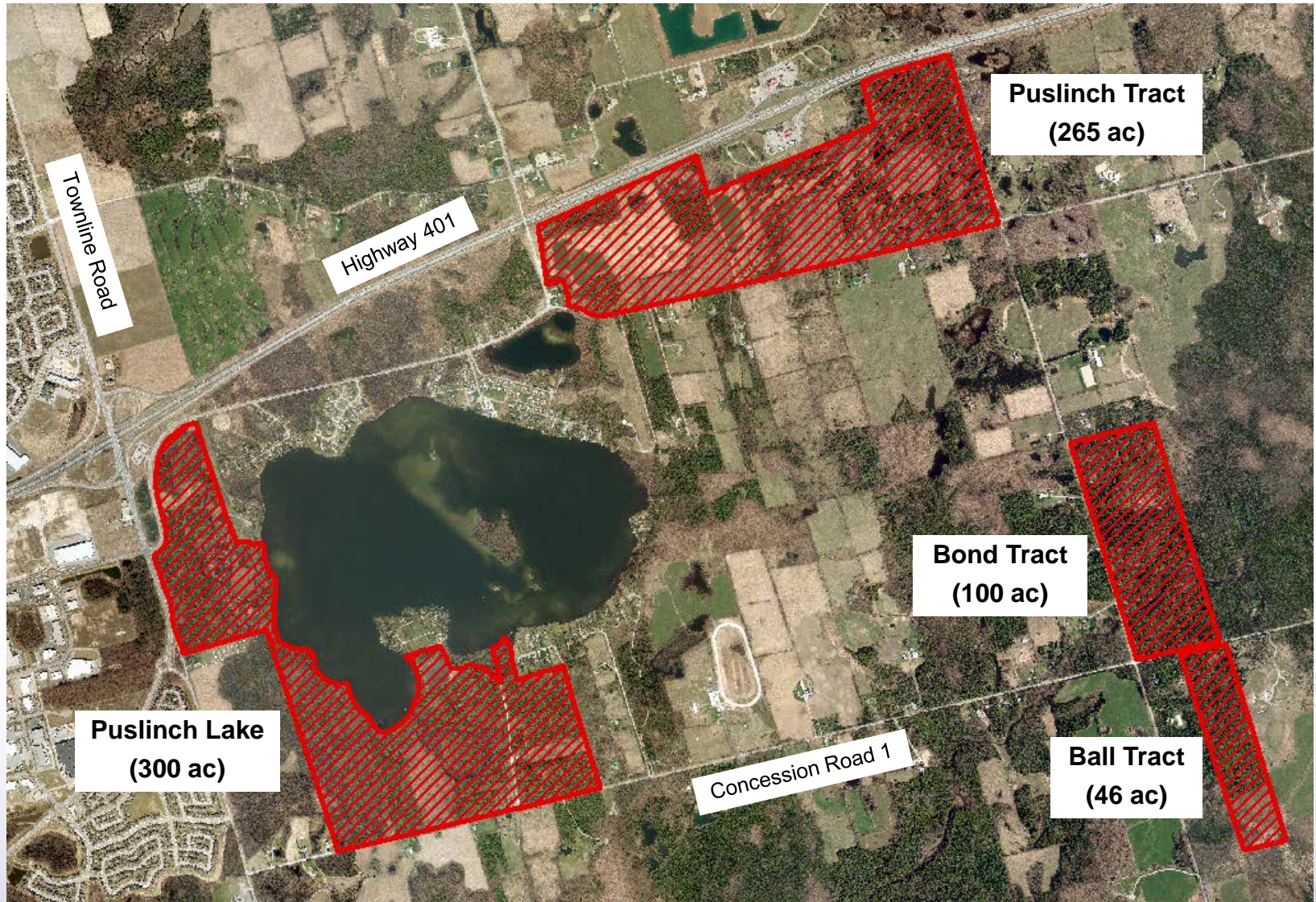
# Puslinch Lake

- **Puslinch Lake is the largest kettle lake in North America at approximately 385 acres (156 ha)**
- **Average depth 1.5 m (5 ft)**
- **Maximum depth approx. 5.5 m (18 ft)**
- **Inflows to the lake include localized surface runoff and groundwater discharge**
- **The lake outlets to the north through Irish Creek**
- **The lake bed is Crown Land**





# GRCA Land Ownership



# Puslinch Lake Property

---



- **In 1966 a recommendation was made to purchase three properties on the west side of Puslinch Lake to:**
  - conserve the areas' natural resources,
  - limit private development around the lake, and
  - provide public recreation.
- **The GRCA subsequently acquired approximately 121 ha (300 acres):**
  - McCormick Property – 1968 (53 ha / 131 acres)
  - Currie Property – 1968 (29 ha / 71 acres)
  - Seegmiller Property – 1970 (39 ha / 98 acres)



# Puslinch Lake Property



- **Land cover on the property consists of:**
  - 48 ha (210 ac) of upland forest
  - 35 ha (86 ac) of wetland
  - 2 ha (5 ac) of disturbed land used for stockpiling dredged material from the lake
- **There are two existing accesses to the property:**
  - McCormick Point Private Lane from Concession Road 1 (McCormick Point residents have an easement over this lane)
  - Former laneway to Seegmiller house - closed to the public and will eventually be naturalized.
- **The GRCA maintains a rental house on the former McCormick property. The Seegmiller house was demolished in 2014.**

# Puslinch Lake





# Management Plan

---

- **The Puslinch Lake Management Plan was completed in 1977.**
- **The focus of the plan was on the management of forest resources including periodic timber harvests.**
- **The main management objectives were:**
  - To manage the area's timber and wildlife resources in a manner which would be mutually beneficial to both
  - To maintain the conservation area as a buffer zone of low impact recreation to offset the increased intensity of use around the lake
  - No new recreational development should occur; low impact recreation could occur on existing roads and logging trails
- **Generally the 1977 management objectives are still valid today**

# Natural Heritage Features



- Provincially Significant Wetland
- Most of the GRCA property is wooded
- Majority of GRCA shoreline is within the floodplain
- Bog features on the property are very sensitive



# Recent Challenges

---

- **Lake is a closed groundwater system and only outlets via surface flows during high water periods**
- **Sediment build up within the lake has been an on-going issue for many years**
- **Estimated that sediment accumulation ranges from 0.5 m to 15 m in various locations**
- **Excessive aquatic vegetation growth resulting from nutrient loading (Eurasian milfoil)**
- **Eutrophic conditions can lead to fish kills**
- **Puslinch Lake Conservation Association (PLCA) conducting dredging operations to remove silt build up and non-native plants**

# Dredging Operations

- PLCA has a six year plan for sediment removal (20,000 tonnes per year)
- Removed sediment is stockpiled on GRCA property
- Once the sediment is dewatered it is removed for use as gardening soil



# Future Public Access?

---



- **Currently there are no plans to develop a public access to the lake from GRCA property**
- **Challenges if a future public access were to be considered:**
  - Contrary to the existing management objectives for the property
  - Vehicular access to the shoreline is limited to the McCormick Point private lane
  - Most GRCA shoreline is constrained by wetland or floodplain
  - Risk of environmental harm resulting from increased public use and inappropriate activities (e.g. ATV usage)
  - Lack of staff and financial resources to maintain the property and enforce regulations on adjacent lands
  - Potential to disrupt neighbouring residents



# Puslinch Fire and Rescue Service

## Monthly Report

### April 2015

#### Significant Events/ Incidents/Trends

##### Emergency Preparedness

Earlier this month municipalities across Canada took part in the "Emergency Preparedness Week" campaign. Local governments and emergency services work together to develop an emergency management plan.

In everyday life a large scale disaster seems like a remote possibility, however all around the world natural and man-made disasters impose devastating losses to human life, property and the environment. Recent events like the 2013 ice storm, the Sept 11th terrorist attack, SARS, and Tibetan earthquakes are good examples.

Our local emergency response plan is tailored to deal with hazards that are most likely to occur in our community. The following list is an example of hazards which may be likely to occur in Puslinch:

- severe weather
- power failures
- floods
- transportation accidents
- water and energy emergencies

and that's just to name a few.....

**Preparation:** Local authorities may at first be overwhelmed at the onset of a disaster and we, as residents must be prepared to take care of ourselves while the municipal **Emergency Control Group** manages the disaster.

##### Preparing Your Family Emergency Plan:

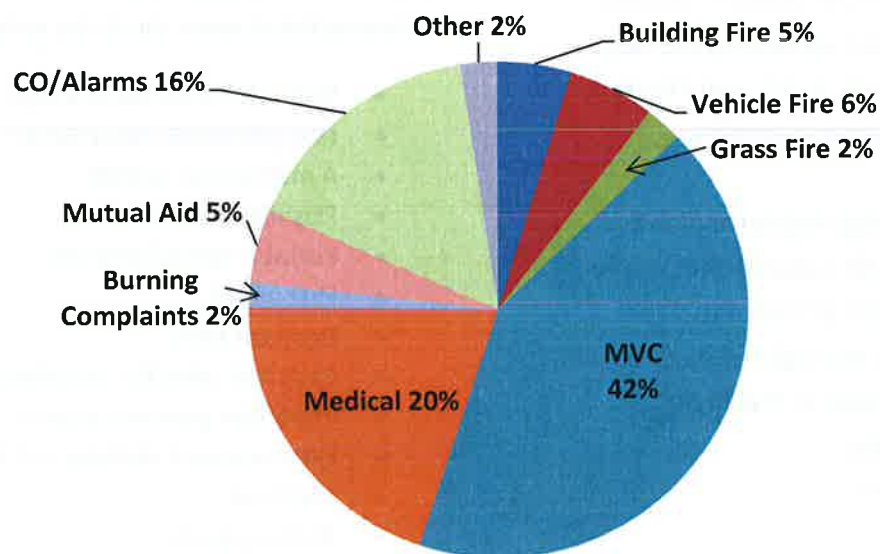
Emergencies often require us to stay in place for a couple of days, therefore preparing a 72 hour home emergency kit is a good idea. Basic kits should include food and water and items required by special need family members and please, don't forget your pets! Many retailers carry pre-made kits you can purchase however, you can easily prepare your own kit. The following list of items should be included:

- Water (2 litres/person/day)
- Non-perishable food items
- A manual can opener
- Flashlight/battery
- Portable radio/batteries
- First aid kit
- Extra car keys
- Cash and coins for pay phones
- Important personal papers
- Extra seasonal clothing and footwear
- Toiletries
- Analog phone
- Blankets
- Medications



REPORT MONTH:		2015 April					
		April Monthly Total	April 2015 YTD	April 2014 YTD	April 2013 YTD	April \$ Loss Monthly	April 2015 \$ Loss YTD
<b>FIRE:</b>	Structure	1	6	4	7	\$48,500	\$60,000
	Vehicular	1	7	5	9	\$0	\$57,000
	Grass and Bush	3	3	1	2	\$5,000	\$5,000
	Other	0	0	0	8	0	
		Monthly	2015 YTD	2014 YTD	2013 YTD		
Motor Vehicle Collisions		12	53	75	40		
Medical Assist		6	25	19	18		
Mutual Aid		4	6	4	1		
Carbon Monoxide		3	7	4	4		
Automatic Alarm		2	13	15	8		
Burning Complaints		0	2	6	2		
Incorrect Page		0	0	4	1		
Other		0	3	7	10		
<b>TOTALS:</b>		Monthly	2015 YTD	2014 YTD	2013 YTD		
		32	125	145	110		
Estimated Total Dollar Loss Due to Fire		\$48,500	\$122,000	\$335,00	\$583,000		

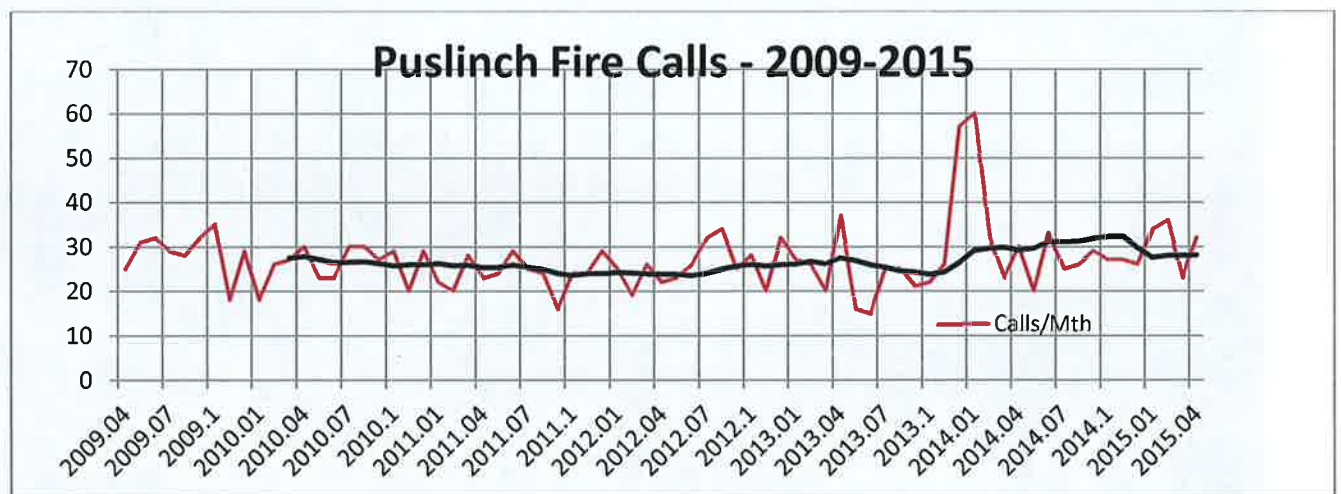
## 2015 YTD Emergency Calls



## Prevention & Public Education

2015 April

Activity:	Monthly Total	2015 YTD
Inspections	7	11
Water Tank Inspection	0	23
Investigations	1	6
Emergency Planning	2	10
Public Education Volunteer	2	4
Public Education Paid	1	2
Meeting	5	13
Home Safe Home Campaign	0	0



## Professional Development

Activity	Month	Day
Rural Water Supply	May	5, 6, 12, 13, 19, 20, 26 & 27
Home Safe Home Campaign Training	June	2 & 3
Fire Master Plan Preliminary Findings	June	11
Medical	June	16 & 17
Live Fire Training Cambridge	June/July	23/24 & 7/8
Water Rescue Training	July	14,15,21,22

## Highway 401 Mutual Aid Call





**Nicholas Beaver Fire – Dust Collector Fire**





## REPORT FIN-2015-023

---

TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: June 3, 2015

SUBJECT: Canada 150 Community Infrastructure Program  
File No. F11 FED

---

### RECOMMENDATIONS

That Report FIN-2015-023 regarding the Canada 150 Community Infrastructure Program be received; and

That Council pre-approves funding of the electrical system upgrades of \$26,000 currently in the 2016 forecast to be funded from the Equipment Replacement Working Reserve in the amount of \$10,189 and the Canada 150 Community Infrastructure Program in the amount of \$15,811; and

That Council pre-approves funding of the heating and cooling system upgrades of \$18,000 currently in the 2017 forecast to be funded from the Equipment Replacement Working Reserve in the amount of \$6,000, the Canada 150 Community Infrastructure Program in the amount of \$6,000 and Taxation Levy in the amount of \$6,000; and

That Council's pre-approval of the 2016 and 2017 forecasted projects are conditional upon receipt of grant funding; and

That Council authorizes seeking federal funding for the upgrading of heating, cooling and electrical systems to meet safety standards at the Puslinch Community Centre as outlined in Report FIN-2015-023.

## **DISCUSSION**

### **Purpose**

The purpose of this report is to obtain a Council resolution for the seeking of federal funding for the Canada 150 Community Infrastructure Program with the Federal Economic Development Agency for Southern Ontario. Proposed projects must be duly authorized or endorsed by a resolution of Council. The resolution is encouraged at the time of the application and must be received before a contribution agreement can be executed.

### **Background**

Economic Action Plan 2015 announced \$150 million nationally over two years for the new Canada 150 Community Infrastructure Program (CIP 150). The CIP 150 is part of a coordinated federal approach to celebrating Canada's 150<sup>th</sup> anniversary.

### **Eligible Projects**

Funding is for the rehabilitation, renovation and expansion of existing community infrastructure assets that are non-commercial in nature and located in southern Ontario.

Ineligible projects include construction of new infrastructure, temporary installments, or facility expansions that would result in a significant increase of the asset (i.e. more than 50% increase in square footage).

The project categories eligible for funding under the program include community centres, parks, recreational trails, local arenas, gymnasias, sports fields, tennis, basketball, volleyball or other sport-specific courts, and other existing community infrastructure assets for public benefit that have a local community impact, such as local roads.

Examples of eligible projects include:

- Expansions such as new entrances and ramps to improve accessibility to a facility;
- Replacing windows and doors in a community centre to improve energy efficiency;
- Upgrading heating, cooling or electrical systems to meet safety standards;
- Adding a roof or lighting to an outdoor rink; and
- Extending a trail or bike path by no more than 50 percent of its existing length.

### **Eligible Costs**

Costs must be incurred between April 1, 2016 to March 31, 2018.

## **Assessment Process**

Projects will be assessed on the eligibility requirements described above, as well as the following priority areas and selection criteria:

**Project Readiness:** Applicants are required to provide information necessary to determine if the project is construction-ready and will be substantially completed by March 31, 2018. Priority may be given to projects that can be completed by June 30, 2017.

**Project Scope:** Eligible recipients may receive contributions of up to a maximum of \$1,000,000. In order to ensure that projects can be completed within the program timeframes and that the program benefits are shared broadly, priority may be given to small-scoped projects.

**Extent to which other funding is leveraged:** Eligible recipients may receive a contribution of up to 50 percent of total eligible project costs of an infrastructure project, with the recipients providing the remaining balance. However, the ability for a given project to leverage 66.6 percent of project funding from other sources may be considered when making project decisions. The total funding from all federal sources (including the CIP 150 and other sources such as the Gas Tax Fund) will not exceed 50 percent of total eligible project costs.

**Link to Canada's 150<sup>th</sup> Anniversary:** Applicants are asked to outline how their infrastructure improvement project is linked to Canada's 150<sup>th</sup> anniversary. For example, does the project contribute to modernizing Canada's infrastructure, do the upgrades provide long-term benefits to a community, does it have historical significance related to Confederation, or will its improvement contribute to celebrating Canada's 150<sup>th</sup> anniversary.

**Incrementality:** Applicants are required to attest, in conjunction with their project application, that the work to be undertaken is incremental construction activity that would not otherwise have been constructed or constructed as quickly, were it not for funding from the CIP 150.

## FINANCIAL IMPLICATIONS

The 2015 Capital Budget and Forecast includes the following items for the Puslinch Community Centre which are proposed to be included in the funding application:

	<b>2015 Approved</b>	<b>2016 Forecast</b>	<b>2017 Forecast</b>	<b>Tax Levy</b>	<b>Working Reserve</b>	<b>Comments</b>
Replacement of Hot Water Tank	\$5,000			\$5,000		
Furnace, Cooling Fan Coil and Condenser Units – Alf Hales	\$17,500			\$4,350	\$13,150	Carry-forward
Power Distribution Equipment (including feeders and main disconnect switch)		\$20,000		Only 2015 funding sources approved		
Panels with select branch circuiting		\$6,000				
Furnace, Cooling Fan Coil and Condenser Units – Main Hall			\$18,000			

As Council is aware, those items identified in the 2016 and 2017 capital forecast are not funded at this time. Therefore, to submit this application, Council is required to pre-approve the funding sources of the 2016 and 2017 projects conditional upon the receipt of grant funding. The following are recommended funding sources for the projects described above to ensure that the Township is able to fund 66.7% of the project cost:

	<b>2015 Approved</b>	<b>2016 Forecast</b>	<b>2017 Forecast</b>	<b>Tax Levy</b>	<b>Working Reserve</b>	<b>CIP 150 Grant</b>	<b>Comments</b>
Replacement of Hot Water Tank	\$5,000			\$5,000			
Furnace, Cooling Fan Coil and Condenser Units – Alf Hales Room	\$18,000			\$4,350	\$13,150	\$500	Capital Carry-forward Working Reserve
Power Distribution Equipment (including feeders and main disconnect switch)		\$20,000			\$6,000	\$14,000	Equipment Replacement Working Reserve
Panels with select branch circuiting		\$6,000			\$4,189	\$1,811	Equipment Replacement Working Reserve
Furnace, Cooling Fan Coil and Condenser Units – Main Hall			\$18,000	\$6,000	\$6,000	\$6,000	Equipment Replacement Working Reserve
<b>Totals</b>	<b>\$23,000</b>	<b>\$26,000</b>	<b>\$18,000</b>	<b>\$15,350</b>	<b>\$29,339</b>	<b>\$22,311</b>	

Based on the above, the total federal grant funding of 33.3% of the project cost amounts to \$22,311 as outlined below:

<b>Estimated Project Cost</b>	<b>\$67,000</b>
<b>Tax Levy</b>	<b>\$15,350</b>
<b>Working Reserve</b>	<b>\$29,339</b>
<b>CIP 150 Grant</b>	<b>\$22,311</b>

#### **APPLICABLE LEGISLATION AND REQUIREMENTS**

Not Applicable

#### **ATTACHMENTS**

None



## **REPORT PD-2015-012**

---

TO: Mayor and Members of Council

FROM: Robert Kelly, Chief Building Official

SUBJECT: Sign Bylaw Variance – 424 Maltby Rd - Persian Investments Ltd.

---

### **RECOMMENDATIONS**

That Report PD-2015-012 regarding the sign by-law variance for 424 Maltby Road be received; and

That Council grant the variance to the sign by-law to permit the erection of a real estate ground sign at 424 Maltby Rd, with:

- The sign outside of the 9 metre sight triangle required by the Zoning by-law
- A setback of 18 m minimum from the centre of the road allowance of Concession 7; and
- A maximum copy area of 13.4 m<sup>2</sup>

### **DISCUSSION**

#### **Purpose**

The subject property, 424 Maltby Rd, owned by Persian Investments Ltd. is located on the east side of Concession 7 Rd and South of Maltby Rd. It has a lot area of approximately 41 hectares with frontage on both Maltby and Concession 7. The subject property contains a dwelling and a barn. Agricultural lands surround the property, with estate residential lots further east of the subject property.

D. W. Gould Realty Advisors Inc. has been contracted to list the property for sale. The realtor operation is seeking permission for a ground sign which does not meet two provisions within the sign by-law 9/91.

The applicant is requesting Council grant a variance to the sign by-law to two provisions:

- The sign has a copy area of 13.4 m<sup>2</sup>.
- The proposed sign will not meet the minimum setback.



## Background

The property is located on lands that have the County of Wellington's existing Rural Industrial Official Plan designation. A Zoning By-law Amendment application has been submitted to allow an appropriate use; however the specific Rural Industrial use of the site is not known at this time.

## By-law Requirements

The By-law having jurisdiction over this property is the Township of Puslinch Sign By-law 9/91. The proposed ground sign does not conform to two of the provisions in the sign by-law.

1. 3.8 All signs shall maintain a minimum setback of 27.0 metres from the centre line of any road allowance.
2. 3.11 No sign within the Township shall exceed 9.0 square metres in display surface or copy area.

The applicant's proposal provides an approximate setback of 19 m from the proposed sign location to the centre of the road allowance. The required setback of 27 m would place the sign in a location where the existing foliage could obstruct the copy area.

The copy area of the sign proposed is 13.4 m<sup>2</sup>. The maximum copy area permitted by the sign by-law is 9 m<sup>2</sup>. The increased copy area would not impede or disadvantage any other adjacent business as this proposal is for a real estate advertisement of the property; as such Township staff has no objection to this issue.

The Township Zoning By-law 19/85 has a requirement for sight triangles. The extent of a required sight triangle for an intersection is indicated in the By-law. Where neither abutting intersecting street is a County Road or Highway the sight triangle requirement is 9 m. Although the proposed location isn't clearly dimensioned; it would appear to exceed the required 9 metres. If the sign location remains outside of the sight triangle; Township staff has no objection to the location.

## Applicable Legislation and Requirements

Township of Puslinch Sign By-law 9/91  
Township of Puslinch Zoning By-law 19/85

## Attachment

Schedule "A" – Aerial photograph of site.  
Schedule "B" – Submission from applicant



Legend

- Propane Tank
- Propane Hazard Area
- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads
  - Local Road
  - County Road
  - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks

Notes



0.0 0 0.01 0.0 Kilometers

April 24, 2014

Adam French  
Building & Enforcement Inspector Officer  
Township of Puslinch  
7404 Wellington Road 34  
Guelph, Ontario  
N1H 6H9

**Re: 424 Maltby Road, Real Estate Sign Approval (Requesting Exemption From By-law 9/91)**

Dear Adam:

As discussed on the phone with you and Kelly Patzer yesterday, we are looking for some assistance in obtaining a sign approval (most likely including an exemption / permission from the Town of Puslinch Sign By-law 9/91) for a sign installation in a visually challenging location, such that no changes are required after its installation. The property location is 424 Maltby Road West, Pt Lot 16 Concession 7, which corners on Maltby Road and Concession Road # 7. The targeted audience are drivers on the Northbound and Southbound lanes of the Hanlon Expressway and Concession Road # 7.

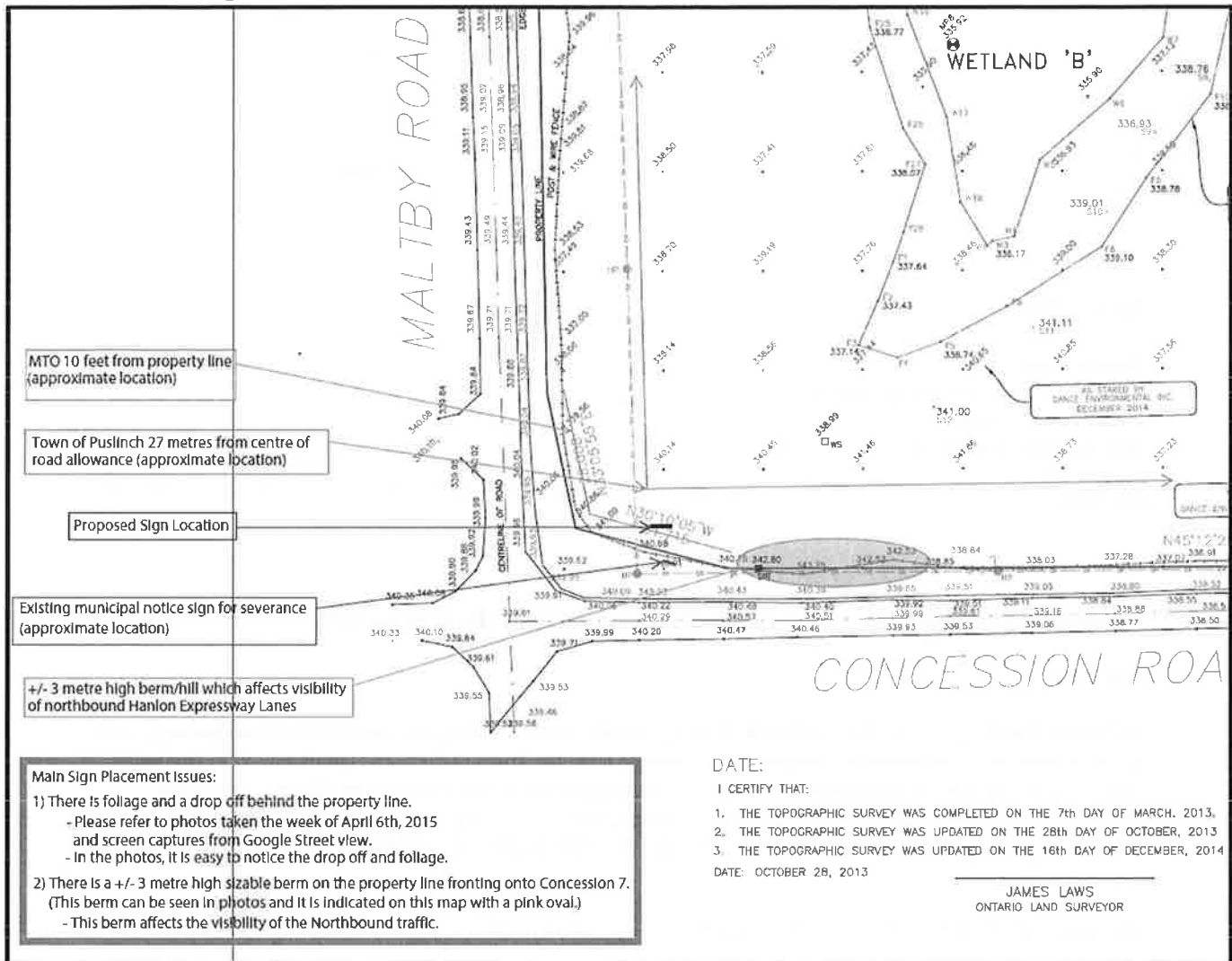
The bylaw setback of 27 metres from the centre line of any road allowance creates a visibility issue because of the following:

- 1) Land drops off behind property line / fence, which is higher than the adjacent roadway.
- 2) Bushes, trees, foliage behind property line / fence.
- 3) Berm/hill on the Concession 7 property line approximately 20 feet to the south of the intersection of Maltby and Concession Road #7 which blocks Northbound lane visibility both from Hanlon Expressway and Concession Road #7.

Therefore on the included screen shot of a manipulated topographic survey of 424 Maltby Road on the following page, we have indicated:

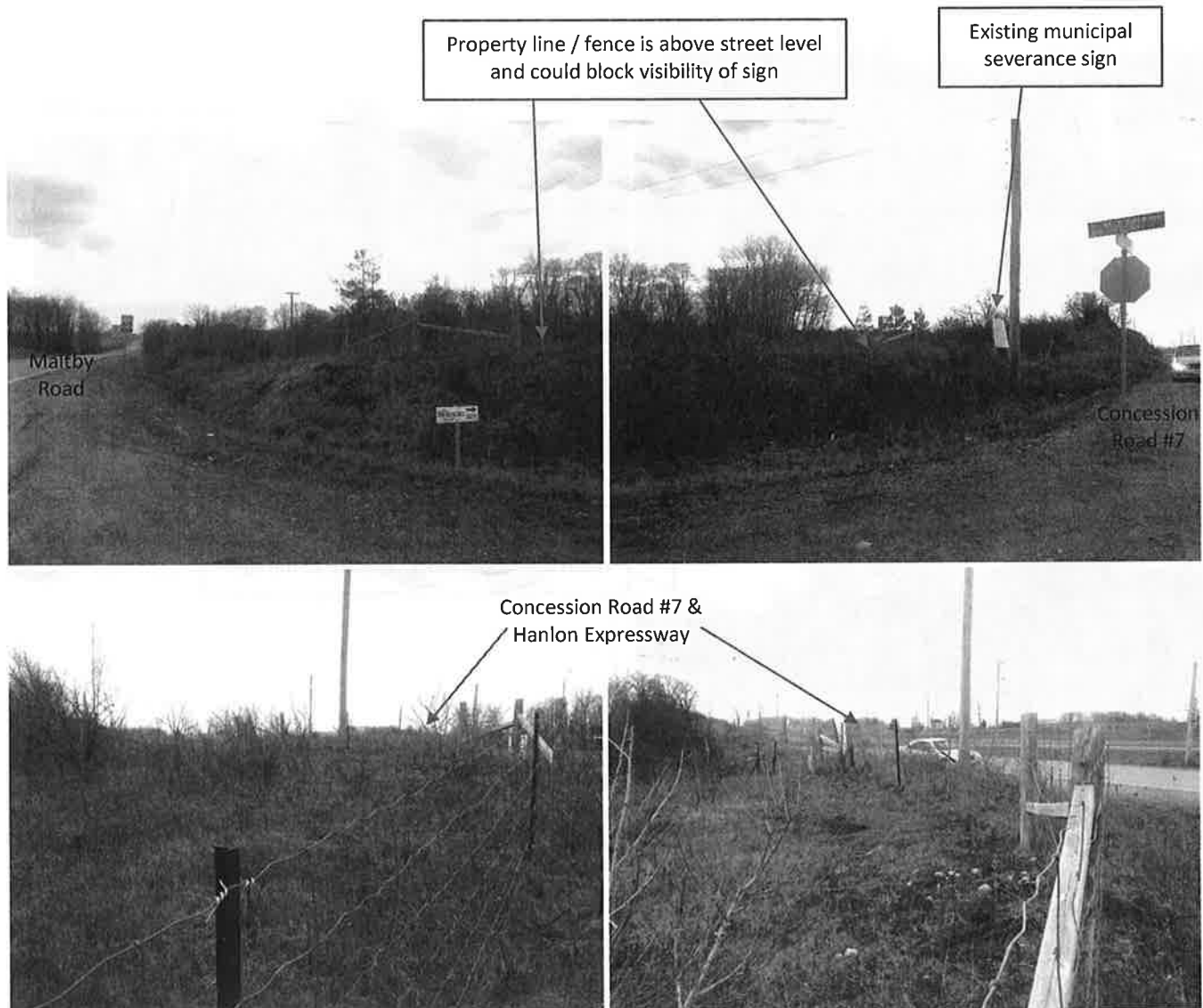
- MTO setback
- Town of Puslinch setback
- Proposed sign location
- Location of existing sign for notice for severance
- Indication of the location of the berm / hill along Concession 7 property line
- Notes: "Maltby Sign Placement Issues", with reference to photos also included in this letter

## Proposed Sign Location



## Photographs

The following 7 images help to indicate the sign placement issues faced. Photos were taken the week of April 6<sup>th</sup>, 2015.



Existing municipal  
severance sign



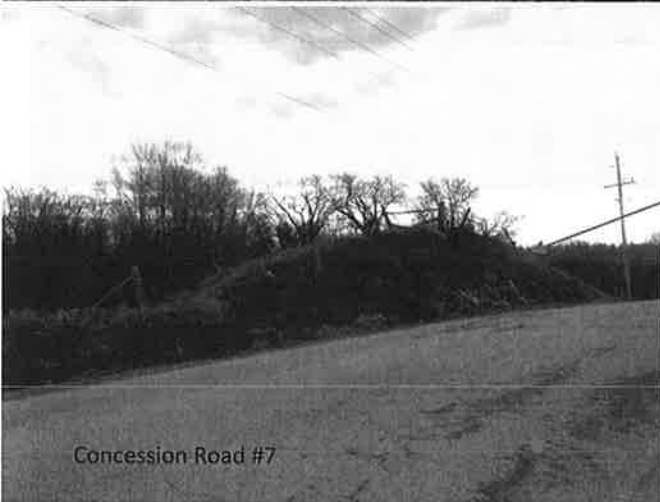
Concession Road #7 &  
Hanlon Expressway



Bush, trees, foliage could  
block visibility of sign.

Existing municipal  
severance sign

Berm that could block visibility of the sign

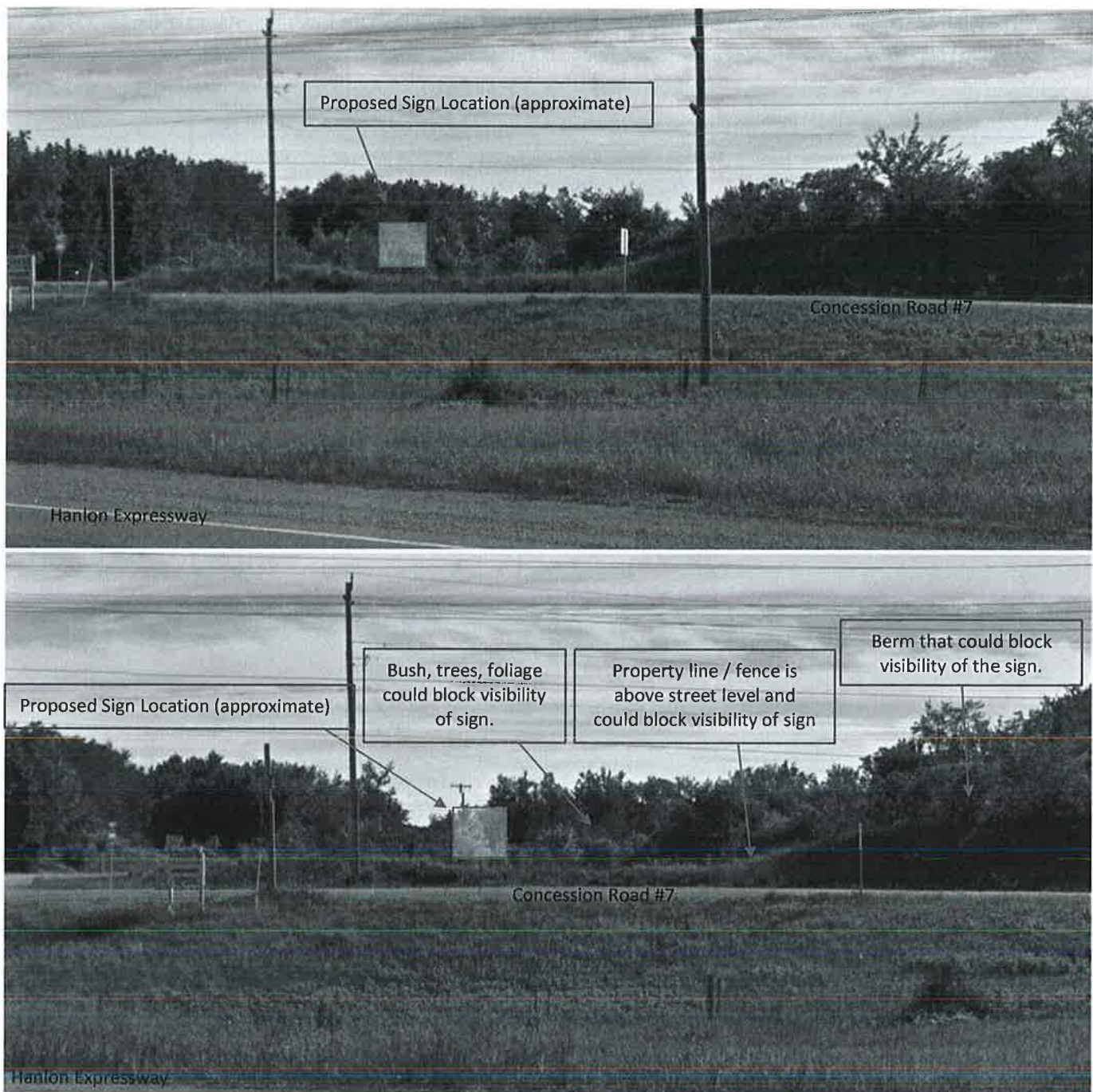




The following images are screen captures from Google Streetview as seen from the Eastern-most lanes of the Hanlon Expressway.



## SCHEDULE



The proposed sign location which would require your permission for installation, would mitigate the visibility issues caused by the drop off of land behind the property line / fence, the bushes / foliage, and the large +/- 3 metre high hill / berm.

### Sign Graphics

The 12 X 12 sign has been printed and is ready to install once we obtain approval.



D.W. GOULD REALTY ADVISORS INC., BROKERAGE



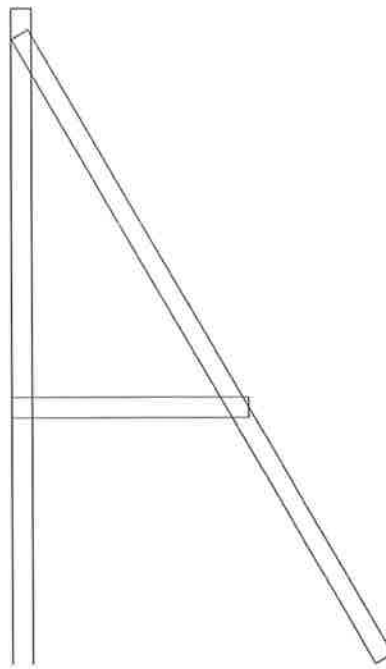
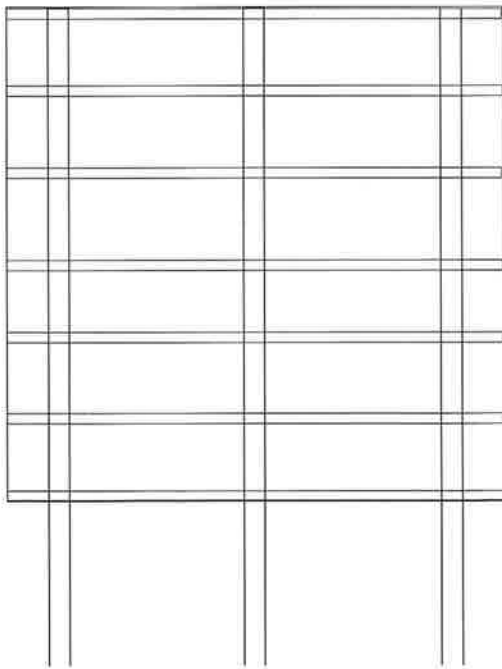
WWW.DWGRA.COM



### Sign Structure

The sign company we are working with has completed an initial drawing of the sign and structure. If further information about the structure is required please advise.

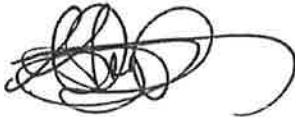
Uprights are 6x6x16, 2x4x11.5 are used across the frame, and 2x6x18 bracing down the back, with 2x6 bracing from brace to frame. Everything secured with 3.5 inch galvanized spiral nails. Alupanel sign secured with 2" pocket hole screws.



Time is of the essence as we are bound by a real estate listing agreement with an expiry date.

We appreciate your consideration in giving us permission to install the sign in this manner. Thank you in advance for your assistance.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Amber Anne Dmytriw', with a long horizontal flourish extending to the right.

Amber Anne Dmytriw  
Administrative Assistant  
Sales Representative

cc: Kelly Patzer, Development Coordinator, Township of Puslinch



## **REPORT PD-2015-013**

---

TO: Mayor and Members of Council

FROM: Kelly Patzer, Development Coordinator

DATE: June 3, 2015

SUBJECT: Public Meeting – Rezoning Application File D14/PER – Persian Investments Ltd. – Part Lot 16, Concession 7, municipally known as 424 Maltby Road

---

### **RECOMMENDATIONS**

That Report PD-2015-0013 regarding Notice of Public Meeting – Rezoning Application File D14/PER – Persian Investments Ltd. – Part lot 16, Concession 7, municipally known as 424 Maltby Road, Morriston, be received; and

That Council authorize the holding of a Statutory Public Meeting on Tuesday July 7, 2015, at 7:00 pm in the Council Chambers, Municipal Complex.

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to obtain direction from Council to schedule a second Public Meeting for Persian Investments Ltd. – Rezoning Application D14/PER

#### **Application**

The Township is in receipt of the second submission addressing the agency and public comments from the first submission. The Township, at the August 27<sup>th</sup>, 2014 Public Meeting committed to holding a second Public Meeting for the rezoning application to address any outstanding comments and concerns.

#### **Notice**

Notice regarding the Public Meeting will be given in accordance with the Planning Act.

### **Financial Implications**

None

### **Applicable Legislation and Requirements**

Planning Act



## **REPORT REC-2015-006**

---

**TO:** Mayor and Members of Council

**FROM:** Donna Tremblay, Deputy Clerk

**MEETING DATE:** June 3, 2015

**SUBJECT:** Agreement with YMCA-YWCA of Guelph– 2015 Summer Camp  
File No. L04-YMC

---

### **RECOMMENDATIONS**

That Report REC-2015-006 regarding the Agreement with YMCA-YWCA of Guelph – Summer Camp be received; and

That Council enact a by-law to authorize the Mayor and Clerk to execute the Agreement with YMCA-YWCA of Guelph with respect to the 2015 Summer Camp.

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to seek Council's authorization to enter into an Agreement with the YMCA-YWCA of Guelph for the 2015 Summer Day Camp.

#### **Background**

The YMCA-YWCA of Guelph ("YMCA") is a not for profit corporation that has continued to operate a variety of programs for the community of Guelph and surrounding areas for 150 years.

In 2013, the YMCA-YWCA of Guelph entered into an Agreement with Township for use of the Optimist Recreation Centre and Puslinch Community Centre to offer a sports based summer camp for youth between the ages of 6-15 named the *Puslinch Power Camp* for 3 weeks.

2014 brought growth for the camp and the amount of weeks were increased from a 3 week camp to a 5 week camp.

In addition to a number of the popular programming brought in 2013, such as Ball Hockey, Culinary Kids and Girl Power, new programming was offered in 2014, including photo voices which gave youth an opportunity to learn the basics of photography while exploring the beautiful grounds in Puslinch. In addition, the camp offered an Arts



program for the 6-8 year olds to explore different styles of arts such as drama, creative arts and music. The camp continued their focus on sports in 2014 offering soccer, ultimate frisbee, volley ball and a program called Y work out to introduce youth to the work of health and fitness through engaging in fitness related activities.

The YMCA have indicated that the 2014 season was very successful and have requested the use of the Optimist Recreation Centre and Puslinch Community Centre for 5 weeks in 2015.

### **Changes for 2015**

The YMCA will be initiating changes to the programming offered during the 2015 Summer camp. The 2015 season will see a move from a Power Camp, to a day camp with theme based activities rather than marketing the programs as "sports specific". The 2015 Camp will focus on teambuilding and the personal growth of each camper regardless of their ability.

Township staff have been engaged in negotiations for a proposed Agreement for the 2015 Summer Day Camp season.

Below is a summary of the terms of the 2015 Agreement as follows:

### **TERM OF LICENCE**

- 5 weeks Monday to Friday from 7:00 am to 6:00 pm as follows:
  - i. July 6-10, 2015;
  - ii. July 13-17, 2015;
  - iii. July 20-24, 2015;
  - iv. August 10-14, 2015; and
  - v. August 17-21, 2015

### **SCOPE**

- Use of the Archie MacRobbie Room, Puslinch Community Centre Kitchen, Optimist Recreation Centre rink pad, gymnasium, soccer pitch and common areas including the outside amenities located at the Puslinch Community Centre.

### **TERMINATION**

- Township may terminate the Licence Agreement, and the Licence hereby granted, effective immediately on written notice to the YMCA if:
  - (a) The YMCA ceases to carry on business;
  - (b) The YMCA commits a breach of a term or condition of this Agreement, of a grievous nature, the determination of which shall be in the sole discretion of the Township.

- (c) The YMCA or the Township may, at any time and for any reason, terminate this Agreement by giving ninety (90) days written notice to that effect.

## **INSURANCE**

- YMCA shall, at their own expense, obtain and keep in force during the term of this Licence Agreement, Commercial General Liability Insurance satisfactory to the Township, be written by an insurer licensed to conduct business in Ontario and include but not limited to the following:
  - (a) A limit of liability not less than \$5,000,000/occurrence;
  - (b) The Township shall be named as the additional insured;
  - (c) The policy shall contain a provision for cross liability in respect of the named insured; and a severability of interest clause
  - (d) Non-owned automobile coverage with a limit of \$2,000,000, including contractual non-owned coverage;
  - (e) Broad form property damage, Hostile Fire and pollution from hostile fire;
  - (f) Contractual liability – oral and written;
  - (g) Contingent employer's liability and Employers liability;
  - (h) That 30 days prior notice of cancellation in the policy be given in writing to the Township.

## **FINANCIAL IMPLICATIONS**

YMCA is a not for profit organization.

### **Summary of Rental Fees**

In 2013, upon a recommendation of the Recreation Committee and Council approval, the YMCA paid rental fees for use of the Township facilities of \$750.00 per week for 3 weeks totalling \$2,250.00 inclusive of HST.

In 2014, upon a recommendation of the Recreation Committee and Council approval, the YMCA paid a rental fee for use of the Township facilities of \$950.00 per week for 5 weeks totalling \$4,750.00 inclusive of HST.

The Recreation Committee at its meeting held on October 21, 2014, adopted Recommendation No. REC-2014-044 to support the use of the same locations, number of weeks and rates as in 2014, for the 2015 summer camp season.

In determining the amount of 2015 rental fees staff reviewed actual costs incurred during 2014 compared to 2013 for the Puslinch Community Centre (Recreation), Optimist Recreation Centre (ORC) and Parks as follows:

**Actual Costs Incurred**

<b>Facility</b>	<b>2013 Actual Costs</b>	<b>2014 Actual Costs</b>	<b>% Increase</b>
<b>Recreation</b>	183,756	196,632	7%
<b>ORC</b>	162,452	181,574	12%
<b>Parks</b>	Included in the amounts above	56,755	Included in the amounts above
<b>Total % increase</b>	346,208	434,961	26%

Staff have been in discussions with and have agreed upon with the YMCA, pending Council approval that the 2015 rental fee be \$1,132.54 (inclusive of HST) per week for 5 weeks for a total of \$5,662.70.

The Township's operating costs in 2014 compared to 2013 increased by 26%. The proposed 2015 rental fee represents a \$912.70 (19%) increase for the 5 weeks from the 2014 rental fee.

The YMCA is projecting revenue growth of 11% for the 2015 summer camp.

**APPLICABLE LEGISLATION AND REQUIREMENTS**

*Municipal Act, S.O. 2001, C. 25*

*Township of Puslinch User Fee By-Law No. 076/14*

**ATTACHMENTS**

None.



## **MINUTES**

### **MEMBERS PRESENT**

Councillor Stokley, Chair  
Tom Jefferson, Vice-Chair  
Daina Makinson  
June Williams  
Nichole Caswell

### **MEMBERS ABSENT**

None.

### **TOWNSHIP STAFF**

Donna Tremblay, Deputy Clerk  
Don Creed, Director of Public Works and Parks  
Marissa Herner, Communications Associate/C.S.R

#### **1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

#### **2. DISCLOSURE OF PECUNIARY INTEREST**

None.

#### **3. APPROVAL OF MINUTES**

a) March 17, 2015 – Regular Meeting

Moved by June Williams and then Seconded by Daina Makinson **REC-2015-08**

That the Minutes of the Recreation Committee meeting dated March 17, 2015 be adopted.

**CARRIED**

#### **4. DELEGATIONS/PRESENTATIONS**

None.

#### **5. REGULAR BUSINESS**

##### **1. Optimist Recreation Centre**

a) Verbal Update on the extended timeline for the Shinny and Sticks and Pucks Pilot Program

Ms. Donna Tremblay advised the committee that staff will be providing them with a Report regarding the results of the 2014/2015 shinny hockey pilot. It is anticipated that this staff report will come forward at the July meeting.

b) Verbal Update – Draft Recreation and Parks Master Plan – next steps

Ms. Tremblay advised the committee that staff will be providing them with a report at the May 19<sup>th</sup> meeting regarding the Final Recreation and Parks Master Plan and next steps for the Committee.



## **6. FINANCIAL REPORTS**

### **1. Revenue and Expenses**

- a) February 2015 (Parkland)
- b) February 2015 (Optimist Recreation Centre)
- c) February 2015 (Puslinch Community Centre)

The Committee reviewed the February 2015 revenue and expenses for the Parkland, Optimist Recreation Centre, and Puslinch Community Centre departments.

Moved by Ms. Makinson and then Seconded by Ms. Williams **REC-2015-09**

That the Recreation Committee receive the following:

- a) January 2015 (Parkland)
- b) January 2015 (Optimist Recreation Centre)
- c) January 2015 (Puslinch Community Centre)

**CARRIED**

### **2. Revenue Summaries**

- a) Yearly Revenue Comparison – Community Centre/Optimist Recreation Centre

Moved by Ms. Williams and then Seconded by Ms. Makinson **REC-2015-10**

That the Recreation Committee receive the Yearly Revenue Comparison – Puslinch Community Centre/Optimist Recreation Centre.

**CARRIED**

## **7. CLOSED MEETING**

None.

## **8. ADJOURNMENT**

Moved by Ms. Makinson and then Seconded by Ms. Williams **REC-2015-11**

The Recreation Committee Meeting hereby adjourns at 7:45 p.m.

**CARRIED**

## **9. NEXT MEETING**

Tuesday, May 19, 2015 at 7:00 p.m. in the Council Chambers.