



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
June 4, 2014 REGULAR COUNCIL MEETING

**MINUTES**

**DATE:** Wednesday, June 4, 2014

**TIME:** 1:00 p.m.

The June 4, 2014 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Jerry Schmidt  
Councillor Wayne Stokley

**STAFF IN ATTENDANCE:**

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Mary Hasan, Director of Finance/Treasurer
4. Steve Goode, Fire Chief
5. Josh Shepherd, Deputy Fire Chief
6. Don Creed, Director of Public Works and Parks

**OTHERS IN ATTENDANCE**

1. Cameron Tuck
2. Don McKay
3. Kevin Johnson
4. Kathy White
5. Jonathan Karn
6. Brad Patton
7. Bev Wozniak
8. Helen Purdy
9. Doug Smith
10. Daina Makinson
11. Jessica and Stephen Goyda
12. Aldo Salis
13. Doug Hoogendoorn
14. Hugh Fielding
15. Robin Wayne
16. Nathan Garland
17. Brad Finck
18. Patricia Flaming

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Schmidt disclosed that he may have a potential conflict with agenda items numbers 6.1(a) to 6.1(e) as he owns property in the area. Councillor Schmidt left the Council Table with respect to Items 6.1(a) to 6.1(e) and did not partake in any discussion or voting on the matter.



3. **ADOPTION OF THE MINUTES:**

Karen Landry, CAO/Clerk advised those in attendance that the Minutes which were circulated with the Agenda package have been revised due to some typographical errors, the revised minutes have been posted to the Township's Website.

**Resolution No. 2014-217:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting - May 21, 2014
- Closed Meeting – May 21, 2014

That the minutes of the following meeting be received:

- Public Meeting Minutes – Mobile Food Service Vehicles Proposed By-Law – April 16, 2014

**CARRIED**

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

None.

6. **COMMUNICATIONS:**

1. **R&C Job Holdings Inc. – (Ren's Pet Depot)**

**\*refer to item 2 - regarding Disclosure of Pecuniary Interest- Councillor Schmidt.**

**\*note this matter was dealt with at 7:30 p.m.**

**Resolution No. 2014-218:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the following:

- (a) County of Wellington Planning Report dated May 23, 2014 with attached:
- i. Correspondence from GWS Ecological & Forestry Services Inc. dated May 5, 2014
  - ii. Correspondence from County of Wellington dated April 30, 2014
  - iii. Correspondence from Grand River Conservation Authority dated April 29, 2014
  - iv. Correspondence from Harden Environmental Services dated April 15, 2014
- (b) County of Wellington Planning Report dated March 12, 2014 with attached proposed by-law.
- (c) Correspondence from Robert Kelly, Chief Building Official regarding Ren's building height dated May 27, 2014.



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(d) Proposed Zoning By-Law Amendment for R&C Job Holdings Inc.(Ren's Pets Depot - Warehouse Expansion) Part of Lot 20, Concession 7 (Aberfoyle) Township of Puslinch Township Application #P4/2012 (Related OPA File OP-2012-05);

(e) Correspondence from the County of Wellington Planning and Development Department regarding County Official Plan Amendment No. 90 (County File No.: OP-2012-05) dated May 28, 2014; and

That Council enact a by-law to amend By-Law Number 19/85, as amended, to change from an Agricultural (A) Zone to a site specific Highway Commercial (C2-7) Zone, as specifically outlined in the draft Zoning By-Law Amendment prepared by the County of Wellington revised May 27, 2014.

**CARRIED**

**2. Puslinch Pit Licence # 17600**

(a) Correspondence from Groundwater Science Corporation dated April 8, 2014 regarding monitoring report updated November 2013 to March 2014.

**Stan Denhoed, Harden Environmental Services Ltd., has advised that he has no comments on the monitoring report.**

**3. Aggregate Licence Application**

(a) Correspondence from Tri City Lands Ltd., Class A Licence Application for Property located in Part of Lots 14-16, Lots 17 and 18, Concession B, Township of Guelph-Eramosa (formerly Guelph Township), County of Wellington dated May 15, 2014.

**\*note copies of the reports are available for review in the Clerk's office.**

**4. Puslinch Historical Society**

(a) Correspondence from Puslinch Historical Society regarding Presidents Report dated May 8, 2014.

**5. Request for Waiving of Fees**

(a) Correspondence from Sarah McCaig & Sarah Tosh regarding Puslinch Youth Group Carnival on June 14, 2014.

**Resolution No. 2014-219:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the correspondence from Sarah McCaig & Sarah Tosh regarding Puslinch Youth Group Carnival on June 14, 2014; and

That Council authorize that the fees associated with the rental being \$259.90 (\$230.00 + 29.90 HST) for the Morriston Ball Park and Pavilion be waived for the Puslinch Youth Group Carnival to be held on Saturday, June 14, 2014; and

That Staff advise the Puslinch Youth Group (Sarah McCaig and Sarah Tosh) that their request has been granted.

**CARRIED**



## 6. Intergovernmental Affairs

(a) Various correspondence for review.

**Resolution No. 2014-220:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That the correspondence items listed on the Council Agenda for June 4, 2014 Council meeting be received.

**CARRIED**

## 7. DELEGATIONS

(a) Ms. Genny Smith, GS Consulting regarding Township of Puslinch Results of 2014 BR+E Report.

Ms. Smith made a presentation to those in attendance with respect to the results of the Township of Puslinch's 2014 BR+E report.

**Resolution No. 2014-221:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Council receive the delegation from Genny Smith, GS Consulting regarding Township of Puslinch Results of 2014 BR+E Report.

That Council adopt the 2014 BR+E Report with the action items identified; and

That staff report back on the next steps, associated timelines and funding opportunities.

**CARRIED**

(b) Mr. Kirk McNabb, regarding Fergie Jenkins Baseball Proposal.

Mr. McNabb made a presentation to those in attendance with respect to the Fergie Jenkins baseball proposal.

**Resolution No. 2014-222:** Moved by Councillor Fielding and  
Seconded by Councillor Schmidt

That Council receive the delegation from Mr. Kirk McNabb regarding Fergie Jenkins Baseball Proposal.

**CARRIED**

(c) Ms. Sandra Cooke, Senior Water Quality Supervisor, regarding the draft Grand River Watershed Water Management Plan.

Ms. Cooke made a presentation to those in attendance with respect to the draft Grand River Watershed Water Management Plan.

**Resolution No. 2014-223:** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That Council receive the delegation from Sandra Cooke, Senior Water Quality Supervisor, regarding the draft Grand River Watershed Water Management Plan; and



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That Council endorses in principle the Grand River Watershed Water Management Plan; and

That Council agrees to continue to collaborate with other Plan partners to develop and voluntarily implement the best value solutions to water management issues in the Grand River Watershed.

**CARRIED**

- (d) Ms. Linda Dickson, Emergency Manager, CEMC and Mr. Jonathan Karn, Wellington County Fire Training Officer, regarding the 2013 Wellington County Fire Training Officer Annual Activity Report

Mr. Karn, Wellington County Fire Training Officer, made a presentation to those in attendance which summarized fire training activities which took place in 2013, including the development of a new course delivery format and a look head to 2014 training programs.

**Resolution No. 2014-224:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Council receive the delegation and report dated May 8, 2014 from Linda Dickson, Emergency Manager, CEMC and Jonathan Karn, Wellington County Fire Training Officer, regarding the 2013 Wellington County Fire Training Officer Annual Activity Report.

**CARRIED**

- (e) Mr. Stephen Goyda and Ms. Jessica Goyda regarding proposed open air burning by-law.

Ms. Goyda made a presentation to those in attendance in support of the proposed open air burning by-law.

**Resolution No. 2014-225:** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That Council receive the delegation from Mr. Stephen Goyda and Ms. Jessica Goyda regarding the proposed open air burning by-law.

**CARRIED**

- (f) Mr. Dave Aston, MHBC Planning, regarding R&C Job Holdings Inc. (Ren's Depot) proposed zoning by-law amendment.

**\*note this matter was dealt with at 7:30 p.m.**

Mr. Aston began his presentation by introducing Mr. Colin Job, the applicant, who was also in attendance this evening. Mr. Aston advised that both himself and the applicant were in support of staff's recommendation to approve the rezoning application and thanked staff for their efforts in assisting in the application process. Mr. Aston advised that the appeal period for the consent application had passed and that no appeals had been received. Mr. Aston advised that the outstanding matters with respect to this application are lot boundary adjustment, pass of a by-law for rezoning and working with the Township with respect to site plan approval process.



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**Resolution No. 2014-226:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Council receive the delegation from Mr. Dave Aston, MHBC Planning, regarding R&C Job Holdings Inc. (Ren's Depot) proposed zoning by-law amendment.

**CARRIED**

**8. REPORTS:**

**1. Puslinch Fire and Rescue Services**

(a) Report FIR-2014-003 – Proposed By-Law to Regulate Open Air Burning.

**Resolution No. 2014-227** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Report FIR-2014-003 – Proposed By-law to Regulate Open Air Burning be received; and

That Council enact a By-law to regulate open air burning as outlined in Schedule "A" to Report FIR-2014-003; and

That Council amend the Township's Fee By-law to establish a fee of \$40.00 for an inspection.

**CARRIED**

(b) Report FIR-2014-004 –Request for Proposal Master Fire Plan

**Resolution No. 2014-228** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Report FIR 2014-004 regarding the Request for Proposal - Master Fire Plan be received; and

That Council directs staff to proceed with issuing a Request for Proposal (RFP) to retain a consultant to develop a Master Fire Plan for our community.

**CARRIED**

**2. Finance Department**

(a) Report FIN-2014-021 – 2014 Final Tax Levy and Rates

**Resolution No. 2014-229** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That Report FIN-2014-021 regarding the 2014 Final Tax Levy and Rates be received; and

That the final property tax rates as identified in Schedule A and B to Report FIN-2014-021 be approved;

That the final property tax due dates be established as Friday August 29, 2014 and Friday October 31, 2014; and



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That a by-law be enacted for the levy and collection of property taxes for the 2014 Taxation Year as outlined in Schedule "D" to Report FIN-2014-021.

**CARRIED**

(b) Report FIN-2014-022 – Ontario Ice Storm Assistance Program

**Resolution No. 2014-230**

Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Report FIN-2014-022 regarding the Ontario Ice Storm Assistance Program be received; and

That Council is in favour of seeking provincial assistance for the December 2013 ice storm through the Ontario Ice Storm Assistance Program; and

That Council delegates authority to the Director of Finance/Treasurer to submit and attest to the accuracy of the costs claimed.

**CARRIED**

**3. Administration Department**

(a) Report ADM-2014-014 – Proposed Township of Puslinch Volunteer Of the Year Appreciation Program

**Resolution No. 2014-231**

Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Report ADM-2014-014 regarding the proposed Township of Puslinch Volunteer of the Year Appreciation Award be received; and

That Council direct staff to proceed with the Township of Puslinch Volunteer of the Year Appreciation Program as set out in Report ADM-2014-014.

**CARRIED**

**4. Planning and Building Department**

None.

**5. Roads & Parks Department**

None.

**6. Recreation Department**

None.

**9. NOTICE OF MOTION:**

None.





## 10. **COMMITTEE MINUTES**

- (a) Recreation Committee – April 15, 2014
- (b) Fire and Rescue Committee – March 19, 2014

**Resolution No. 2014-232** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby receives the following minutes as information:

- Recreation Committee – April 15, 2014
- Fire and Rescue Committee – March 19, 2014

**CARRIED**

## 11. **MUNICIPAL ANNOUNCEMENTS**

### **Hamilton/Halton Source Water Protection Committee**

Councillor Fielding advised that she recently attended a meeting of the Hamilton/Halton Source Water Protection. Councillor Fielding advised that the Committee continues to gather comments to submit to the Ministry of the Environment with respect to the draft Source Water Protection Plan. Councillor Fielding also advised that a Chair has not been appointed and that the Committee has been advised as the Chair position is a ministerial appointment that there will be no appointment of a Chair until after the Provincial Election in June, 2014.

### **Township of Puslinch Website**

Councillor Fielding advised those in attendance that eSolutionsGroup Limited is working with the Township to improve the way the Township provides information and interacts with its online audiences, specifically through the Township website.

eSolutionsGroup and the members of the Township's Website Committee have worked to prepare a survey for Residents, Staff, Council, and Committee Members to complete.

The online survey is available at [haveyoursay.puslinch.ca](http://haveyoursay.puslinch.ca).

Tell us which Township services are important to you and how you would like us to use the website.

The survey closes on June 13, 2014 at 4:00 p.m.

### **Provincial Election – Voting Day - June 12, 2014**

Councillor Roth encouraged those in attendance to vote on the Provincial Election day on June 12, 2014.

### **Farm Home Safety Committee**

Councillor Schmidt advised that he recently attended a Farm Home Safety Committee meeting. Councillor Schmidt commended the Committee on all the hard work and efforts they are making to educate individuals with respect to Farm Safety.

### **Federation of Canadian Municipalities Conference**

Mayor Lever advised those in attendance that he attended the Federation of Canadian Municipalities Conference and Trade Show in Niagara Falls from May 30<sup>th</sup> to June 2<sup>nd</sup>. Mayor Lever provided a summary of the presentations in which he attended including, sessions on Smart Communities and the challenges associated with providing fibre optic





connections to communities, a presentation on the challenges of keeping younger people within communities, disaster readiness and a presentation by Minister of Transportation, Lisa Raitt on the safety measures that have been implemented with respect to rail cars in light of the disaster in Lac-Mégantic, Quebec. Mayor Lever advised that at the Conference there were several discussions regarding the Building Canada Fund and the ongoing challenges relating to the Province to entering into agreements with the Federal Government in order to have the funds disbursed.

Mayor Lever requested that staff obtain further details regarding the grade crossing improvement program.

### **Guelph Water Supply Master Plan**

Karen Landry, CAO/Clerk advised those in attendance that the draft Guelph Water Supply Master Plan has been completed and has been released for comments. The comment period will expire on June 27, 2014. For those that are interested, additional information with respect to the draft plan can be found on the City of Guelph's website and a Notice of the commenting period has been placed on the Township's Website.

## **12. CLOSED MEETING:**

**Council was in closed session from 3:15 p.m. to 3:23 p.m.**

- (a) Confidential Verbal Report by Karen Landry , CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose– Employee Matter.

**Resolution 2014-233** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report by Karen Landry , CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose– Employee Matter.

**CARRIED**

**Resolution No. 2014-234** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council move into open session.

**CARRIED**

**Resolution No. 2014-235** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That Council receive the Confidential Verbal Report by Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local



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board employees, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose– Employee Matter.

**CARRIED**

**Council recessed from 3:25 p.m. to 7:30 p.m.**

13. **BY-LAWS:**

- (a) A by-law to approve the expropriation of land being Part of Lot 2, Concession 9, Township of Puslinch, County of Wellington
- (b) A by-law to Amend the Zoning By-Law ( Andrew Day and Anne Day) – Part of Lot 26, Gore Concession Township of Puslinch
- (c) A by-law to provide for the Levy and Collection of Property Taxes for the 2014 Taxation Year.

**Resolution 2014-236**

Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That the following By-Laws be taken and read three times and finally passed in open Council:

- By-Law 32/14 being a by-law to approve the expropriation of land being Part of Lot 2, Concession 9, Township of Puslinch, County of Wellington.
- By-Law 42/14 being a by-law to Amend the Zoning By-Law ( Andrew Day and Anne Day) – Part of Lot 26, Gore Concession Township of Puslinch
- By-Law 43/14 being a by-law to provide for the Levy and Collection of Property Taxes for the 2014 Taxation Year.

**CARRIED**

14. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

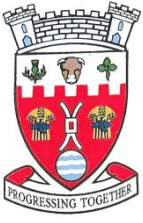
**Resolution 2014-237:**

Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **044/14** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 4<sup>th</sup> day of June, 2014.

**CARRIED**



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15. **ADJOURNMENT:**

**Resolution No. 2014-238:** Moved by Councillor Stokley and  
Seconded by Councillor Roth

That Council hereby adjourns at 7:43 p.m.

**CARRIED**

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Dennis Lever, Mayor

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Karen Landry, CAO/Clerk