



MINUTES

DATE: Wednesday, March 4, 2015

TIME: 12:30 P.M.

The March 4, 2015 Regular Council Meeting was held on the above date and called to order at 12:30 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Don Creed, Director of Public Works and Parks
3. Mary Hassan, Director of Finance/Treasurer
4. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Marc Reid
2. Kathy White

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

3A. CLOSED MEETING

Council was in closed session from 12:34 p.m. to 12:39 p.m.

Council recessed from 12:40 p.m. to 1:00 p.m.

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue
- (b) Confidential Verbal Report from Karen Landry CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

Resolution No. 2015-079: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation, including matters before administrative tribunals affecting the



municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue

- (b) Confidential Verbal Report from Karen Landry CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2.

CARRIED

Resolution No. 2015-080: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council move into open session.

CARRIED

Resolution No. 2015-081: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual including municipal or local board employees, litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – 11 Lake Avenue be received.

CARRIED

Resolution No. 2015-082: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the Confidential Verbal Report from Karen Landry CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Krayishnik – 6643 Concession 2 be received.

CARRIED

3. ADOPTION OF THE MINUTES:

Resolution No. 2015-083: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – February 18, 2015
- (b) Council Budget Meeting – February 18, 2015

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

None.



5. **PUBLIC MEETINGS:**

***note this meeting will be held on March 11, 2015 at 7:00 p.m. Municipal Complex, 7404 Wellington Rd 34.**

- (a) Notice of Public Meeting –March 11, 2015
- (b) Report PD-2015-004- Public Meeting – Site Alteration File L04/REI Marc & Andrea Reid – 7827 Wellington Road 36

Council requested that given the interest being expressed on this matter and in order to facilitate seating requirements, that the location of the Public Meeting be changed from the Township offices to the Puslinch Community Centre. Staff advised that the Community Centre was available that evening and arrangements would be made to change the location of the meeting.

6. **COMMUNICATIONS:**

1. **Source Protection Municipal Implementation Fund**

- (a) Draft Correspondence from Township to Minister of the Environment and Climate Change regarding Source Protection Municipal Implementation Fund.

Karen Landry CAO/Clerk indicated that as discussed during the 2015 Budget discussions the funds for the Source Protection Municipal Implementation Funding must be spent by December 31, 2015. Given that a number of the Source Water Protection Plans will not be approved to late 2015, the Township, along with the support of the County of Wellington are recommending that a letter be provided to the Minister of the Environment and Climate Change requesting an extension, in order to allow sufficient time to complete funding eligible activities.

Resolution No. 2015-084: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the draft correspondence from the Township to the Minister of the Environment and Climate Change regarding Source Protection Municipal Implementation fund; and

That Council supports the provision of this letter; and

That staff forward the correspondence to the Minister of the Environment and Climate Change.

CARRIED

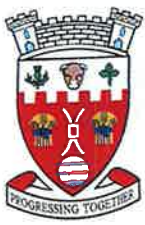
2. **Ontario Drinking Water Systems**

- (a) 2014 –Optional Annual Report Template for Township of Puslinch.

Resolution No. 2015-085: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive and approve the Ontario Drinking Water Systems – Annual Report Template for Puslinch Community Centre, Township of Puslinch, SMNR – Small Municipal Non-Residential – January 1, 2014 to December 31, 2014.

CARRIED



3. Memorial Dedication Provincial Highway

- (a) Correspondence from Ted Arnott, MPP Wellington-Halton Hills regarding Township support – renaming of Highway 6 – the “Jack Johnson Memorial Highway”.

Resolution No. 2015-086: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the correspondence from Ted Arnott, MPP Wellington-Halton Hills regarding Township support – renaming of Highway 6 – the “Jack Johnson Memorial Highway” and

That Council supports the renaming of Highway 6 – the “Jack Johnson Memorial Highway”; and

That Staff provide Ted Arnott, MPP with a copy of this Resolution.

CARRIED

**4. University of Guelph – Mill Creek Pit – Licence No. 5738
Lots 21-24, Conc. 2 – 7115 Concession 2**

A notation was made that although the subject line of the correspondence received from the Ministry of Natural Resources and Forestry indicated “Phase 4” that the information contained in the body of the correspondence related to “Phase 5”.

- (a) Correspondence from Ministry of Natural Resources and Forestry regarding Approval to commence extraction in new Phase 4, Mill Creek Operation, License #7538, Part Lots 21-24, Concessions 1 & 2, Township of Puslinch, County of Wellington.

5. Mini Lakes Mobile Home Community

- (a) Report from Stantec Consulting Ltd. regarding Mini Lakes Mobile Home Community Quarterly Monitoring Program – 4th Quarter 2014 dated January 30, 2015.
- (b) Correspondence from GM Blue Plan Engineering regarding review of Mini Lakes Mobile Home Community Quarterly Monitoring Program 4th Quarter 2014 dated February 25, 2015

6. Wellington County Farm Safety Committee

- (a) Karen Landry – Change in Committee Appointment.

Resolution No. 2015-087: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Mayor Dennis Lever resign from his appointment as Township of Puslinch representative of the Wellington County Farm Safety Committee; and

That Council appoint County Councillor, Don McKay, as the Township of Puslinch representative on the Wellington County Farm Safety Committee; and

That staff advise the Wellington County Farm Safety Committee of this appointment.

CARRIED



7. **Intergovernmental Affairs**

(a) Various correspondence for review.

Resolution No. 2015-088: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the correspondence items listed on the Council Agenda for March 4, 2015 Council meeting be received.

CARRIED

7. **DELEGATIONS/PRESENTATIONS**

1. Mr. Steve Langlois regarding Township Draft Recreation and Parks Master Plan.

Mr. Langlois made a presentation to Council with respect the draft recommendations contained in the Recreation and Parks Master Plan regarding the areas of: service delivery, community centers, sports fields, Puslinch Community Centre park land expansion, parks open spaces, trails and other park amenities. Mr. Langlois advised Council of the next steps to be taken in the presentation of the draft plan to the community and finalization of the Recreation and Parks Master Plan.

Council thanked Mr. Langlois for his presentation. Council advised that the recommendations with respect to branding and creation of the recreation inventory are welcomed recommendations, but did indicate that some of the recommendations presented may be considered controversial and stressed the urgency to seek and engage the public and stakeholder's input before a final plan is presented.

Resolution No. 2015-089: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the presentation from Mr. Steve Langlois, Principal Planner, Monteith Brown Planning Consultants regarding the Recreation and Parks Master Plan.

CARRIED

2. Ms. Sally Slumskie, Partner and Mr. Thomas DiCarlo, Manager at BDO Canada LLP regarding 2014 Township of Puslinch Financial Statements.

Mr. DiCarlo made a presentation with respect to the 2014 Financial Statements. Ms. Slumskie made a presentation to Council which provided highlights of the final year end letter to Council.

Council requested that staff obtain a copy of the power point presentation and a copy be placed on the Township's website.

Mayor Lever requested clarification to the information contained in the slide regarding cash available and requested that the slide be amended to present the information from left to right, so as to provide a clearer understanding.

Resolution No. 2015-090: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the presentation from Ms. Sally Slumskie, Partner and Mr. Thomas DiCarlo, Manager at BDO Canada LLP regarding 2014 Township of Puslinch Financial Statements; and



That Council receive the Final Year End Letter to Council regarding the Audit of the amended Financial Statements for the year ended December 31, 2014, from BDO Canada LLP dated March 4, 2015.

CARRIED

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

None.

2. **Finance Department**

(a) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358, the Municipal Act, S.O., 2001.

Resolution No. 2015-091: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2014	02/15	4-02302	\$232.05
2014	01/15	4-02302	\$2,462.36
2014	03/15	2-05715	\$9,275.20

CARRIED

(b) Report FIN-2015-008- Rural Economic Development Program – Township of Puslinch Community Improvement Plan – Execution of Agreement.

Resolution No. 2015-092: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Report FIN-2015-08 regarding the Rural Economic Development Program – Township of Puslinch Community Improvement Plan - Execution of Agreement be received; and

That Council enact a By-law authorizing the entering into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs in order to participate in the Rural Economic Development Program as outlined in Schedule A to Report FIN-2015-08.

CARRIED

(c) Report FIN-2015-009 - 2015 Remuneration By-laws

Resolution No. 2015-093: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2015-09 regarding 2015 Remuneration By-laws be received; and

That Council enact a By-law to establish the rates of remuneration to Staff as outlined in Schedule A to Report FIN-2015-09; and



That Council enact a By-law to establish the rates of remuneration to members of Council, Committees and other Appointments as outlined in Schedule B to Report FIN-2015-09.

CARRIED

3. Administration Department

None.

4. Planning and Building Department

None.

5. Roads & Parks Department

None.

6. Recreation Department

None.

9. NOTICE OF MOTION:

None.

10. COMMITTEE MINUTES

- a) Recreation Committee – December 16, 2014
- b) Fire and Rescue Committee – November 19, 2014

Resolution No. 2015-094: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby receives the following minutes as information:

- (a) Recreation Committee – December 16, 2014
- (b) Fire and Rescue Committee – November 19, 2014

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

ROMA/OGRA Conference – February 22 to 25, 2015

Councillor Fielding advised that she attended a number of interesting and informative sessions at the conference including a session on social media and the upcoming challenges faced by municipalities. Councillor Fielding advised that she also attended the Minister's Forum and an interesting presentation from Minister of Municipal Affairs and Housing Ted McMeekin regarding caring for the homeless.

Councillor Bulmer advised that he attended a number of interesting sessions at the conference. Councillor Bulmer advised that he together with Councillor Fielding also attended the TAPMO meeting. Councillor Bulmer thanked Mayor Lever for the invitation to the meeting and commented that there were a number of interesting items on the Agenda. Councillor Bulmer requested that future TAPMO Agendas be circulated to Council for their discussion and to provide feedback and comments on behalf of the Township to the committee.



Councillor Bulmer advised that he attended an interesting session on Economic Development but was disappointed that the presentation did not include any case studies. Councillor Bulmer attended sessions on accessible public spaces and active transportation. Councillor Bulmer indicated that Public Health Units may be able to assist with funding opportunities for active transportation initiatives.

Mayor Lever advised that he also attended the conference as well as the TAPMO meeting. Mayor Lever was pleased to see a lot of new faces at the TAPMO meeting and had an opportunity to meet a number of the new Mayors.

Mayor Lever advised that he also attended a number of interesting and informative sessions at the conference including a session on new municipal revenue tools and information regarding how municipal items should be funded. Mayor Lever advised that information regarding the session would be posted on ROMA/OGRA website and requested that once available this information be included in a Council package.

Mayor Lever indicated the other interesting sessions he attended included: Engineers without Borders, Minister's Forum, including information regarding a review of the Ontario Municipal Board and review of all legislative plans in GTA area. Mayor Lever also attended breakout sessions regarding managing excess soil.

Grand River Conservation Authority Annual General Meeting

Mayor Lever advised that he attended the AGM on Friday, February 27th where the Board passed their 2015 Budget.

Grand River Source Protection Plan Public Consultation – Meeting Location Change

Mayor Lever advised that after completion of the March 4, 2015 Council Agenda Package that the Township received notice that the March 31, 2015 meeting to be held in Fergus will now be held at the Centre Wellington Sportsplex, 550 Belsyde Avenue E. Fergus, in the Unity Hall beginning at 7 p.m. and not the Aboyne Hall as previously announced. All other meeting locations remained unchanged.

City of Cambridge Black Bridge Road Public Information Centre

Mayor Lever advised that after completion of the March 4, 2015 Council Agenda package, the Township received notice that as part of the Environmental Assessment process being conducted by the City of Cambridge, that a Public Information Centre will be held on Monday, March 9, 2015 from 4 p.m. to 8 p.m. with a presentation to be made at 7 p.m. at the Holiday Inn Cambridge Hespeler Galt, 200 Holiday Inn Drive, Cambridge.

12. CLOSED MEETING

See Item No. 3A

13. UNFINISHED BUSINESS

None.

14. BY-LAWS:

- (a) A by-law to authorize the entering into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture and Food and Rural Affairs – Rural Economic Development Program for the Community Improvement Plan;
- (b) A by-law to establish the Working Reserves and Reserve Funds for the Corporation of the Township of Puslinch and repeal By-Law No. 023/14.



- (c) A by-law to to establish the rates of remuneration for Staff of the Corporation of the Township of Puslinch ("Township") and to repeal By-law No. 034/14.
- (d) A by-law to establish the remuneration payable to Council, Committees, and other Appointments of the Corporation of the Township of Puslinch ("Township) and repeal By-law No. 035/14. (Resolution No. 2015-076 and Report FIN-2015-009)

Resolution No. 2015-095: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) By-Law **19/15** being a by-law to authorize the entering into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture and Food and Rural Affairs – Rural Economic Development Program for the Community Improvement Plan.
- (b) By-Law **20/15** being a by-law to establish the Working Reserves and Reserve Funds for the Corporation of the Township of Puslinch and repeal By-Law No. 023/14.
- (c) By-Law **21/15** being a by-law to establish the rates of remuneration for Staff of the Corporation of the Township of Puslinch ("Township") and to repeal by-law No. 034/14.
- (d) By-Law **22/15** being a by-law to establish the remuneration payable to Council, Committees, and other Appointments of the Corporation of the Township of Puslinch ("Township") and repeal By-law No. 035/14.

CARRIED

15. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2015-096: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **23/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 4th day of March, 2015.

CARRIED

16. **ADJOURNMENT:**

Resolution No. 2015-097: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 3:29 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO Clerk