



Puslinch Recreation Committee
Tuesday October 15, 2013
7:30 p.m.
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Councillor Susan Fielding, Chair
Tom Jefferson
June Williams
Daina Makinson
Margaret Hauwert

MEMBERS ABSENT

Councillor Jerry Schmidt
Cameron Tuck

TOWNSHIP STAFF

Dennis Lever, Mayor
Donna Tremblay, Deputy Clerk
Erin Wallace, Recreation Administrative Assistant

OTHERS PRESENT

Councillor Ken Roth

1. CALL TO ORDER

The meeting was called to order at 7:33 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

Councillor Fielding inquired as to a missing item from the September 24, 2013 minutes – Verbal update regarding the washroom renovation.

Item 5.2(b)

Donna Tremblay, Deputy Clerk gave an update of the outstanding works with respect to the washroom addition. The update included outstanding tiling work, completion of the storage area, and painting.

Moved by Diana Makinson and Seconded by Tom Jefferson REC-2013-022

That the Recreation Committee Minutes dated September 24, 2013 be approved.

CARRIED

4. DELEGATIONS/PRESENTATIONS

1. Don McKay, President of the Aberfoyle Agricultural Society made a presentation to the committee regarding the society's request to install a commemorative plaque in the Millennium Garden. The presentation included information regarding the previous location of the plaque and the proposed location on the stone wall.

Mr. McKay, requested that the Township pay for the costs associated with mounting the plaque.

The committee requested that staff look into whether the plaque can be mounted on the wall and the costs associated with the works and report back to the Committee.

5. REGULAR BUSINESS

1. Advertising Policy – Township of Puslinch Recreation Facilities

Donna Tremblay, Deputy Clerk

The Committee reviewed and approved the final version of the advertising policy.

2. Hardwood Flooring Council Resolution – September 18, 2013 council meeting

The Committee reviewed Council's resolution 2013 – 236 regarding the hardwood flooring at the Puslinch Community Centre. Donna Tremblay, Deputy Clerk, advised the Committee that staff are in the process of obtaining the additional information and the cost associated with the replacement of the hardwood floor.

3. Gym Class Council Resolution

The committee reviewed Council resolution 2013-235 regarding the Gym Class rental of the Optimist Recreation Centre. There were no comments from the Committee.

4. Verbal Update from Staff

(a) **Optimist Recreation Centre drainage works – Don Creed, Director of Roads and Parks** - Don Creed, Director of Parks advised the committee that the drainage project is 90 % completed with the landscape works yet to be completed.

(b) **Snow Removal Contract – Don Creed, Director of Roads and Parks**

Don Creed, Director of Parks advised the Committee that the snow removal tender closed on September 30, 2013. Three bids were provided to the Township for consideration with Forestell Landscaping being awarded the 2014 Snow Removal Contract.

(c) **Community Centre Name Change** – Donna Tremblay, Deputy Clerk, advised the committee that Report 2013-005 – Gym Class Rental Proposal was provided to Council on October 2, 2013. In this Report staff advised Council that at the September 24, 2013, Recreation Committee meeting the members of the committee made a recommended that a community assessment include obtaining community feedback on changing the name of the Community Centre and that staff will provide its recommendation regarding the content of the Community Assessment and a survey regarding a name change during 2014 budget presentations.

5. Community Centre and Optimist Recreation Centre Fees

Donna Tremblay, Deputy Clerk, advised the Committee that the proposed user fees for the Optimist Recreation was unable to be completed prior to the Committee Meeting. Ms. Tremblay advised the Committee, that a staff report regarding the proposed User Fee By-Law was to go before Council on November 2, 2013 and

staff requested the Committee's input on the proposed fees. Ms. Tremblay suggested to the Committee that they consider holding a Special Committee Meeting to discuss the proposed user fees.

The Committee recommended that a Special Committee Meeting to discuss the proposed User Fees for the Community Centre and Optimist Recreation Centre be held on October 23, 2013, 5:00 p.m. in the Council Chambers.

6. Update on trophy book – found soccer trophies

Ms. Daina Makinson advised the Committee that the soccer trophies have been located and that these trophies will be included in the book.

6. FINANICAL REPORTS

1. Expenses

(a) September 2013 - Community Centre

Moved by Margaret Hauwert and Seconded by Tom Jefferson REC-2013-022

The September 2013 Puslinch Recreation Statement of Expenses be received

CARRIED

(b) September 2013 – Optimist Recreation Centre

Moved by June Williams and Seconded by Daina Makinson REC-2013-023

The September 2013 Optimist Recreation Statement of Expenses be received

CARRIED

2. Revenue Summaries

(a) September 2013 - Community Centre Rental Report

Moved by Tom Jefferson and Seconded by Margaret Hauwert REC-2013-024

The September 2013, Community Centre Rental Report be received.

CARRIED

(b) Yearly Revenue Comparison – Puslinch Community Centre

Moved by Daina Makinson and Seconded by June Williams REC-2013-025

The September 2013, Puslinch Community Centre Yearly Revenue Report be received.

CARRIED

(c) September 2013 - Optimist Recreational Centre rental report

Moved by Margaret Hauwert and Seconded by Tom Jefferson REC-2013-026

The September 2013, Optimist Recreational Centre Rental Report be received.

CARRIED

(d) 2013 Monthly Revenue Comparison – Optimist Recreation Centre

Moved by June Williams and Seconded by Daina Makinson REC-2013-027

The September 2013, Optimist Recreation Center Monthly Revenue Comparison Report be received.

CARRIED

7. CLOSED MEETING

None.

8. ADJOURNMENT

Moved by Margaret Hauwert and Seconded by Tom Jefferson REC-2013-028

The Recreation Committee meeting hereby adjourns at 8:20 p.m.

CARRIED

9. NEXT MEETING

Next Meeting – November 19, 2013 at 7:00pm in the Council Chambers, Township of Puslinch.