



## **MINUTES**

**DATE:** November 4, 2020

**REGULAR MEETING:** 2:00 P.M.

The November 4, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2020-315:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council approves the November 4, 2020 Agenda as circulated; and**

**That Council approves the additions to the agenda as follows:**

**4.1.1 Report ADM-2020-042 – Revised Update - Human Resources Policies**

**4.1.2 Report PW-2020-010 - Niska Road Winter Maintenance Agreement**

**4.1.3 Report REC-2020-006 - Optimist Recreation Centre Rink Operations**

**4.1.4 BL2020-052 Being a By-law to authorize entering into a Road Boundary Agreement (Niska Road) for the purpose of Winter Maintenance**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 6.7 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 October 21, 2020 Electronic Participation Council Meeting Minutes
- 6.1.2 October 21, 2020 Public Information Meeting Minutes – Proposed Zoning By-law Housekeeping Amendment
- 6.1.3 October 28, 2020 Capital Budget Meeting Minutes



- 6.2 Compliance Assessment Report - Capital Paving Inc. Licence No. 20085 & No. 5465
- 6.3 Dufferin Aggregates Monthly Monitoring Report, Mill Creek Pit, Licence No. 5738
- 6.4 Enbridge Gas Inc. 2021 Federal Carbon Pricing Program - Notice of Application
- 6.5 Thank you letter from Parliamentary Assistant to the Minister of Finance
- 6.6 Town of Oakville Advocacy Letter to Premier - Maintaining Support for Public Health Guidelines

Councillor Goyda declared a potential pecuniary interest related to item 6.7 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

- 6.7 Northumberland Council Resolution - Aggregate Resource Property Valuation
- 6.8 Northumberland Council Resolution - Governing Body for Cannabis
- 6.9 Northumberland Council Resolution - Municipal Election Act
- 6.10 Township of Huron-Kinloss Resolution - Municipal Elections Act
- 6.11 Northumberland Council Resolution - Unauthorized Car Rally
- 6.12 Township of Huron-Kinloss Resolution - Heritage Act

**Resolution No. 2020-316:** Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That the Consent Agenda items listed for NOVEMBER 4, 2020 Council meeting be received for information.**

**CARRIED**

7. **DELEGATIONS:**  
None

8. **PUBLIC MEETINGS:**  
None

9. **REPORTS:**  
**9.1 Puslinch Fire and Rescue Services**

9.2.1 None

**9.2 Finance Department**

9.2.1 Report FIN-2020-038 regarding the Third Quarter Financial Report – 2020

**Resolution No. 2020-317:** Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**THAT Report FIN-2020-038 regarding the Third Quarter Financial Report – 2020 be received.**

**CARRIED**

**9.3 Administration Department**

9.3.1 Revised Report ADM-2020-042 – Update Human Resource Policies

**Resolution No. 2020-318:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Revised Report ADM-2020-042 regarding updates to Selected Human Resources Polices be received; and**



**THAT the Township of Puslinch Council approve the Recruitment and Selection; Performance appraisal; Nepotism; and Probation Policies as amended.**

**CARRIED**

9.3.2 Revised Report ADM-2020-043 – Grand River Source Protection Plan Updates

**Resolution No. 2020-319:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report ADM-2020-043 regarding Updates to the Wellington County Chapter of the Grand River Source Protection Plan, be received for information;**

**And that Council hereby provides a Municipal Resolution in support of the proposed revisions to the Grand River Source Protection Plan and associated Assessment Reports that are applicable to the Township of Puslinch. The revisions applicable include updates related to the Region of Waterloo (Cambridge) municipal water systems and edits to certain water quality policies, definitions, formatting, readability and typographical amendments to the Wellington County Chapter of the Grand River Source Protection Plan.**

**CARRIED**

**9.4 Planning and Building Department**

9.4.1 None

**9.5 Emergency Management**

9.5.1 Report EM-2020-002 2020 Emergency Management Programme Report

**Resolution No. 2020-320:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Report EM-2020-002 regarding the status of the Township's Emergency Management Programme for 2020 be received; and further that the Council of the Township of Puslinch accepts the annual status report of the Township's Emergency Management Programme for 2020.**

**CARRIED**

**9.6 Roads and Parks Department**

9.6.1 Report PW-2020-010 Niska Road Winter Maintenance Agreement

**Resolution No. 2020-321:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report PW-2020-010 regarding Niska Road Winter Maintenance Agreement be received; and**

**That Council give 3 readings to by-law No. 2020-052 being a bylaw to authorize the Mayor and Clerk to execute an Agreement with the Corporation of the City of Guelph and The Corporation of the Township of Guelph Eramosa.**

**CARRIED**

**9.7 Recreation Department**



9.7.1 Report REC-2020-005 Proposal to Install Arena Curtains at the Optimist Recreation Centre

**Resolution No. 2020-322:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**THAT Staff Report REC-2020-005, regarding the proposal to install arena curtains at the Optimist Recreation Centre, be received; and**

**That Council authorize pre-budget approval of \$25,000 for the installation of arena curtains at the Optimist Recreation Centre to be funded by the Cash in lieu of Parkland restricted reserve subject to the availability of ice for the 2020/2021 season and the proposed installation date of the arena curtains; and**

**That staff report back on the potential benefit of the arena curtains for other programs that use the facility during the spring, summer, and fall.**

**CARRIED**

Council recessed from 3:48-3:55pm

**ROLL CALL**

**Mayor Seeley  
Councillor Bailey  
Councillor Bulmer  
Councillor Goyda  
Councillor Sepulis**

9.7.2 Report REC-2020-006 Optimist Recreation Centre Rink Operations

**Resolution No. 2020-323:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**THAT Report REC-2020-006 regarding updates to ORC Rink Operations be tabled and that staff report back at the next meeting.**

**CARRIED**

**10. CORRESPONDENCE:**

10.1 County of Wellington Committee Report – Closed Meeting Investigator

**Resolution No. 2020-324:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Council receives Correspondence item 10.1 County of Wellington Committee Report – Closed Meeting Investigator; and**

**That the Ontario Ombudsman be the default Closed Meeting Investigator for the Township of Puslinch commencing January 1, 2021.**

**CARRIED**

**11. COUNCIL REPORTS:**

11.1 Mayor' Updates

11.1.1 Mayor Seeley read several historical articles to commemorate the 100-year anniversary of the Puslinch cenotaph.



11.2 Council Member Reports

- None

**Resolution No. 2020-325:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receive the Mayor's updates for information.**

**CARRIED**

12. **BY-LAWS:**

BL2020-052 Being a By-law to authorize entering into a Road Boundary Agreement (Niska Road) for the purpose of Winter Maintenance

**Resolution No. 2020-326:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1 BL2020-052 Being a By-law to authorize entering into a Road Boundary Agreement (Niska Road) for the purpose of Winter Maintenance**

**CARRIED**

13. **CLOSED SESSION:**

None

14. **BUSINESS ARISING FROM CLOSED SESSION:**

None

15. **NOTICE OF MOTION:**

16. **NEW BUSINESS:**

17. **ANNOUNCEMENTS:**

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-327:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2020-051 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 4 day of November 2020.**

**CARRIED**

19. **ADJOURNMENT:**

**Resolution No. 2020-328:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council hereby adjourns at 4:05 p.m.**

**CARRIED**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
NOVEMBER 4, 2020 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

---

James Seeley, Mayor

---

Glenn Schwendinger, CAO/Clerk