



MINUTES

DATE: November 25, 2020

REGULAR MEETING: 10:00 A.M.

The November 25, 2020 Budget Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Deputy Clerk
5. Luis Gomes, Fire Chief
6. Gerald Moore, Chief Building Official

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2020-342:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the November 25, 2020 Budget Agenda as circulated.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Bailey declared a potential pecuniary interest related to item 8.1 Report FIN-2020-040 2021 Grant Application – Sunrise Therapeutic Riding and Learning Centre Category 2 application as this grant could affect the fees/costs I pay for my family's participation.

Councillor Bulmer declared a potential pecuniary interest related to item 8.1 Report FIN-2020-040 2021 Grant Application – Friends of Mill Creek Grant Application as I host the website for the Friends of Mill Creek.

6. **DELEGATIONS ≠**

10:05 a.m. – Art Zymerman, regarding the Grant Application for the Puslinch Lake Conservation Association.

Resolution No. 2020-343:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the delegation by Art Zymerman, regarding the Grant Application for the Puslinch Lake Conservation Association for information.



CARRIED

10:15 a.m. – Ann Caine & Peter Cummins, regarding the Grant Application for Sunrise Therapeutic Riding & Learning Centre.

Resolution No. 2020-344: Moved by Councillor Bulmer and
 Seconded by Councillor Sepulis

That Council receives the delegation by Ann Caine & Peter Cummins, regarding the Grant Application for Sunrise Therapeutic Riding & Learning Centre for information.

CARRIED

7. CORRESPONDENCE ≠

7.1 Recreation Committee Resolution No. 2020-005 regarding the proposal for Baseball Diamond Netting at the PCC

Resolution No. 2020-345: Moved by Councillor Sepulis and
 Seconded by Councillor Bailey

That Council receives the Correspondence item 7.1 Recreation Committee Resolution No. 2020-005 regarding the proposal for Baseball Diamond Netting at the PCC for information; and

That Council direct staff to investigate solutions based on policy, including parking policies, and scheduling to mitigate fly balls from hitting the parking lot or soccer fields; and

That the Director of Public Works report back on the potential for replacement trees to be planted where they have been removed due to the installation of ball diamond lighting; and

That staff report back in 2021 on a tree replacement policy for the Township and that staff utilize the County of Wellington Tree Replacement Policy during this process.

CARRIED

8. REPORTS:

8.1. Report FIN-2020-040 - 2021 Grant Application Program

Resolution No. 2020-346: Moved by Councillor Sepulis and
 Seconded by Councillor Goyda

THAT Report FIN-2020-040 regarding the 2021 Grant Application Program be received; and

That Council approves the grant allocations excluding Friends of Mill Creek - Grand River application and Sunrise Therapeutic Riding and Learning Centre Category 2 application, amounting to \$32,180 as outlined below:

Organization	2021 Approved Grant Allocation
Aberfoyle Agricultural Society	\$3000
Aberfoyle Farmers' Market	\$3000
Puslinch Lake Conservation Association	\$12, 500
Sunrise Therapeutic Riding and Learning Centre – Category 3 Application	\$12, 500
Wellington County Plowmen's Association	\$180
Whistle Stop Cooperative Preschool	\$1000



That Council direct staff to incorporate the Puslinch Lake Conservation Association grant application in the Township Grant Policy for future years.

CARRIED

Councillor Bulmer declared a potential pecuniary interest related to item 8.1 Report FIN-2020-040 2021 Grant Application – Friends of Mill Creek Grant Application as I host the website for the Friends of Mill Creek and refrained from discussions and voting on that item.

Resolution No. 2020-347:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council denies the Friends of Mill Creek – Grand River 2021 grant application.

CARRIED

Councillor Bailey declared a potential pecuniary interest related to item 8.1 Report FIN-2020-040 2021 Grant Application – Sunrise Therapeutic Riding and Learning Centre Category 2 application as this grant could affect the fees/costs I pay for my family's participation and refrained from discussions and voting on that item.

Resolution No. 2020-348:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council approves the Sunrise Therapeutic Riding and Learning Centre – Category 2 Application grant allocations amounting to \$2000.

CARRIED

8.2 Report FIN-2020-039 – 2021 Proposed Budget

Resolution No. 2020-349:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT Report FIN-2020-039 regarding the 2021 Proposed Budget be received; and

That Council direct staff to determine the 2021 contribution to the Asset Management Discretionary Reserve at a future budget meeting; and

That Council to determine whether further phasing of the Cambridge Fire Services Contract should be phased into the 2021 proposed budget at a future budget meeting; and

That Council direct staff to report back on the utilization of the Safe Restart Funding for 2020/2021 lost rental revenues; and

That Council direct staff to fund the one-time heritage plaque costs of \$1,900 from the 2020 heritage committee operating budget surplus; and

That Council direct staff to fund the one-time planning advertising costs of \$1,500 from the 2020 planning operating budget surplus; and

That Council direct staff to investigate a cost recovery approach for the OPP's use of the room in the Township Municipal Office; and

That Council direct staff to investigate the increase in water protection costs in the Municipal Office; and



That Council direct staff to determine methods to increase ball diamond and rink board advertising; and

That Council direct staff to explore purchasing opportunities with the County of Wellington and/or neighboring municipalities for Calcium for 2022; and

That Council direct the Chief Administrative Officer to review the “DZ” license medical as part of an expense policy decision corporate wide in 2021; and

That Council does not support the Fire & Rescue Services base budget increase for safety work shoes of \$2,580; and

That future operating base budget increases due to no changes in service levels be implemented as an increase in the line item in the operating budget account as opposed to a base budget increase; and

That staff incorporate the capital costs associated with the replacement of the generators in the Asset Management Plan and the Capital Budget and Forecast; and

That staff continue to develop a free skate and shinny schedule, upon eight week league scheduling bookings being confirmed no later than November 30th of each year; and

That the Township facilitate the rental of the ice for other leagues and one-time bookings after the eight week league bookings have been scheduled; and

That the Township reduce the amount of free Adult Shinny to one hour per week; and

That Council approves the 2021 one-time base budget increases amounting to \$10,031 as outlined below:

Description	2021 Approved One-Time Base Budget Increase
Fire & Rescue Services - Red Cross First Responder Certification	\$1,290
Fire & Rescue Services - Red Cross Instructors Certification	\$630
Fire & Rescue Services - Installation of new civic address signs	\$8,111

That Council approves the 2021 permanent base budget increases amounting to \$13,821 as outlined below:

Description	2021 Approved Permanent Base Budget Increase
By-law Enforcement Officer - Safety Work Shoes	\$175
Fire & Rescue Services - Canadian Critical Incident Stress Foundation's Conference	\$2,550
Fire & Rescue Services - Red Cross CPR Certification	\$860
Puslinch Community Centre - Outdoor Maintenance	\$2,800
Public Works – Calcium	\$7,436



CARRIED

Council recessed from 1:50pm to 1:57pm

Roll Call

Councillor Sara Bailey

Councillor Matthew Bulmer

Councillor Jessica Goyda

Councillor John Sepulis

Mayor James Seeley

9. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2020-350:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2020-055 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 25 day of November 2020.

CARRIED

10. **ADJOURNMENT:**

Resolution No. 2020-351:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That Council hereby adjourns at 3:01 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk