



Pay for your Permit

The bill for your permit application will appear in **Cloudpermit**. When you receive the email, please make sure to <u>reply</u> to staff to ensure the proper arrangements are made to accept your payment.

Options for payment:

- 1. Online by credit card. Staff will prepare an invoice and email it to you. This invoice will match the base bill in **Cloudpermit**, however, staff will add the 1.75% online convenience fee to your invoice.
- 2. By cheque. Please make cheques payable to the "Township of Puslinch". The cheque can be dropped off in our secure drop slot located at the front door of the Municipal Office, or you can mail it in. Once staff receive the cheque, we will process the payment.

At the time of application -

Once payment is received your permit application will begin the review process. You will receive email notifications as it moves through the process.

After review, before issuing the permit -

If there are other fees due before your permit can be issued (i.e. Development Charges and/or Cash-inlieu of Parkland Fees), then once the payment is received, your permit will be issued and you will receive an email advising you of this.