



BOATHOUSE & DOCK INFORMATION GUIDE

When is a building permit required for a boathouse or dock?

- If the structure (new or replacement) is greater than 10 square meters.
- When structural renovations/modifications will be made to an existing boathouse or dock larger than 10 square meters.

When is a work permit required from the Ministry of Natural Resources and Forestry (MNRF)?

- Construction or placement of a structure or combination of structures that are in physical contact with more than 15 square meters of shore lands (e.g. docks with large cribs).
- Demolition, replacements, repairs and additions to existing docks and boathouses larger than 15 square meters require authorization from the MNRF.
- 2 storey boathouses still require a MNRF work permit.

What are drawing requirements for a building permit?

1. **An accurate site plan (to scale & dimensioned) or survey of your lot indicating location of proposed structure and property lines.**
2. **Construction drawings (to scale & dimensioned) including the following:**
 - i. Plan view showing cribbing, support posts, beams, floor joists, decking and stairs.
 - ii. Side elevation(s) showing height of structure, guard (if required) and connection to land (if applicable).
 - iii. The Ontario Building Code prescribes details for the installation of wood guards/railing. If you plan on installing anything other than this type of guard/railing, please provide a copy of the Pre-Engineered details with your permit application. This information can usually be provided by the supplier.
 - iv. A required MNR LAND USE PERMIT is required to be submitted with the

****Note:** Along with the above information, the MNR LAND USE PERMIT is required with the building permit application form and Schedule 1. If your property is located within a regulated Conservation area, approval from the authority having jurisdiction is also required.

What is included in the cost of my building permit?

- The cost of your permit includes the review of your proposed project to ensure building and zoning compliance, issuing of your building permit and the necessary building inspections.



- Please visit the Township website for the current building permit fees. All permit fees are paid at time of application; we accept cheque and online payment by credit card, a convenience fee of 1.75% will be added to online payments.

How long does it take before I get my permit?

- Once a complete application is made, the permit will be reviewed within a maximum of 10 business days. Within that time period, your permit will be issued, or more information regarding your project may be requested by the building department.

What inspections will be done?

- The following are the necessary inspections for your project
 - i. Excavation/footing inspection – prior to the pouring of concrete
 - ii. Framing inspection – once all framing is complete
 - iii. Final inspection – when your building is complete
- All mandatory inspections will be listed on the permit.

Booking Inspections

Please make your inspection request through **Cloudpermit**. If you have questions, you can email services@puslinch.ca or call 519-763-1226 ext 181.

Inspections are conducted every Monday, Wednesday and Friday. Inspection requests must be given no later than 3:00pm the business day before the requested date. (Example: Friday inspection must be requested before 3:00 pm Thursday afternoon).

Reminders

- Respect your neighbor's privacy and property
- Use power tools with caution
- Wear your personal protective equipment (PPE)

Any questions

- Phone: 519-763-1226, ext 181
- Email: services@puslinch.ca
- Web: www.puslinch.ca
- Conservation Authority: GRCA – 519-621-2763, Halton – 905-336-1158, Hamilton – 905-525-2181
- MNRF: www.ontario.ca/page/crown-land-work-permits

Permit applications are accepted online through CLOUDPERMIT, accessible through our website.
<https://puslinch.ca/for-residents/home-property/building-renovation/>