



MINUTES

DATE: January 13, 2021

REGULAR MEETING: 2:00 P.M.

The January 13, 2021 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2021-001:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the January 13, 2021 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Report ADM-2021-005 - Hamilton Boundary Road Agreement

BL2021-007 Being a by-law to authorize the entering into a Road Boundary Agreement with the Corporation of the City of Hamilton, for the purpose of Highway Routine Maintenance and Repair.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 6.11, although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 December 16, 2020 Electronic Participation Council Meeting Minutes
- 6.2 Township of Lake of Bays Resolution regarding Bill 229, Schedule 6
- 6.3 Municipality of Chatham-Kent Resolution regarding Bill 229, Schedule 6
- 6.4 Guelph-Eramosa Township Resolution - Bill 229
- 6.5 Orangeville Resolution regarding Bill 229, Schedule 6
- 6.6 Hamilton Township Resolution - Bill 229 schedule 6 Conservation Authorities Act
- 6.7 Response from the Minister of the Environment Conservation and Parks
- 6.8 City of Port Colborne Resolution regarding Proposed Regulation under the Ontario Heritage Act (Bill 108)
- 6.9 Municipality of Southwest Middlesex Resolution regarding Drainage Works and Railways
- 6.10 Municipality of Perth South Resolution regarding Drainage Works and Railways

Councillor Goyda declared a potential pecuniary interest related to items 6.11 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

- 6.11 Dufferin County Resolution regarding Aggregate Resource Property Valuation Assessment Criteria
- 6.12 Gravel Watch Municipal Letter January 2021
- 6.13 Region of Peel Resolution regarding Veterans Property Tax Exemption
- 6.14 Township of Huron-Kinloss Resolution regarding Property Tax Exemptions for Veterans Clubs
- 6.15 Lake of Bays Resolution regarding AODA Website Compliance Extension Request
- 6.16 Town of Amherstburg Resolution regarding Development Approval Requirements for Landfills (Bill 197)
- 6.17 County of Wellington Council Resolution - IT Service Delivery Review
- 6.18 Letter from Hon. Jeff Yurek regarding the Permits to Take Water for Bottle Water Takings
- 6.19 Town of Kingsville Resolution regarding Support for Small Businesses
- 6.20 Memo from the Ministry of Transportation regarding a New Parking Area in Morriston
- 6.21 Township of Nairn and Hyman Resolution regarding Closure of Non-Essential Businesses During the Pandemic
- 6.22 Regional Relief and Recovery Fund Grant Opportunity
- 6.23 Township of Matachewan Resolution regarding deadline extension for grant funding

Resolution No. 2021-002:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That the Consent Agenda items with the exception of items 6.4, 6.12, 6.22, 6.23 listed for JANUARY 13, 2021 Council meeting be received for information.

CARRIED

Resolution No. 2021-003:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.4, listed for JANUARY 13, 2021 Council meeting be received for information.

CARRIED

Resolution No. 2021-004:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That the Consent Agenda item 6.12 listed for JANUARY 13, 2021 Council meeting be received for information; and



That the Gravel Watch Municipal Letter dated January 2021 be forwarded to Hon. Ted Arnott MPP, Wellington County, and TAPMO for consideration.

CARRIED

Resolution No. 2021-005: Moved by Councillor Goyda and
Seconded by Councillor Bailey

That the Consent Agenda item 6.22 listed for JANUARY 13, 2021 Council meeting be received for information.

CARRIED

Resolution No. 2021-006: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Consent Agenda item 6.23 listed for JANUARY 13, 2021 Council meeting be received for information; and

That Council supports the Township of Matachewan Resolution regarding deadline extension for grant funding and that the support resolution be forwarded to Hon. Steve Clarke, Minister of Municipal Affairs and Housing.

CARRIED

7. **DELEGATIONS:**

7.1 None

8. **PUBLIC MEETINGS:**

8.1 2021 Budget Public Information Meeting - January 20, 2021 Public Meeting held by electronic participation at 7:00 p.m.

Council Recessed from 3:50pm - 3:59pm

Roll Call

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

9. **REPORTS:**

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Conservation Halton 2021 Budget Presentation by Hassaan Basit, President & CEO and Marnie Piggot Director, Finance

Resolution No. 2021-007: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive the Conservation Halton 2021 Budget Presentation for information.

CARRIED

9.2.2 FIN-2021-001 - 2021 Interim Property Tax Levy and Due Dates



Resolution No. 2021-008:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**THAT Report FIN-2021-001 - 2021 Interim Property Tax Levy and Due Dates be received;
and**

**That Council give 3 readings to By-law No. 2021-001 being a by-law to provide for the levy and
collection of the 2021 Interim Tax Levy.**

CARRIED

9.2.3 Notice of Motion by Mayor Seeley (see Section 15 Notice of Motion)

Mayor Seeley withdrew the Notice of Motion.

9.2.4 FIN-2021-002 - 2021 Capital and Operating Budget Update

Resolution No. 2021-009:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

**That Report FIN-2021-002 regarding the 2021 Capital and Operating Budget Update be received;
and**

**That an additional contribution to the Gravel Roads Improvement Discretionary Reserve of 1% be
incorporated in the 2021 Capital Budget and future year budgets; and**

That the overall Township capital tax increase for the median/typical property be 0%; and

**That the contribution to the Asset Management Discretionary Reserve remain as recommended
by staff.**

CARRIED

Resolution No. 2021-010:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

**That Report FIN-2021-002 regarding the 2021 Capital and Operating Budget Update be received;
and**

**That no further phasing of tax levy funding associated with the Cambridge Fire Services Contract
be incorporated into the 2021 Operating Budget; and**

**That the Hamilton Boundary Road Agreement recoveries of \$19,638 be incorporated in the 2021
Operating Budget; and**

That the overall Township tax increase for the median/typical property be 0.93%.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2021-001 Consideration of Amending Council Meeting

Resolution No. 2021-011:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey



THAT the Township of Puslinch Council receive the report entitled “Consideration of Amending Council Meeting Schedule” for information; and

THAT staff be directed to prepare a new 2021 Council Meeting Schedule based on the following parameters:

- i. A meeting frequency of 3 weeks be established**
- ii. That the first meeting under this new schedule shall be held on February 10, 2021**
- iii. That the meetings commence at a time of 10 am.**
- iv. That this amended schedule to be approved on February 10, 2021 be extend to July 2021 at which time Council will re-evaluate meeting frequency.**
- v. That staff report back to Council in June with feedback regarding the impacts of the amended schedule.**
- vi. That staff report earlier if necessary if challenges or difficulties are encountered.**

CARRIED

9.3.2 Report ADM-2021-002 By-law Enforcement 4th Quarter Update

Resolution No. 2021-012:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Report ADM-2021-002 regarding the 4th Quarter By-law Enforcement update be received for information.

CARRIED

9.3.3 Report ADM-2021-003 Proposed Mailbox Policy

Resolution No. 2021-013:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT the Township of Puslinch Council approves the Mailbox Policy as amended to include:

- Add the wording “Struck 3 times in 2 season” to Section 6 of the policy**
- Revise Section 2 of the Policy to include ‘a strength no greater then a 6 inch cedar post’**

CARRIED

9.3.4 Report ADM-2021-004 Proposed Implementation of Updates to Ontario’s Water Quantity Management Framework

Resolution No. 2021-014:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Report ADM-2021-004 regarding Environmental Registry Number 019-2017 – Proposed Implementation of Updates to Ontario’s Water Quantity Management Framework, be received for information; and

That Council request the Township Hydrogeologist to review the revocation of the interim water bottling guidance to ensure that the revocation does not remove requirements that are beneficial to the Township and it’s water management; and

THAT Council provide additional comments on the proposal to the CAO / Clerk for submission to the Province.

CARRIED



9.3.5 Report ADM-2021-005 Hamilton Boundary Road Agreement

Resolution No. 2021-015:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2021-005 Hamilton Boundary Road Agreement be received; and

THAT the Township of Puslinch Council gives 3 readings to Bylaw 2021-007 being a bylaw authorizing the Mayor and Clerk to sign the Boundary Road Agreement with the City of Hamilton as presented.

CARRIED

9.4 Planning and Building Department

9.4.1 Revised County of Wellington Planning Recommendation Report - Housekeeping Zoning By-law Amendment

Resolution No. 2021-016:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive the Revised County of Wellington Planning Recommendation Report - Housekeeping Zoning By-law Amendment; and

THAT the Township of Puslinch Council gives 3 readings to By-law 2021-003 being a bylaw to amend the Township Zoning By-law 023/18, as amended.

CARRIED

9.4.2 County of Wellington Planning Recommendation Final Report - Diodoro Enterprises Limited - Zoning By-law Amendment and Official Plan Amendment

Resolution No. 2021-017:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive the County of Wellington Planning Recommendation Final Report - Diodoro Enterprises Limited - Zoning By-law Amendment and Official Plan Amendment; and

That Township of Puslinch Council endorse the Official Plan Amendment as presented.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:



10.1 Harden Environmental Review of the McMillan Pit 2019 Water Quality Analysis Report - License No. 5737

Resolution No. 2021-018: Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council receive Correspondence item 10.1 regarding Harden Environmental Review of the McMillan Pit 2019 Water Quality Analysis Report - License No. 5737.

CARRIED

10.2 Harden Environmental Review of the CBM Mast-Snyder 2019 Monitoring Report -License No. 129817

Resolution No. 2021-019: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.2 regarding Harden Environmental Review of the CBM Mast-Snyder 2019 Monitoring Report -License No. 129817.

CARRIED

10.3 St. Mary's Cement Group (CBM Aggregates) Pit Acoustical Audit 2020 – License No. 17600

Resolution No. 2021-020: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receive Correspondence item 10.3 regarding St. Mary's Cement Group (CBM Aggregates) Pit Acoustical Audit 2020 – License No. 17600.

CARRIED

11. **COUNCIL REPORTS:**

11.1 Mayor' Updates - none

11.2 Council Member Reports - none

12. **BY-LAWS:**

12.1 BL2021-001 - 2021 Being a By-law to provide an interim tax levy for 2021 and the collection thereof.

12.2 BL2021-002 Being a By-law to appoint a Closed Meeting Investigator, and to repeal By-law No. 001-2019.

12.3 BL2021-003 Being a By-law to amend the Township of Puslinch Zoning By-law 023/18, as amended.

12.4 BL2021-004 Being a By-law to appoint a Deputy Fire Chief of Administration for the Township of Puslinch.

12.5 BL2021-007 Being a by-law to authorize the entering into a Road Boundary Agreement with the Corporation of the City of Hamilton, for the purpose of Highway Routine Maintenance and Repair.

Resolution No. 2021-021: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-laws be taken as read three times and finally passed in open Council:



12.1 BL2021-001 - 2021 Being a By-law to provide an interim tax levy for 2021 and the collection thereof.

12.2 BL2021-002 Being a By-law to appoint a Closed Meeting Investigator, and to repeal By-law No. 001-2019.

12.3 BL2021-003 Being a By-law to amend the Township of Puslinch Zoning By-law 023/18, as amended.

12.4 BL2021-004 Being a By-law to appoint a Deputy Fire Chief of Administration for the Township of Puslinch.

12.5 BL2021-007 Being a by-law to authorize the entering into a Road Boundary Agreement with the Corporation of the City of Hamilton, for the purpose of Highway Routine Maintenance and Repair.

CARRIED

13. CLOSED SESSION:

14. BUSINESS ARISING FROM CLOSED SESSION:

15. NOTICE OF MOTION:

16. NEW BUSINESS:

17. ANNOUNCEMENTS:

17.1 Councillor Bulmer extended his gratitude to Mike Fowler, Director of Public Works, and Mike Brincatt, Equipment Operator, and all the individuals that contributed to the success of the Trees for Tots program. Approximately 700 trees were brought to the Township Public Works parking lot as part of the fundraising efforts.

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2021-022:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2021-005 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 13 day of January 2021.

CARRIED

19. ADJOURNMENT:

Resolution No. 2021-023:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That Council hereby adjourns at 6:18 p.m.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 13, 2021 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk