



## **MINUTES**

**DATE:** April 21, 2021

**REGULAR MEETING:** 10:00 A.M.

The April 21, 2021 Regular Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2021-100:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council approves the April 21, 2021 Agenda as circulated.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:
- 6.1.1 March 24, 2021 Electronic Participation Council Meeting Minutes
  - 6.1.2 February 9, 2021 Committee of Adjustment Meeting Minutes
  - 6.1.3 February 9, 2021 Planning and Development Advisory Committee Minutes
- 6.2 Josée Ethier, Director Letter regarding resolution Township of Puslinch Resolution No. 2020-242
- 6.3 Canadian Pacific letter regarding Canadian Pacific 2021 Vegetation Control Program
- 6.4 Grand River Conservation Authority letter regarding Community Conservation Grants
- 6.5 Conservation Halton letter regarding 2021 Budget Municipal Funding Apportionment
- 6.6 Town of Caledon resolution regarding Ontario Fire College Closure
- 6.7 Municipality of Grey Highlands resolution regarding Ontario Fire College
- 6.8 Town of Plympton-Wyoming resolution of support Town of Gravenhurst – Ontario Fire College
- 6.9 Township of Edwardsburg Cardinal Resolution regarding Closure of Ontario Fire College
- 6.10 Township of Hudson - Support for Fire Departments
- 6.11 Municipality of Calvin resolution regarding Universal Paid Sick Days

- 6.12 Town of Amherstburg resolution of support for Universal Paid Sick Days in Ontario
- 6.13 Halton Region- Requests for Comments ROPA 48
- 6.14 Town of Caledon resolution regarding support for 988, A 3-Digit Suicide and Crisis Prevention Hotline
- 6.15 Town of Fort Erie resolution of support regarding Town of Lincoln McNally House Hospice's Life in Every Moment Campaign
- 6.16 Town of Plympton-Wyoming resolution of support City of Sarnia re Colour Coded Capacity Limits
- 6.17 Town of Fort Erie resolution of support regarding Advocate the Province of Ontario to Adjust the Capacity Limits as part of the COVID-19 Colour Coded System
- 6.18 Township of Lake of Bays resolution regarding Colour Coded Capacity Limits
- 6.19 Town of Fort Erie resolution regarding Bill 197 Economic Recovery
- 6.20 Township of Terrace Bay resolution of support regarding Municipal Insurance Rates
- 6.21 City of Owen Sound resolution of support regarding Municipal Insurance Rates
- 6.22 Town of Cochrane resolution regarding the closing of youth justice facilities
- 6.23 Town of Kingsville resolution regarding Bill C-21
- 6.24 Town of Fort Erie resolution of support Township of Brock – Cannabis Licensing and Enforcement
- 6.25 Township of Zorra resolution regarding Joint and Several Liability
- 6.26 Township of Essa resolution of support regarding Bill 257, Schedule C
- 6.27 Town of Orangeville resolution regarding Sustainable Planning
- 6.28 Town of Amherstburg regarding resolution of support for Amendments to the Agricultural Tile Drainage Installation Act
- 6.29 Town of Plympton-Wyoming resolution of support Norfolk County – Carbon Tax
- 6.30 Township of Pickle Lake resolution regarding Municipal Act and Municipal Elections Act
- 6.31 County of Peterborough resolution regarding Homelessness, Mental Health and Addiction in Niagara
- 6.32 Town of Fort Erie resolution regarding Niagara Region- Homelessness, Mental Health and Addiction

**Resolution No. 2021-101:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda items with the exception of items 6.1.1 and 6.26 listed for APRIL 21, 2021 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2021-102:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda item 6.1.1 listed for APRIL 21, 2021 Council meeting be received for information; and**

**Whereas the Township Road Master Plan is awaiting grant funding which will delay completion of the report likely late this year or early next year; and**

**Whereas the Plan would have prioritized gravel roads for upgrade; and**

**Whereas Council would like to start gravel road upgrade construction in 2022 which requires design to be completed in 2021;**

**That staff be requested to provide a report to Council which**

- 1. Identifies several gravel roads suitable for upgrade in 2022 of which Council will select one**
- 2. Outlines the criteria staff used to propose these roads**



**3. Includes all-in costs associated with each proposed gravel road and the associated financial impact**

**CARRIED**

**Resolution No. 2021-103:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That the Consent Agenda item 6.26 listed for APRIL 21, 2021 Council meeting be received; and**

**Whereas the Township of Puslinch shares the same concerns as outlined in the Town of Orangeville Resolution;**

**That the Township of Puslinch supports the Town of Orangeville Resolution; and**

**That a letter be forwarded to MPP Ted Arnott stating the Township's opposition regarding how Schedule 3 in Bill 257 was implemented.**

**CARRIED**

**7. DELEGATIONS:**

7.1 10:05 am Delegation by Meghan DiMatteo regarding the request for the Township to provide a crossing guard at Brock Road and Old Brock Road intersection.

**Resolution No. 2021-104:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Council receives the delegation by Meghan DiMatteo regarding the request for the Township to provide a crossing guard at Brock Road and Old Brock Road intersection; and**

**That Council direct staff to report back, with sufficient time to facilitate the hiring of this position for the September school start date, on the potential to provide a municipal crossing guard at Brock Road and Old Brock Road intersection; and**

**That staff confirm with the County of Wellington that the walking symbol at the cross walk is properly activating on the green light.**

**CARRIED**

7.2 10:15 am Delegation by Teaira and Dominick Brown regarding concerns relating to parking, speed, and signage on Sideroad 10 N.

**Resolution No. 2021-105:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the delegation by Teaira and Dominick Brown regarding concerns relating to parking, speed, and signage on Sideroad 10 N; and**

**That Council direct staff to report back with a recommendation on how parking can be better managed on this section of Sideroad 10 N.**

**CARRIED**

7.2 10:25 am Delegation by Bruce Taylor regarding concerns relating to the Guelph Junction Railway Arkell Crossing.

**Resolution No. 2021-106:**

Moved by Councillor Sepulis and

Seconded by Councillor Goyda

**That Council receives the delegation by Bruce Taylor regarding concerns relating to the Guelph Junction Railway Arkell Crossing; and**

**That the delegation material be provided to the CAO to be included in the on-going discussions with the City of Guelph; and**

**That the following additional comments be considered as part of the on-going discussion with the City of Guelph:**

1. **What can be done to reduce pump noise from the unloading operation?**
2. **Was an entrance/access permit obtained from the County for truck access to this siding when it was expanded?**

**CARRIED**

8. **PUBLIC MEETINGS:**

8.1 None

9. **REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 Report FIR-2021-004 - OFM Fire Safety Grant Proposal

**Resolution No. 2021-107:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report FIR-2021-004 regarding the Fire Safety Grant Transfer Payment Agreement be received; and**

**That the Fire Safety Grant Transfer Payment Agreement be approved as per the Ontario Fire Marshall's (OFM) request; and**

**That Council authorizes the Clerk to sign the required agreement documents.**

**CARRIED**

9.1.2 Report FIR-2021-005 Puslinch Fire and Rescue Service's 2020 Annual Report

**Resolution No. 2021-108:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report FIR-2021-005 with respect to Puslinch Fire and Rescue Service's 2020 Annual Report be received for information.**

**CARRIED**

**9.2 Finance Department**

9.2.1 Report FIN-2021-007 - 2020 Annual Building Permit Report

**Resolution No. 2021-109:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report FIN-2021-007 regarding the 2020 Annual Building Permit Report be received.**

**CARRIED**

9.2.2 Report FIN-2021-008 - Cancellation, Reduction or Refund of Taxes

**Resolution No. 2021-110:** Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**THAT Report FIN-2021-008 regarding the Cancellation, Reduction or Refund of Taxes through Sections 357/358 be received; and**

**That Council authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$9,164 for the years 2018, 2019 and 2020 as outlined in Schedule A.**

**CARRIED**

9.2.3 Report FIN-2021-009 - Treasurer's Investment Report for 2020

**Resolution No. 2021-111:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report FIN-2021-009 regarding the Treasurer's Investment Report for 2020 be received; and**

**That Council accepts the Treasurer's statement that based on the information supplied by Canaccord Genuity Wealth Management, the cash and temporary investments held by the Township of Puslinch during the calendar year 2020 were all prescribed in accordance with Section 418 of the Municipal Act, 2001 and were all eligible as outlined in Ontario Regulation 438/97 and that all related transactions in 2020 comply with the investment policies and goals adopted by the Township on August 13, 2014; and**

**That no changes be made to the Policy at this time.**

**CARRIED**

9.2.4 Report FIN-2021-010 - Temporary Borrowing By-law

**Resolution No. 2021-112:** Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**THAT Report FIN-2021-010 regarding the 2021 Temporary Borrowing By-law be received; and**

**THAT Council give 3 readings to By-law No. 2021-027 being a by-law authorizing external temporary borrowings of \$1,500,000 in 2021.**

**CARRIED**

9.2.5 Report FIN-2021-011 - 2020 Lease Financing Agreement Summary Report

**Resolution No. 2021-113:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report FIN-2021-011 regarding the 2020 Lease Financing Agreement Summary Report be received; and**

**That Council accepts the Treasurer's statement that all lease financing agreements are nonmaterial and have been made in accordance with the Township's Lease Financing Agreement**

**Policy as outlined in Schedule B to Report FIN-2021-011.**

**CARRIED**

### **9.3 Administration Department**

9.3.1 Report ADM-2021-021 Request to Revise Noise Exemption Wellington Condo Corp 214

**Resolution No. 2021-114:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Council receives report ADM-2021-021 Request to Revise Noise Exemption for Wellington Common Elements Condo Corp #214, (Mini Lakes); and**

**That Council authorizes an exemption to Section 4 - Prohibitions by Time and Place and Schedule 2, #1 of By-Law 5001-05 to permit the use of a scare gun to scare away geese at the Mini Lakes Resident Association for the period of:**

**March 25, 2021 to May 31, 2021 between the hours of 9 a.m. to 7 p.m.;**  
**August 1, 2021 to December 31, 2021 between the hours of 9 a.m. to 7 p.m.;**  
**January 1, 2022 to May 31, 2022 between the hours of 9 a.m. to 7 p.m.;**  
**August 1, 2022 to December 31, 2022 between the hours of 9 a.m. to 7 p.m.;**  
**January 1, 2023 to May 31, 2023 between the hours of 9 a.m. to 7 p.m.;**  
**August 1, 2023 to December 31, 2023 between the hours of 9 a.m. to 7 p.m.; and**

**That the exemption be approved for the time period indicated pending that the Township does not receive any complaints; and**

**That the Migratory Bird Damage or Danger Permit holder be directed to notify the Ontario Provincial Police of the noise exemption.**

**CARRIED**

9.3.2 Report ADM-2021-022 Proposed Animal Control Services Agreement-Cambridge Humane Society

**Resolution No. 2021-115:**

Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That Council receives report ADM-2021-022 regarding the Proposed Animal Control Services Agreement – Cambridge District Humane Society; and**

**That Council authorizes the Mayor and Clerk to sign the required contract documents.**

**CARRIED**

**Council recessed from 12:16pm to 12:36pm**

**Roll Call**

**Councillor Goyda**  
**Councillor Sepulis**  
**Councillor Bailey**  
**Councillor Bulmer**  
**Mayor Seeley**

9.3.3 Report ADM-2021-023 - Proposed Parking By-Law Update

**Resolution No. 2021-116:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Report ADM-2021-023 regarding the Proposed Parking Amendments to Parking By-law 5000-05, as amended, be received; and**

**That the neighbouring properties of Aberfoyle School be notified of the changes to the Parking By-law and of the signage being installed; and**

**That staff review and report back on the parking restriction on Niska Road, as part of the Sideroad 10 N parking investigation, to determine if the restrictions can be revised to reduce the portion of the road from Whitelaw Road to the former snowplow turn around; and**

**That Council gives three readings to By-law 2021-028, including the revisions as discussed, being a By-law to amend the Parking Bylaw 5000-05, as amended.**

**CARRIED**

9.3.4 Report ADM-2021-024 Clean Water Act Annual Report

**Resolution No. 2021-117:**

Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That Report ADM-2021-024 regarding 2020 Source Protection Annual Reports Pursuant to the Clean Water Act be received for information.**

**CARRIED**

9.3.5 Report ADM-2021-025- Guelph Junction Railway Update

**Resolution No. 2021-118:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report ADM-2021-025 entitled Guelph Junction Railway be received for information and that staff continue to update Council on this matter.**

**CARRIED**

9.3.6 Report ADM-2021-026- Work From Home Policy

**Resolution No. 2021-119:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**THAT Report ADM-2021-026 Regarding the proposed Township Work From Home Policy be received for information; and**

**That Council approve the Work From Home Policy as presented.**

**CARRIED**

9.3.7 Report ADM-2021-027- Application for Exceptions under the CAA

**Resolution No. 2021-120:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report ADM-2021-027 regarding the Application for Exceptions under the Conservation Authorities Act be received for information; and**



**WHEREAS some specific provisions in the Conservation Authorities Act were recently proclaimed to initiate changes to conservation authority governance; and**

**WHEREAS the future citizen appointments to the Hamilton Conservation Authority Board of Directors would be impacted by the requirement to have 70% of board members to be elected officials unless Hamilton Conservation Authority's participating municipalities, the City of Hamilton and Township of Puslinch, apply to the Minister of the Environment, Conservation and Parks requesting an exception;**

**WHEREAS the requirements for 70% elected officials to the HCA Board specifically impacts the Township of Puslinch as this would require that our one representative be an elected official only; removing the option to appoint a citizen,**

**THEREFORE, BE IT RESOLVED:**

**(a) That Council endorse the current complement of five elected officials and five citizen appointments from the City of Hamilton to the Hamilton Conservation Authority board of directors, along with the one citizen representative from the Township of Puslinch, which recognizes the valuable contributions of citizen representatives and the limited time councilors have to sit on additional boards and committees; and**

**(b) That the Township of Puslinch make application to the Minister of the Environment, Conservation and Parks to request exception to have the option of 0% of board members to be elected officials appointments on the Hamilton Conservation Authority Board to retain the option of appointing either a citizen or an elected official.**

<b>RECORDED VOTE</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor Bulmer	x			
Councillor Bailey	x			
Mayor Seeley	x			
Councillor Sepulis	x			
Councillor Goyda	x			
<b>TOTAL</b>	5			

**CARRIED**

#### **9.4 Planning and Building Department**

##### **9.4.1 County Planning Recommendation Report – Slovenski Park Holding Provision**

**Resolution No. 2021-121:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That County Planning Recommendation Report – Slovenski Park Holding Provision be received; and**

**That Council give three readings to By-law 2021-029 being a By-law to amend the Township Zoning Bylaw, as amended.**

**CARRIED**

#### **9.5 Emergency Management**

##### **9.5.1 None**

#### **9.6 Roads and Parks Department**



9.6.1 None

**9.7 Recreation Department**

9.7.1 None

**10. CORRESPONDENCE:**

10.1 Hamilton Conservation Authority Board Resolution Regarding Growing the Greenbelt

**Resolution No. 2021-122:** Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That Council receive Correspondence item 10.1 regarding Hamilton Conservation Authority Board Resolution Regarding Growing the Greenbelt.**

**CARRIED**

**Resolution No. 2021-123:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council direct staff to forward correspondence item 10.1 to the Township's Consultant Harden Environmental for review and comment on the correctness of the comment on page 3 of the report as follows:**

**"The Paris Galt Moraine does however play an important role from a groundwater and hydrological perspective as the area is the headwaters of Fletcher Creek and ultimately, Spencer Creek. The cold water features of this watercourse are dependent on the groundwater and hydrological regime in this area."**

**CARRIED**

**11. COUNCIL REPORTS:**

11.1 Mayor' Updates

11.1.1 Mayor Seeley provided an update on the County Road Committee meeting regarding speed on County roads.

11.2 Council Member Reports

11.2.1 None

**Resolution No. 2021-124:** Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council receive the Mayor's update and Council member reports for information; and**

**That Council directs staff to prepare comments to forward to the County of Wellington regarding the guidelines for speed limits on County roads and request that Township comments be considered prior to implementation.**

**CARRIED**

**12. BY-LAWS:**

12.1.1 BL2021-027 Being a By-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2021.

12.1.2 BL2021-028 Being a By-law to Repeal and Replace Schedule "E" of By-law 5000-05 including revisions as discussed, being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch.

12.1.3 BL2021-029 Being a By-law to amend the Township of puslinch Zoning By-law 023/18, as amended – Slovenski Park Holding Zone Provision

**Resolution No. 2021-125:** Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1.1 BL2021-027 Being a By-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2021.**

**12.1.2 BL2021-028 Being a By-law to Repeal and Replace Schedule “E” of By-law 5000-05 including revisions as discussed, being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch.**

**12.1.3 BL2021-029 Being a By-law to amend the Township of puslinch Zoning By-law 023/18, as amended – Slovenski Park Holding Zone Provision**

**CARRIED**

**13. CLOSED SESSION:**

Council was in closed session from 2:16 p.m. to 2:25 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then ‘locked’ so no new participants are able to join.

**Resolution No. 2021-126:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

**13.1 Adoption and receipt of Minutes of the previous Closed Meeting**

**13.1.1 March 24, 2020 Closed Meeting**

**13.4 Confidential report from Courtenay Hoytfox, Municipal Clerk, personal matters about an identifiable individual, including municipal or local board employees – 2021 Senior of the Year Nominations.**

**CARRIED**

**Resolution No. 2021-127:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council moves into open session at 2:25pm**

**CARRIED**

Council resumed into open session at 2:25 p.m.

**Resolution No. 2021-128:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council receives the:**

**13.1 Adoption and receipt of Minutes of the previous Closed Meeting**



**13.1.1 March 24, 2020 Closed Meeting**

**13.2 Confidential report from Courtenay Hoytfox, Municipal Clerk, personal matters about an identifiable individual, including municipal or local board employees – 2021 Senior of the Year Nominations.**

**That staff proceed as directed.**

**CARRIED**

**14. BUSINESS ARISING FROM CLOSED SESSION:**

None

**15. NOTICE OF MOTION:**

None

**16. NEW BUSINESS:**

None

**17. ANNOUNCEMENTS:**

17.1 2021 Volunteer of the Year Announcement

**18. CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2021-129:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2021-030 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 21 day of April 2021.**

**CARRIED**

**19. ADJOURNMENT:**

**Resolution No. 2021-130:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council hereby adjourns at 2:38 p.m.**

**CARRIED**

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James Seeley, Mayor

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Courtenay Hoytfox, Clerk