

## **MINUTES**

**DATE:** May 5, 2021

**REGULAR MEETING:** 10:00 A.M.

The May 5, 2021 Regular Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2021-131:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council approves the May 5, 2021 Agenda and Addendum as circulated.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:
  - 6.1.1 April 21, 2021 Electronic Participation Council Meeting Minutes
  - 6.1.2 March 9, 2021 Committee of Adjustment Meeting Minutes
  - 6.1.3 March 9, 2021 Planning and Development Advisory Committee Minutes
- 6.2 Dufferin Aggregates March Monthly Monitoring Report, Mill Creek Pit License 5738
- 6.3 City of Port Colborne Support Resolution regarding Cannabis Licensing and Enforcement
- 6.4 Town of Mono resolution regarding Cannabis Licensing and Enforcement
- 6.5 Town of South Bruce Peninsula resolution regarding Lottery Licensing to Assist Small Organizations
- 6.6 Federation of Canadian Municipalities communique regarding significant 2021 Budget news for rural communities
- 6.7 Municipality of Calvin resolution regarding Support for Norfolk County Carbon Tax for Primary Agricultural Producers
- 6.8 Township of the Archipelago resolution regarding Road Management Action on Invasive

Phragmites

- 6.9 Township of Springwater resolution regarding Clean Fuels Standard
- 6.10 Township of Georgian Bay resolution regarding Supporting Kitchener's Resolution for Planning Act Timelines
- 6.11 The Town of Cochrane resolution regarding support for Fire Departments
- 6.12 Cambridge Council Resolution regarding Request for Paid Sick Leave
- 6.13 Town of Plymton-Wyoming supports Town of Caledon Suicide and Crisis Prevention Hotline re. 988
- 6.14 Day of Action against Asian Racism - Request for Support

**Resolution No. 2021-132:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the Consent Agenda items with the exception of item 6.8 listed for MAY 5, 2021 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2021-133:** Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That the Consent Agenda item 6.8 listed for MAY 5, 2021 Council meeting be received for information.**

**CARRIED**

7. **DELEGATIONS:**

None

8. **PUBLIC MEETINGS:**

8.1 May 26, 2021 Public Information Meeting held by electronic participation at 7:00 pm regarding the Township's Heritage Register.

9. **REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 None

**9.2 Finance Department**

9.2.1 Report FIN-2021-012 - 2020 Development Charges

**Resolution No. 2021-0134:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report FIN-2021-012 regarding the 2020 Development Charges be received; and**

**THAT Council accepts the Treasurer's declaration that the Township is in compliance with section 59.1(1) of the Development Charges Act, 1997.**

**CARRIED**

9.2.2 Report FIN-2021-013 - 2021 Municipal Insurance Renewal

**Resolution No. 2021-135:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis



**THAT Report FIN-2021-013 regarding 2021 Municipal Insurance Renewal be received; and**

**THAT Council authorize the renewal of the Municipal Insurance Coverage and Services contract to Marsh Canada Limited for the Policy Term May 1, 2021 to May 1, 2022 as outlined in the Insurance Proposal attached as Schedule A to Report FIN-2021-013.**

**CARRIED**

9.2.3 Report FIN-2021-014 – Fourth Quarter Financial Report

**Resolution No. 2021-136:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**THAT Report FIN-2021-014 regarding the Fourth Quarter Financial Report – 2020 be received.**

**CARRIED**

**9.3 Administration Department**

9.3.1 None

**9.4 Planning and Building Department**

9.4.1 None

**9.5 Emergency Management**

9.5.1 None

**9.6 Roads and Parks Department**

9.6.1 Report PW-2021-002 Tender Results for the 2021 Asphalt Program and Concession Road 7 Resurfacing

**Resolution No. 2021-137:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report PW-2021-002 regarding the Tender Results for the 2021 Asphalt Program and Concession Road 7 Resurfacing be received; and**

**That the tender for the 2021 Asphalt Program be awarded to Cox Construction at their tendered amount of \$855,209 inclusive of the non-refundable portion of HST; and**

**That the tender for Concession Road 7 Resurfacing be awarded to Capital Paving at their tendered amount of \$393,902 inclusive of the non-refundable portion of HST; and**

**That Council authorizes the Mayor and Clerk to sign the required contract documents.**

**CARRIED**

**9.7 Recreation Department**

9.7.1 None

**10. CORRESPONDENCE:**

10.1 CBM, Roszell Road Pit 2020 Groundwater Monitoring Review prepared by Harden Environmental

**Resolution No. 2021-138:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council receive Correspondence item 10.1 regarding CBM, Roszell Road Pit 2020 Groundwater Monitoring Review prepared by Harden Environmental; and**

**Whereas the current thresholds have allowed the wetland to dry without triggering a cease in below water table extraction;**

**Therefore be it resolved that the Township forward the review prepared by Harden Environmental Services Ltd to CBM requesting their response on the following action items:**

**That a comprehensive assessment of historical data, site conditions and current monitoring results being undertaken in order to quantify or confirm if there are any other contributing factors to the lowering of water levels at the Roszell Wetland, in addition to the lower precipitation levels over the last few years and that this information be provided to the Township; and**

**That monitoring results should be used to reevaluate the potential impact of lower water levels on private ponds and shallow wells, particularly as Pond C extraction continues and make necessary changes to the site development as outlined in the contingency and mitigation plan and that this information be provided to the Township; and**

**That the water level thresholds in the wetland and surrounding areas be reviewed and reestablished to better protect these areas; and**

**That the Township request that the Ministry of Natural Resources and Forestry require CBM to cease below water table extraction in Pond C until the concerns as identified have been addressed to the Township's satisfaction; and**

**That Harden Environmental prepare comments to be included in discussions with the Ministry of Natural Resources and Forestry; and**

**That the resolution be forwarded to the Ministry of Natural Resources and Forestry and the Grand River Conservation Authority.**

**CARRIED**

**Council recessed from 11:30pm to 11:35pm**

**Roll Call**

**Councillor Goyda  
Councillor Sepulis  
Councillor Bailey  
Councillor Bulmer  
Mayor Seeley**

**10.2 CBM, Mast-Snyder Pit 2020 Monitoring Review prepared by Harden Environmental**

**Resolution No. 2021-139:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council receive Correspondence item 10.2 regarding CBM, Mast-Snyder Pit 2020 Monitoring Review prepared by Harden Environmental for information.**

**CARRIED**

10.3 Request for AMO 2021 Conference Delegation Meetings Now Open

**Resolution No. 2021-140:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council receive Correspondence item 10.3 regarding AMO 2021 Conference Delegation Meetings; and**

**That Council authorize the Mayor and CAO to request delegations on Council's behalf; and**

**That the following delegations be considered and that Council finalize the list of delegation requests at the May 26, 2021 Council meeting:**

- 1. Minister of Municipal Affairs and Housing regarding:**
  - a. The Government's Proposal to Expand the Greenbelt in collaboration with the County Planning Staff; and**
  - b. Schedule 3 Bill 257 Minister Zoning Orders and the credit for employment lands**
- 2. Minister of Ministry of Natural Resources and Forestry regarding:**
  - a. The on-going groundwater concerns relating to the CBM, Roszell Road Pit and general oversight of aggregate operations**

**CARRIED**

10.4 Invitation to Western Ontario - Municipal Code of Conduct Consultation

**Resolution No. 2021-141:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council receive Correspondence item 10.4 regarding the Invitation to Western Ontario - Municipal Code of Conduct Consultation; and**

**That Council nominate Councilor Bulmer to participate in the Municipal Code of Conduct Consultation session.**

**CARRIED**

## **11. COUNCIL REPORTS:**

### **11.1 Mayor' Updates**

- 11.1.1 Mayor Seeley provided an update on the TAPMO Upstream consultant process.
- 11.1.2 Councillor Sepulis asked for an update on the County Roads Speed Report that went to County Council on April 29, 2021. The report was deferred and the Township's comments will be submitted to the County for review at a later meeting. The comments will be circulated to Township Council members as well.

### **11.2 Council Member Reports**

- 11.2.1 Councillor Bulmer gave an update regarding the Township Clean Up Day. It was a success this year and Councillor Bulmer expressed his thanks to everyone that participated.

**Resolution No. 2021-142:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receive the Mayor's update and Council member reports for information.**

**CARRIED**

**12. BY-LAWS:**

None

**13. CLOSED SESSION:**

Council was in closed session from 12:06 p.m. to 12:50 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2021-143:**

Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

**13.1 Adoption and receipt of Minutes of the previous Closed Meeting**

**13.1.1 April 21, 2021 Closed Meeting**

**13.2 Confidential report from Courtenay Hoytfox, Municipal Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – By-law Enforcement matter in accordance with the Township By-law Complaint Policy 2021-002 Section 3.14c.**

**CARRIED**

**Resolution No. 2021-144:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**THAT Council moves into open session at 12:50pm**

**CARRIED**

Council resumed into open session at 12:50p.m.

**Resolution No. 2021-145:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Council receives the:**

**13.1 Adoption and receipt of Minutes of the previous Closed Meeting**

**13.1.1 April 21, 2020 Closed Meeting**

**13.2 Confidential report from Courtenay Hoytfox, Municipal Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – By-law Enforcement matter in accordance with the Township By-law Complaint Policy 2021-002 Section 3.14c; and**

**That staff proceed as directed.**

**CARRIED**

**14. BUSINESS ARISING FROM CLOSED SESSION:**

None

**15. NOTICE OF MOTION:**

None



16. **NEW BUSINESS:**

None

17. **ANNOUNCEMENTS:**

None

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2021-146:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2021-031 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 5 day of May 2021.**

**CARRIED**

19. **ADJOURNMENT:**

**Resolution No. 2021-147:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Council hereby adjourns at 12:52 p.m.**

**CARRIED**

---

James Seeley, Mayor

---

Courtenay Hoytfox, Clerk