



MINUTES

DATE: June 16, 2021

REGULAR MEETING: 10:00 A.M.

The June 16, 2021 Regular Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2021-173:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the June 16, 2021 Agenda and Addendum as circulated.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:
 - 6.1.1 May 26, 2021 Electronic Participation Council Meeting Minutes
 - 6.1.2 May 26, 2021 Public Information Meeting Minutes
- 6.2 County of Wellington- Grand River Low Water Response - Level 1 - Pending Media Release
- 6.3 City of Port Colborne resolution regarding Source Water Protection Legislation
- 6.4 City of Guelph Notice of Revised Submission OP1705 and ZC1708 regarding 388 Arkell Rd
- 6.5 Township of Lanark Highlands resolution supporting City of Kitchener's resolution regarding Planning Act Timelines
- 6.6 Municipality of West Elgin resolution regarding Phragmites
- 6.7 Township of Lake of Bays resolution support of Town of Fort Erie regarding Invasive Phragmites
- 6.8 Town of Cochrane resolution regarding Reopening of Greenwater Provincial Park

- 6.9 Township of Havelock-Belmont-Methuen support for resolution regarding Drainage Matters on Canadian National Railway Lands
- 6.10 Township of the Archipelago - Banning un-encapsulated Polystyrene Foam
- 6.11 Township of the Archipelago – Environmental Protection Amendment Act (Microplastics Filters for Washing
- 6.12 P-W Supports T of Terrace Bay - Advocacy for MFIPPA Reform 5-26-2021
- 6.13 Township of Lake of Bays resolution supporting Municipality of Leamington resolution regarding Municipal Freedom of Information and Protection of Privacy Act
- 6.14 Town of Halton Hills resolution regarding the Elimination of LPAT
- 6.15 Municipality of Calvin resolution of support for Dead End Roads Bus Turnaround
- 6.16 Township of Brock resolution regarding Durham Dead-End Road Kids
- 6.17 Township of Matachewan resolution regarding request that the Province of Ontario reverse their decision to on the closure of Youth Justice Facilities in Northern Communities
- 6.18 Township of Havelock-Balmonth-Meuthen resolution regarding Automatic Speed Enforcement Photo Radar
- 6.19 Municipality of Calvin- Support for Lottery Licensing to Assist Small Organizations
- 6.20 Township of Havelock-Belmont-Methuen resolution of support regarding Continuous Increases of Cost for Municipal Insurance
- 6.21 Fort Erie - Capital Gains Tax
- 6.22 Fort Erie- Support of Town of Perth's Resolution for Provincial Hospital Funding
- 6.23 City of Owen Sound resolution regarding Support for Suicide and Crisis Prevention Hotline
- 6.24 Environmental Registry of Ontario - Updates to the Land Use Compatibility Guideline ERO No. 019-2785 <https://ero.ontario.ca/notice/019-2785>
- 6.25 Environmental Registry of Ontario - Updates to the Ontario Heritage Toolkit ERO No. 019-2770 <https://ero.ontario.ca/index.php/notice/019-2770>
- 6.26 2021 Ministry of Natural Resources and Forestry Rabies Control Operations Notification

Resolution No. 2021-174:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items with the exception of items 6.4, 6.18 and 6.25 listed for JUNE 16, 2021 Council meeting be received for information.

CARRIED

Resolution No. 2021-175:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.4 listed for JUNE 16, 2021 Council meeting be received; and

That Council direct staff to prepare comments to be submitted to the City of Guelph requesting that the school be adequately set back from the road to provide a soft transition of approximately 10-15 metres to the rural environment.

CARRIED

Resolution No. 2021-176:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.18 listed for JUNE 16, 2021 Council meeting be received; and

Whereas, Puslinch Council supports the Township of Havelock-Balmonth-Meuthen resolution regarding Automatic Speed Enforcement Photo Radar, that Council directs staff to forward a support resolution accordingly.

CARRIED

Resolution No. 2021-177:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Consent Agenda item 6.25 listed for JUNE 16, 2021 Council meeting be received; and

That the Updates to the Ontario Heritage Toolkit be forwarded to the Puslinch Heritage Committee for consideration at their next meeting.

CARRIED

7. **DELEGATIONS:**

None

8. **PUBLIC MEETINGS:**

None

9. **REPORTS:**

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2021-018 2020 General Surplus (to be circulated prior to the meeting under separate cover)

Resolution No. 2021-178:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

THAT Report FIN-2021-018 regarding the 2020 Township General Surplus be received; and

THAT the General Surplus balance as of December 31, 2020 of \$379,810 be allocated to the Asset Management Discretionary Reserve in accordance with Council Resolution No. 2019-347.

CARRIED

9.2.2 Report FIN-2021-019 - Ontario Regulation 284-09 - 2021 Budget

Resolution No. 2021-179:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIN-2021-019 regarding Ontario Regulation 284/09 – 2021 Budget be received; and

That Council adopts Report FIN-2021-019 which meets the requirements of Ontario Regulation 284/09 and outlines the preparation of the 2021 Operating and Capital Budgets to a Public Sector Accounting Board compliant format.

CARRIED

9.2.3 Report FIN-2021-020 - Remuneration and Expenses - Council and Others

Resolution No. 2021-180:

Moved by Councillor Sepulis and



Seconded by Councillor Bailey

THAT Report FIN-2021-020 regarding the Remuneration and Expenses Paid to Members of Council and Others – 2020 be received; and

THAT the Remuneration and Expenses paid to Members of Council and Others during the year 2020 be posted on the Township's website.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2021-039 Alternate Voting Method for 2022 Municipal Election

Resolution No. 2021-181:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Report ADM-2021-039 regarding the Proposed Alternate Voting Methods for the 2022 Municipal Election be received; and

That the alternative voting method of Vote by Mail be approved for the 2022 Municipal Election; and

That the use of optical scanning vote tabulators for the purpose of counting votes be approved for the 2022 Municipal Election; and

That staff prepare a By-law to be approved at the July 14, 2021 Council meeting.

CARRIED

9.3.2 Report ADM-2021-040 Parking Report Update

Resolution No. 2021-182:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2021-040 regarding the Parking Report Update be received; and

That effected property owners near Sideroad 10 N be notified of the parking area changes; and

That Council give three readings to By-law 2021-034 being a By-law to amend the Township Parking By-law 5000-05, as amended, in accordance with the Option 2 Parking Solution, the revised Niska Road parking restrictions, and the County of Wellington updates.

CARRIED

Resolution No. 2021-183:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That Council direct staff to report back at the July 14, 2021 Council meeting on the total cost of implementing option 3 and associated timelines; and

That staff notify the effected property owners south of the unopened road allowance on Sideroad 10 N regarding the potential to open the road allowance; and

That Council direct staff to proceed with tentatively securing a land surveyor for the preparation of the Reference Plan of Sideroad 10 N with final decision to be made at the July 14 Council meeting.

CARRIED

9.3.3 Report ADM-2021-041- Donation for Drinking Fountain

Resolution No. 2021-184:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report ADM-2021-041 entitled Donation for Drinking Fountain –ORC be received for information; and

THAT staff provide a formal response expressing Council’s sincere appreciation for the donation; and

THAT staff proceed with the installation of a drinking Fountain at the Optimist Recreation Centre; and

THAT that staff bring forward a formal donation policy for Council’s consideration.

CARRIED

Council recessed from 11:05pm to 11:10pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley**

9.3.4 Report ADM-2021-042 Triton Water Permit to Take Water Renewal

Resolution No. 2021-185:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That report ADM-2021-042 Triton Water Permit to Take Water Renewal be received: and

Whereas the Township of Puslinch is in receipt of and endorses the following:

(i) Report ADM-2021-042 Triton Water Canada Holdings, Inc. (formerly Nestle Canada) Permit to Take Water Application by Kyle Davis, Risk Management Official dated June 9, 2021, as revised; and

(ii) Report NWC Waters Canada – 2020 Monitoring Report and 2019 PTTW Application Review by Stan Denhoed of Harden Environmental Services Ltd. Dated June 9, 2021 subject to a supporting supplementary report to be provided by Stan Denhoed of Harden Environmental Services Ltd.

That the report, including the revisions as discussed by Council and the supporting supplementary report, be provided as the Township’s formal comments to the ERO No. 019-3531 Permit Take Water No. 1381-95ATPY for Triton Water Canada Holdings, Inc. for bottling water purposes by June 22, 2021.

CARRIED

Council recessed from 1:27pm to 1:37pm

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 County Official Plan Review - Alternative Intensification Target

Resolution No. 2021-186:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receive Correspondence item 10.1 regarding the County Official Plan Review - Alternative Intensification Target for information; and

That Council submit any questions or concerns to the CAO to provide to the County requesting a response.

CARRIED

10.2 Bruce Taylor and the Train Committee of Concerned Citizens of Puslinch Regarding Report ADM-2021-035 Arkell Siding

Resolution No. 2021-187:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.2 regarding the letter prepared by Bruce Taylor and the Train Committee of Concerned Citizens of Puslinch for information; and

Whereas on the basis of the verbal report from the CAO identifying that a whistle cessation agreement would place additional liability issues on the Township; Council direct staff not to pursue a whistle cessation agreement.

CARRIED

10.3 Harden Environmental Regarding Review of 2020 Coordinated Monitoring Report for Mill Creek Aggregates Pit

Resolution No. 2021-188:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council receive Correspondence item 10.3 regarding the Harden Environmental review of the 2020 Coordinated Monitoring Report for Mill Creek Pit; and

That Council direct staff to forward the Harden Environmental review to the Ministry of Natural Resources and Forestry and the Aggregate Operator.

CARRIED

Resolution No. 2021-189:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council direct staff to request that WSP and Dufferin Aggregate's notify the Township of Puslinch and its consultant Harden Environmental in the event that a breach to the Groundwater threshold pairs occurs.

CARRIED

10.4 County of Wellington Regarding Road MAP - A Road Master Action Plan - Update #4 and Future Transportation Network Presentation

Resolution No. 2021-190:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.4 regarding County of Wellington Road Master Action Plan Update; and

That Council submit questions and comments to the CAO and that they be forwarded to the County of Wellington Roads Committee for consideration; and

That Council direct staff to request that Don Kudo, County Engineer, and Dillon Consulting present to Puslinch Council regarding the County Road Master Action Plan at an upcoming Council meeting.

CARRIED

10.5 Aberfoyle Pit No. 2 2020 Annual Monitoring Report Additional Comments prepared by Harden Environmental

Resolution No. 2021-191:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receive Correspondence item 10.5 regarding Additional Comments prepared by Harden Environmental for the Aberfoyle Pit No. 2 2020 Annual Monitoring Report for information; and

That the Harden Environmental report be forwarded to the Ministry of Natural Resources and Forestry for consideration.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor's Updates

11.1.1 Mayor Seeley congratulated the CAO for achieving 15 years of service in a municipal management position.

11.1.2 Mayor gave an update on the Public Information Session regarding the County Roads Master Action Plan.

11.2 Council Member Reports

11.2.1 Councillor Bulmer provided an update that the seminar for the South Western Ontario Code of Conduct for Municipal Council Members has been postponed until June 17, 2021.

Resolution No. 2021-192:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council receive the Mayors and Council member updates for information.

CARRIED

12. **BY-LAWS:**

12.1.1 BL2021-034 Being a By-law to amend By-law 5000-05, as amended, and to repeal and replace Schedule "E" of By-law 5000-05 being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch

12.1.2 BL2021-035 Being a By-law to appoint Jeff Bunn as the Deputy Clerk for the Township of Puslinch

Resolution No. 2021-193:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-laws be taken as read three times and finally passed in open Council:

BL2021-034 Being a By-law to amend By-law 5000-05, as amended, and to repeal and replace Schedule "E" of By-law 5000-05 being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch; and

BL2021-035 Being a By-law to appoint Jeff Bunn as the Deputy Clerk for the Township of Puslinch

CARRIED

13. **CLOSED SESSION:**

Council was in closed session from 2:41p.m. to 3:04 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2021-191:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

13.1 Confidential verbal report, regarding personal matters about an identifiable individual, including municipal or local board employees – By-law Enforcement matter in accordance with the Township By-law Complaint Policy 2021-002 Section 3.14c.

CARRIED



Resolution No. 2021-192:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

THAT Council moves into open session at 3:04pm

CARRIED

Council resumed into open session at 3:04p.m.

Resolution No. 2021-193:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the:

13.1 Confidential verbal report, regarding personal matters about an identifiable individual, including municipal or local board employees – By-law Enforcement matter in accordance with the Township By-law Complaint Policy 2021-002 Section 3.14c; and

That staff proceed as directed

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS: None

16.1 Councillor Sepulis requested that the CAO contact Clearcable to provide a presentation to Council regarding next steps.

17. ANNOUNCEMENTS:

17.1 2021 Senior of the Year Award Recipient Announcement

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2021-194:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2021-036 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 16 day of June 2021.

CARRIED

19. ADJOURNMENT:

Resolution No. 2021-195:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council hereby adjourns at 3:12 p.m.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JUNE 16, 2021 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk