

MINUTES

DATE: August 11, 2021

REGULAR MEETING: 10:00 A.M.

The August 11, 2021 Regular Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2021-230:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the August 11, 2021 Agenda and Addendum as circulated.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 July 14, 2021 Electronic Participation Council Meeting Minutes
- 6.1.2 June 8, 2021 Planning and Development Advisory Committee Minutes
- 6.1.3 June 8, 2021 Committee of Adjustment Meeting Minutes
- 6.1.4 April 12, 2021 Heritage Committee Meeting Minutes

6.2 Ontario Advances Work for Highway 6 Expansion

6.3 Peter Julian, MP New Westminster-Burnaby - Canada Green New Deal

6.4 Office of the Solicitor General- Pets Inside of Hot Vehicles

6.5 City of Guelph - CMSP Secondary Plan, MESP and CEIS Summary Document

6.6 Lake of Bays- Support for the Town of Fort Erie - Capital Gains Tax on Primary Residences

6.7 Municipality of Shuniah - Letter of Support - Capital Gains Tax on Primary Residence

6.8 Town of LaSalle - Endorsement re Capital Gains Tax on Primary Residence

6.9 Township of Georgian Bay - C-202-2021 - Capital Gains Tax on Primary Residence

- 6.10 Town of Greater Napanee - Town of Fort Erie Support Resolution regarding Capital Gains Tax on Primary Residence
- 6.11 Town of Niagara on the Lake Letter to the Town of Fort Erie - Capital Gains Tax on Primary Residence
- 6.12 Municipality of Shuniah - Letter of Support - Municipal Land Transfer Tax
- 6.13 City of Mississauga - Canada Day
- 6.14 Township of Georgian Bay - C-194-2021 - Truth and Reconciliation Commission of Canada
- 6.15 Township of Adelaide Metcalfe Support of Resolution – Abandoned Cemeteries
- 6.16 Town of Greater Napanee - Support Rideau Lakes' Resolution Abandoned Cemeteries
- 6.17 Municipality of Chatham-Kent - Cemetery Funding
- 6.18 Municipality of Chatham-Kent - Licensing of Cannabis Operations previously operating Illegally
- 6.19 Township of Adelaide Metcalfe Support of Resolution – Bill 228 – Banning Unencapsulated Polystyrene Foam
- 6.20 Township of Adelaide Metcalfe Support of Resolution – Bill 279 – Environmental Protection Amendment Act (Micro plastics Filters for Washing Machines)
- 6.21 Ministry of the Environment, Conservation and Parks - Updating Environmental Assessment Requirements for Transmission Lines
- 6.22 City of Stratford resolution regarding Phase Out Ontario's Gas Plants
- 6.23 Township of Adelaide Metcalfe Support of Resolution – Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative
- 6.24 Town of Greater Napanee - Support of Suicide and Crisis Hotline
- 6.25 Municipality of Chatham-Kent - Support Ontario Big City Mayors regarding the Mental Health and addictions plan
- 6.26 Municipality of Chatham-Kent - Support Motion M-84 Anti -Hate Crimes & Incidents & Bill C-313 Banning Symbols of Hate Act
- 6.27 City of Vaughan - Raising the Legal Age for a Licensed Driver
- 6.28 Township of Scugog Correspondence - Williams Point Road and Beacock Road School Bus Turnarounds
- 6.29 Municipality of Shuniah - Letter of Support - Lyme Disease Awareness Month
- 6.30 Town of Plympton-Wyoming-Supports Town of Cochrane re. PSA Test
- 6.31 Town of Coburg - Regarding Support for Bill C-6
- 6.32 Lake of Bays - Support for the Township of Hudson - Fire Departments
- 6.33 Township of Georgian Bay - C-203-2021 - Elimination of LPAT
- 6.34 City of Woodstock - Affordable housing crisis in Canada
- 6.35 Memorandum from Deputy Minister Kate Manson-Smith (Ministry of Municipal Affairs and Housing) - Main Street Recovery Act

Resolution No. 2021-231:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items with the exception of items 6.26 listed for AUGUST 11, 2021 Council meeting be received for information.

CARRIED

Resolution No. 2021-232:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That the Consent Agenda item 6.26 listed for AUGUST 11, 2021 Council meeting be received;
and**

Whereas, Puslinch Council supports the Municipality of Chatham-Kent resolution regarding M 84 Anti - Hate Crimes & Incidents & Bill C-313 Banning Symbols of Hate Act, that Council directs staff to forward a support resolution accordingly.

CARRIED

7. DELEGATIONS: NONE

7.1 Written Delegation by John McNie, Mill Creek Stewards regarding Correspondence item 10.6 Hamilton Conservation Authority Natural Heritage Offsetting Policy Development Discussion Paper.

Resolution No. 2021-233:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the Written Delegation by John McNie, Mill Creek Stewards regarding Correspondence item 10.6 Hamilton Conservation Authority Natural Heritage Offsetting Policy Development Discussion Paper for information.

CARRIED

8. PUBLIC MEETINGS:

None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2021-022 - 2020 Commodity Price Hedging Agreements

Resolution No. 2021-234:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Report FIN-2021-022 regarding 2020 Commodity Price Hedging Agreements be received; and

That Council accepts the Treasurer's statement that based on the information supplied by Local Authority Services (LAS), all commodity price hedging agreements are consistent with the Township's statement of policies and goals related to the use of financial agreements to address commodity pricing and costs as outlined in Schedule B to Report FIN-2021-022.

CARRIED

9.2.2 Report FIN-2021-023 - Investing in Canada Infrastructure Program

Resolution No. 2021-235:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report FIN-2021-023 regarding the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream - Execution of Transfer Payment Agreement be received; and

**That staff report back regarding cash in lieu of parkland/fundraising recommendations; and
That staff report back with itemized costing prior to completing the detailed design and request for tender associated with the Puslinch Community Centre Park Renovation and Upgrade; and**

That Council gives 3 readings to By-law No. 2021-041 being a By-law authorizing the entering into a Transfer Payment Agreement with the Minister of Infrastructure under the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream for the following two projects:

- Puslinch Community Centre Park Renovation and Upgrade; and
- Replacement of the Lights and Upgrading of the Washrooms at the Old Morriston Park.

CARRIED

9.2.3 Report FIN-2021-024 - Cancellation, Reduction or Refund of Taxes

Resolution No. 2021-236:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

THAT Report FIN-2021-024 regarding the Cancellation, Reduction or Refund of Taxes through Sections 357/358 be received; and

That Council authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$1,451 for the year 2020 as outlined in Schedule A; and

That the applications for Roll No. 23-01-000-002-00500-0000 and Roll No. 23-01-000-003-

23300-0000 for relief from taxation under section 357(1)(d) of the Municipal Act be denied as the requirements for granting relief under section 357(1)(d) have not been met.

CARRIED

9.2.4 Report FIN-2021-025 - 2022 Proposed User Fees and Charges

Resolution No. 2021-237:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

THAT Report FIN-2021-025 regarding the 2022 Proposed User Fees and Charges be received; and

That staff report back on the non-resident rental surcharge applicable for Puslinch Community Centre rentals and its impact on revenues as part of the 2023 User Fees and Charges review; and

That Council directs staff to proceed with holding a Public Meeting on September 22, 2021 at 7:00 p.m. to obtain public input on the proposed User Fees and Charges By-law as outlined in Schedule A to Report FIN-2021-025; and

That staff report back to Council with the results of the Public Meeting; and

That the Discharge of Firearms exemption fee be included in the proposed user fees charges by-law without a fixed fee amount; and

That the fee amount be established once Council has considered the Discharge of Firearms By-law at an upcoming meeting.

CARRIED



9.3 Administration Department

9.3.1 Draft Township Site Alteration By-law prepared by Tom Halinski, Aird & Berlis LLP

Resolution No. 2021-238:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the Draft Township Site Alteration By-law prepared by Tom Halinski, Aird & Berlis LLP; and

That Council directs staff to incorporate Council comments into the next draft of the Site Alteration by-law to be presented to Council at a future meeting.

CARRIED

9.3.2 Report ADM-2021-057 Sign By-law Variance Request - Tour the Hills

Resolution No. 2021-239:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2021-057 regarding the Sign By-law Variance Request for Tour the Hill be received; and

That Council approve the request for relief from the Sign By-law 09/91 Section 2 to permit the temporary installation of event directional signage for the Tour the Hills cycling event.

CARRIED

9.4 Planning and Building Department

9.4.1 County of Wellington – Clair-Maltby Secondary Plan Update Report

Resolution No. 2021-240:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the County of Wellington – Clair-Maltby Secondary Plan Update Report for information; and

That Council endorses the recommendations in the County of Wellington – Clair-Maltby Secondary Plan Update Report; and

That Council direct staff to forward the assessment to the Township's consulting Engineers and Hydrogeologist for peer review; and

That the consolidated comments be forwarded to the CAO and be sent to the City of Guelph for consideration.

CARRIED

Council recessed from 12:42pm to 1:00pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley**

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 Report PW-2021-004 Consideration for Hard-Surfacing Gravel Roads

Resolution No. 2021-241:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report PW-2021-004 regarding the Consideration for Hard-Surfacing Gravel Roads be received; and

That Council give consideration to staff's recommendations as outlined in the report; and

That Council select Concession Rd 7 for hard-surfacing as identified in the report; and

That Council direct staff to work with the Township Engineer on the design and engineering work in order for construction to commence in 2022.

CARRIED

9.7 Recreation Department

9.7.1 None

10. **CORRESPONDENCE:**

10.1 Mill Creek 2020 Annual Monitoring Report – Ecological Peer Review prepared by Azimuth Environmental Consulting Inc.

Resolution No. 2021-242:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.1 regarding the Mill Creek 2020 Annual Monitoring Report – Ecological Peer Review prepared by Azimuth Environmental Consulting Inc. for information.

CARRIED

10.2 Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2019 Annual Operations and Maintenance Report for the Wastewater Treatment System Peer review prepare by GM BluePlan Engineering

Resolution No. 2021-243:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.2 regarding the Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2019 Annual Operations and Maintenance Report for the Wastewater Treatment System Peer review prepare by GM BluePlan Engineering for information.

CARRIED

10.3 Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2019 Annual Operations and Maintenance Report for the Water Treatment System Peer review prepared by GM BluePlan Engineering

Resolution No. 2021-244:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.3 regarding the Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2019 Annual Operations and Maintenance Report for the Water Treatment System Peer review prepared by GM BluePlan Engineering for information.

CARRIED

10.4 Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2020 Annual Operations and Maintenance Report for the Wastewater Treatment System Peer review prepared by GM BluePlan Engineering

Resolution No. 2021-245:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.4 regarding the Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2020 Annual Operations and Maintenance Report for the Wastewater Treatment System Peer review prepared by GM BluePlan Engineering; and

That Council directs staff to forward the review to Mini Lakes Condo Board for comment regarding the recommendations outline in the 2019 and 2020 annual reports prepared by GM BluePlan; and

That the Ministry of Environment Conservation and Parks be copied on this correspondence; and

That Council request that the Mini Lakes Condo Board forward the monthly updates to Council for consideration.

CARRIED

10.5 Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2020 Annual Operations and Maintenance Report for the Water Treatment System Peer review prepared by GM BluePlan Engineering

Resolution No. 2021-246:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.5 regarding the Wellington Common Elements Condominium Corporation #214 (WECECC #214) 2020 Annual Operations and Maintenance Report for the Water Treatment System Peer review prepared by GM BluePlan Engineering; and

That Council directs staff to forward the review to Mini Lakes Condo Board for comment regarding the recommendations outline in the 2019 and 2020 annual reports prepared by GM BluePlan; and

That the Ministry of Environment Conservation and Parks be copied on this correspondence.

CARRIED

10.6 Hamilton Conservation Authority Natural Heritage Offsetting Policy Development Discussion Paper Peer Review prepared by Dougan & Associates Ecological Consulting & Design

Resolution No. 2021-247:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receive Correspondence item 10.6 regarding the Hamilton Conservation Authority Natural Heritage Offsetting Policy Development Discussion Paper Peer Review prepared by Dougan & Associates Ecological Consulting & Design; and

That staff arrange a meeting to discuss a Natural Heritage Offsetting Policy Development with the Hamilton Conservation Authority, the County of Wellington, and Dougan & Associates Ecological Consulting & Design.

CARRIED

10.7 Dufferin Aggregates Mill Creek Pit – Phase 6 2020 Ecological Monitoring Report Peer Review prepared by Aboud & Associated Inc.

Resolution No. 2021-248: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receive the Dufferin Aggregates Mill Creek Pit – Phase 6 2020 Ecological Monitoring Report Peer Review prepared by Aboud & Associates Inc.; and

That Council directs staff to forward this report to Dufferin Aggregates for consideration of the outlined recommendations and that the Ministry of Natural Resources and Forestry be copied on the correspondence.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update on the AMO delegation requests that the Ministry of Municipal Affairs and Housing has declined the delegation request regarding MZOs and Greenbelt.

11.2 Council Member Reports

11.2.1 Councillor Bailey gave an update on the Safe Communities releasing a survey on the Bang the Table website later this week.

11.2.2 Councillor Bulmer remarked on the fatal accident at Maltby and Watson Rd.

Resolution No. 2021-249: Moved by Councillor Bailey and
Seconded by Councillor Goyda

That Council receive the Mayors and Council member updates for information.

CARRIED

12. BY-LAWS:

12.1.1 BL2021-041 - Authorize Entering into a Transfer Payment Agreement – ICIP Program

Resolution No. 2021-250: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2021-041 Being a by-law to authorize the entering into a Transfer Payment Agreement with the Minister of Infrastructure under the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream for the Puslinch Community Centre Park Renovation

**and Upgrade and Replacement of the Lights and Upgrading of the Washrooms at the Old
Morrison Park.**

CARRIED

13. CLOSED SESSION:

Council was in closed session from 1:49p.m. to 2:25 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2021-251:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

13.1 Adoption and receipt of the previous closed minutes

13.1.1 May 26, 2021 Closed Session

13.1.2 June 16, 2021 Closed Session

13.1.3 June 29, 2021 Closed Session

13.1.4 July 14, 2021 Closed Session

13.2 Confidential verbal report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – proposed land acquisition

13.3 Confidential Verbal Report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Specific Municipal Powers - Part 3 Municipal Act 2001

13.4 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – contract negotiations

CARRIED

Resolution No. 2021-252:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Council moves into open session at 2:25pm

CARRIED

Council resumed into open session at 2:25p.m.

Resolution No. 2021-253:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council receives the:

13.1 Adoption and receipt of the previous closed minutes

13.1.1 May 26, 2021 Closed Session

13.1.2 June 16, 2021 Closed Session

13.1.3 June 29, 2021 Closed Session

13.1.4 July 14, 2021 Closed Session

13.2 Confidential verbal report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – proposed land acquisition



13.3 Confidential Verbal Report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Specific Municipal Powers - Part 3 Municipal Act 2001; and

That staff proceed as directed; and

That Council receives the:

13.4 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – contract negotiations; and

That the following By-law be taken as read three times and finally passed in open Council:

BL2021-043 Being a By-law to appoint Brad Bigrigg as Interim Fire Chief for the period of August 12, 2021 to August 31, 2022 and that his appointment as Deputy Fire Chief shall resume as of September 1, 2022 and that By-law 050-2017 is hereby repealed.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2021-254:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2021-042 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 11 day of August 2021.

CARRIED

19. ADJOURNMENT:

Resolution No. 2021-255:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council hereby adjourns at 2:28 p.m.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
AUGUST 11, 2021 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

James Seeley, Mayor

Courtenay Hoytfox, Clerk