



MINUTES

DATE: November 24, 2021

CLOSED MEETING: Directly following Section 12 By-laws

REGULAR MEETING: 10:00 A.M.

The November 24, 2021 Regular Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk
6. Mirela Oltean, Deputy Treasurer

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2021-376:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the November 24, 2021 Agenda as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.5 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the November 24, 2021 Council agenda items.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF: *None***

Councillor Sepulis declared a potential pecuniary interest related to item 10.3 Lake Erie Region Source Protection Committee Municipal Member Nomination the report deals with my continued membership in the Lake Erie Region Source Protection Committee. Any decision made by Council will affect me pecuniarily.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 November 3, 2021 Council Meeting Minutes

6.1.2 November 10, 2021 Special Council Meeting Minutes – Fire Service Review

6.1.3 September 14, 2021 Committee of Adjustment Meeting Minutes

6.1.4 September 14, 2021 Planning and Development Advisory Committee Meeting Minutes

6.1.5 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the November 24, 2021 Council agenda items

- 6.2 Ministry of Transportation of Ontario - Electronic Logging Devices
- 6.3 Monthly Monitoring Report- Mill Creek License 5738
- 6.4 Township of North Frontenac - Alternative Voting Methods for 2022 Election
- 6.5 City of Sarnia - Renovictions
- 6.6 Port Colborne - Support City of Sarnia Re Renovictions
- 6.7 City of Kitchener - Renovictions
- 6.8 Chatham Kent - Support Resolution for Kitchener Regarding Renovictions
- 6.9 Chatham Kent - Resolution Supporting Huron County Regarding Homelessness
- 6.10 Municipality of Mattice-Val Cote - Property Assessment
- 6.11 Township of Lake of Bays - Resolution requesting Support for Federal and Provincial Infrastructure Projects
- 6.12 City of Vaughan - Committee of the Whole Traffic Study Report
- 6.13 Township of Alnwick Haldimand - Support of Resolution - Endorse Teen Driver Safety Week & Request MTO Review Measures Newly Licensed Drivers
- 6.14 Town of LaSalle - Resolution COVID-19 Testing Requirement
- 6.15 Township of Lake of Bays- Request for Additional COVID-19 Funding
- 6.16 City of Kitchener - Vaccine Passport Program
- 6.17 Chatham Kent - Support Resolution for Kitchener Regarding Vaccine Passport

Resolution No. 2021-377:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda items listed for the NOVEMBER 24, 2021 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

None

8. PUBLIC MEETINGS:

8.1 November 24, 2021 Public Information Meeting held by electronic participation at 7:00pm regarding the following:

Zoning By-Law Application D14/STU- John Stubbs and Mary Lake – 4363 Wellington Road 35, Concession 2 Front Part Lot 16, Township of Puslinch. The purpose and effect of the proposed Zoning By-law Amendment is to amend the Township of Puslinch New Comprehensive Zoning By-law #23-2018 to rezone the proposed retained lands from Agricultural (A) Zone to prohibit a residential dwelling and to prohibit livestock in the barn.

Zoning By-Law Application D14/XUE- James and Wanda Xuereb – 4290 Victoria Road South, Concession 8 Rear Part Lot 28, Township of Puslinch. The purpose and effect of the proposed Zoning By-law Amendment is to amend the Township of Puslinch New Comprehensive Zoning By-law #23-2018 to rezone the lands from Agricultural (A) Zone and Natural Environment (NE) Zone to a Site Specific Agricultural (A-) Zone. (No change to the Natural Environment (NE) Zone to permit a maximum of ten (10) shipping containers and the storage and maintenance of a maximum of four (4) motorized personal vehicles.

8.2 December 7, 2021 Public Information Centre held by electronic participation at 7:00pm during the regularly scheduled Planning and Development Advisory Committee meeting regarding proposed amendments to the Township of Puslinch New Comprehensive Zoning By-law #23-2018 with respect to Home Industry provisions.

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2021-038 - Cancellation, Reduction or Refund of Taxes

Resolution No. 2021-378:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2021-038 regarding the Cancellation, Reduction or Refund of Taxes through Sections 357/358 be received; and

That Council authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$1324.00 for the years 2019 and 2021 as outlined in Schedule A.

CARRIED

9.2.2 Report FIN 2021-037 – 3rd Quarter Financial Report

Resolution No. 2021-379:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

THAT Report FIN-2021-037 regarding the Third Quarter Financial Report – 2021 be received for information.

CARRIED

9.2.3 Report FIN-2021-040 Community Improvement Execution of Financial Assistance Agreement with 2767374 Ontario Inc.

Resolution No. 2021-380:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Report FIN-2021-040 regarding Community Improvement Plan – Execution of Financial Assistance Agreement with 2767374 Ontario Inc. be received; and

That Council gives 3 readings to By-law No. 2021-061 being a By-law authorizing the entering into a Financial Assistance Agreement with 2767374 Ontario Inc. under the Township of Puslinch's Community Improvement Plan.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2021-075 – Sideroad 10 Parking Update

Resolution No. 2021-381:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Council receives Report ADM-2021-075 regarding the Sideroad 10 N Parking Update for information.

CARRIED

9.3.2 Report ADM-2021-076 – Advertisement, Communication and Media Relations Policy – Second Draft

Resolution No. 2021-382:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

THAT Council receives Report ADM-2021-076 regarding the second draft of the Advertisement, Communication and Media Relations Policy; and

That Council adopts the policy as amended; and

That Council direct staff to report back at a future meeting prior to the final 2022 budget approval with a draft provision to be added to the Advertisement, Communication and Media Relations Policy regarding Township external advertising.

CARRIED

9.4 Planning and Building Department

9.4.1 Report BLDG-2021-004 Report for Council (Q3 2021)

Resolution No. 2021-383:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report BLDG-2021-004 with respect to the Building Department Quarterly Update – July to September 2021 be received for information.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 Conservation Halton Puslinch Council Budget Presentation 2022

Resolution No. 2021-384:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.1 regarding Conservation Halton Puslinch Council Budget Presentation 2022 for information.

CARRIED

Council recessed from 11:13 am to 11:18 am

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley**

10.2 AECOM and MTO presentation regarding the Highway 6 / Hanlon Expressway Project

Resolution No. 2021-385:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.2 Presentation from AECOM and MTO regarding the Highway 6 / Hanlon Expressway Project for information.

CARRIED

Councillor Sepulis declared a potential pecuniary interest related to item 10.3 Lake Erie Region Source Protection Committee Municipal Member Nomination the report deals with my continued membership in the Lake Erie Region Source Protection Committee. Any decision made by Council will affect me pecuniarily and refrained from discussions and voting on that item.

10.3 Lake Erie Region Source Protection Committee Municipal Member Nomination

Resolution No. 2021-386:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.3 regarding the Lake Erie Region Source Protection Committee Municipal Member Nomination; and

That Council support Councillor John Sepulis as the Municipal Representative for Wellington County, Halton Region, Dufferin County and Grey County on the Lake Erie Source Protection Committee; and

That staff forward the resolution to the Lake Erie Source Protection Committee for consideration.

CARRIED

Council recessed from 12:26 pm to 12:30 pm

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley

10.4 Township comments on the Guelph Water Supply Master Plan

10.4.1 Guelph Water Supply Master Plan Comments prepared by Harden Environmental Services Ltd.

10.4.2 Guelph Water Supply Master Plan Comments prepared by Kyle Davis, Risk Management Official

Resolution No. 2021-387:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receive Correspondence item 10.4.1 and 10.4.2 regarding the Township comments on the Guelph Water Supply Master Plan prepared by Harden Environmental Services Ltd and Kyle Davis, Risk Management Official ; and

That Council endorses the comments prepared by the Township's consultants and directs staff to forward the Township comments to the City of Guelph for consideration and formal response.

CARRIED

11. **COUNCIL REPORTS:**

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update regarding the TAPMO executive meeting and requested that the fee schedule be included on the December 15, 2021 Council meeting agenda.

11.1.2 Mayor Seeley gave an update regarding MPAC and the Assessment Review Board Tribunal.

11.2 Council Member Reports

11.2.1 Councillor Sepulis gave an update on the Township internet initiative.

Resolution No. 2021-388:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council receive the Mayor and Council member updates for information.

CARRIED

12. BY-LAWS:

12.1 First Reading:

12.1.1 Township of Puslinch Draft Site Alteration By-law

Resolution No. 2021-389:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Township of Puslinch Draft Site Alteration By-law be taken as read for a first reading in open Council on November 24, 2021.

CARRIED

12.2 First, Second, Third Reading:

12.2.1 BL2021-061 Entering into a Financial Assistance Agreement with 2767374 Ontario Inc.

Resolution No. 2021-390:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That the following By-laws be taken as read three times and finally passed in open Council:

12.1. BL2021-061 Being a by-law to authorize the entering into a Financial Assistance Agreement with 2767374 Ontario Inc. under the Township of Puslinch's Community Improvement Plan

CARRIED

13. CLOSED SESSION:

Council was in closed session from 1:12p.m. to 3:02 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2021-392:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

13.1 Adoption and receipt of the previous closed minutes

13.1.1 October 19, 2021 Closed Session

13.1.2 November 3, 2021 Closed Session

13.2 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Site Alteration

13.3 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Property Tax Assessment

CARRIED

Resolution No. 2021-393:

Moved by Councillor and
Seconded by Councillor



THAT Council moves into open session at 3:02pm

CARRIED

Council resumed into open session at 3:02p.m.

Resolution No. 2021-394:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the:

13.1 Adoption and receipt of the previous closed minutes

13.1.1 October 19, 2021 Closed Session

13.1.2 November 3, 2021 Closed Session

13.2 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Site Alteration

13.3 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Property Tax Assessment; and

That staff proceed as directed; and

That Council for the Township of Puslinch reject s.358 Applications No. 5/2021 for the 2018 Taxation year, No. 6/2021 for the 2019 Taxation year and No. 7/2021 for the 2020 Taxation year relating to Roll No. 2301-000-006-11668-0000 known municipally as 3 Kerr Crescent / Plan 677 Pt Lots 17 & 18, RP 61R4830 Part 1, Part 2 as submitted by Ducharme McMillen and Associates on behalf of Tridam Inc.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2021-395:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2021-062 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 24 day of November 2021.

CARRIED

19. ADJOURNMENT:

Resolution No. 2021-396:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Council hereby adjourns at 3:05 p.m.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 24, 2021 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk