



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
SEPTEMBER 22, 2021 PUBLIC INFORMATION MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

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AGENDA

DATE: Wednesday September 22, 2021

PUBLIC INFORMATION MEETING: 7:00 P.M.

Order of Business:

1. Proposed 2022 User Fees and Charges By-law

Presentation by:

Mary Hasan, Director of Finance/Treasurer

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Why do we collect User Fees?

- Primary reason: to allocate costs for specific services to the users of those services
- Most services are not full cost recovery, the share of the recovery depends on fair market costs and the service levels set by Council.
- The Building Department is legislatively mandated to be fully funded from building permit fees.
- The Planning Act stipulates that planning application fees be designed to meet only the anticipated costs to the Township.

What changes are being proposed for 2022?

- The changes have been proposed to:
 - Closely reflect the actual cost for providing the service while keeping in line with comparator municipalities
 - Adjust based on the 2022 projected Consumer Price Index (CPI) inflation rate of 2.0%

Administration

- Establish Fee - Routine Disclosure – Change fee from \$7.50 for the initial request to \$5.00 for the initial request.

Public Works

- Incorporation of a \$1,000 deposit for all entrance permit applications. The deposit will be fully refundable upon completion of the entrance and pending no damages to the roadway.

Planning and Development

- Increase Telecommunication Tower Proposal fee from \$2,331 to 2,600 in order to recover the costs associated with the service.

By-law

- Removal of Discharge of Firearms Exemption Fee
 - As directed by Council at its September 1, 2021 Council Meeting, it is recommended that no fee be established at this time.
- Kennel License
 - Replace the existing fee of \$193 with the following kennel license categories for cost recovery purposes based on the varying requirements for the types of applications (in accordance with By-law No. 024-2021)
 - New kennel application - \$500
 - Renewal kennel application - \$200; and
 - Retiring kennel application - \$75

Parks and Optimist Recreation Centre Cancellation Terms

- Current cancellation terms is that a full refund is provided where 72 hours or 3 days' notice of cancellation is given.
- Recommend the cancellation terms for rentals of eight or more bookings be changed in that a refund of 80 percent be provided where 30 days' notice of cancellation is given.

Tennis Courts

- Establishment of a per hour fee structure consistent with the fee structure implemented effective January 1, 2018 for baseball and soccer rentals.
- It is recommended that the proposed fees for tennis court rentals be implemented as follows and be based on a per hour of usage:
 - \$20.00/hour – No Lights
 - \$5.00/hour – No Lights - 75% reduced rate
 - \$2.00/hour – No Lights – 90% reduced rate
 - \$30.00/hour – Lights
 - \$7.50/hour – Lights - 75% reduced rate
 - \$3.00/hour – Lights – 90% reduced rate

TOWNSHIP OF
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Questions or
Comments?



