



MINUTES

DATE: February 10, 2021

REGULAR MEETING: 10:00 A.M.

The February 10, 2021 Regular Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Deputy Clerk
5. Luis Gomes, Fire Chief

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2021-024:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council approves the February 10, 2021 Agenda as circulated; and

That Council approves the additions to the agenda as follows:

9.3.1 Revised Report ADM-2021-005 By-Law Complaint Policy

9.3.2 Revised Report ADM-2021-006 - Proposed Parking By-Law Update

10.3 Request from Top Aggregate Producing Municipalities in Ontario (TAPMO) regarding Retention of Public Relations Firm

12.1 Revised BL2021-006 Being a By-law to repeal and replace Schedule D through F of By-law 5000-05, as amended, being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 6.22 and 10.3 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 January 13, 2021 Electronic Participation Council Meeting Minutes
- 6.1.2 December 16, 2020 Public Information Meeting Minutes – Proposed Zoning Amendments - Kennels & Diodoro Enterprises
- 6.1.3 January 20, 2021 Public Information Meeting - Proposed 2021 Budget
- 6.1.4 December 8, 2020 Committee of Adjustment Meeting Minutes
- 6.1.5 December 8, 2020 Planning and Development Advisory Committee Minutes

- 6.2 Township of North Glengarry resolution regarding small businesses
- 6.3 United Counties of Stormont, Dundas & Glengarry Resolution regarding Support for Small Businesses
- 6.4 Town of Gore Bay Support Resolution regarding Municipal Insurance
- 6.5 Municipality of Grey Highlands resolution regarding Insurance Rates
- 6.6 Municipality of Larder Lake resolution regarding Insurance Rates
- 6.7 Municipal Notification-Proposed Regulation for Compressed Air Storage in Reservoirs
- 6.8 Monthly Monitoring Report - Mill Creek Pit
- 6.9 City of Port Colborne resolution regarding Amending the AGCO Licensing and Application Process for Cannabis Retail Stores
- 6.10 City of Port Colborne resolution regarding Unlicensed and Unmonitored Cannabis Grow Operations
- 6.11 City of Port Colborne resolution regarding Amending the Tile Drainage Installation Act
- 6.12 City of Port Colborne resolution regarding Drainage Matters on CNR Lands
- 6.13 Municipality of West Nipissing resolution regarding Drainage Matter CN Rail
- 6.14 Notification Puslinch - Proposed Changes to the Conservation Authorities Act Schedule 6 of Bill 229
- 6.15 Grand River Conservation Authority - Chris White appointed GRCA Chair Sue Foxtan appointed Vice-Chair
- 6.16 Ontario Moves Forward with Conservation Authorities Working Group
- 6.17 Photo radar Letter Jan 2021- Township of South-West Oxford
- 6.18 Township of South-West Oxford resolution regarding Automatic Speed Enforcement
- 6.19 Municipality of Mississippi Mills resolution regarding Request for Revisions to Municipal Elections
- 6.20 2021 Census of Population
- 6.21 Bill C-213 The Canada Pharmacare Act

Councillor Goyda declared a potential pecuniary interest related to items 6.22 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

- 6.22 Ontario Stone, Sand & Gravel Association Municipal Letter January 26 2021
- 6.23 County of Wellington Response RE Puslinch SWIFT Position Request
- 6.24 News Release - Lake Erie Source Protection Region Public comments invited on updates to the Drinking Water Source Protection Plan for the Grand River Watershed

Resolution No. 2021-025:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

**That the Consent Agenda items with the exception of items 6.20, 6.23, 6.24 listed for
FEBRUARY 10, 2021 Council meeting be received for information.**

CARRIED

Resolution No. 2021-026:

Moved by Councillor Sepulis and



Seconded by Councillor Goyda

That the Consent Agenda item 6.20, listed for FEBRUARY 10, 2021 Council meeting be received; and

The Council of the Corporation of the Township of Puslinch supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community; and

That the Census information be considered to be included as an insert in the Property Tax Bill notices; and

That the Census information be included on the Puslinch Community Centre Marquee Sign.

CARRIED

Resolution No. 2021-027:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Consent Agenda item 6.23 and 6.24 listed for FEBRUARY 10, 2021 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

7.1 10:05a.m. Delegation from Rob Stovel regarding the Audrey Meadows development.

Resolution No. 2021-028:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receives the delegation by Rob Stovel regarding the Audrey Meadows development for information; and

That Council direct staff to follow up with County Planning staff regarding the Municipal Comprehensive Review and the potential for growth and expansion of the settlement areas within the Township and report back to Council at a future meeting; and

That County Planning staff assist Council in understanding the opportunities and the challenges relating to the Provincial Policy Statement documents and the servicing requirements.

CARRIED

8. PUBLIC MEETINGS:

8.1 None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2021-003 – 2021 Final Budget

Resolution No. 2021-029:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIN-2021-003 regarding the 2021 Budget – Final be received; and

That Council give 3 readings to By-law No. 2021-008 being a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2021; and

That correspondence be forwarded to the Ministry of Infrastructure emphasizing the integral role that the Ontario Community Infrastructure Fund – Formula Component funding has had in enabling the Township to continue to invest in its infrastructure.

CARRIED

9.2.2 Report FIN-2021-004 – 2020 Completed Capital Projects

Resolution No. 2021-030: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report FIN-2021-004 regarding the 2020 Completed Capital Projects be received; and

That a Broadband Strategy Implementation Discretionary Reserve be established with the surplus from the 2020 Broadband Strategy project of \$7,192 to be contributed to this newly established discretionary reserve; and

That the \$2,900 surplus from the Gravel Roads Study be contributed to the Gravel Roads Discretionary Reserve to fund future gravel road improvement projects.

CARRIED

9.2.3 Report FIN-2021-005 – Balances in Discretionary and Restricted Reserves

Resolution No. 2021-031: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIN-2021-005 regarding the Balances in Discretionary and Restricted Reserves be received for information.

CARRIED

9.2.4 Report FIN-2021-006 – Local Authority Services – Natural Gas Agreement

Resolution No. 2021-032: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report FIN-2021-006 regarding the Local Authority Services – Execution of Natural Gas Appointment and Retainer Agreement be received; and

That Council give 3 readings to By-law No. 2021-009 being a By-law authorizing the entering into a Natural Gas Appointment and Retainer Agreement with the Local Authority Services.

CARRIED

9.3 Administration Department

9.3.1 Revised Report ADM-2021-005 Proposed By-law Complaint Policy

Resolution No. 2021-033: Moved by Councillor Sepulis and
Seconded by Councillor Goyda



That Report ADM-2021-005 regarding By-Law Enforcement & Complaint Policy be received; and

That Council approves the proposed Corporate Policy 2021-002, By-Law Enforcement & Complaint Policy in the Township of Puslinch.

CARRIED

9.3.2 Revised Report ADM-2021-006 Proposed Parking By-Law Update

Resolution No. 2021-034:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Revised Report ADM-2021-006 regarding the Proposed Parking Amendments to Parking By-law 5000-05, as amended, be received; and

That Council gives three readings to By-law 2021-006 being a By-law to amend the Parking Bylaw 5000-05, as amended.

CARRIED

9.3.3 Report ADM-2021-007 Proposed Amendments to Procedural By-law

Resolution No. 2021-035:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2021-007 Proposed Procedural By-law Amendments be received; and

That Council give three readings to By-law 2021-010 being a By-law to amend the Township's Procedural By-law 59/08, as amended, attached to this Report at Appendix A.

CARRIED

9.3.4 Report ADM-2021-008 Proposed Council Meeting Schedule Amended

Resolution No. 2021-036:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That Report ADM-2021-008 Proposed Council Meeting Schedule be received; and

That Council approve the amended Council Meeting Schedule for February – November 2021, attached to this Report as Appendix A.

CARRIED

9.3.5 Report ADM-2021-009 Proposed Kennel Licensing By-law Second Draft

Resolution No. 2021-037:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2021-009 Proposed Kennel Licensing By-law - Second Draft be received for information; and

That Council authorize staff to issue 2021 Kennel licenses in accordance with past practice to provide time to finalize various By-laws that affect kennel operations within the Township.

CARRIED

9.3.6 Report ADM-2021-010 Corporate Workplan

Resolution No. 2021-038:

Moved by Councillor Goyda and



Seconded by Councillor Sepulis

THAT Report ADM-2021-010 regarding the Draft 2021 Corporate Workplan be received; and

THAT the Township of Puslinch Council directs staff to proceed with finalizing the document as presented and report back to Council.

CARRIED

9.3.7 Report HER-2021-001 Proposed Goals and Objectives for the Heritage Committee

Resolution No. 2021-039:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

THAT Report HER-2021-001, regarding the Heritage Committee Proposed Goals and Objectives for 2021-2022 brought forward by the Heritage Committee, be received; and

That the Proposed Goals and Objectives as presented be endorsed by Council subject to further information being provided by the Committee on initiatives with budget implications.

CARRIED

9.4 Planning and Building Department

9.4.1 City of Guelph Presentation regarding the Transportation Master Plan and the Clair-Maltby Project Update

Resolution No. 2021-040:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive the City of Guelph Presentation regarding the Transportation Master Plan and the Clair-Maltby Project Update for information.

CARRIED

Council recessed from 12:12pm to 12:32pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley**

9.4.2 Report PD-2021-001 - Ontario Supporting Home-Based Food Businesses during COVID-19

Resolution No. 2021-041:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Report PD-2021-001 regarding Provincial Directive Supporting Home-Based Food Businesses during COVID-19, be received for information; and

That this report be forwarded to the Aberfoyle Farmer's Market for consideration.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 County of Wellington Road Master Action Plan - Notice of Commencement

Resolution No. 2021-042: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receive Correspondence item 10.1 regarding County of Wellington Road Master Action Plan - Notice of Commencement for information.

CARRIED

10.2 Municipal Stakeholders Letter - Operation of Off-Road Vehicles on Municipal

Resolution No. 2021-043: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.2 regarding Municipal Stakeholders Letter - Operation of Off-Road Vehicles on Municipal Roadways for information; and

That staff report back on the recommendations and options for Puslinch.

CARRIED

Councillor Goyda declared a potential pecuniary interest related to items 10.3 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

10.3 Request from Top Aggregate Producing Municipalities in Ontario (TAPMO) regarding Retention of Public Relations Firm

Resolution No. 2021-044: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.3 the Request from Top Aggregate Producing Municipalities in Ontario (TAPMO) regarding Retention of Public Relations Firm; and

That the surplus from the Gravel Roads Study of \$2100 be utilized to fund the TAPMO initiative.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.2 Council Member Reports

11.2.1 Councillor Goyda provided an update that the Mill Creek Ranger program is not taking place this year due to Covid-19 restrictions.

Resolution No. 2021-045: Moved by Councillor Sepulis and



Seconded by Councillor Bulmer

That Council receive the Council member reports for information.

CARRIED

12. BY-LAWS:

12.1 Revised BL2021-006 Being a By-law to repeal and replace Schedule D through F of By-law 5000-05, as amended, being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch

12.2 BL2021-008 Being a By-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2021

12.3 BL2021-009 Being a By-law to authorize the entering into a Natural Gas Appointment and Retainer Agreement with the Local Authority Services.

12.4 BL2021-010 Being a By-law to amend the Township's Procedural By-law 59/08, as amended

12.5 BL2021-011 Being a by-law to Appoint Andrew Hartholt as the Chief Building Official for the Corporation of the Township of Puslinch and to repeal By-law 86/16

12.6 BL2021-012 Being a by-law to Appoint Gerald Moore as the Deputy Chief Building Official for the Corporation of the Township of Puslinch

12.7 BL2021-013 Being a by-law to Appoint Barb Mocny as Building Official for the Corporation of the Township of Puslinch and to repeal By-laws 057/17; 069/17; 001/18; and 025/18

12.8 BL2021-014 Being a By-law to amend By-law 065/19 to appoint Courtenay Hoytfox as Municipal Clerk and to repeal By-law 019/20

12.9 BL2021-015 Being a By-law to amend By-law 065/19 to Appoint Glenn Schwendinger as Deputy Clerk

12.10 BL2021-016 Being a By-law to amend By-law 043/20 the Appointment of a Municipal Law Enforcement Officer Ivan Lunevski

Resolution No. 2021-046:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the following By-laws be taken as read three times and finally passed in open Council:

12.1 Revised BL2021-006 Being a By-law to repeal and replace Schedule D through F of By-law 5000-05, as amended, being a By-law to regulate the parking or stopping of vehicles on highways within the Township of Puslinch

12.2 BL2021-008 Being a By-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2021

12.3 BL2021-009 Being a By-law to authorize the entering into a Natural Gas Appointment and Retainer Agreement with the Local Authority Services.

12.4 BL2021-010 Being a By-law to amend the Township's Procedural By-law 59/08, as amended

12.5 BL2021-011 Being a by-law to Appoint Andrew Hartholt as the Chief Building Official for the Corporation of the Township of Puslinch and to repeal By-law 86/16



12.6 BL2021-012 Being a by-law to Appoint Gerald Moore as the Deputy Chief Building Official for the Corporation of the Township of Puslinch

12.7 BL2021-013 Being a by-law to Appoint Barb Mocny as Building Official for the Corporation of the Township of Puslinch and to repeal By-laws 057/17; 069/17; 001/18; and 025/18

12.8 BL2021-014 Being a By-law to amend By-law 065/19 to appoint Courtenay Hoytfox as Municipal Clerk and to repeal By-law 019/20

12.9 BL2021-015 Being a By-law to amend By-law 065/19 to Appoint Glenn Schwendinger as Deputy Clerk

12.10 BL2021-016 Being a By-law to amend By-law 043/20 the Appointment of a Municipal Law Enforcement Officer Ivan Lunevski

CARRIED

13. CLOSED SESSION:

None

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

17.1 2021 Volunteer Appreciation Award Nominations are open from February 12 to March 12 2021 and the nomination form is available on the Township website.

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2021-047:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2021-017 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 10 day of February 2021.

CARRIED

19. ADJOURNMENT:

Resolution No. 2021-048:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That Council hereby adjourns at 2:05 p.m.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FEBRUARY 10, 2021 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk