

From (dd/mm/yy)	To (dd/mm/yy)
20/01/20	20/01/20

Name of Claimant: Surname, First Name
Sepulis, John

I warrant that I have a valid driver's licence and vehicle insurance coverage.

Check if the above is not applicable

  
Claimant's Signature

5/2/2020  
Date (DD/MM/YY)

  
Approval

5/02/2020  
Date (DD/MM/YY)

Business Travel Detail						
Item No.	Date (dd/mm/yy)	Destination/Explanation	Daily Travel (km)	From (Location)	To (Location)	Includes return km (Yes/No)
1						
2						
3						
4						
5						
6						
7						
Total Kilometers			-			
Rate/km			\$ 0.50			
Total Mileage			\$ -			

FINANCE DEPARTMENT	
Prices, Extensions & Totals Checked:	<i>RO</i>
Cheque No.	<i>DD 1524</i>
GL Account No.	<i>180-4308</i>
Approved By:	<i>MH</i>

Business Expense Detail (Attach all original and itemized invoices/receipts)				
Item No.	Date (dd/mm/yy)	Item Description	Total Expenses (including taxes)	General Ledger Account Code
1	20/01/20	Bus ticket from Aberfoyle Brock Rd. Greyhound Stop to Toronto and return in order to attend ROMA conference on Jan. 20, 2020	\$ 15.82	
2				
3				
4				
5				
6				
7				
Totals			\$ 15.82	

Total \$ Amount Due	\$ 15.82
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**Mary Hasan**

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**From:** John Sepulis  
**Sent:** Wednesday, February 5, 2020 11:05 AM  
**To:** Mary Hasan  
**Subject:** Expense Report for 2020 ROMA Conference  
**Attachments:** Expense Report Greyhousejan2020.xlsx

Hi Mary,  
Please attached my expense report to attend the ROMA conference. The email below is the receipt for the bus ticket.  
Let me know if you need anything else.  
See you this afternoon,  
John

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**Sent:** Wednesday, February 05, 2020 10:55 AM  
**To:** John Sepulis <jsepulis@puslinch.ca>  
**Subject:** Fwd: Greyhound Ticket Purchase Confirmation and Itinerary (62617509)

Receipt

Sent from my iPad

Begin forwarded message:

**From:** eTickets <[eticket@greyhound.ca](mailto:eticket@greyhound.ca)>  
**Date:** January 12, 2020 at 12:54:05 PM EST  
**Subject:** Greyhound Ticket Purchase Confirmation and Itinerary (62617509)

Thank you for your online order with Greyhound. Your reference number is 62617509.

This is an auto-generated message. Please DO NOT reply to this message by email.

This ticket purchase confirmation page is NOT A TICKET.

PASSENGERS

John Sepulis \$14.00 Senior



CARD BILLING ADDRESS

John Sepulis

[Redacted]  
[Redacted]  
[Redacted]  
CA  
[Redacted]

You must print ticket(s) prior to arriving at the terminal. Please print only one ticket per page.

Do not print on the back of the paper. Proceed directly to the gate. Board your bus at the following station no later than one hour prior to the scheduled departure time.

**BUS TERM**

46 & MCLEAN RD

Guelph Aberfoyle Brock Rd, ON N1C1A1

**PAYMENT**

Subtotal: \$14.00

Federal: \$1.82

Provincial: \$0.00

Total: \$15.82

**Your Purchase Information:**

Billed to Visa XXXXXXXXXXXXXXX3724.

Restrictions: NR

**TRAVEL INFORMATION**

Below is your arrival and departure information, include any connecting bus transfers:

-----Trip to TORONTO, ON-----

20/01/20 05:45AM GLC-5600 \* Depart GUELPH ABERFOYLE BRO, ON

20/01/20 07:00AM GLC-5600 \* Arrive TORONTO, ON

-----Trip to GUELPH ABERFOYLE BRO, ON-----

20/01/20 05:30PM GLC-5677 \* Depart TORONTO, ON

20/01/20 06:35PM GLC-5677 \* Arrive GUELPH ABERFOYLE BRO, ON

Note: \* denotes carrier and bus schedule number.

GLC:

Please arrive at the station one hour prior to scheduled departure, noting the terminal hours of operation.

Seating is first-come, first-served. In case of insufficient seating capacity, passengers will be placed on succeeding schedules with available seats.

You have chosen to receive a print at home ticket. It is solely the passenger's responsibility to print tickets prior to travel.

If you did not print the ticket from the purchase page, a copy of the ticket will also be available using your reference number above approximately 15 minutes after the time of purchase at <https://www.greyhound.ca/en/reprint.aspx?referencenumber=62617509&lastname=Sepulis&zipcode=N1H6J3>

For more information, please contact our National Customer Service center. An agent may be reached via email at [nationalcustomerservice@greyhound.ca](mailto:nationalcustomerservice@greyhound.ca) or by phone at (877) 463-6446 between the hours of 8 a.m. and 5 p.m. MT Monday through Friday.

Please retain this receipt for your records. For more information about bus travel, please consult the Travel Information section of [greyhound.ca](http://greyhound.ca). For general schedule information, call 1-800-661-8747.

Tickets are non-transferrable, and if presented for transportation by any person other than the one for whom it was originally purchased, will be void and may be confiscated by a Greyhound agent or authorized employee of any bus carrier for which the ticket is issued.

Thank you for choosing Greyhound.

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Please visit these other websites for your additional travel needs:

Greyhound Courier Express - for shipping services across Canada  
<http://www.shipgreyhound.ca>

Greyhound Lines - for travel across the United States  
<http://www.greyhound.com>

Greyhound Package Express - for shipping services across the United States  
<http://www.shipgreyhound.com>

**Claire Collinson**

**From:** events@amo.on.ca  
**Sent:** Tuesday, January 14, 2020 10:14 AM  
**To:** Claire Collinson  
**Subject:** Transaction Confirmation

**Transaction Confirmation**

200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Dear Claire of Township of Puslinch,

A transaction has been made on our website using your log-in credentials. The details of this transaction are below. If you did not make this transaction please contact [events@amo.on.ca](mailto:events@amo.on.ca) as soon as possible to cancel. If this is a valid transaction an official confirmation and receipt will be sent to you shortly. **If this is a valid transaction an official confirmation will be sent to all individuals registered.** Thank you for your support of our educational programming.

**Order Number:** 79466  
**Order Date:** Jan 14, 2020 10:11 AM  
**Bill To:** Claire Collinson  
**Order Total:** 452.00  
**Payment Method:** Visa (ROMA) \*\*\*\*\*4225  
**Name on Card:** [REDACTED]

**Item**  
2020 ROMA AGM and Annual Conference - John Sepulis  
*When:* Jan 19, 2020 - Jan 21, 2020  
*Where:* Sheraton Toronto Centre Hotel 123 Queen Street Toronto, ON Canada  
*Registration option:* Jan 20, 2020 - (REG) Monday, January 20, 2020

Price	Qty	Total
400.00	1	400.00

CA Feb. 25/2020

<b>Item Total</b>	400.00
<b>Shipping</b>	0.00
<b>Handling</b>	0.00
<b>Tax</b>	52.00
<b>Item Grand Total</b>	452.00
<b>Transaction Grand Total</b>	452.00

FINANCE DEPARTMENT	
Prices, Extensions & Totals Checked:	BL
Cheque No.	23677
GL Account No.	180-4309
Approved By:	MH