



**MINUTES**

**DATE:** March 23, 2022

**COUNCIL MEETING:** 10:00 A.M.

The March 23, 2022 Council Meeting was held on the above date and called to order at 10:26 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk
6. Brad Bigrigg, Fire Chief
7. Mirela Oltean, Deputy Treasurer

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2022-084:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Council approves the March 23, 2022 Agenda as circulated; and**

**That Council approves the addition to the agenda as follows:**

**6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the March 23, 2022 Council agenda items.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 March 2, 2022 Council Minutes

6.1.2 February 8, 2022 Committee of Adjustment Meeting Minutes

6.1.3 February 8, 2022 Planning and Development Advisory Committee Minutes

**6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the March 23, 2022 Council agenda items.**

6.2 Dufferin Aggregates Monthly Monitoring Report - Mill Creek Pit - License Number 5738

6.3 City of Guelph - Notice of Complete Official Plan Amendment Application - 12 Poole Street

6.4 Conservation Halton's Conservation Act Changes and Implementation - Programs and Services Inventory

6.5 Grand River Conservation Authority - Annual General Meeting - Resolution regarding Inventory of Programs and Services

6.6 Grand River Conservation Authority - Municipal Levy and Budget 2022



- 6.7 Grand River Conservation Authority - 2022 Budget, 2021 Audited Statements and By-Law 1-2022
- 6.8 Town of Chatsworth - Resolution of Support for the Township of Puslinch – Funding Support for Bridge and Culvert Replacements in Rural Municipalities
- 6.9 Township of Eanturel - Support -Township of Puslinch - Bridges and Culverts Funding - Rural Municipalities
- 6.10 Township of Douro-Dummer - Support Township of Puslinch Resolution for Funding Support for Infrastructure Projects
- 6.11 Town of the Blue Mountains - Resolution in Support of Township of Clearview for Funding Support for Infrastructure Projects, Bridge and Culvert Replacements in Rural Municipalities
- 6.12 Township of West Lincoln - Resolution of Support for Town of Halton Hills regarding the Dissolution of the Ontario Land Tribunal
- 6.13 Town of Plympton-Wyoming - Resolution of Support for the Town of Halton Hills for the Dissolve of the Ontario Land Tribunal
- 6.14 Town of Aurora - Request to Dissolve Ontario Land Tribunal
- 6.15 Regional Municipality of York - Request to Dissolve Ontario Land Tribunal
- 6.16 Town of Kingsville - Resolution of the Ontario Land Tribunal
- 6.17 Township of Georgian Bay - Dissolve Ontario Land Tribunal
- 6.18 City of Markham Council Resolution - Dissolve Ontario Land Tribunal
- 6.19 Town of Newmarket - Dissolution of the Ontario Land Tribunal
- 6.20 Town of South Bruce Peninsula - Municipal Accommodation Tax and Crown Campgrounds - Resolution Requesting Support
- 6.21 Town of Collingwood - Termination of Membership in the Ontario Municipal Water Association
- 6.22 Township of Alnwick-Haldimand - Proclamation - Year of the Garden 2022
- 6.23 Township of Woolwich Resolution Letter - Mental Health Supports
- 6.24 Town of the Blue Mountains - Ontario Housing Affordability Task Force Resolution
- 6.25 Upper Grand District School Board - Reducing School Board Carbon Footprints
- 6.26 Municipality of Shuniah - Supporting Resolution from the Town of Bracebridge Regarding Joint and Severable Reform
- 6.27 Town of Wasaga Beach - County of Simcoe Regional Government Review Service Delivery Task Force - Fire Services
- 6.28 Town of Mono - Calling on the Federal Government to Provide Greater Support for Ukraine
- 6.29 Township of Chapple - Supporting Resolution from Northwestern Ontario Municipal Association to Support the Need for Physicians in Northern Ontario
- 6.30 Legislative Assembly of Ontario Office of the Speaker - Regarding Morriston Bypass

**Resolution No. 2022-085:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda items with the exception of items 6.25, 6.27 listed for MARCH 23, 2022 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2022-086:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Consent Agenda item 6.25 listed for MARCH 23, 2022 Council meeting be received; and**

**Whereas, Puslinch Council supports the Upper Grand District School Board efforts in Reducing the School Board Carbon Footprints;**

**That the correspondence be forwarded to the County of Wellington for support and that, the Township request that the County seek out other likeminded organizations to increase awareness in the community.**

**CARRIED**

**Resolution No. 2022-087:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Consent Agenda item 6.27 listed for MARCH 23, 2022 Council meeting be received for information.**



**CARRIED**

**7. DELEGATIONS:**

7.1 10:05am Delegation by Julie Martin regarding Hospice Wellington.

**Resolution No. 2022-088:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Council receives the delegation by Julie Martin regarding Hospice Wellington for information.**

**CARRIED**

**8. PUBLIC MEETINGS:**

8.1 March 23, 2022 Public Information Meeting held by electronic participation at 7:00pm regarding the following:

Public Information Meeting (Zoning Amendment D14/HUT and Home Industry Provisions)

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 Report FIR-2022-001 – Ontario Fire Service Modernization – Mandatory Training and Certification, and Level of Service

**Resolution No. 2022-089:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council receives Report FIR-2022-001 – Ontario Fire Service Modernization – Mandatory Training and Certification, and Level of Service and approves the current level of training, with OFMEM certification as the minimum acceptable level of training for Puslinch Firefighters; and**

**That Council directs the C.A.O. to work with the permanent fire chief to bring the level of emergency response identified in Township of Puslinch Bylaw 018-2019 into alignment with the current approved level of firefighter training and that Council receive a report on this matter by September 30, 2022; and**

**That the Clerk notify the Fire Marshal that the municipality is in general support of Ontario Fire Service Modernization - Mandatory Training and Certification, and Level of Service proposed by the Office of the Fire Marshal.**

**CARRIED**

**9.2 Finance Department**

9.2.1 Report FIN 2022-010 – Cancellation Reduction or Refund of Taxes

**Resolution No. 2022-090:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**THAT Report FIN-2022-010 regarding the Cancellation, Reduction or Refund of Taxes through Sections 357/358 be received; and**

**That Council authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$1255.00 for the years 2019, 2020 and 2021 as outlined in Schedule A.**

**CARRIED**



9.2.2 Report FIN-2022-012 – Audited Financial Statements for the year ended December 31, 2021  
(Auditor’s to present)

**Resolution No. 2022-091:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report FIN-2022-012 regarding Audited Financial Statements for the year ended December 31, 2021 be received; and**

**THAT Council receives the presentation by Murray Short of RLB LLP regarding the 2021 Township of Puslinch Financial Statements; and**

**That Council approves the following documents from RLB LLP:**

- a.) Audit Report to the Members of Council dated March 23, 2022;**
- b.) Financial statements for the year ended December 31, 2021.**

**CARRIED**

**9.3 Administration Department**

9.3.1 Report ADM-2022-015 – Draft Film Policy

**Resolution No. 2022-092:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report ADM-2022-015 entitled Filming on Properties and Streets within the Township of Puslinch Policy for information.**

**CARRIED**

**Resolution No. 2022-093:** Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**THAT Council directs staff to incorporate Council’s comments into the next draft and report back to Council at a future meeting.**

**CARRIED**

9.3.2 Report ADM-2022-016 – Delegated Emergency Powers to the Chief Administrative Officer  
Summary Report

**Resolution No. 2022-094:** Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**THAT Report ADM-2022-016 entitled Delegated Emergency Powers to the Chief Administrative Officer Summary Report be received for information.**

**CARRIED**

9.3.3 Report REC-2022-004 – Recreation Committee External Advertising Proposal

**Resolution No. 2022-095:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report REC-2022-04, providing the proposed external advertisement proposal be received; and,**

**That Council approve the external advertisement proposal as presented.**

**CARRIED**



**9.4 Planning and Building Department**

9.4.1 None

**9.5 Emergency Management**

9.5.1 None

**9.6 Roads and Parks Department**

9.6.1 None

**9.7 Recreation Department**

9.7.1 Report REC-2022-005 – Morriston and Puslinch Community Centre Funded Projects Update

**Resolution No. 2022-096:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**THAT Report REC-2022-005 entitled Puslinch Community Centre Park Renovation and Upgrade and Replacement of the Lights at Old Morriston Park Funding Projects Update be received for information.**

**CARRIED**

**10. CORRESPONDENCE:**

10.1 Review of 2021 McMillan Pit License #5737 Water Quality Analysis Report, prepared by Groundwater Environmental Management Services Inc.

**Resolution No. 2022-097:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receive Correspondence item 10.1 regarding the report and peer review of 2021 McMillan Pit License #5737 Water Quality Analysis Report and Groundwater Environmental Management Services Inc.; and**

**That Council direct staff to forward the peer review to 8 Trees Inc. and to the pit operator for their review and comment.**

**CARRIED**

10.2 Review of 2021 Neubauer Pit License #625284 Groundwater Annual Monitoring Report, prepared by Harden Environmental Services Ltd.

**Resolution No. 2022-098:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council receive Correspondence item 10.2 regarding the report and peer review of 2021 Neubauer Pit License #625284 Groundwater Annual Monitoring Report for information.**

**CARRIED**

10.3 Review of 2021 CBM Puslinch Pit License #17600 Groundwater Annual Monitoring Report, prepared by Harden Environmental Services Ltd.

**Resolution No. 2022-099:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis



**That Council receive Correspondence item 10.3 regarding the report and peer review of 2021 CBM Puslinch Pit License #17600 Groundwater Annual Monitoring Report for information.**

**CARRIED**

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

11.1.1 Mayor Bulmer provided an update on acting as Mayor for the March 23, 2022 Council meeting and Public Information Meeting and wished the Mayor a speedy recovery.

**11.2 Council Member Reports**

11.2.1 Councillor Bailey gave an update on the Safe Communities Committee sharing their online platforms and a potential bike rodeo coming in the warmer months.

**Resolution No. 2022-100:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That Council receive the Mayors and Council member updates for information.**

**CARRIED**

**12. BY-LAWS:**

None

**13. CLOSED SESSION:**

None

**14. BUSINESS ARISING FROM CLOSED SESSION:**

None

**15. NOTICE OF MOTION:**

None

**16. NEW BUSINESS:**

None

**17. ANNOUNCEMENTS:**

17.1 Councillor Bailey ask Councillor Sepulis for an updated on the Tree Legacy Program. Councillor Sepulis advised that no information has been shared at this point.

17.2 Councillor Bailey shared that the Badenoch Community Centre has launched its 'soft re-opening' after the pandemic.

**18. CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2022-101:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2022-012 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 23 day of March 2022.**

**CARRIED**

**19. ADJOURNMENT:**

**Resolution No. 2022-102:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
MARCH 23, 2022 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**That Council hereby adjourns at 12:53 p.m.**

**CARRIED**

---

James Seeley, Mayor

---

Courtenay Hoytfox, Clerk