



MINUTES

DATE: September 7, 2022

CLOSED MEETING: None

COUNCIL MEETING: 10:00 A.M.

The September 7, 2022 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk
6. Mirela Oltean, Deputy Treasurer
7. Andrew Hartholt, CBO

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2022-276:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council approves the September 7, 2022 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.5 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the September 7, 2022 Council agenda items

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 7.1 Delegation by Peter Cummins regarding the Sunrise Site Plan Agreement as I am a member of the board of directors for Sunrise and therefore due to conflict of interest I will not participate in discussion or decision on this matter.

Councillor Bulmer declared a potential pecuniary interest related to item 7.1 Delegation by Peter Cummins regarding the Sunrise Site Plan Agreement as I have agreed to act as an advisor to Sunrise Therapeutic Riding & Learning Centre and previous presentation materials have stated that such "advisors" provide a benefit to Sunrise Therapeutic Riding & Learning Centre. From this, a reasonable person would perceive that I am a friend of Sunrise Therapeutic Riding & Learning Centre. As per the Township Code of Conduct, no member shall make a decision of exercise an official power, duty or function if the member knows or reasonably should know that the action would create an opportunity to advance a private interest of a friend, whether or not the private interest is actually advanced.

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 August 10, 2022 Council Minutes

6.1.2 June 14 2022 Committee of Adjustment Meeting Minutes

6.1.3 June 14 2022 Planning and Development Advisory Committee Minutes

6.1.4 May 25, 2022 Public Information Meeting Minutes

6.1.5 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the September 7, 2022 Council agenda items

6.2 Dufferin Aggregates - Monthly Monitoring Report - Mill Creek Pit # 5738

6.3 Municipality of Port Hope - Request for Government of Ontario to Revisit Provisions of Bill 109 More Homes for Everyone Act

6.4 Township of Hornepayne - Support - Bill 109 (More Homes for Everyone Act)

6.5 Town of Wasaga Beach - Oppose Strong Mayors, Building Homes Act

6.6 Township of Shuniah - Support Letter - Town of Aurora (C-233 Keira's Law)

6.7 Northumberland County - Resolution Support - Correspondence, Township of Perry Private Members Bill C-233 Keira's Law

6.8 City of Owen Sound - Changes to Amber Alert System

6.9 Northumberland County - Expanding Amber Alert System

6.10 Municipality of Port Hope - Draven Alert

6.11 City of Brantford - Seeking Prosperity and Partnership with Indigenous Nations and a Timely Resolution of Haldimand Tract Land Dispute

6.12 Northumberland County - Former Mohawk Institute Residential School Document Release

6.13 Town of Aylmer - Resolution Regarding Letter Warming and Cooling Centre Policy

6.14 Town of Hanover - Support South Bruce Peninsula - Physician Shortages in Ontario

6.15 Town of South Bruce Peninsula - Mandatory Firefighter Certification

6.16 Conservation Halton's Programs and Services Inventory (August 2022)

6.17 Environmental Registry of Ontario Re Emissions Performance Standards (EPS) program regulatory amendments for the 2023-2030 period

6.18 Grand River Conservation Authority - August 2022 General Meeting

Resolution No. 2022-277:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That the Consent Agenda items with the exception of items 6.1.1 and 6.17, listed for SEPTEMBER 7, 2022 Council meeting be received for information.

CARRIED

Resolution No. 2022-278:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.1.1 listed for SEPTEMBER 7, 2022 Council meeting be received regarding an update on the CBM resolution passed at the August 10, 2022 Council meeting and the Puslinch Lake access.

CARRIED

Resolution No. 2022-279:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.17 listed for SEPTEMBER 7, 2022 Council meeting be received; and

That Council direct staff to forward consent item 6.17 to Karen Chisholme, Climate Change and Sustainability Manager at the County of Wellington to be considered in respect of the County Climate Change Mitigation Plan.

CARRIED

7. DELEGATIONS:



Councillor Goyda declared a potential pecuniary interest related to item 7.1 Delegation by Peter Cummins regarding the Sunrise Site Plan Agreement and refrained from discussions and voting on that item.

Councillor Bulmer declared a potential pecuniary interest related to item 7.1 Delegation by Peter Cummins regarding the Sunrise Site Plan Agreement and refrained from discussions and voting on that item.

7.1 10:05 AM Delegation by Peter Cummins and Anne Caine regarding Sunrise Therapeutic Riding Centre Site Plan Agreement

Resolution No. 2022-280: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council direct that the current practice of request securities at the time of Site Plan Agreement execution; and

That Council direct staff to report back whether interest collected in the Township's bank account can be returned to the applicant.

CARRIED

Resolution No. 2022-281: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the Delegation by Peter Cummins and Anne Caine regarding Sunrise Therapeutic Riding Centre Site Plan Agreement.

CARRIED

8. **PUBLIC MEETINGS:**

8.1 None

9. **REPORTS:**

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN 2022-029 – 2023 Proposed User Fees and Charges

Resolution No. 2022-282: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

THAT Report FIN-2022-029 entitled 2023 Proposed User Fees and Charges be received; and

That Clause 5a of the Budget Development and Control Policy be amended to state that "User fees and charges shall be automatically adjusted annually based on the CPI for Ontario from May to May"; and

That staff report back on the non-resident rental surcharge applicable for Puslinch Community Centre rentals and its impact on revenues as part of the 2024 User Fees and Charges review; And

That Council direct staff to request that the Recreation Committee comment on the proposed implementation of Frisbee Golf and engage with the community through Engage Puslinch and report back to Council; and



That Council direct staff to include the revisions requested by Council in consent item 6.1.5 in the draft by-law and report prior to it being presented to the public at the public meeting; and

That \$100 administrative fee be clarified to indicate that it is a cumulative fee for all invoices and not charged for each individual invoice; and

That Council directs staff to proceed with holding a Public Meeting on September 28, 2022 at 7:00 p.m. to obtain public input on the proposed User Fees and Charges By-law as outlined in Schedule A to Report FIN-2022-029; and

That staff report back to Council with the results of the Public Meeting.

CARRIED

9.2.2 Report FIN 2022-028 – Delegation of Authority for Property Tax Adjustments

Resolution No. 2022-283:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That Report FIN-2022-028 entitled Delegation of Authority for Property Tax Adjustments be received; and

That Council give 3 readings to By-law No. 2022-037 being a by-law to delegate authority to the Assessment Review Board to exercise certain powers and functions of Council with respect to tax applications where the applicant is unable to pay taxes due to sickness and/or extreme poverty and to delegate authority to the Director of Finance/Treasurer or designate to exercise certain powers and functions of Council with respect to property tax adjustment applications.

CARRIED

9.3 Administration Department

9.3.1 None

9.4 Planning and Building Department

9.4.1 BLD-2022-004 – Proposal for Vehicle Purchase

Resolution No. 2022-284:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That Report BLD-2022-004 entitled Proposal for Vehicle Purchase be received; and
That Council authorize a pre-budget approval of \$36,000 in 2022 for the Vehicle Purchase in the Building Department in order to transfer the 2016 pickup truck to the By-law Department to be funded as follows:**

- **Building Surplus Reserve - \$18,012; and**
- **Asset Management Discretionary Reserve - \$17,988**

That staff look for vehicles two years in advance for future vehicle purchases in order to identify the potential to order electric vehicles.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 REC-2022-013 - Municipal Property Assessment Corporation – Agreement for Permission to Enter Lands – 23 Brock Road South

Resolution No. 2022-285: Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

THAT Report REC-2022-013 entitled Municipal Property Assessment Corporation – Agreement for Permission to Enter Lands – 23 Brock Road South – be received; and

That Council give 3 readings to By-law No. 2022-038 being a by-law to authorize the Mayor and Clerk to execute an Agreement with the Municipal Property Assessment Corporation for the Permission to Enter Lands – 23 Brock Road South; and

That Council authority be delegated to staff to execute renewals of the agreement if no budgetary or substantive changes are made.

CARRIED

10. **CORRESPONDENCE:**

10.1 None

11. **COUNCIL REPORTS:**

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update that Councillor Bailey and he attended the AMO conference. Mayor Seeley also provided an update on the TAPMO meeting at the AMO conference.

11.2 Council Member Reports

11.2.1 Councillor Bailey gave an update on the AMO conference and the seminars attended.

Resolution No. 2022-286: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive the Mayors and Council member updates for information.

CARRIED

12. **BY-LAWS:**

12.1 First, Second, Third Reading

12.1.1 BL2022-037 – Delegate Authority for Property Tax Adjustments

12.1.2 BL2022-038 – Being a by-law to authorize the entering into an Agreement with the Municipal Property Assessment Corporation for the purpose of parking two vehicles at the Puslinch Community Centre located at 23 Brock Road South

Resolution No. 2022-287: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2022-037 Being a By-law authorize the Assessment Review Board to exercise certain powers and functions of Council with respect to tax applications where the applicant is unable to pay taxes due to sickness and/or extreme poverty; and



Being a by-law to authorize the Director of Finance/Treasurer or designate to exercise certain powers and functions of Council with respect to property tax adjustment applications

12.1.2 BL2022-038 – Being a by-law to authorize the entering into an Agreement with the Municipal Property Assessment Corporation for the purpose of parking two vehicles at the Puslinch Community Centre located at 23 Brock Road South.

CARRIED

13. CLOSED SESSION:

None

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

17.1 Mayor Seeley congratulated Councillor Bulmer on his acclimation to the office County Councillor and Councillor Bulmer congratulated Mayor Seeley on his acclimation to the office of Mayor.

17.2 Mayor Seeley requested an update from the Director of Public Works on the on-going Concession 7 paving project and Gilmour Culvert.

17.3 Mayor Seeley ask the Director of Public Works for an update on the Tennis Court.

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2022-288:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2022-039 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 7 day of September 2022.

CARRIED

19. ADJOURNMENT:

Resolution No. 2022-289:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council hereby adjourns at 11:48 a.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk