



MINUTES

DATE: December 21, 2022

CLOSED MEETING: Directly following section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The December 21, 2022 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 23 Brock Rd S, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2022-407:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council approves the December 21, 2022 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.3 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the December 21, 2022 Council agenda;

Consent Item 6.14 Halton-Hamilton Source Protection Committee Municipal Member Nomination Letter;

Consent Item 6.15 Puslinch Lake Conservation Association Letter Regarding Lake Access.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Sepulis declared a potential conflict of interest related to item 9.2.3 FIN-Grant Application program Friends of Mill Creek as I am a member of this organization I have an indirect pecuniary interest.

Councillor Bailey declared a potential conflict of interest related to item 9.2.3 FIN-Grant Application program Safe Communities as I was the applicant that put in the request.

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 November 15, 2022 Council Minutes

6.1.2 November 30, 2022 Council Minutes

6.1.3 December 21, 2022 Council questions and Staff Responses

6.2 City of Toronto Regarding Bill 23, More Homes Built Faster Act

6.3 Municipality of Magnetawan Regarding Bill 23

6.4 Municipality of Marmora and Lake Regarding Opposition to Bill 23

6.5 Town of Orangeville Regarding Bill 23, More Homes Built Faster Act, 2022

6.6 Dufferin Aggregates Mill Creek Pit (License #5738) Monthly Monitoring Report

6.7 Town of Plympton-Wyoming Regarding Bill 23, More Homes Built Faster Act, 2022

6.8 Township of Malahide Regarding Federal Cannabis Act Review

6.9 Township of Malahide Regarding Support Resolution to Township of Puslinch Resolution Regarding Bill 23, More Homes Built Faster Act

6.10 Larfarge Compliance Assessment Report - McMillan Pit - License 10671

6.11 Environmental Registry of Ontario - The Ministry of Transportation - Permit for activities to achieve an overall benefit to a species

6.12 Environmental Registry of Ontario - Capital Paving Inc. - Permit to take water

6.13 Environmental Registry of Ontario - County of Wellington - Approval to amend a municipality's official plan

6.14 Halton-Hamilton Source Protection Committee Municipal Member Nomination Letter

6.15 Puslinch Lake Conservation Association Letter Regarding Lake Access

Resolution No. 2022-408:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That the Consent Agenda items listed for DECEMBER 21, 2022 Council meeting be received for information; and

That Council nominate Dave Rodgers to the Halton-Hamilton Source Protection Committee for the 2022-206 term.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **10:30 AM** Delegation by Brian Riehl, Puslinch Lake Conservation Association, regarding Category 3 Grant Application

Resolution No. 2022-409:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the Delegation by Brian Riehl, Puslinch Lake Conservation Association, regarding Category 3 Grant Application for information.

CARRIED

- 7.1.2 **10:40 AM** Delegation by Preet Hara, regarding Report ADM-2022-069 – 82 Queen Street Heritage Designation Objection and By-law

Resolution No. 2022-410:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Council receives the Delegation by Preet Hara, regarding Report ADM-2022-069 – 82 Queen Street Heritage Designation Objection and By-law for information.

CARRIED

- 7.2 General Interest (Items Not Listed on the Meeting Agenda)

- 7.2.1 **10:05 AM** Delegation by Ryan Deska, Director, Community Engagement and Development to provide Council with an update on projects underway in the County of Wellington by Habitat for Humanity

Resolution No. 2022-411:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receives the Delegation by Ryan Deska, Director, Community Engagement and Development to provide Council with an update on projects underway in the County of Wellington by Habitat for Humanity for information.

CARRIED

- 7.2.2 **10:15 AM** Delegation by Jim Estill and Dave Aston to provide Council with information relating to The Estill Innovation Community development proposal

Resolution No. 2022-412:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the Delegation by Jim Estill and Dave Aston to provide Council with information relating to The Estill Innovation Community development proposal; and

That Council direct staff to report back on the differences between an Official Plan Amendment process and the Community Infrastructure and Housing Accelerator tool and the additional information/questions provided by Council; and

Whereas the proponent has not undertaken community engagement on their development proposal; and

Whereas the Township is committed to ensuring the community has access to information and is consulted on development proposals within the Township;

Therefore, Council directs staff to send correspondence to all potentially affected property owners seeking input and providing relevant information regarding the proponent's proposal; and further

That Council direct staff to schedule a Public Information Meeting in early February 2023 to solicit community feedback on the proposal subject to the proponent confirming, by way of written agreement, to pay all Township costs associated with the Public Information Meeting and necessary review undertaken by Township staff and/or consultants in the form of a security deposit.

CARRIED

Council recessed from 11:42pm to 11:52pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

8. PUBLIC MEETINGS:

None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2022-032 – Third Quarter Financial Report – 2022

Resolution No. 2022-413:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

THAT Report FIN-2022-032 entitled Third Quarter Financial Report – 2022 be received.

CARRIED

9.2.2 Report FIN-2022-036 – Annual Indexing of Development Charges

Resolution No. 2022-414:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

THAT Report FIN-2022-036 entitled Annual Indexing of Development Charges be received; and

THAT the indexed development charge rates outlined in Schedule B to Report FIN-2022-036 be approved.

CARRIED

9.2.3 Report FIN-2022-037 – 2023 Grant Application Program

Resolution No. 2022-415:

Moved by Councillor Goyda and
Seconded by Councillor Hurst

THAT Report FIN-2022-037 regarding the 2023 Grant Application Program be received; and

That Council approves the grant allocations amounting to \$8,615 as outlined below:



Organization	2023 Approved Grant Allocation
Aberfoyle Agricultural Society	\$3,000
Aberfoyle Farmers' Market	\$3,000
Ellis Pioneer Chapel	\$0
Puslinch Lake Conservation Association	\$0
Puslinch Minor Soccer Club	\$2,115
Scientists in School	\$0
Whistle Stop Cooperative Preschool	\$500

CARRIED

Councillor Sepulis declared a potential conflict of interest related to item 9.3.2 FIN-Grant Application program Friends of Mill Creek as I am a member of this organization I have an indirect pecuniary interest and refrained from discussions and voting on that item.

Resolution No. 2022-416: Moved by Councillor Hurst and
 Seconded by Councillor Goyda

That Council approves the grant allocations amounting to \$3,000 as outlined below:

Organization	2023 Approved Grant Allocation
Friends of Mill Creek – Grand River	\$3,000

CARRIED

Councillor Bailey declared a potential conflict of interest related to item 9.2.3 FIN-Grant Application program Safe Communities as I was the applicant that put in the request and refrained from discussions and voting on that item.

Resolution No. 2022-417: Moved by Councillor Hurst and
 Seconded by Councillor Sepulis

That Council approves the grant allocations amounting to \$500 as outlined below:

Organization	2023 Approved Grant Allocation
Puslinch Safe Communities	\$500

CARRIED

Resolution No. 2022-418: Moved by Councillor Sepulis and
 Seconded by Councillor Hurst

Staff are requested to report on amending the Grant Application Policy to allow religious organizations to submit applications for community service grants provided they demonstrate a distinct line of separation exists between strictly religious activities and the proposed community service program and that they demonstrate that the program is open to the entire community.

CARRIED

9.2.4 Report FIN-2022-038 – 2023 Proposed Changes to Employee Benefits

Resolution No. 2022-419:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

**THAT Report FIN-2022-038 entitled 2023 Proposed Changes to Employee Benefits be received;
and
THAT Council adopts the amendments to the current Manulife Group Benefits Plan and the
introduction of the Employee Assistance Program as proposed in Report FIN-2022-038 effective
January 1, 2023; and**

THAT Council approves the amendments to By-law No. 009-2020 and 058-2020 as follows:

- 1. Section 11 of By-law No. 009-2020 “The Healthcare benefits provided to permanent fulltime employees of the Township include the following” to include “(8) Employee Assistance Program (applicable to full-time and non-full-time employees)”;** and
- 2. Section 2.1 of By-law No. 058-2020 which adopts the Council, Committees and Other Appointments – Compensation, Benefits and Expense Policy to include the Employee Assistance Program; and**

THAT Council directs staff to bring forward applicable By-laws incorporating these changes at an upcoming Council Meeting for adoption.

CARRIED

9.2.5 Report FIN-2022-039 – Ontario Trillium Foundation – Contract

Resolution No. 2022-420:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report FIN-2022-039 entitled Ontario Trillium Foundation – Execution of Grant Contract be received; and

That Council gives 3 readings to By-law No. 2022-053 being a By-law authorizing the entering into a Grant Contract with the Ontario Trillium Foundation for the building of an accessible playground at Boreham Park.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2022-069 – 82 Queen Street Heritage Designation

Resolution No. 2022-421:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2022-069 entitled 82 Queen Street Heritage Designation Objection and Designation By-law be received; and,

That Council affirm its decision to designate 82 Queen Street pursuant to Section 29, Part IV of the Ontario Heritage Act; and further,

That Council give three readings to By-law 2022-069 being a By-law to authorize the designation of land municipally known as 82 Queen Street, Morriston, as a property of cultural historical value.

CARRIED

9.3.2 Report ADM-2022-070 – Health and Safety Policy and Harassment and Violence in the Workplace Policy Annual Review

Resolution No. 2022-422:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report ADM-2022-070 regarding the Health and Safety Policy and Harassment and Violence in the Workplace Policy Annual Review be received; and

That Council endorse the Health and Safety Policy and the Harassment and Violence in the Workplace Policy included as Schedule A and B respectively.

CARRIED

9.3.3 Report ADM-2022-071 – Acting Mayor Schedule in the event of the Mayor's absence or vacancy

Resolution No. 2022-423:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2022-071 regarding the Acting Mayor Schedule in the event of the Mayor's absence or vacancy be received; and

That Council adopts the Acting Mayor Schedule in the event of the Mayor's absence or vacancy as outlined in this report; and

That's it be clarified that Councillor Sepulis is appointed as the Alternate Member to the Upper-Tier for the 2022 to 2026 term of Council as approved by Council Resolution No. 2022-397 and the Acting Mayor schedule does not supersede this appointment.

CARRIED

9.3.4 Report ADM-2022-072 – Mandatory Planning Pre-Consultation By-law

Resolution No. 2022-424:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Report ADM-2022-072 entitled Mandatory Planning Pre-Consultation By-law be received; and

That Council give three (3) readings to By-law No. 2022-054 being a By-law to require mandatory Pre-Consultation for certain Planning Act Applications within the Township of Puslinch.

CARRIED

9.3.5 Report ADM-2022-073 – Guelph Junction Railway Update Report

Resolution No. 2022-425:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Report ADM-2022-072 regarding the Update on GJR Operations and Communications be received for information; and

That Council direct staff to report back on the on-going discussions.

CARRIED

9.3.6 Report ADM-2022-074 – Annual Township Communications and Engagement Report

Resolution No. 2022-426:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report ADM-2022-074 entitled Annual Township Communications Report be received for information.

CARRIED

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 None

11. COUNCIL REPORTS:

11.1 None

12. BY-LAWS:

12.1.1 BL2022-053 – Being a by-law to authorize the entering into a Grant Contract with the Ontario Trillium Foundation for the building of an accessible playground at Boreham Park.

12.1.2 BL2022-054 – Being a By-law to require mandatory Pre-Consultation for Planning Applications pursuant to Section 34 and 41 of the Planning Act, R.S.O. 1990 c.P13, as amended, and to delegate authority to waive the requirement for Pre-Consultation for certain Planning Act applications.

12.1.3 BL2022-055 – Being a by-law to authorize the designation of land located at 82 Queen Street, Morriston, as a property of cultural historical value

Resolution No. 2022-427:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2022-053 – Being a by-law to authorize the entering into a Grant Contract with the Ontario Trillium Foundation for the building of an accessible playground at Boreham Park.

12.1.2 BL2022-054 – Being a By-law to require mandatory Pre-Consultation for Planning Applications pursuant to Section 34 and 41 of the Planning Act, R.S.O. 1990 c.P13, as amended,



and to delegate authority to waive the requirement for Pre-Consultation for certain Planning Act applications.

12.1.3 BL2022-055 – Being a by-law to authorize the designation of land located at 82 Queen Street, Morriston, as a property of cultural historical value

CARRIED

13. CLOSED SESSION:

Council was in closed session from 1:30 p.m. to 2:08 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2022-428:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

13.1 Adoption and receipt of the previous closed minutes

13.1.1 November 30, 2022 Closed Session

13.3 Confidential verbal report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – regarding changes to the Planning Act.

CARRIED

Resolution No. 2022-429:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

THAT Council moves into open session at 2:08 pm

CARRIED

Council resumed into open session at 2:08 p.m.

Resolution No. 2022-430:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receives the:

13.1 Adoption and receipt of the previous closed minutes

13.1.1 November 30, 2022 Closed Session

13.3 Confidential verbal report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – regarding changes to the Planning Act.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None



16. **NEW BUSINESS:**

None

17. **ANNOUNCEMENTS:**

None

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2022-431:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2022-056 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 21 day of December 2022.

CARRIED

19. **ADJOURNMENT:**

Resolution No. 2022-432:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council hereby adjourns at 2:21 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk