



REPORT FIN-2021-030

TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer
Mirela Oltean, Deputy Treasurer

MEETING DATE: October 13, 2021

SUBJECT: Municipal Performance Measurement Program Report for 2020
File No. F00 MUN

RECOMMENDATIONS

THAT Report FIN-2021-030 regarding the Municipal Performance Measurement Program Report for 2020 be received.

DISCUSSION

Purpose

The purpose of this report is to provide Council with information regarding the Municipal Performance Measurement Program Report (MPMP) for 2020 and to publish the MPMP report on the Township website.

Background

Section 299 of the Municipal Act, 2001 specifies that a municipality must provide the Ministry of Municipal Affairs and Housing (MMAH) with information measuring the efficiency and effectiveness of a municipality's operations and that this information shall be published in a manner and form determined by the municipality.

The reporting is commonly referred to as the MPMP report and is based on the Financial Information Return (FIR) that municipalities must also prepare annually.

The MMAH provides extensive FIR schedules for municipalities to complete each year. MMAH generally updates the schedules annually to streamline the data collection process or to reflect changes in Provincial information gathering requirements, trends, and other factors to help the

Province better understand and obtain an overview of the finances of all Ontario municipalities. The Township's financial statements are based on the FIR. The MPMP is based on statistical information collected on specific schedules in the FIR.

Schedule A attached to this report includes the statistical measures reported for 2018 to 2020 and is based on the Provincial data requirements for the FIR as part of Schedule 80D of the FIR. These measures form the MPMP, a performance measurement and reporting system that promotes local government transparency and accountability.

The information for the 2020 fiscal year has also been sent to the MMAH as part of the annual FIR submission.

FINANCIAL IMPLICATIONS

Discussed throughout this Report.

APPLICABLE LEGISLATION AND REQUIREMENTS

Section 299 of the Municipal Act, 2001

ATTACHMENTS

Schedule A: 2018 to 2020 MPMP Reporting

FIR2020: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80

STATISTICAL INFORMATION

for the year ended December 31, 2020

9. Building Permit Information (Performance Measures)		Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
1300	What method does your municipality use to determine total construction value?				Applicant's Declared Value
1302	If "Other Method" is selected in line 1300, please describe the method used to determine total construction value.				
Total Value of Construction Activity		1 \$			
1304	Total Value of Construction Activity for 2020 based on permits issued.	42,777,100			
Review of Complete Building Permit Applications: Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):		Median Number of Working Days 1 #			
1306	Category 1 : Houses (houses not exceeding 3 storeys/600 square metres) Reference : provincial standard is 10 working days		10		
1308	Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres) Reference : provincial standard is 15 working days		10		
1310	Category 3 : Large Buildings (large residential/commercial/industrial/institutional) Reference : provincial standard is 20 working days		13		
1312	Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications. Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.				
Number Of Building Permit Applications		Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #	
1314	Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)	225	1	226	
1316	Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)	19	1	20	
1318	Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional)	9		9	
1320	Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.			0	
1322	Subtotal	253	2	255	
Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category. Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.					
10. Planning and Development		Residential Units within Settlement Areas 1 #	Total Residential Units 2 #	Total Secondary Units 3 #	
1350	Land Use Planning (using building permit information)				
1352	Number of residential units in new detached houses	3	31		
1354	Number of residential units in new semi-detached houses				
1356	Number of residential units in new row houses	2	2		
1358	Number of residential units in new apartments/condo apartments				
	Subtotal	5	33	0	
Land Designated for Agricultural Purposes		Hectares 1 #			
1370	Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2020.	20,606			
11. Transportation Services		1 #			
1710	Roads : Total Paved Lane Km	260			
1720	Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good.	101			
		Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
1722	Has the entire municipal road system been rated?				Y

FIR2020: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80
STATISTICAL INFORMATION
for the year ended December 31, 2020

1725	Indicate the rating system used and the year the rating was conducted				2016 Pavement Condition Index													
1730	Roads : Total UnPaved Lane Km	125																
1740	Winter Control : Total Lane Km maintained in winter	385																
1750	Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area.																	
1755	Transit : Population of Service Area.																	
1760	Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts	1,227																
		<table border="1"> <tr> <td rowspan="5">Number of structures where the condition of primary components is rated as good to very good, requiring only repair</td> <td rowspan="5">Total Number</td> </tr> <tr> <td>1</td> <td>2</td> </tr> <tr> <td>#</td> <td>#</td> </tr> <tr> <td>4</td> <td>7</td> </tr> <tr> <td>8</td> <td>16</td> </tr> <tr> <td>Subtotal</td> <td>12</td> <td>23</td> </tr> </table>		Number of structures where the condition of primary components is rated as good to very good, requiring only repair	Total Number	1	2	#	#	4	7	8	16	Subtotal	12	23		
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		1	2															
		#	#															
		4	7															
		8	16															
Subtotal	12	23																
	Rating Of Bridges And Culverts																	
1765	Bridges																	
1766	Culverts																	
1767																		
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Column 1	Column 2	Column 3	Description															
#	#	#	4															
			LIST															
1768	Have all bridges and culverts in the municipal system been rated?																	
1769	Indicate the rating system used and the year the rating was conducted.				2019 - detailed bridge and culvert													
	12. Environmental Services	1																
		#																
1810	Wastewater Main Backups : Total number of backed up wastewater mains																	
1815	Wastewater Collection/Conveyance : Total KM of Wastewater Mains.																	
1820	Wastewater Treatment and Disposal : Total Megalitres of Wastewater Treated.																	
1825	Wastewater Bypasses Treatment : Estimated megalitres of untreated wastewater.																	
1835	Urban Storm Water Management : Total KM of Urban Drainage System plus (0.005 KM times No. of Catch basins)																	
1840	Rural Storm Water Management : Total KM of Rural Drainage System plus (0.005 KM times No. of Catch basins).	10																
1845	Water Treatment : Total Megalitres of Drinking Water Treated.																	
1850	Water Main Breaks : Number of water main breaks in a year.																	
1855	Water Distribution/Transmission : Total kilometres of Water Distribution / Transmission Pipe.																	
1860	Solid Waste Collection : Total tonnes collected from all property classes.																	
1865	Solid Waste Disposal : Total tonnes disposed of from all property classes.																	
1870	Waste Diversion : Total tonnes diverted from all property classes.																	
	13. Recreation Services	1																
		#																
1910	Trails : Total kilometres of trails (owned by municipality and third parties).	34																
1920	Indoor recreation facility space : Square metres of indoor recreation facilities (municipally owned).	1,442																
1930	Outdoor recreation facility space : Square metres of outdoor recreation facility space (municipally owned).	1,706																
	14. Other Revenue (Used for the calculation of Operating Cost)	1																
		\$																
2310	Fire Services: Other revenue.																	
2320	Paved Roads : Other revenue.																	
2330	Solid Waste Disposal : Other revenue.																	
2340	Waste Diversion : Other Revenue.																	
2370	Assessment on Exempt Properties (Enter data from returned roll)	124,626,100																

FIR2019: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80
STATISTICAL INFORMATION
for the year ended December 31, 2019

9. Building Permit Information (Performance Measures)

1300 What method does your municipality use to determine total construction value?
1302 If "Other Method" is selected in line 1300, please describe the method used to determine total construction value.

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Applicant's Declared Value

Total Value of Construction Activity
1304 Total Value of Construction Activity for 2019 based on permits issued.

1 \$
52,784,590

Review of Complete Building Permit Applications: Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):

Median Number of Working Days
1 #
10

1306 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)**
Reference : provincial standard is 10 working days

1308 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)**
Reference : provincial standard is 15 working days

1310 **Category 3 : Large Buildings (large residential/commercial/industrial/institutional)**
Reference : provincial standard is 20 working days

1312 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.**
Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.

10

13

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Number Of Building Permit Applications
1314 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)**

1316 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)**

1318 **Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional)**

1320 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.**

1322 **Subtotal**

Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #
219	13	232
10	3	13
13	3	16
		0
242	19	261

Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category. Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

10. Planning and Development

Land Use Planning (using building permit information)
1350 Number of residential units in new detached houses
1352 Number of residential units in new semi-detached houses
1354 Number of residential units in new row houses
1356 Number of residential units in new apartments/condo apartments
1358 **Subtotal**

Residential Units within Settlement Areas 1 #	Total Residential Units 2 #	Total Secondary Units 3 #
2	41	0
2	41	0

Land Designated for Agricultural Purposes
1370 Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2019.

Hectares
1 #
20,584

11. Transportation Services

1710 Roads : Total Paved Lane Km
1720 Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good.

1 #
260
101

1722 Has the entire municipal road system been rated?
1725 Indicate the rating system used and the year the rating was conducted.

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Y
			2016 Pavement Condition Index

1730 Roads : Total UnPaved Lane Km

125

FIR2019: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80
STATISTICAL INFORMATION
for the year ended December 31, 2019

1740	Winter Control : Total Lane Km maintained in winter	385
1750	Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area	
1755	Transit : Population of Service Area	
1760	Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts	1,227

Rating Of Bridges And Culverts		Number of structures where the condition of primary components is rated as good to very good, requiring only repair	Total Number
1765	Bridges	3	7
1766	Culverts	8	16
1767	Subtotal	11	23

Column 1	Column 2	Column 3	Description 4
#	#	#	LIST
1768	Have all bridges and culverts in the municipal system been rated?		Y
1769	Indicate the rating system used and the year the rating was conducted.		2019 - detailed bridge and culvert

12. Environmental Services

		1
		#
1810	Wastewater Main Backups : Total number of backed up wastewater mains	
1815	Wastewater Collection/Conveyance : Total KM of Wastewater Mains	
1820	Wastewater Treatment and Disposal : Total Megalitres of Wastewater Treated	
1825	Wastewater Bypasses Treatment : Estimated megalitres of untreated wastewater	
1835	Urban Storm Water Management : Total KM of Urban Drainage System plus (0.005 KM times No. of Catch basins)	
1840	Rural Storm Water Management : Total KM of Rural Drainage System plus (0.005 KM times No. of Catch basins)	10
1845	Water Treatment : Total Megalitres of Drinking Water Treated	
1850	Water Main Breaks : Number of water main breaks in a year	
1855	Water Distribution/Transmission : Total kilometres of Water Distribution / Transmission Pipe	

1860	Solid Waste Collection : Total tonnes collected from all property classes	
1865	Solid Waste Disposal : Total tonnes disposed of from all property classes	
1870	Waste Diversion : Total tonnes diverted from all property classes	

13. Recreation Services

		1
		#
1910	Trails : Total kilometres of trails (owned by municipality and third parties)	34
1920	Indoor recreation facility space : Square metres of indoor recreation facilities (municipally owned)	1,442
1930	Outdoor recreation facility space : Square metres of outdoor recreation facility space (municipally owned)	1,706

14. Other Revenue (Used for the calculation of Operating Cost)

		1
		\$
2310	Fire Services: Other revenue	
2320	Paved Roads : Other revenue	
2330	Solid Waste Disposal : Other revenue	
2340	Waste Diversion : Other Revenue	
2370	Assessment on Exempt Properties (Enter data from returned roll)	124,687,196

FIR2018: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80
STATISTICAL INFORMATION
 for the year ended December 31, 2018

9. Building Permit Information (Performance Measures)

1300 What method does your municipality use to determine total construction value?
 1302 If "Other Method" is selected in line 1300, please describe the method used to determine total construction value.

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Applicant's Declared Value

Total Value of Construction Activity

1304 Total Value of Construction Activity for 2018 based on permits issued.

1 \$
56,932,498

Review of Complete Building Permit Applications: Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):

1306 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)**
 Reference : provincial standard is 10 working days

Median Number of Working Days 1 #	10
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1308 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)**
 Reference : provincial standard is 15 working days

11

1310 **Category 3 : Large Buildings (large residential/commercial/industrial/institutional)**
 Reference : provincial standard is 20 working days

11

1312 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.**
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Number Of Building Permit Applications

1314 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)**

Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #
239	10	249

1316 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)**

18	0	18
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1318 **Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional)**

4	2	6
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1320 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.**

0	0	0
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1322 **Subtotal**

261	12	273
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Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category. Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

10. Planning and Development

Land Use Planning (using building permit information)

1350 Number of residential units in new detached houses

Residential Units within Settlement Areas 1 #	Total Residential Units 2 #	Total Secondary Units 3 #
2	43	0
Subtotal	43	0

1352 Number of residential units in new semi-detached houses

1354 Number of residential units in new row houses

1356 Number of residential units in new apartments/condo apartments

1358 **Subtotal**

Land Designated for Agricultural Purposes

1370 Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2018.

Hectares 1 #	20,607
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11. Transportation Services

1710 Roads : Total Paved Lane Km

1 #	260
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1720 Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good.

102

1722 Has the entire municipal road system been rated?

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Y

FIR2018: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80
STATISTICAL INFORMATION
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2330	Solid Waste Disposal : Other revenue																			
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2370	Assessment on Exempt Properties (Enter data from returned roll)	110,025,645																		