



MINUTES

DATE: January 19, 2022

REGULAR MEETING: 10:00 A.M.

The January 19, 2022 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2022-012:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council approves the January 19, 2022 Agenda as circulated; and

That Council approves the additions to the agenda as follows:

Consent Agenda Item 6.1.2 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 19, 2022 Council agenda items; and

Correspondence item 10.3 Wellington Road Master Action Plan - Final Report Presentation Roads Committee Meeting.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Bulmer declared a potential pecuniary interest related to item 9.3.7 Report ADM-2022-009 Amendment to the Advertising, Communications and Media Relations Policy as the report is seeking approval of a list of specific publications that is not a selection or approval policy that would be of general application to a broad class of publications and a "family member" is a volunteer member of the board of the Puslinch Pioneer which is on the proposed list of approved publications.

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 December 15, 2021 Council Minutes

6.1.2 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 19, 2022 Council agenda items

- 6.2 Environmental Assessment Modernization Decisions - Updating EA Requirements for Transmission Lines and Clarifying the Authority to Amend a Class EA
- 6.3 Environmental Registry of Ontario - Proposal Posting- Streamlining Environmental Permissions for Microbreweries and Nanobreweries
- 6.4 Grand River Conservation Authority - Transition Plan
- 6.5 Conservation Halton - Transition Plan
- 6.6 Hamilton Conservation Authority - Comments on Official Plan Amendment 119
- 6.7 Monthly Monitoring Report - Dufferin Aggregates - Mill Creek License 5738
- 6.8 Village of Hilton Beach - Supporting Municipality of Mattice-Val Cote Resolution Regarding MPAC Assessment
- 6.9 Township of James - Letter of Support for Resolution from Mattice-Val Cote Regarding Property Assessment
- 6.10 Tay Valley Township - Province-Wide Assessment Update
- 6.11 Town of Uxbridge - Top Aggregate Producing Municipalities of Ontario Membership Fee Structure
- 6.12 Township of Mulmur - Truth and Reconciliation Actions
- 6.13 Town of Fort Erie - Childcare Program
- 6.14 Township of Scugog Support Resolution - Correspondence received from Region of Durham regarding Bus Stop Dead End Roads
- 6.15 Town of Bradford West Gwillimbury - Motion Against Quebec's Bill 21
- 6.16 City of Sarnia - Catch and Release Justice
- 6.17 Ministry of Municipal Affairs and Housing - Regulations for Bill 276 and Bill 13
- 6.18 Puslinch High-speed internet Initiative, Federal Universal Broadband Fund (UBF) Status
- 6.19 Puslinch High-Speed Initiative Committee - Infrastructure Ontario Reverse Auction
- 6.20 Notice of Public Consultation - Proposed Updates to the Halton-Hamilton Source Protection Plan
- 6.21 Ministry of Northern Development, Mines, Natural Resources and Forestry - Proposed regulatory changes under the Aggregate Resources Act

Resolution No. 2022-013: Moved by Councillor Goyda and
Seconded by Councillor Bulmer

That the Consent Agenda items with the exception of items 6.7, 6.18, 6.19, 6.21 listed for JANUARY 19, 2022 Council meeting be received for information.

CARRIED

Resolution No. 2022-014: Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.7 Monthly Monitoring Report - Dufferin Aggregates - Mill Creek License 5738 listed for JANUARY 19, 2022 Council meeting be received; and

Whereas, Puslinch Council has concerns relating to the changes to the site plan, specifically the silt barrier, that Council forward the concerns to the operator and copy the Township's consultant Harden Environmental on the correspondence.

CARRIED

Resolution No. 2022-015: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Consent Agenda item 6.18 Puslinch High-speed internet Initiative, Federal Universal Broadband Fund (UBF) Status listed for JANUARY 19, 2022 Council meeting be received; and

Whereas, Puslinch Council supports the letters written by Puslinch High-speed internet Initiative regarding Federal Universal Broadband Fund (UBF), that Council directs staff to forward a support resolution to Hon. Michael Chong.



CARRIED

Resolution No. 2022-016:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the Consent Agenda item 6.19 Puslinch High-Speed Initiative Committee - Infrastructure Ontario Reverse Auction listed for JANUARY 19, 2022 Council meeting be received; and

Whereas, Puslinch Council supports the letters written by Puslinch High-Speed Initiative Committee regarding Infrastructure Ontario Reverse Auction, that Council directs staff to forward a support resolution to Hon. Ted Arnott.

CARRIED

Resolution No. 2022-017:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.21 Ministry of Northern Development, Mines, Natural Resources and Forestry – Proposed regulatory changes under the Aggregate Resources Act listed for JANUARY 19, 2022 Council meeting be received; and

That Council directs staff to forward the proposed regulatory changes to Township consultants for comments to be submitted to the Environmental Registry of Ontario prior to the closing of the comment period being February 24, 2022.

CARRIED

7. DELEGATIONS:

7.1 10:15am Delegation by Michel Gauthier regarding Year of the Garden 2022 celebrations and request to Council to proclaim 2022 the Year of the Garden in the Township of Puslinch.

Resolution No. 2022-018:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receives the Delegation by Michel Gauthier regarding Year of the Garden 2022 celebrations and proclamation for information.

CARRIED

8. PUBLIC MEETINGS:

8.1 January 19, 2022 Public Information Meeting held by electronic participation at 7:00pm regarding the 2022 Proposed Budget.

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 2022 Interim Property Tax Levy and Due Dates

Resolution No. 2022-019:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report FIN-2022-003 regarding the 2022 Interim Property Tax Levy and Due Dates be received; and

That Council give 3 readings to By-law No. BL-2022-003 being a by-law to provide for the levy and collection of the 2022 Interim Tax Levy.

CARRIED



9.2.2 Cancellation, Reduction or Refund of Taxes through Sections 357/358

Resolution No. 2022-020:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

THAT Report FIN-2022-004 regarding the Cancellation, Reduction or Refund of Taxes through Sections 357/358 be received; and

That Council authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$27,015 for the year 2020 as outlined in Schedule A.

CARRIED

9.2.3 2022 Municipal Insurance Renewal

Resolution No. 2022-021:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2022-005 regarding 2022 Municipal Insurance Renewal be received; and

THAT Council authorize the renewal of the Municipal Insurance Coverage and Services contract to Marsh Canada Limited for the Policy Term January 1, 2022 to January 1, 2023 as outlined in the Insurance Proposal attached as Schedule A to Report FIN-2022-005.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2022-002 Howitt Memorial Cemetery Land Acquisition

Resolution No. 2022-022:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT Report ADM-2022-002 Howitt Memorial Cemetery Land Acquisition be received; and

That Council directs staff as follows:

1. Proceed with the transfer ownership of Howitt Memorial Cemetery (located at the south west corner of the intersection of Laird Road and Sideroad 10 in the Township of Puslinch and is described as Part Lot 10, Concession 4) from the Western Ontario Waterways Regional Council to the Township based on the following conditions;

- a. That the cemetery land be conveyed to the Township for nominal consideration;**
- b. That the land to be conveyed to the Township is to be free and clear of any encumbrances;**
- c. That both the Township and the current owner of the cemetery lands shall each be responsible for its own costs for retaining its solicitors to enact the registration of the Transfer/Deed of Land in the Land Registry Office and any associated expenses with the finalization of the transfer of land; and**

2. That Council pass the attached By-law, to authorize execution of the Agreement of Purchase and Sale (the "APS") for the Transfer of Part Lot 10, Concession 4, by the Mayor and Clerk, for nominal consideration; and

That report ADM-2022-002 Howitt Memorial Cemetery Land Acquisition be shared with the Township Heritage Committee.

CARRIED

9.3.2 Report ADM-2022-003 By-law Enforcement Occurrence 4th Quarter Report

Resolution No. 2022-023: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2022-003 regarding the 4th Quarter 2021 By-law Enforcement update be received for information.

CARRIED

9.3.3 Report ADM-2022-004 2021 Annual Water Report

Resolution No. 2022-024: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report ADM-2022-004 regarding the 2021 Annual Water Report – Drinking Water System Number 260021034 be received; and

That the 2021 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2022-004.

CARRIED

9.3.4 Report ADM-2022-005 Update on Line Fences Act application

Resolution No. 2022-025: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Report ADM-2022-005 regarding the Application of Line Fences Act Update be received; and

That Council approve staff recommendations as outlined in the report.

CARRIED

9.3.5 Report ADM-2022-007 Proposed 2022 Corporate Workplan

Resolution No. 2022-025: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report ADM-2022-007 regarding the Proposed 2022 Corporate Workplan be received; and

THAT the Township of Puslinch Council directs staff to proceed with finalizing the document as presented and report back to Council.

CARRIED

9.3.6 Report ADM-2022-008 Brock Road Crosswalk

Resolution No. 2022-026: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report ADM-2022-008 entitled Brock Road Crosswalk be received for information; and

THAT staff continue to work with Wellington County to implement additional measures at the

Brock Road Crosswalk; and

THAT Council formally request enhanced and ongoing enforcement by the OPP and Ministry of Transportation in the Aberfoyle Corridor; and

That Puslinch Council supports the County implementing this location as a community safety zone and once it has been implemented that the use of electronic speed enforcement be enabled.

CARRIED

Councillor Bulmer declared a potential pecuniary interest related to item 9.3.7 Report ADM-2022-009 Amendment to the Advertising, Communications and Media Relations Policy as the report is seeking approval of a list of specific publications that is not a selection or approval policy that would be of general application to a broad class of publications and a “family member” is a volunteer member of the board of the Puslinch Pioneer which is on the proposed list of approved publications and refrained from discussions and voting on the item.

9.3.7 Report ADM-2022-009 Amendment to Advertising, Communications and Media Relations Policy

Resolution No. 2022-027:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Council receives Report ADM-2022-009 regarding the Advertisement, Communication and Media Relations Policy – External Communications Provision; and

That Council adopts the policy as presented.

CARRIED

9.4 Planning and Building Department

9.4.1 Report BLDG-2022-001 – Building Department Fourth Quarter Update - October to December 2021

Resolution No. 2022-028:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report BLDG-2022-001 with respect to the Building Department Quarterly Update – October to December 2021 be received for information.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

Council recessed from 11:16 am to 11:26 am

Roll Call



Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer
Mayor Seeley

10. **CORRESPONDENCE:**

10.1.1 2020 Permit To Take Water Monitoring Report for Victoria Park Valley Golf Club prepared by RJ Burnside & Associates

10.1.2 Review of 2020 Permit To Take Water Monitoring Report for Victoria Park Valley Golf Club prepared by Harden Environmental Services

Resolution No. 2022-029:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence items 10.1.1 2020 Permit To Take Water Monitoring Report for Victoria Park Valley Golf Club prepared by RJ Burnside & Associates and 10.1.2 Review of 2020 Permit To Take Water Monitoring Report for Victoria Park Valley Golf Club prepared by Harden Environmental Services for information; and

That the peer review be forwarded to Victoria Park Valley Golf Club.

CARRIED

10.2 Wellington County Road Master Action Plan – WR 46 Strategic Traffic Analysis

Resolution No. 2022-030:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.2 Wellington County Road Master Action Plan – WR 46 Strategic Traffic Analysis; and

- **That Puslinch Council request that the County of Wellington Roads Committee revise the vision statement for the Wellington County Road Master Action Plan to include socioeconomic factors as a priority when planning for traffic and road changes and that quality of life of residents is revised to be a standalone and important role of the plan; and**
- **That the area study proposed for WR 46 factor in the socioeconomic impact on the area; and**
- **That this resolution be forwarded to the County of Wellington member municipalities.**

CARRIED

10.3 Wellington Road Master Action Plan - Final Report Presentation Roads Committee Meeting.

Resolution No. 2022-031:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.3 regarding the Wellington Road Master Action Plan - Final Report Presentation Roads Committee Meeting for information.

CARRIED

Council recessed from 1:10 pm to 1:15 pm

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Bulmer



Mayor Seeley

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update on the Wellington County Roads Committee January meeting.

11.1.2 Mayor Seeley gave an update that the Township's MPP attended the Puslinch Optimist Recreation Centre over the holiday break during free skate time.

11.2 Council Member Reports

11.2.1 Councillor Bulmer gave an update from the Heritage Committee that Puslinch cemeteries were highlighted in a publication written by a member of the Heritage Committee.

11.2.2 Councillor Bailey gave an update on Safe Communities Committee launching a social media presence.

Resolution No. 2022-032:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That Council receive the Mayors and Council member updates for information.

CARRIED

12. BY-LAWS:

12.1.1 BL2022-003 - Levy and Collection of the 2022 Interim Tax Levy

12.1.2 BL2022-004 – Purchase and Sale and Transfer of Land – Howitt Memorial Cemetery

Resolution No. 2022-033:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2022-003 being a by-law to provide for the levy and collection of the 2022 Interim Tax Levy.

12.1.2 BL2022-004 being a by-law to authorize execution of the following:

**Agreement of Purchase and Sale Howitt Memorial Cemetery Located at the intersection of Laird Road and Sideroad 10 in the Township of Puslinch and is described as Part Lot 10, Concession 4; and
The transfer of lands from The Western Ontario Waterways Regional Council to the Township of Puslinch with regards to the Howitt Memorial Cemetery.**

CARRIED

13. CLOSED SESSION:

None

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 19, 2022 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

Resolution No. 2022-034:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2022-005 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 19 day of January 2022.

CARRIED

19. ADJOURNMENT:

Resolution No. 2022-035:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council hereby adjourns at 1:28 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk