



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 3, 2022 HERITAGE COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

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A G E N D A A D D E D N U M

DATE: Monday October 3, 2022

MEETING: 1:00 P.M.

Addendum:

Item 10.1 Delegation by Don McKay regarding Application to demolish property listed on Heritage Register (82 Queen St) – ADDED

Item 11.1 Committee Memo – Signage Suggestions – AMENDED

Item 11.3 Digital Archive and Interactive Heritage Register Map – AMENDED

Item 11.5 Report - HER-2022-019 - Application to demolish property listed on Heritage Register (82 Queen St) – AMENDED

≠ Denotes resolution prepared

1. Call the Meeting to Order

2. Roll Call

3. Opening Remarks

3.1. Electronic participation protocol

4. Confirmation of the Agenda ≠

5. Disclosure of Pecuniary Interest



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6. Approval of Minutes ≠

6.1. July 25, 2022

7. Business Arising out of the Minutes

8. Consent Agenda

8.1. Community Heritage Ontario – Summer 2022 Newsletter

8.2. Lieutenant Governor's Ontario Heritage Awards

9. Correspondence

10. Delegations

10.1. Delegation by Don McKay regarding Application to demolish property listed on Heritage Register (82 Queen St)

11. Committee and Staff Reports ≠

11.1. Committee Memo –Signage Suggestions – John Arnold

11.2. Committee Memo – National Trust Conference – John Arnold

11.3. Report - HER-2022-017 - Digital Archive and Interactive Heritage Register Map – Justine Brotherston

11.4. Report - HER-2022-018 - Proposed 2023 Heritage Committee Meeting Schedule – Justine Brotherston

11.5. Report - HER-2022-019 - Application to demolish property listed on Heritage Register (82 Queen St)– Justine Brotherston

11.6. Report – HER-2022-020 – Review Terms of Reference Section 4.1 Composition – Justine Brotherston

11.7. Report – HER-2022-021 – Quarterly Review of Committee Goals and Objectives – Justine Brotherston

12. New Business

13. Announcements

14. Adjournment ≠



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15. Next meeting: January 16, 2023 @ 1:00 p.m.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JULY 25, 2022 HERITAGE COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

MINUTES

DATE: July 25, 2022

MEETING: 1:00 P.M.

The July 25, 2022 Special Heritage Committee Meeting was held on the above date and called to order at 1:08 pm via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Matthew Bulmer
John Arnold
John Levak
Mary Tivy
Barb Jefferson

STAFF IN ATTENDANCE:

Justine Brotherston, Communications and Committee Coordinator
Jeff Bunn, Deputy Clerk
Emmanuelle Vanleeuwen, Heritage Summer Student

3. OPENING REMARKS

Chair John Arnold reviewed the Electronic Meeting Protocol.

4. CONFIRMATION OF THE AGENDA:

Resolution No. 2022-031:

Moved by Mary Tivy and
Seconded by Barb Jefferson

That the Heritage Committee approves the July 25, 2022 Agenda as circulated.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

There was no disclosure of pecuniary interest.



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6. APPROVAL OF MINUTES

Resolution No. 2022-032:

Moved by Mary Tivy and
Seconded by John Levak

That the minutes of the May 13, 2022 meeting be adopted as written and distributed.

CARRIED

7. BUSINESS ARISING FROM MINUTES

None.

8. CONSENT AGENDA

8.1. Puslinch Council Resolution 2022-179 Heritage Register Objection Letter

8.2. Puslinch Council Resolution 2022-180 Application for Partial Demolition to Property

8.3. Puslinch Council Resolution 2022-182 Revision to Heritage Register

8.4. Community Heritage Ontario – Spring 2022 Newsletter

Resolution No. 2022-033:

Moved by Matthew Bulmer and
Seconded by Mary Tivy

That Consent Agenda items 8.1, 8.2, 8.3 and 8.4 be received for information.

CARRIED

8.5. CIP Grant Application – 42 Queen St.

Resolution No. 2022-034:

Moved by Matthew Bulmer and
Seconded by John Levak

That Consent Agenda item 8.5 be received for information; and further,

That the Heritage Committee support the CIP Grant Application for 42 Queen St. provided that the heritage features listed on the Township's Heritage Register are maintained and not removed.

CARRIED



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9. CORRESPONDENCE:

None.

10. DELEGATIONS:

None.

11. COMMITTEE REPORTS:

11.1 Committee Memo – 2022 Ontario Heritage Conference Takeaways – John Arnold

Resolution No. 2022-035:

Moved by Mary Tivy and
Seconded by Barb Jefferson

That the Committee Memo 2022 Ontario Heritage Conference Takeaways be received for information.

CARRIED

11.2 Report - HER-2022-013 – Quarterly Review of Committee Goals and Objectives –
Justine Brotherston

Resolution No. 2022-036:

Moved by Barb Jefferson and
Seconded by Matthew Bulmer

That staff report HER-2022-013 regarding Heritage Committee Goals and Objectives 2021-2022 be received for information.

CARRIED

11.3. Report - HER-2022-014 – Committee Orientation Training – Justine Brotherston

Resolution No. 2022-037:

Moved by Mary Tivy and
Seconded by John Levak

That staff report HER-2022-014 regarding the Committee Orientation Training be received for information; and further,

That the following recommendations be forwarded to staff for their consideration in drafting the Committee Orientation Training:



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- Digital Archive
- Heritage Register
- Ontario Heritage Act
- Overview of Puslinch's History/Heritage
- Background: Puslinch Heritage Committee Formation and Work to Date

CARRIED

11.4. Report - HER-2022-015 – Heritage Student Update – Justine Brotherston

Resolution No. 2022-038:

Moved by Matthew Bulmer and
Seconded by Mary Tivy

That staff report HER-2022-015 regarding the Heritage Student Update be received for information.

CARRIED

11.5. Report - HER-2022-016 – Proposed 2023 Heritage Committee Budget – Justine Brotherston

Resolution No. 2022-039:

Moved by Matthew Bulmer and
Seconded by John Levak

That staff report HER-2022-016 regarding the proposed 2023 Heritage Committee Budget be received for information; and,

That the 2023 Heritage Committee request that funding be provided for 5 Heritage Committee Members to attend training in 2023; and,

That \$4,000 be requested for the Doors of Puslinch Goals and Objectives with the sub-committee to complete the Goals and Objectives proposal form; and further,

That the approved budget be forwarded to Council for consideration for the 2023 Budget.

CARRIED

11.5. Verbal Report – Structure Fire Forestell Rd

Resolution No. 2022-040:

Moved by Mary Tivy and
Seconded by Barb Jefferson

That verbal report Structure Fire Forestell Rd be received for information.



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11.6. Verbal Report – Museum Studies Interpretive/Exhibition Project

Resolution No. 2022-041:

Moved by Matthew Bulmer and
Seconded by Mary Tivy

That verbal report Museum Studies Interpretive/Exhibition Project be received for information; and further,

That the sub-committee complete the Goals and Objectives proposal form for Council's consideration at the August 10, 2022 Council Meeting.

12. NEW BUSINESS

John Levak notified that the John Edwards Conference Bursary was available for Committee members to apply for to potentially cover the cost to attend the 2022 National Trust Conference.

13. ANNOUNCEMENTS

None.

14. ADJOURNMENT

Resolution No. 2022-042:

Moved by Mary Tivy and
Seconded by Barb Jefferson

That the Heritage Committee hereby adjourns at 3:45 p.m.

CARRIED

Next Meeting: October 3, 2022 @ 1:00 p.m.



SUMMER / ÉTÉ
2022

CHOnews

QUARTERLY PUBLICATION OF COMMUNITY HERITAGE ONTARIO/PATRIMOINE COMMUNATAIRE DE L'ONTARIO

GETTING TO THE BOTTOM OF IT – CORNWALL'S ARCHAEOLOGICAL MANAGEMENT PLAN

GINETTE GUY MAYER

When driving from Quebec into Ontario along Highway 401, you might notice the United Counties of Dundas, Stormont and Glengarry highway sign labelled "*Where Ontario Began / Le berceau de l'Ontario*", but in the life of the river that flows past our parks, that beginning was only yesterday. For thousands of years, Indigenous peoples used the land for food and shelter and the mighty Kaniatarowanenneh (St. Lawrence) River for transportation.

Historically, what lies below grade in successive layers of soil is unique and irreplaceable. If out of sight, out of mind was once the mindset, with the 'stuff' of archaeological digs merely worthless debris from the past, most of us are now calling for better.

Better identification, better record keeping, and better preservation of our history and artifacts.

The City of Cornwall is one example of a municipality preparing an Archaeological Management Plan (AMP) to support its planning. With a growing demand for development (including 'affordable' housing), such a plan is proactive and will guide policy initiatives. The *Ontario*

Heritage Act (Part VI), Planning Act, and Environmental Assessment Act cover heritage resource conservation and the importance of municipalities taking responsibility for their archaeological assets.

WSP Golder won the bid to lead the project, including public consultation to establish priorities. The resulting document will guide the planning process and show when and where further assessment is required at the time of development applications. Cornwall's waterfront

was the site of early settlement by Loyalists with their mills and factories, a canal, and dry docks. Indigenous peoples, including the Mohawk Council of Akwesasne, Huron-Wendat First Nation, and the Métis Nation of Ontario, have ties to the City of Cornwall



Old Cornwall Canal Lock #19

and surrounding regions.

The AMP project started in January, 2022 and is expected to be completed by winter 2023. The fieldwork will be used to create digital maps and long-term strategies.

Ginette Guy Mayer is a Vice-President of CHO/PCO. Photograph by G. Guy Mayer.

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PRESIDENT'S MESSAGE



We had an excellent Ontario Heritage Conference in Brockville this June. If you are planning for 2023, please consider attending the Conference to be held in London.

While at the Conference, several issues arose that should interest you.

Owner Notification of Listing a property under the Ontario Heritage Act (OHA)

The OHA now requires that a property owner be notified once Council has listed a property. Once notified, the owner has the right to object to Council about the listing. Council must respond to the objection and decide whether to continue with the listing, although the OHA does not specify a time limit for Council's decision.

However, the issue arose regarding notification prior to listing. One municipality notifies owners prior to the heritage committee and Council's decision, while another limits notification to after Council's decision out of a concern that the owner may obtain a demolition permit before Council make its decision. While the latter approach avoids inappropriate demolitions, it could spark many objections to Council out of a concern that the owner was not consulted prior to Council's decision or because of a misunderstanding about the purpose and effects of listing.

Clearly you should assess the situation in your municipality before deciding to notify owners prior to Council's decision on listing. Regardless of approach, you should have an information brochure for owners on the effects of listing.

Affordable Housing and Heritage Designation

The province's Task Force on Affordable Housing identified heritage designation as an impediment to achieving more affordable housing. I noted this in my welcome address to Conference attendees as a heritage challenge.

While the province has not acted on the Task Force's recommendations regarding the OHA, it is important that every instance of heritage protection has a sound heritage rationale and not be seen as a tool to restrict affordable housing proposals from being built "not in my backyard".

We have demonstrated that we can meet the challenges in working with our Councils to conserve our community's heritage. We must continue to do so.

The CHO/PCO Board is here in support of all MHCs. Please feel free to approach us with any issues or concerns. At the moment there is one vacancy on the board - interested parties are warmly invited to please get in touch.

Wayne Morgan

CHOnews

SUMMER / ÉTÉ 2022

CHOnews is published quarterly by Community Heritage Ontario.

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Submitted articles must be in Microsoft Word format. Images must be sent as .jpg attachments in high quality resolution (300 dpi). Do not embed the images in the text of the article. Captions and credits must be provided.

Newspaper articles as updates to MHC activities cannot be used without permission of the newspaper and/or the original author. Text written by the MHC is encouraged.

Articles are published in the language they are received.

THE LIGHT AT THE END OF THE TUNNEL

TRACY GAYDA

They came and they explored Brockville and the surrounding region for the Ontario Heritage Conference. The local organizing committee thanks all who participated, presented and volunteered behind-the-scenes. You helped to make this conference a resounding success! The response to the event was amazing; from the car rally and the welcome reception at the Aquatarium to the closing events at the Brockville Convention Centre, the activities and sessions were enjoyed throughout the weekend. Everyone was ecstatic to be together again and to network in-person.



Welcome Reception, Aquatarium (T. Gayda)

The year and a half of planning was not without its trials and tribulations due to the continuing COVID-19 pandemic. Plans envisioned and plans secured, were made with continual difficulties. Fulford Place and the Brockville Armories had been burdened with slow renovation schedules and worked incredibly hard for us to showcase them as our venues. It was immensely gratifying to read in the survey responses, that these venues were a highlight of the weekend. The Brockville Tunnel was also a great draw to first visitors to the area and those that participated in the **Historic Railways** session, were awe-struck during the presentations.

This year's program was diverse and intensive to plan. Many heritage trends emerged during the pandemic and we strived to include as many as we could in the agenda. Starting with Miranda Jimmy's **Keynote Address** about creating a path to better relations, we were able to gain an understanding of Indigenous rights and educate ourselves on moving forward to a deeper understanding of the issues. Ontario Heritage Trust continued the conversation of diversity and inclusion with **The Path to a More Inclusive Narrative: Sharing Experiences in Ontario's Black History**

and **Heritage**, while the **Heritage in a Post-Covid World** session summarized developments in inclusiveness.

The Ontario Heritage Conference included the things that people love most about this conference: opportunities to network with various streams of heritage professionals and advocates, and opportunities to immerse themselves in architecture, archeology, policy, and cultural landscapes. We also incorporated virtual presenters and pre-taped presentations, a new component to the conference.

CHO/PCO was happy to present in-person awards to two members at the **Gala Dinner**. Paul King, a longstanding board member, received the *Service to Community Heritage Ontario* award for his many contributions as President and Chair of Finance, as well as being a regular contributor to CHOnews. Carol Libbey, Heritage Cornwall, received the *Service to a Municipal Heritage Committee* award for her longstanding work to further knowledge of Cornwall's heritage assets including the Heritage Room at Cornwall Library, Heritage reports and sitting as a committee member for the OHC 2014 (Cornwall).



Top: Robert Deane, Nancy Matthews, Rob Honor, Nicola Alexander at The Experience and Challenges of Rural or Remote Municipal Heritage Committees session (T. Gayda)

Bottom: Paul King with Wayne Morgan (P. Ng)





Carol Libbey with Wayne Morgan (P. Ng)

Mark Denhez presented **Welcome to the Heritage Tunnel. How did we Get There, and How Do We Get Out?**

and spoke of travelling through past decades: heritage roadblocks, governments' uncertainties, branding and progress. Door prizes and raffles rounded out the evening of camaraderie and with another chance to meet presenters, participants (from as far away as Timmins!) and the locals. We hope those who attended enjoyed their time and best of luck to London, the 2023 OHC host. If you have never been to an Ontario Heritage Conference before, now is the time to make plans to attend in 2023. You will not want to miss the opportunity to share and learn a variety of heritage knowledge in Ontario.

Tracy Gayda is a former board member of CHO/PCO, Heritage E-K Chair and LOC Chair of OHC 2022.

THE IMPACT OF OHC 2022

TAYLOR QUIBELL

I would like to thank the local organizing committee for selecting me as the recipient of the Student Subsidy for attending this year's Ontario Heritage Conference. I have spent the last couple of days reflecting on my experience and have been consumed with gratitude for being able to attend.

It was nice to be with like-minded people with the same core interests. It was also a fantastic opportunity to collaborate with professionals, learn new concepts, contribute to difficult conversations, and network with people in the heritage field.

The conference started with incredible keynote speaker Miranda Jimmy, to whom I appreciate and am extremely lucky to have been able to listen to. Her talk was incredibly moving and has inspired me to reflect on the seven grandfather teachings and read the Truth and Reconciliation Commissions' final report. Moreover, I aim to include Indigenous perspectives in all my work moving forward.

Next, I attended the Historic Railways session. Before attending the conference, I was unaware that Brockville had a railway tunnel. This shows how important hosting an in-person conference is and how special bringing people to our Ontarian cities is. It also helps us learn the different histories within our province.

Following the session on railways, I attended the Window Restoration Workshop at the armories. Jim Stinson from Algonquin college was an excellent presenter and educator!! This hands-on session gave me a stronger appreciation for skilled craftspeople and showed me the importance of preserving heritage windows.

The next day, I attended the Heritage, Security, and Accessibility session, which built on my engineering knowledge of heritage accessibility. In my previous studies, we spoke a lot about bringing heritage up to code,



Brockville Rail Tunnel

ideas around universal design, and making places AODA accessible; however, challenges still exist. Thea Kurdi helped me understand diverse types of disabilities and how to work towards accommodation. She also made me aware of temporary disabilities and how to look beyond just physical disabilities. Because of this, I now want to look more at making plaques AODA compliant and how to respectfully design ramps on heritage properties.

After this was the Engaging Youth in Heritage session, a discussion I had wanted to be a part of, as I have found it challenging to find professionals and resources in heritage while at school. Not until recently was I even aware that Heritage Planning existed. I appreciated the opportunity to speak about my experience and frustrations with accessing heritage education opportunities in my younger years. However, Paul Merredew and Blake Seward's work with their students makes me hopeful for a bright future in heritage.

I also appreciated Alex Sostar's speech on NextGen, and plan to apply for the annual Design Charrette. I hope I can continue to help with engaging youth in heritage and provide committee members with ways to target youth in schools.



Trevor Alkema, Tracy Tang, Taylor Quibell and Colin Herrewynen at the Gala Dinner

Lastly, I went to the Climate and Heritage: From Landscapes to Cities session with Lloyd, Dan, and Susan. I found this session extremely educational and advantageous to my deconstruction and material reuse thesis that I am drafting. At this session, I was able to ask a question about how to quantify embodied carbon in our built resources and how we can display this data to developers. In the next steps of my thesis, I plan to use the software and concepts discussed in this session.

In conclusion, the educational sessions were advantageous to my studies and future work, and the networking at this event was highly beneficial. I connected with people via email after the conference and now have a catalog of resources!

I am so grateful for this opportunity, and I hope to see you again at future conferences!

Taylor Quibell recently completed her first year in the Master of Applied Science: Civil Engineering Program with NSERC CREATE Heritage Program with a focus on deconstruction, material salvage, and adaptive reuse. She is currently working as a Heritage Planning intern at the City of Peterborough. Photography by T. Quibell.

ONE HERITAGE DESIGNATED PROPERTY, SIX OWNERS... WHAT CAN GO WRONG?

GINETTE GUY MAYER

Stormont Cottages is a residential building in Cornwall containing six row houses. It was originally built in 1882 by the Stormont Cotton Mill for company employees, who rented their units. In 1955 with the closure of the mill, the tenants were given the opportunity of purchasing their individual units. From 1955 to the present day, instead of one owner, each residential unit of the Stormont Cottages has been owned separately. In 1987, with the concurrence of the six owners at the time, the City of Cornwall passed a by-law designating the six properties. Unfortunately, no 'maintenance' agreement has ever been signed by the owners to deal with issues such as maintenance, restoration, repairs, a reserve fund, insurance, and use of common elements. These properties were never set up as a co-op and, given that these properties were never converted to a condominium, the Stormont Cottages are not protected by provincial condominium legislation.

Today, the units are still individually owned, and some are rental units. The heritage designation seems to be a minor note as owners move on and the lack of a maintenance agreement between them leaves all to fend for themselves. Unlike a condominium structure with reserve funds set aside for improvements and maintenance and a clear direction on cohesion, the units are losing their heritage integrity.

In Cornwall, there is no heritage property standards by-law, only general by-laws that apply to all properties and are

complaint based. The architectural details once cited as the reason for designation are not uniform anymore so there is a loss of symmetry, and lintels and windows are gone in some units, not to mention mismatched doors and balconies. Shared parking spaces and common areas have been a challenge for present owners and renters.



Stormont Cottages

It is hard to go back and fix the changes that have occurred through the passage of time, although with funding, this might be possible. There should have been a maintenance agreement put in place at the time of designation but this did not happen. Now there is some will amongst owners to correct the situation but funding is an issue. A government

source of funding for these property owners would go a long way in making preservation of heritage attributes possible, and certainly would help to raise the property values.

Do you have properties in your municipality facing the same or similar issues? How has it been resolved? I welcome

your suggestions.

*Ginette Guy Mayer is a Vice-President of CHO/PCO.
Photograph by G. Guy Mayer.*

HIDDEN DIAMONDS

PAUL R. KING

A building may be dilapidated and look insignificant but may be, as the saying goes, 'a diamond in the rough'. We tend to value heritage buildings because of their architectural merit but, of course, the value does not stop there. Regulation 9/06 under the *Ontario Heritage Act* sets out three criteria for cultural heritage value or interest: (1) design value or physical value; (2) historical value or associative value; and (3) contextual value. Investigative research is critical to reveal historical value or associative value which might be 'a diamond in the rough' regardless of how dilapidated and apparently insignificant a building might be.

For example, there is a small, apparently insignificant, building in the SoHo neighbourhood of London, Ontario. In its current state, this frame building looks like a candidate for demolition, but it is a heritage structure of surprising importance. This structure was originally built in 1848 and was located at 275 Thames Street, London near the Askunissippi (Thames) River. In 2014, the owner of the Thames Street property had plans for a large redevelopment so existing buildings on the site were slated for demolition. To avoid this fate, this 1848 building was moved to its current location at 430 Grey Street, London. Now there is a plan to move this building a second time to a permanent location at Fanshawe Pioneer Village, London. So you may well ask: Why all the fuss and bother?



Beth Emmanuel (British Methodist Episcopal) Church (left) and Fugitive Slave Chapel (right)

This building, originally the African Methodist Episcopal Church, is now called the Fugitive Slave Chapel. From 1848

until 1869 this building was a safe place for refugee slaves who escaped from the southern states to Canada and it was also a community centre for the Black population of early London. More recently this building was used as a residence and its early history only became apparent through investigative research. It now sits on the Grey Street property beside the Beth Emmanuel Church.

In 1983 prior to the Fugitive Slave Chapel being moved to the Grey Street property, the City of London passed a designation bylaw under Part IV of the *Ontario Heritage Act* for 430 Grey Street. The designation statement includes the following:

The congregation of the British Methodist Episcopal Church, then known as the African Methodist Church, was organized at some time prior to September 1856, at which time it was holding services in a building on Thames Street [i.e. the building now called the Fugitive Slave Chapel]. Sometime between 1868 and 1871, the present Beth Emmanuel B.M.E. Church, a white brick Gothic Revival structure, was erected.... In later years, the building was raised [i.e. lifted up] for the construction of a basement. Beth-Emmanuel is the oldest surviving black church in London. [Note: Research completed later in the 1980s confirmed that Beth-Emmanuel is the second oldest surviving black church in London, the first being the Fugitive Slave Chapel.] At the time the congregation was founded, the City had a large and prosperous black community, many of whom had escaped from slavery in the United States via the Underground Railroad.... Some of the names associated with the Beth-Emmanuel congregation are noteworthy: John Brown, the abolitionist, preached at the Thames Street Church [i.e. the building now called the Fugitive Slave Chapel] in 1858 before his ill-fated raid on Harper's Ferry the following year [October 1859]...

There is some question whether John Brown did in fact preach at the Fugitive Slave Chapel but there is no question that John Brown and his son, John Brown, Jr. came to Upper Canada to enlist support for their abolitionist cause. John

Brown held a secret conference in April 1858 at the First Baptist Church, Chatham, Ontario and, in early 1859, John Brown, Jr. toured through Hamilton, St. Catharines, London, Chatham, Buxton and Windsor attempting to drum up abolitionist support. In addition to John Brown and his son, there were noteworthy congregation members of the Beth Emmanuel B.M.E. Church who made significant contributions to the London community and beyond.



The Sign for the FSC Preservation Project including an old photo of the FSC from 1926

To ensure that the contextual value of a building is not lost, it is best to leave a building in its original location if possible. In this case, leaving the Fugitive Slave Chapel within the floodplain area of the Askunissippi (Thames) River would have resulted in its demolition. The Chapel's second location beside the Beth Emmanuel B.M.E. Church on Grey Street is an appropriate alternative supported by some congregation members. There are, however, good reasons to move the chapel to Fanshawe Pioneer Village, a living history museum interpreting London and Middlesex County history between 1820 and 1920. First and foremost, having the Fugitive Slave Chapel at the Village will provide an important nuance to

the current narrative, which centres on white, middle class history. Widening the narrative helps to counter cultural biases and norms plus emphasizes the Black presence and contributions throughout Canada's history. Thousands of people visit the Village each year, so they will be learning an important aspect of pre and post Confederation history. Having this modest building in the Village provides a base where local, national and international histories involving the Black population will be told.

As stated on the Fanshawe Pioneer Village website:

"Church officials felt, 'the Pioneer Village would be a better location to preserve, promote and share the rich history of the Fugitive Slave Chapel, and to provide education about the involvement of London in the Underground Railroad. We want to make sure this important piece of Black history isn't lost...' The addition of the Chapel building to the Village aligns well with our Museum's mission to connect our communities by remembering, sharing and celebrating local histories, and also helps include more voices in the story we share. It is an exciting opportunity, and we are working with our community partners to ensure it is presented authentically," says Dawn Miskelly, Executive Director."

So this modest building of surprising heritage importance has escaped demolition. Are there similar situations in your community? What hidden diamonds are awaiting your investigative research?

Paul R. King is a past board member of CHO/PCO. Photography by P.R. King.

CHONEWS BACK ISSUES

For those wishing to organize their issues of CHOnews, we have bound copies from 2000 to 2020. These are hard cover books.

Book 1 covers the years 2000-2010

Book 2 covers the years 2011-2020

The old CHOnews issues are free, you pay only \$25 for the binding, plus shipping. If interested, contact the Corporate Secretary: schofield@communityheritageontario.ca

CHO/PCO MISSION STATEMENT

To encourage the development of municipally appointed heritage advisory committees and to further the identification, preservation, interpretation, and wise use of community heritage locally, provincially, and nationally.

BOARD MEETINGS

CHO/PCO Board of Directors meetings are open to any MHC member. Meetings will be held virtually until further notice. Please contact the Corporate Secretary if you wish to attend.

HERITAGE EASEMENT AGREEMENTS

TERRY FEGARTY

It is often said by heritage planners and directors of planning that a heritage easement (maintenance) agreement and an easement bylaw are potentially the strongest tools in the heritage toolbox for preservation of heritage structures.

Under the *Ontario Heritage Act* (OHA), Sec 37, Council can pass by-laws entering easements or covenants – voluntary legal agreements – with heritage property owners. Easement agreements set out requirements for maintaining a property or specific heritage features of a property.

The agreement is registered on the title to the property and is binding on future owners. Entering into an easement agreement assures owners that their heritage properties will be protected over the long term.

How are Heritage Easements Different Than Heritage Designation?

Heritage easements complement designation under the OHA. For example, there are no provisions under the OHA to require the owner of a designated property to maintain the building or its heritage features in good condition, to insure the building appropriately, or to replace the building or heritage features in case of loss or damage. Heritage easements can help address these concerns.

Easements also provide Council much stronger control over major construction or demolition.

To protect heritage features that are important to the community, easement agreements can in some circumstances be required in return for:

- Granting municipal planning approvals or exemptions, such as density bonuses
- Funding a restoration project or providing a property tax reduction¹

Example

Here is a typical easement example from a recent (2016) designation: the structure involved is a former community hall (c.1910), converted to residential use (1928) and later renovated and expanded (2005-2006). The original structure is basically intact. The extension is connected by a portal on the ground floor and a hallway on the second floor.

The modern additions (1,000 sq. ft. including garage, plus closed-in porch, two patio decks, retaining walls, outbuilding) are specifically excluded from the heritage attributes.



Former Community Hall

Heritage attributes include features of the original building, such as:

- 1 1/2 storey wood frame, balloon style construction
- Exterior and interior walls built of 12" x 2" pine planks on a rectangular 20' plan
- Open wooden porch on the northern entrance
- 9 1/2-foot ceiling on the ground floor, 7-foot ceiling on the second floor
- Original strip flooring (maple) on the main floor, running throughout the length (40 ft) of the original building
- Similar strip flooring (red pine) on the second floor
- Staircase to the second floor
- Other exterior and interior features

Due to the deterioration of the original clapboard siding, the original structure and extension were clad with new pine siding in 2005 (repainted in 2022).

The Heritage Easement Agreement is between the Municipality and the owners (*current and subsequent*), is registered on title² and includes two principal components:

Preservation and Repair

1. The owner agrees to preserve and maintain the exterior of the building.
2. The owner agrees to maintain the building in a good state of repair, so that there is no deterioration in the condition and appearance of the exterior.³
3. The owner requires Council's permission to construct, demolish, or do anything to the

¹ This easement agreement does not refer to heritage property tax rebates or grants, but eligibility for such programs requires the heritage easement agreement on title in this municipality.

² Registry of the agreement on title may restrict the owner's freedom to develop or redevelop the property.

³ The agreement does not address monitoring the property or right of access to the property to ensure that heritage features are well conserved.

building inconsistent with the agreement or the building's heritage aspects or attributes.

Insurance

1. The owner agrees to provide and maintain All-Risk property insurance for replacement or restitution (but not replication) of heritage aspects and heritage attributes, as defined by the Statement of Reasons for Designation.
2. The municipality may request the owner to obtain a "Certified Building Appraisal" to confirm the replacement cost of the building.
3. The owner agrees that all insurance proceeds will be applied to the rebuilding, restoration, etc. of the building in line with the heritage aspects and attributes, unless Council approves otherwise.

*Terry Fegarty is the Chair of Finance for CHO/PCO.
Photograph by T. Fegarty.*

OHC 2022 TidBIT

Attendees could learn about restoration of the heritage plantings, hardscaping and landscaping, for the gardens at Fulford Place.

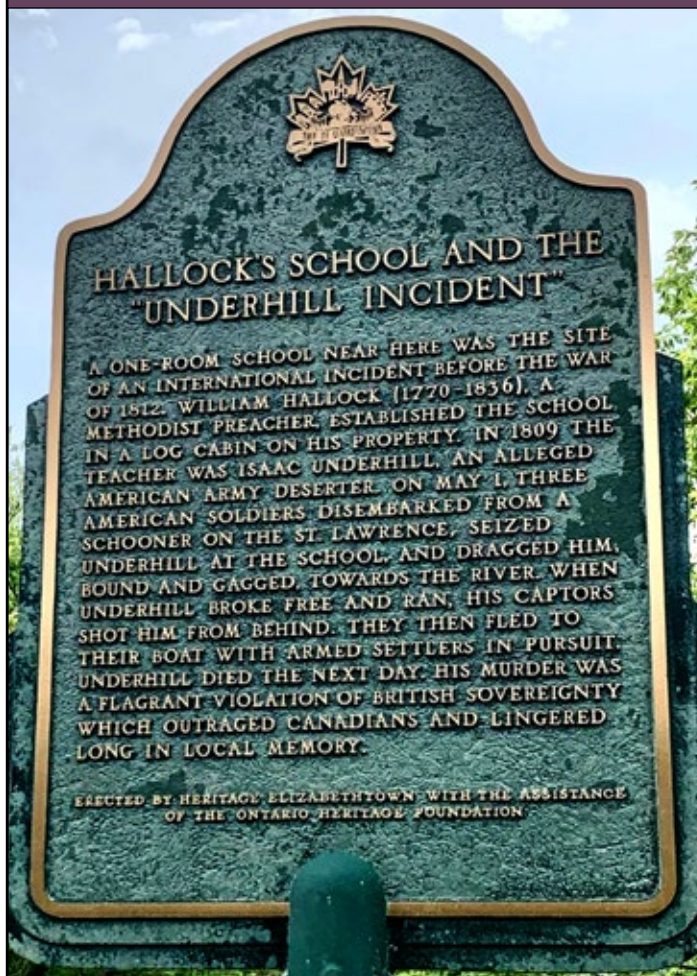


Photograph: Courtesy of Ontario Heritage Trust

OHC 2022 TidBIT

The Road Rally was on the Thursday before the conference. It was a tour through parts of Elizabeth-Kitley Township. Participants were given questions that could only be answered by following the tour route instructions and by visiting the mentioned locations. Completing the tour took about 3 or 4 hours.

These road tours were also a part of the Midland/Tay/Tiny conference in 2013, the Stratford/St. Marys conference in 2016. I think it might have been a part of other Ontario Heritage Conferences. The concept is to give conference registrants a greater appreciation of sites in the area which the main part of the conference cannot cover. One of the teams participating in the road rally wins by getting the most number of questions answered correctly. The winning team this year was Patrick Ng and some dude called Paul King, who were presented with the Local Flavours gift basket from Mary-Anne Gibson (EKTWP/LOC member).



Story and photograph: Paul R. King

ARCHITECTURAL STYLES: SECOND EMPIRE

NANCY MATTHEWS

Second Empire is an architectural style originating under the reign of Napoleon III (President of France 1848-52, Emperor 1852-1870). During the reconstruction of Paris, Baron Haussmann had farsighted plans to convert the dark rabbit warren of medieval Paris into the present-day City of Light. This necessitated the expropriation of many houses situated along narrow streets destined to become wide, straight boulevards radiating from important focal points. Replacement of all this lost living space was a major socio-economic concern. The larger, high-ceilinged rooms—well lit by dormers contained within a Mansard roof on a 3-4 storey building—were a stylistically attractive and very practical alternative to the cramped living spaces of the garrets in conventional attics under gable roofs.

The key design component of Second Empire buildings is an elaborate Mansard-style roof. This design was popularized in the early 17th century by François Mansart (1598–1666), an accomplished architect of the French Baroque period. The slope of the Mansard could be flat, concave or convex, had ornate dormers, and often was enhanced by at least one turret. A key feature of many second empire turrets is a belvedere (usually but not always, an open roof-top balcony) having a distinctively decorative railing. This feature is

frequently called a “widow’s walk” because in coastal towns, sailor’s wives standing there to watch the fleet come in, would first suspect they had been widowed that day.

The impressive facades and visually distinctive rooflines of the new Parisienne boulevards were widely admired, and Second Empire rapidly became a popular architectural style. Thus, it is not surprising that Canadian Parliament Buildings of the late 1860s constructed in the first bloom of this popularity, featured Second Empire turrets. The style remained popular for Canadian public buildings until about 1905.

Private dwellings built in this elegant style tend to be an imposing large mansion. In general, any prominent person who built a Second Empire home not only wished to showcase their wealth and status, but also wanted to demonstrate discerning and sophisticated taste in such matters.

For more descriptions and pictures of a wide variety of Second Empire buildings across the province:

<https://barbararaue.ca/2020/09/20/second-empire-architecture-in-ontario-top-32-picks/>

Nancy Matthews is a board member for CHO/PCO.



The original Centre Block building, under construction during Confederation and opened in 1869 was destroyed by fire in 1916. The extruding turrets with concave Second Empire roofs feature a rondel, a belvedere cap and elaborate stonework eaves.

Photograph: William James Topley/Library and Archives Canada/PA-009636. Celebrations for Queen Victoria's Diamond Jubilee on Parliament Hill, Ottawa, 1897.



The Prince of Wales Hotel built 1864 in Niagara-on-the-Lake is a fine example of a Second Empire commercial building. The corner placement of door and turret on an angle is a common feature of department stores and hotels located at an intersection. Noteworthy design attributes include contrasting voussoirs and banding, extruded turrets on side walls, ornate woodwork and the eyebrow lintels on the highly decorative dormer windows.

Photograph: Philipp Hienstorfer 2007 CC BY-SA 4.0



The Second Empire roof on this 1890s home in Brockville appears shorter than normal with smaller dormers but is greatly enhanced by decorative designs in the fish scale shingles and the elaborate cornice and banding below. Other design attributes of note: Differing voussoirs for different sized windows on the first and second floor are tied together by identical keystones and the balance between the large front entry and the side windows is achieved by identical voussoirs.

Photograph: T. Gayda



Phillips House in Flesherton, built 1904, is small for this normally ostentatious architectural style, but the usual stylistic details have been perfectly adapted. Ornate, decorative dormers painted in contrasting colors jut from the bell curve mansard roof. The central opening front door with its double rounded panes is in an extended portico that allows a second-floor balcony that is skillfully delineated by the signature up-sweep of the eaves. The crowning glory of this elegant little gem is the attractive grillwork framing a square belvedere.

Photograph: N. Matthews

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Cost is per issue.

DISPLAY ADS must be supplied in camera-ready tiff or pdf format.

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Location of ads is at the discretion of the Editor.

Full Page	\$300
Half Page	\$150
Third Page	\$100
Quarter Page	\$75
One Sixth Page	\$50
Business Card	\$25

Contact Rick Schofield

416.282.2710

schofield@communityheritageontario.ca

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conference!**

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NEWS FROM THE BOARD OF DIRECTORS

RICK SCHOFIELD

Following the CHO/PCO Annual General Meeting held in Brockville on June 18th, the Board of Directors met on June 26th to organize the various officer positions for the year 2022-2023. With the retirement of Tracy Gayda, Regan Hutcheson was nominated and acclaimed to fill the vacancy of Vice-President. The Board expressed its thanks for the work done by Tracy over several years. Wayne Morgan will continue as President; Ginette Guy will continue as the other Vice President and Terry Fegarty will remain as Chair of Finance.

Board members then divided up the responsibilities of serving on the various committees for the upcoming year.

Ginette summarized the results of the Brockville Conference in a detailed written and verbal report. Despite the lockdowns and restrictions caused by the COVID-19 pandemic, the conference was tremendously successful. Thanks were extended to the local organizing committee and board members.

Finally, the Board reaffirmed its decision regarding the division of any surplus or loss among CHO/PCO, OAHP and ACO resulting from the conference.

Rick Schofield is the Corporate Secretary/Treasurer of CHO/PCO.

2022-2023 BOARD OF DIRECTORS

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waynemorgan@communityheritageontario.ca

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Program Officer **Ginette Guy**

DISCLAIMER

The content of CHOnews does not contain nor reflect any opinion, position, or influence of the CHO/PCO Board of Directors or the Editor of CHOnews. Submissions received for publication in CHOnews are changed only for the purposes of legibility and accuracy to the extent that can be readily determined.

ARTICLE DEADLINES

JANUARY 10

MARCH 10

JUNE 10

OCTOBER 10

Article submissions are always welcome.

From: Justine Brotherston
Sent: Friday, September 16, 2022 1:54 PM
To: Justine Brotherston
Subject: FW: Reminder: Nominate a heritage leader today | Proposez la candidature d'un leader en matière de patrimoine dès aujourd'hui

From: Ontario Heritage Trust <marketing@heritagetrust.on.ca>
Sent: Monday, September 12, 2022 10:10 AM
To: Courtenay Hoytfox <choytfox@puslinch.ca>
Subject: Reminder: Nominate a heritage leader today | Proposez la candidature d'un leader en matière de patrimoine dès aujourd'hui

**Nominations are open for the 2022
Lieutenant Governor's Ontario Heritage Awards!**

**Nomination deadline:
October 15, 2022**



The City of Toronto's Awakenings Program at Fort York National Historic Site (2021 recipient, Lieutenant Governor's Ontario Heritage Award for Community Leadership) | Le programme « Awakenings » (réveils) de la ville de Toronto au lieu historique national Fort York (récipiendaire 2021, Prix du lieutenant-gouverneur pour les réalisations communautaires)

Do you know of an exemplary project, group or a person who has shown leadership, commitment and the best and most creative approaches to heritage conservation this year? Help the Ontario Heritage Trust recognize and celebrate them by [making a nomination for the Lieutenant Governor's Ontario Heritage Awards](#).

Learn more about each of the four categories of awards here:

- [Youth Achievement](#)
- [Community Leadership](#)
- [Lifetime Achievement](#)
- [Excellence in Conservation](#)

A wide range of heritage pursuits are eligible, including: adaptive reuse of historical structures, activities that share our stories and cultural heritage in museums, online and other cultural settings, class or extracurricular projects (Youth Achievement only), and activities that protect Ontario's natural spaces and biodiversity.

To support the education of outstanding young people, the top individual recipient of the Lieutenant Governor's Ontario Heritage Award for Youth Achievement receives a \$3,500 post-secondary scholarship funded by the Ontario Heritage Trust and Canada Life.

The Trust also offers the prestigious [Thomas Symons Award for Commitment to Conservation](#) to recognize those who have made defining contributions to heritage conservation through their professional careers.

Learn more about 2021's award recipients

For further information on the Trust's recognition programs, contact recognition@heritagetrust.on.ca.



Les mises en candidature pour les Prix du lieutenant-gouverneur pour les réalisations en matière de conservation du patrimoine ontarien 2022 sont ouvertes!

**Date limite de réception des candidatures :
le 15 octobre 2022**



The Adaptive Reuse of the Niagara Parks Power Station by Niagara Parks |
Réutilisation adaptative de la centrale électrique des Parcs du Niagara par les Parcs du Niagara

Connaissez-vous un projet ou un groupe exemplaire ou une personne qui a fait preuve de leadership et d'engagement et qui a adopté les meilleures approches créatives en matière de conservation du patrimoine cette année? Aidez la Fiducie du patrimoine ontarien à les reconnaître et à les célébrer en [proposant une candidature aux Prix du lieutenant-gouverneur pour réalisations en matière de conservation du patrimoine ontarien](#).

Apprenez-en davantage sur chacune des quatre catégories de prix ici :

- [Réalisations des jeunes](#)
- [Réalisations communautaires](#)
- [Ensemble des réalisations en matière de conservation](#)
- [Excellence en matière de conservation](#)

Une vaste gamme d'activités patrimoniales sont admissibles, notamment la réutilisation adaptative des structures historiques, les activités qui partagent nos histoires et le patrimoine culturel dans les musées, dans le cadre de projets scolaires ou parascolaires (Réalisations des jeunes seulement), ainsi que des activités qui protègent les espaces naturels et la biodiversité de l'Ontario.

Afin d'appuyer l'éducation des jeunes d'exception, le lauréat du Prix du lieutenant-gouverneur pour les réalisations des jeunes en matière de conservation du patrimoine ontarien reçoit une bourse d'études postsecondaires de 3 500 \$ financée par la Fiducie du patrimoine ontarien et Canada-Vie.

La Fiducie offre également le prestigieux [Prix Thomas Symons pour l'engagement en faveur de la conservation](#) afin de rendre hommage aux personnes qui ont contribué de façon déterminante à la conservation du patrimoine au cours de leur carrière.

Informez-vous sur les lauréats de 2021

Pour de plus amples renseignements sur les programmes de reconnaissance de la Fiducie, contactez recognition@heritagetrust.on.ca.



Ontario Heritage Trust | 10 Adelaide Street East, Toronto, M5C 1J3 Canada
<http://www.heritagetrust.on.ca>

[Unsubscribe choytfox@puslinch.ca](mailto:choytfox@puslinch.ca)

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Sent by marketing@heritagetrust.on.ca

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Friday, September 30, 2022 9:44 AM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Heritage Committee

Meeting Date

October 3, 2022

Type of Delegation

I am submitting this request to present a verbal delegation

Name

Don McKay

Mailing Address

[Redacted]

Phone Number

[Redacted]

Email Address

[Redacted]

Purpose of delegation (state position taken on issue, if applicable)

To encourage committee to recommend to council not to allow demolition of house on 82 Queen Street Morriston

I am submitting a formal presentation to accompany my delegation
Yes

I will require the use of audio-visual equipment (power point presentation)
No

Acknowledgement
I understand and acknowledge that a copy of the completed Delegation Request Form and any supporting material will be made available to the public and included in the meeting agenda package. I understand that the Township will redact my address, phone number and email address when making the completed form public.

Sent from [Township of Puslinch](#)

COMMITTEE MEMO

TO: Heritage Committee

FROM: John Arnold

MEETING DATE: October 3, 2022

SUBJECT: Signage Suggestions regarding places of Heritage Significance

RECOMMENDATIONS

That the Committee Memo regarding Signage Suggestions regarding places of Heritage Significance be received for information; and further,

That the signage suggestions contained in the Committee Memo be forwarded to the Signage Sub-committee for consideration.

Purpose

The purpose of this Committee Memo is to advise the Heritage Committee of signage suggestions that have been received by a member of the public.

Background

On August 29, 2022 a member of the public provided a number of signage suggestions for the Heritage Committee to consider.

Comments

The attached email details the suggestions for signage to be considered by the Heritage Committee.

Financial Implications

There is no financial implication related to this Committee Memo.

Attachments

Schedule A – Email regarding signage suggestions

Schedule B – Pictures of Badenoch Sign

Subject: FW: Suggestions

From: [REDACTED]

Date: Mon, Aug 29, 2022 at 07:37

Subject: Suggestions

To: [REDACTED]

CC: [REDACTED]

Good morning, Barb and fellow Heritage Committee members:

Some time ago, you asked me to suggest places in Puslinch of heritage significance and worthy of being marked by signage. I have a few suggestions for your consideration.

1. Macpherson's Spring.

You will know this spot at the rear of the Macpherson brother's lane, Barb. People from near and far have come to collect the fresh, spring water over many years and still do, from this convenient spring near the side of the road. Please note the spelling of the name, as this branch of the family spells the name with an "Mac" and a lower case "p".

- 2. A few years ago, now Councillor Sara Bailey contacted me regarding the Badenoch sign placed in the Badenoch Baseball Park, now soccer field, by the now defunct Badenoch Women's Institute. You will be familiar with this, Barb. I would like to suggest that this sign should be refurbished and eventually, replaced by one of the same size as currently and with the same wording. Badenoch is unique within the township, the only community to memorialize its heritage at an earlier time.**

3.

- 4. The original twelve, small schools in Puslinch, were built by the people of those twelve, small communities. They are emblematic of the communities and thus, are integral to our heritage. All remain with the exception of the Puslinch Lake School. Would the Committee consider marking these with heritage signs? In the case of the demolished Puslinch Lake School, a sign could mark its former location.**

5. The site of Glen Christie, the only “company” town to exist in Puslinch, built by [REDACTED] for his employees, beginning in the summer of 1922. It was levelled by the new owner, Domtar, in 1962, in order to mine underneath it.

Would the Heritage Committee will consider these recommendations?

Sincerely,

[REDACTED]

i.



COMMITTEE MEMO

TO: Puslinch Heritage Committee

FROM: John M Arnold, Chair

MEETING DATE: October 3, 2022

SUBJECT: Attendance at National Trust Conference

RECOMMENDATIONS

That the Committee Memo regarding Attendance at the National Trust Conference be received for information; and further,

That the Heritage Committee Advisory Committee Goals and Objectives proposal Form and request for additional conference funds be forwarded to Council for their consideration for the proposed 2023 Budget.

Purpose

The purpose of this Committee Memo is to review a proposal for the addition of the National Heritage Trust Conference to the Committee's list of approved conferences and request additional funding in the budget for the committee to attend two conferences per year.

Background

From the National Trust website.

"The National Trust Conference is Canada's largest heritage learning & networking event. Held annually since 1974, the conference brings together a wide range of people working to keep Canada's heritage alive: from grassroots activists & elected officials to professionals, planners, policymakers, & property owners. Conference themes have tackled pressing issues for Canada's heritage movement, including community revitalization, heritage tourism, sustainable development, & climate change."

Comments

Provides an opportunity for the PHC members to network with similar committees, heritage professionals and municipal members and to keep current to heritage matters country wide

Financial Implications

Other than cost to attend, there are no direct financial implications. There could be financial implications involving future heritage project both from a private and/or public sector.

Attachments

From the 2022 conference brochure

“Seismic societal shifts exacerbated by a global pandemic have drawn into question many values, structures, and public policies in Canada, including those guiding heritage conservation. As the urgency increases to advance decolonization and anti-racism, take bold climate action, and redress economic and social inequity, are heritage principles and heritage places in step, or stuck in the past? Now is the time for realignment and concerted action. How can we accelerate the heritage movement’s impact as a positive, essential, progressive force addressing pressing issues like climate change, racism, reconciliation, affordable housing, social justice, accessibility, economic resiliency, and more?

The National Trust with the CAHP and the IHC invite your essential participation in the transformation of the heritage sector – currently underway with the pan-Canadian Heritage Reset initiative and culminating at this conference in Fall 2022. The conference will explore the following themes:

- 1. Social-Cultural Reset – Embracing a Fuller Story and Confronting Exclusion**
- 2. Environmental Reset – Championing Heritage Conservation as Climate Action**
- 3. Economic Reset – Overcoming Systemic Barriers to Reuse & Asserting Heritage as a Progressive Force**

For more detail on conference themes, please see the [Call for Presentations](#).

The Heritage Reset: Making Critical Choices will bring together 500+ participants from a diverse range of backgrounds – from professionals (emerging and established), craftspeople, and volunteers, to developers, planners, heritage site operators, academics and students. The event will feature challenging and inspiring case studies and lessons from heritage practice, communities, and industry, along with productive, goal-setting discussions where conference delegates will actively renew and reset the heritage sector.”



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

Name of Goal/Objective:

Attendance at National Trust Conference

Description of Goal/Objective:

Asserting heritage as progressive force

Has the demand or need been adequately established for the initiative?

☒ Yes

☐ No

If yes, provide details supporting the demand/need for the initiative:

Puslinch is suffering from demolition of potential heritage properties by neglect. We need to determine what is happening in other communities

Are there legislative requirements that need to be considered and adhered to?

☐ Yes

☒ No

If yes, provide details of legislative requirements that need to be adhered to:



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

How will the initiative be funded? (Select all that apply)

☒ Budget Request

☐ Grant

☐ Fundraising

Provide a description of how the initiative will be funded (e.g. If fundraising is recommended how will the fundraising be done and what Township resources are required?)

PHC requests that Council consider budgeting for at least two representative to attend the yearly conference

Provide a detailed breakdown of the costs and attach documentation for any cost estimates.

Registration per delegate	\$450 x 2	\$900
Travel cost to Ottawa (2023)		\$450
Accommodation	\$ person nights	\$1000
Meals		\$360

Will this be an expense each year or will this be a one-time expense?

☒ Expense each year

☐ One-time expense



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

Provide how services or items for this project will be sourced. Consider if any Township Policies such as the Procurement Policy need to be adhered to.

reservations to be handled by staff

Does this initiative require marketing or advertising?

☐ Yes

☒ No

If yes, describe what marketing or advertising channels will be used (e.g. Social Media, Traditional or Digital Advertising, Township Events, etc.) and provide detail on why these channels are best to reach the target audience. (Any costs associated with marketing or advertising should be included in the detailed breakdown above. If an external advertiser is identified an external advertisement proposal must be submitted as well.)

Will this initiative require staff resources?

☒ Yes

☐ No

If yes, describe the staff resources required. (Include how many staff and how many hours per week)

management of bookings and reservations



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

Will this initiative generate revenue?

☐ Yes

☒ No

If yes, provide details for the amount of revenue and indicate if there is a specific purpose proposed for this revenue.



REPORT HER-2022-017

TO: Heritage Committee

PREPARED BY: Justine Brotherston, Communications and Committee Coordinator

PRESENTED BY: Justine Brotherston, Communications and Committee Coordinator
Jeff Bunn, Deputy Clerk
Emmanuelle Vanleeuwen, Heritage Summer Student

MEETING DATE: October 3, 2022

SUBJECT: Digital Archive and Interactive Heritage Register Map

RECOMMENDATIONS

That staff report HER-2022-017 regarding the Digital Archive and Interactive Heritage Register Map be received for information.

Purpose

The purpose of this report is to provide the Heritage Committee with an update regarding work completed by the 2022 Summer Heritage Student including a presentation of the Digital Archive and Interactive Heritage Register Map.

Background

The Heritage Summer Student's contract with the Township of Puslinch began on June 6, 2022 and concluded on September 2, 2022. During that time, they completed their work on the Digital Archive and Interactive Heritage Register Map.

Comments

The Digital Archive and Interactive Heritage Register Map was soft launched on August 30, 2022. The Digital Archive and Interactive Heritage Register Map will be presented to Township of Puslinch Council on October 19, 2022. Following the presentation to Council the Digital Archive and Interactive Heritage Register Map will be hard launched through a banner on the website, social media post and a media release.

Financial Implications

None.

Applicable Legislation and Requirements

There is no applicable legislation or requirements related to this report.

Attachments

Schedule A - Digital Archive and Interactive Heritage Register Map Presentation

Puslinch Digital Heritage Archive & Interactive Heritage Registry Map

September 29, 2022



Digital Heritage Archive

Shop Local Puslinch is now live! Minimize the impact of COVID-19 and support local businesses by purchasing gift cards. [Shop Gift Cards Now](#)

For Residents

Culture & Recreation

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Digital Archive

The Digital Archive and complementary [Interactive Heritage Register Map](#) are initiatives to provide historical information regarding properties included on the Township's Heritage Register. The Digital Archive only includes properties which have consented to include their heritage property on this archive.

We recognize that when the first Euro-Canadian settlers arrived in what is now Puslinch Township, the Anishinaabe ancestors of the Mississaugas of the Credit First Nation had long established hunt camps in the area. Through written and verbal accounts we understand that the Anishinaabe interacted with the settlers in a friendly and cooperative manner. It is acknowledged that the development of the Township encroached upon their traditional way of life resulting in their displacement.

- [View All](#)

A D G H J K M P S W



School
6990 Wellington Road 34
Concession 3, Part Lot 19
Puslinch, ON

TOWNSHIP OF
PUSLINCH
TOWNSHIP OF
PUSLINCH
EST. 1850

Duncan McPherson House - Digital Archive

The Digital Archive and complementary [Interactive Heritage Register Map](#) are initiatives to provide historical information regarding properties included on the Township's Heritage Register. The Digital Archive only includes properties which have consented to include their heritage property on this archive.

We recognize that when the first Euro-Canadian settlers arrived in what is now Puslinch Township, the Anishinaabe ancestors of the Mississaugas of the Credit First Nation had long established hunt camps in the area. Through written and verbal accounts we understand that the Anishinaabe interacted with the settlers in a friendly and cooperative manner. It is acknowledged that the development of the Township encroached upon their traditional way of life resulting in their displacement.

- [Go back to directory.](#)

Duncan McPherson House

Residence

7201 Concession 1
Rear Gore, Lot 27
Puslinch, ON



Biographical Info

The Duncan McPherson House was completed around 1870 to 1885. The 1861 Census records a log house on the property, later constructed with stone. The limestone Victorian villa had an addition placed at the rear of the residence later in the 1880s. The unusual design is notable in Puslinch for the mid-1800s. The Duncan McPherson House still has the original ruby glass over the front entrance, as well as original porch and gingerbread trim.

The property is historically associated with Scottish immigration from Inverness Shire, Clan McPherson, and the settlement of Crieff.



Related by Category



Knox Presbyterian Church
and Cemetery



Puslinch Mennonite
Church/United Brethren
Church

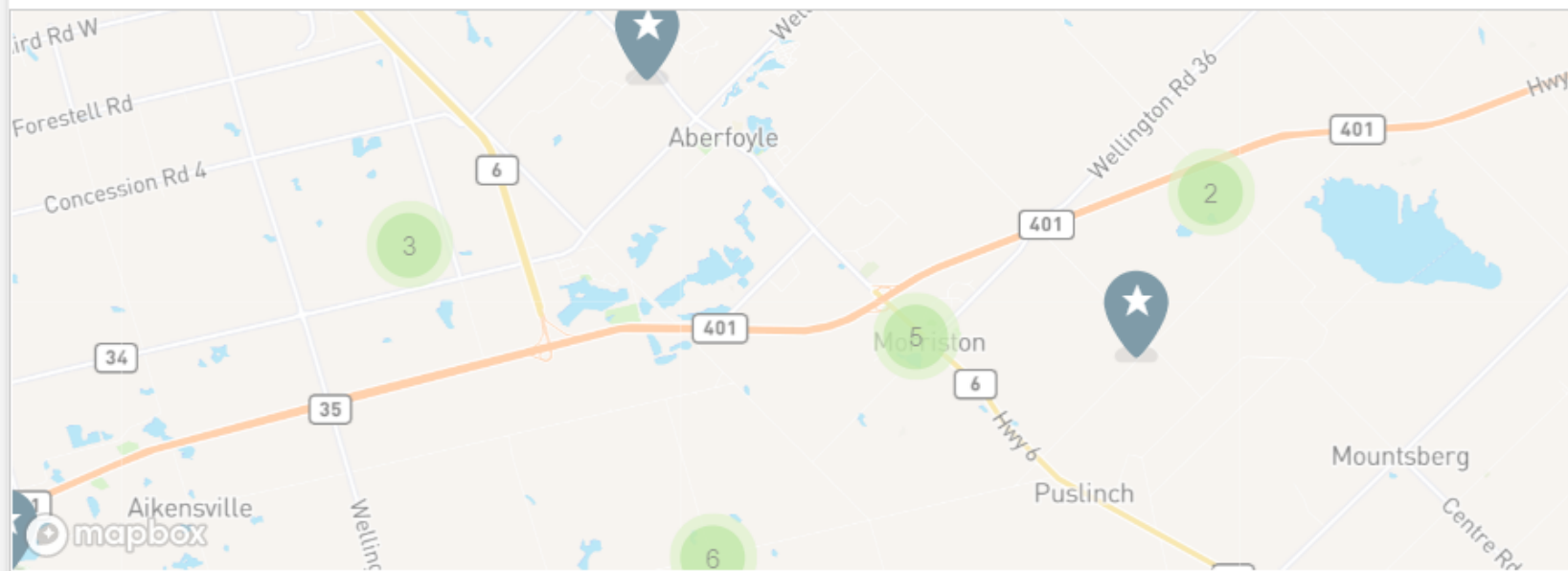
Categories: Decade Built – 1870s, Decade Built – 1880s, Decade Plaqued – 2000s,
Historical Association – Scottish/Scotland, Materials – Stone, One-and-a-half
storeys, Ontario House Style, Victorian Style

UPDATED 1
MONTH AGO.



Interactive Heritage Register Map

28 days



The Interactive Heritage Register Map is an initiative to display properties included on the Township's Heritage Register. The Interactive Heritage Register Map only shows properties that have opted-in for inclusion as part of this initiative.

For more information regarding these properties visit [Puslinch.ca/DigitalArchive](https://puslinch.ca/DigitalArchive).

We recognize that when the first Euro-Canadian settlers arrived in what is now Puslinch



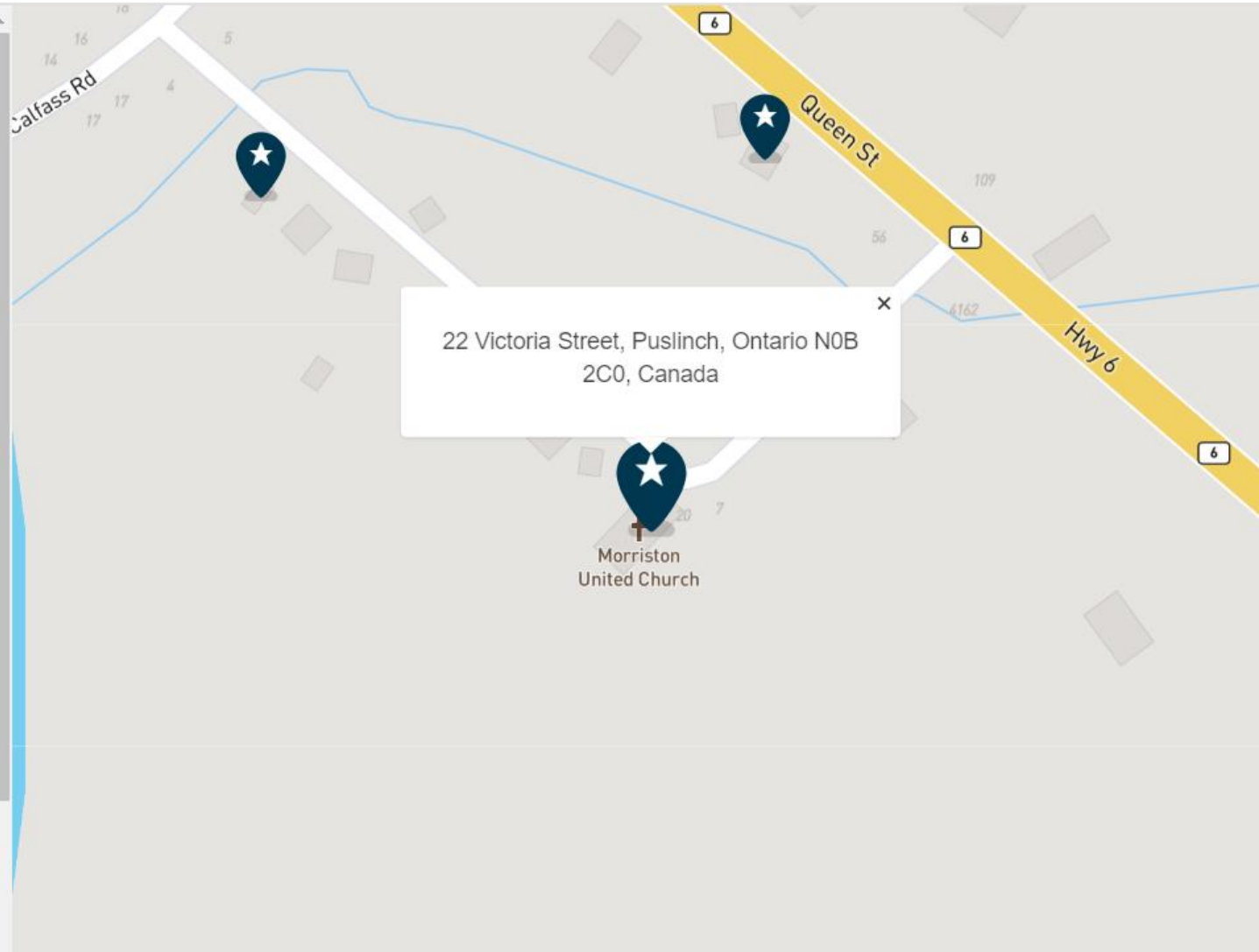
PuslinchHeritage
a month ago



German Evangelical Church

Built in 1856, this Italianate style church was constructed of local bi-chrome brick, and is also known as "Mount Carmel Zion United Church." The property is associated with German culture in Morriston.

For more information visit:
<https://puslinch.ca/digitalarchive/>





REPORT HER-2022-018

TO: Heritage Committee

PREPARED BY: Justine Brotherston, Communications and Committee Coordinator

PRESENTED BY: Justine Brotherston, Communications and Committee Coordinator

MEETING DATE: October 3, 2022

SUBJECT: Proposed 2023 Heritage Committee Meeting Schedule

RECOMMENDATIONS

That staff report HER-2022-018 regarding the Proposed 2023 Heritage Committee Schedule be received for information; and further,

That the 2023 Heritage Committee Schedule be approved as presented.

Purpose

The purpose of this report is to provide the Heritage Committee with the proposed 2023 Heritage Committee Meeting Schedule.

Background

The Committee's Terms of Reference state that the Heritage Committee meets quarterly on the first Monday of each month at 1:00 p.m.

Comments

Below are the dates of the 2023 Heritage Committee Meetings:

2023 Meeting Dates
January 16, 2023*
April 3, 2023
July 10, 2023*
October 2, 2023

*Moved due to conflict with Statutory Holiday

Financial Implications

Per diems to be included in the 2023 Budget.

Applicable Legislation and Requirements

There is no applicable legislation or requirements related to this report.

Attachments

None



REPORT HER-2022-019

TO: Heritage Committee

PREPARED BY: Justine Brotherston, Communications and Committee Coordinator

PRESENTED BY: Justine Brotherston, Communications and Committee Coordinator

MEETING DATE: October 3, 2022

SUBJECT: Application to demolish property listed on Heritage Registry (82 Queen Street)

RECOMMENDATIONS

**That staff report HER-2022-019 regarding the Application to demolish a property listed on Heritage Registry (82 Queen Street) be received for information; and further,
That the Heritage Committee advise Council of the following for their consideration:**

Purpose

The purpose of this report is to request comments from the Heritage Committee to present to Council regarding an application for the demolition of a heritage structure listed on the Heritage Registry.

Background

A report is being brought for Council's consideration at the September 28, 2022 Council meeting with the following recommendation:

That Report ADM-2022-053 entitled Heritage Structure Demolition Request – 82 Queen Street, be received; and

**The Heritage Committee be requested to review the demolition request and provide Council with a recommendation on whether to permit the demolition or proceed with designating the property under the *Ontario Heritage Act*; and further,
That the feedback provided by the Heritage Committee be brought back to the October 19th Council Meeting for Council's final consideration.**

Comments

The Committee is being asked to provide comments to Council on the application and if there any concerns with the proposal.

The following attachments are included for the Committee's consideration:

1. Report ADM-2022-053
2. Property Information Package
3. Demolition Clearance Form for Properties with Listed Heritage Status

Financial Implications

None.

Applicable Legislation and Requirements

Ontario Heritage Act, R.S.O. 1990, c. O. 18

Attachments

Schedule A – Report ADM-2022-053

Schedule B – Property Information Package

Schedule C – Demolition Clearance form for Properties with Listed Heritage Status – 82 Queen St. Morriston Ontario



REPORT ADM-2022-053

TO: Mayor and Members of Council

PREPARED BY: Jeff Bunn, Deputy Clerk

PRESENTED BY: Jeff Bunn, Deputy Clerk

MEETING DATE: September 28, 2022

SUBJECT: Heritage Structure Demolition Request – 82 Queen Street

RECOMMENDATION

That Report ADM-2022-053 entitled Heritage Structure Demolition Request – 82 Queen Street, be received; and

The Heritage Committee be requested to review the demolition request and provide Council with a recommendation on whether to permit the demolition or proceed with designating the property under the *Ontario Heritage Act*; and further,

That the feedback provided by the Heritage Committee be brought back to the October 19th Council Meeting for Council's final consideration.

Purpose

The purpose of this report is to advise Council that the property owner for 82 Brock Road has provided the Township with the required 60 days' notice of intent to demolish the structures located on the property, as required under Section 27(9) of the *Ontario Heritage Act*.

Background

On December 15, 2021, Council adopted the Puslinch Heritage Registry. The Registry includes the property municipally known as 83 Brock Road as a non-designated (listed) property.

On September 8, 2022, the Township received notification from the property owner of 82 Brock Road of their intent to demolish the existing home on the subject property. The intent of the demolition is to build a new home on the land.

As the property is listed on the Heritage Registry, the property owner is required to provide the Township with 60 days written notice of intention to demolish or remove a building or structure on the property. This allows the Township an opportunity to evaluate whether the property merits designation, to work with the owner to investigate opportunities for preserving the property's heritage value, and to consult with the Heritage Committee before Council makes a decision on the proposed demolition.

Council has two options to consider:

Option 1 – Consider Designation of Property

Council may choose by by-law to designate the property within the municipality to be of cultural heritage value or interest based on the legislated criteria for determining cultural heritage value or interest (Attachment A). Designation provides protection from demolition and enables a process that ensures changes to heritage property are appropriately managed and that proposed changes respect the property's heritage value.

Prior to making this decision, the Heritage Committee would be consulted at its October 3, 2022 meeting to provide advice to Council on whether designation is appropriate. Any recommendation from the Heritage Committee would be presented to Council at the October 19, 2022 Council Meeting.

If Council chooses to designate the property, the Act outlines the process of designation, including additional consultation with the Heritage Committee, notification to the property owner and the Ontario Heritage Trust, the passing of a by-law by Council and an appeal period. This process will be explained in detail in a subsequent report to the October 3, 2022 Council meeting should the Committee recommend designation.

Option 2 – Permit Demolition

Alternatively, Council may choose to not designate the property and permit the demolition of the structures on the subject property. If this option is chosen, Township staff will notify the property owner and will not consult with the Heritage Committee.

Financial Implications

None.

Applicable Legislation and Requirements

Ontario Heritage Act

Attachments

Attachment A – Ontario Regulation 9/05: Criteria for Determining Cultural Heritage Value or Interest.

Respectfully submitted,

Reviewed by:

Jeff Bunn,
Deputy Clerk

Courtenay Hoytfox,
Municipal Clerk

Attachment "A"
Ontario Heritage Act

ONTARIO REGULATION 9/06

CRITERIA FOR DETERMINING CULTURAL HERITAGE VALUE OR INTEREST

Consolidation Period: From January 25, 2006 to the [e-Laws currency date](#).

No amendments.

This is the English version of a bilingual regulation.

Criteria

1. (1) The criteria set out in subsection (2) are prescribed for the purposes of clause 29 (1) (a) of the Act. O. Reg. 9/06, s. 1 (1).

(2) A property may be designated under section 29 of the Act if it meets one or more of the following criteria for determining whether it is of cultural heritage value or interest:

1. The property has design value or physical value because it,
 - i. is a rare, unique, representative or early example of a style, type, expression, material or construction method,
 - ii. displays a high degree of craftsmanship or artistic merit, or
 - iii. demonstrates a high degree of technical or scientific achievement.
2. The property has historical value or associative value because it,
 - i. has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community,
 - ii. yields, or has the potential to yield, information that contributes to an understanding of a community or culture, or
 - iii. demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.
3. The property has contextual value because it,
 - i. is important in defining, maintaining or supporting the character of an area,
 - ii. is physically, functionally, visually or historically linked to its surroundings, or
 - iii. is a landmark. O. Reg. 9/06, s. 1 (2).

Transition

[2.](#) This Regulation does not apply in respect of a property if notice of intention to designate it was given under subsection 29 (1.1) of the Act on or before January 24, 2006.
O. Reg. 9/06, s. 2.

Form for Property Inventory

Roll Number: 5-12500

Date of Recording:	July 25 th , 2019
Name of Recorder:	Julia Murray, Mary Tivy, Barbara Jefferson
Street Address and Legal Description:	P.T Lot 32, Rear Concession 7 82 Queen Street
Name(s) of Building:	
Name and Address of Current Owner:	
Building Description:	2 storey, yellow brick house

Description	
Check off the following criteria that apply to the specific property.	
Building Description	<input type="checkbox"/> Barn <input type="checkbox"/> Church or Sacred Structure <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Residence <input type="checkbox"/> School <input type="checkbox"/> Other: _____
Build Date	<input type="checkbox"/> Pre 1830 <input type="checkbox"/> 1830-1850 <input type="checkbox"/> 1851-1870 <input type="checkbox"/> 1871-1890 <input checked="" type="checkbox"/> 1891-1910 <input type="checkbox"/> 1911-1920 <input type="checkbox"/> 1921-1940 <input type="checkbox"/> Other: _____

Main Building Fabric	<input checked="" type="checkbox"/> Brick <input type="checkbox"/> Frame with Siding <input type="checkbox"/> Frame with Roughcast or Plaster <input type="checkbox"/> Log <input type="checkbox"/> Plank <input type="checkbox"/> Stone
Stories	<input type="checkbox"/> 1 <input type="checkbox"/> 1 ½ <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 2 ½ <input type="checkbox"/> 3 <input type="checkbox"/> 3 ½ <input type="checkbox"/> Other: _____
Residence Architectural Style	<input type="checkbox"/> Cottage <input type="checkbox"/> Edwardian <input type="checkbox"/> Georgian <input type="checkbox"/> Gothic <input type="checkbox"/> Greek Revival <input type="checkbox"/> Italianate <input type="checkbox"/> Log Cabin or House <input type="checkbox"/> Neoclassic <input type="checkbox"/> Ontario House (Gothic Window 1-½ stories) <input type="checkbox"/> Queen Anne <input type="checkbox"/> Regency <input type="checkbox"/> Victorian Hybrid
Barn Architectural Style	<input type="checkbox"/> Bank <input type="checkbox"/> Hybrid <input type="checkbox"/> Threshing
School	<input type="checkbox"/> Ontario Schoolhouse Design: <input type="checkbox"/> Other: _____
Builder/First Owner:	David Morlock
Description (copied from books):	<p>"In the winter of 1909-1910, [REDACTED] had a 2 storey house built on the front of the [REDACTED] Farm of wire-cut yellow brick produced in Elmira. His father [REDACTED], now retired and living in the new brick house north of this site, sold [REDACTED] the lot. [REDACTED] and his family moved to Hamilton in 1916 and rented the house to his sister and brother-in-law."</p>

Criteria for Determining Cultural Heritage Value or Interest

Is this property plaqued? Circle/underline **Yes** or **No**

If **yes**, what year was it plaqued? 2013

*A property may be designated under section 29 of the Act if it meets **one or more** of the following criteria for determining whether it is of cultural heritage value or interest.*

Design Value:

- Rare, unique, representative or early example of a style, type, expression, material or construction method
- High degree of craftsmanship or artistic merit
- High degree of technical or scientific achievement

Historical Value:

- Direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community
- Yields, or has the potential to yield, information that contributes to an understanding of a community or culture
- Demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community

Contextual Value:

- A landmark
- Important in defining, maintaining or supporting the character of an area
- Physically, functionally, visually or historically linked to its surroundings

Character Defining Elements:

- Massing: _____
- Windows: _____
- Doors: _____
- Chimneys: _____
- Building Fabric: _wire-cut yellow brick_____
- Ornamentation: _____
- Interior Elements: _____
- Other: _____

Other Plaques/Designations:

References in Publications/Online:

Comments:

PUSLINCH
LACAC
OUR HERITAGE



PT. LOT 32, R. CONC. 7

In the winter of 1909-10 [redacted] had a 2-storey house built on the front of the [redacted] farm of wire-cut yellow brick produced in Elmira. His father [redacted] now retired and living in the new brick house north of this site, sold [redacted] the lot. [redacted] and his brother [redacted] were living in the stone farmhouse at this time.

[redacted] brother [redacted] was the contractor for the yellow-brick house. Their brother, [redacted] dug out the cellar, mixed mortar and aided in the construction. [redacted] of Morriston did the lathing, [redacted] team from Hespeler did the carpentry work, and [redacted] dug and laid pipes to the water storage tank at the main house on the farm. There was no well on [redacted]'s property at first. The house was shingled with British Columbia cedar shakes. It has a two-tiered front porch, popular in the late 1890s and early 1900s, and a full attic. The upper third of the windows were finished in the arts-and-crafts style of the period with stained glass. Two diamond windows in stained glass are featured on the porches. The brick layers added soldier lintels in brick over each window, outlining these and the diamond windows with rough cast bricks.

[redacted] and his family moved to Hamilton in 1916 and rented the house to his sister and brother-in-law. In 1919 the latter purchased the house and turned around and sold it to the Duff's [redacted] in 1925. The Duff's lived there until 1925 and his wife [redacted] moved [redacted]

here with their two children. The house remained Dutt's Mahse until the end of the 20th Century, when the practice of providing accommodation for the minister was changed. The earlier photo of the complete house, before restoration, shows the location of the minister's office at the back. The owner at the time of recording in 2013 is

 - other photos from P.H.C tour 2012



The photo at left provides a close-up view of the beautiful stained glass diamond windows. All of the stained glass was releaded by the previous owners during their restoration of the property.

The second photo was taken to show the former ministers' office built at the back of the house. This view is from the south side of the house. The office had its own entrance on the north side.











Demolition Clearance Form for Properties with Listed Heritage Status - Entry #6845

Address of Building/Structure to be Demolished

82 QUEEN ST
PUSLINCH, ON
N0B 2C0

Attach copy of Site Plan

 [Map-of-82-Queen-Street.pdf](#)

Scope of demolition work to done:

DEMOLISH THE EXISTING HOUSE STRUCTURE AND BUILD A NEW HOME

Building Area

1750

Total Lot Size

20130

Number of Storeys

2

How many registered owners are on title?

1

Name of First Property Owner

[REDACTED]

Address of First Property Owner

[REDACTED]

[REDACTED]

[REDACTED]

Phone Number of First Property Owner

[REDACTED]

Email of First Property Owner

[REDACTED]

Contact Name

Address

[REDACTED]
[REDACTED]
[REDACTED]

Contact Telephone

[REDACTED]

Applicant Email

[REDACTED]

Company Name

A NOORGEET RENOVATION LTD

Contact Name

BALJIT MUNDI

Contact Telephone

+14163718048

Contractor Email

BALJITMUNDI@GMAIL.COM

What is the subject property's status on the Township's Heritage Registry?

Listed (Non-designated)

Upload photos documenting the full structure. Photos must include the following: from the road, from various angles, from various elevations and interior images.

 [PIC1.jpg](#)

 [PIC2.jpg](#)

 [PIC3.jpg](#)

 [PIC4.jpg](#)

 [PIC5.jpg](#)

 [PIC6.jpg](#)

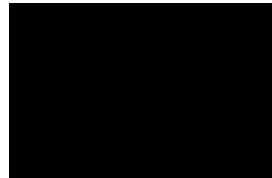
 [PIC7.jpg](#)

 [PIC8.jpg](#)

 [PIC9.jpg](#)

 [PIC10.jpg](#)

Signature of Owner/Agent

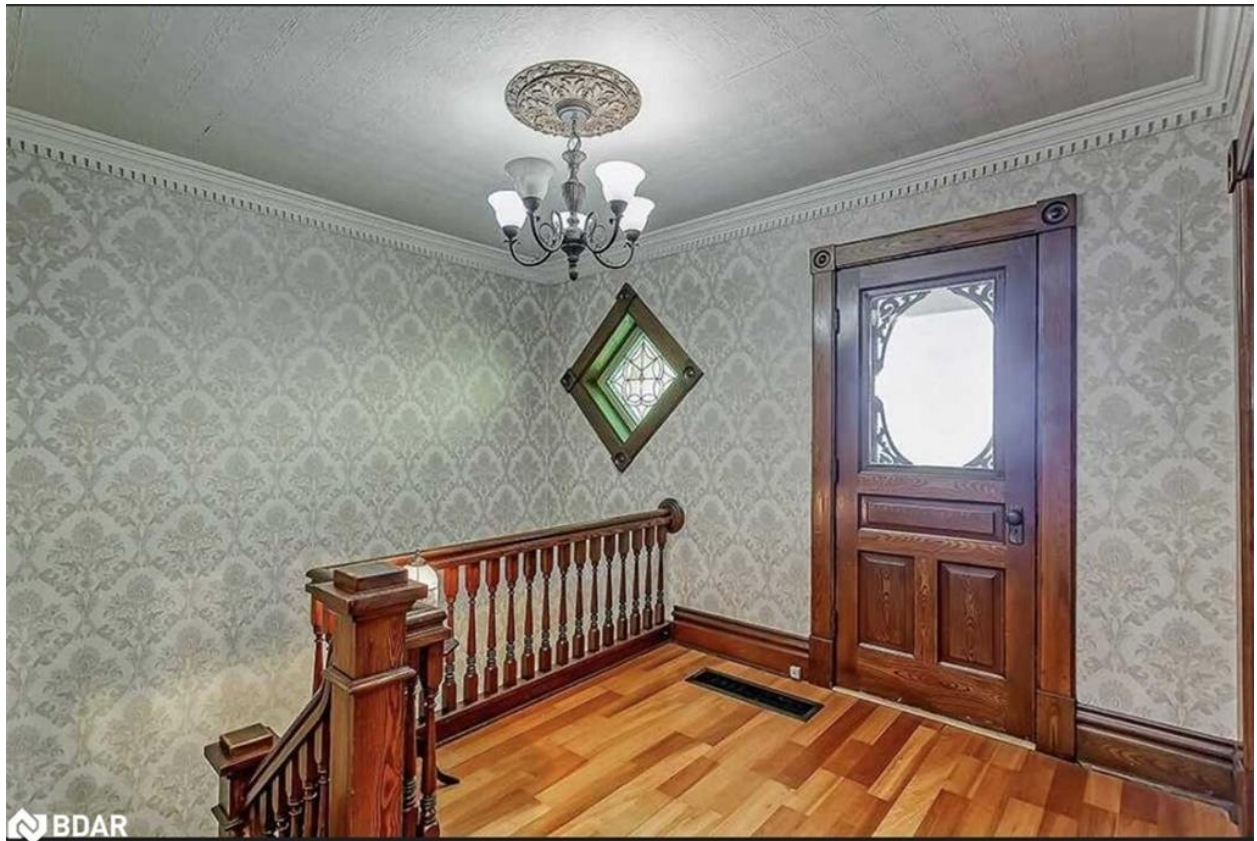


[Township of Puslinch](#)

























REPORT HER-2022-020

TO: Heritage Committee

PREPARED BY: Justine Brotherston, Communications and Committee Coordinator

PRESENTED BY: Justine Brotherston, Communications and Committee Coordinator

MEETING DATE: October 3, 2022

SUBJECT: Review Terms of Reference Section 4.1 Composition

RECOMMENDATIONS

That staff report HER-2022-020 regarding the Review Terms of Reference Section 4.1 Composition be received for information; and further,

That the Heritage Committee request that Council approve the following composition for the 2022-2026 Term:

__ Members of the Public
1 Member of Council

Purpose

The purpose of this report is to request an update to the Heritage Committee's Terms of Reference to change the composition of the committee for the 2022-2026 Term of Council.

Background

Staff have received inquiries from Heritage Committee Members regarding increasing the number of citizen appointments to the committee for the 2022-2026 Term of Council.

Comments

Council is responsible for setting the Terms of Reference for each committee. Any changes to a committee's Terms of Reference must be approved by Council.

Financial Implications

The addition of more citizen members would require a base operating budget increase. If this request is approved by the Committee staff will prepare and submit a base operating budget increase request for Council's consideration for the proposed 2023 Budget.

Applicable Legislation and Requirements

None

Attachments

None



REPORT HER-2022-021

TO: Heritage Committee

PREPARED BY: Justine Brotherston, Communications and Committee Coordinator

PRESENTED BY: Justine Brotherston, Communications and Committee Coordinator

MEETING DATE: October 3, 2022

SUBJECT: Quarterly Review of Committee Goals and Objectives

RECOMMENDATIONS

That staff report HER-2022-021 regarding Heritage Committee Goals and Objectives 2021-2022 be received for information.

Purpose

The purpose of this report is to review and provide updates on the Heritage Committee's Goals and Objectives.

Background

For the remainder of the term, the Heritage Committee has created a list of Goals and Objectives they would like to achieve in 2022. Each goal/objective has a timeline and sub-committees have been established for some of the projects. Additionally, new projects may be identified over the remainder of the term and staff will bring forward these updates for Council's information and endorsement.

Goals and Objectives Status Update

Regular Reporting to Council:

Three reports will be provided to Council on the progress of heritage initiatives:

- 1) Status: Completed – March 2022 – Report regarding Committee's Goals and Objectives for the year

- 2) Status: Not started – November 2022 – Report regarding end of year progress on Committee's Goals and Objectives

Doors of Puslinch:

A Goals and Objectives proposal will accompany a Base Budget Operating Request as part of the proposed 2023 Budget for Council's consideration.

Additions to the Heritage Register:

No properties have been submitted to the Committee Coordinator to be listed on the agenda for discussion.

For a property to be considered a member of the Committee must submit the property address to the Committee Coordinator to be listed on the agenda for discussion. By listing the property address, this allows for both the Committee and the public to receive notice about which properties are being discussed for potential inclusion on the Municipal Heritage Register.

Heritage Signage:

There is no current task related to this Goal/Objective.

Public Engagement:

There is no current task related to this Goal/Objective.

Committee Training:

A Committee Memo including a recommendation for additional training is included in the October 3, 2022 Agenda for the Committee's consideration.

Advisory Committee Orientation Training Package:

The training topics provided at the July 25, 2022 Heritage Committee meeting have been provided to staff for their consideration in development of training for the 2022-2026 Council Term.

Heritage Property Visits:

There are no planned property visits for 2023 at this time.

Document and acknowledgement First Nation Sites and Heritage:

There is no current task related to this Goal/Objective.

Financial Implications

There is no financial implication for the purposed staff recommendation.

Applicable Legislation and Requirements

None

Attachments

Schedule A – 2021-2022 Heritage Committee Goals and Objectives

Schedule B – Advisory Committee Goals and Objectives SOP and Form

Schedule A – 2021-2022 Heritage Committee Goals and Objectives**Legend:****Yellow:** On going**Green:** Complete

Goal/Objective	Sub-Committee	Budget	Person(s) Responsible	2021-2022 Status/Timeline Update
Quarterly Reporting to Council on Heritage initiatives and progress	N	N	Secretary of the Committee to draft report based Committee approved reporting template (see attached Schedule A - Report Template)	Completed – March 2022 – Report regarding Committee's Goals and Objectives for the year Not started – November 2022 – Report regarding end of year progress on Committee's Goals and Objectives
Doors of Puslinch Poster	Y	Y	Sub-Committee to be established to investigate costs and funding opportunities; additionally to coordinate the printing, advertising, and sale of posters. (Potential for Bang the Table Project)	Goals/Objective Proposal to be drafted for Council's Approval end of 2022 or start of 2023.
Heritage Registry	Y	N	Sub-Committee to be established to review the report prepared by staff to create the Registry for Listed Properties	Complete
Heritage Signage	Y	Y	Sub-Committee to be established to create a listing of potential landmarks; Sub-	Goals/Objective Proposal to be drafted for Council's Approval

			Committee to investigate potential funding opportunities for Heritage Landmark Signage	end of 2022 or start of 2023.
Old School Surveys	N	N	Original survey of the school sections. Councillor Bulmer had presented this. What should be done with this?	Complete - Stored at the Wellington County Archives.
Review Heritage Committee Terms of Reference & Appoint Chair and Vice-Chair (every 2 years)	N	N	See Terms of Reference attached as Schedule B; Chair and Vice-Chair to be appointed at January meeting	Completed January 2021 - J. Arnold and B. Jefferson to remain in their positions as Chair and Vice-Chair
Public Engagement regarding the Heritage Committee and its mandate	Y	N	Establish Sub-Committee at Jan 2021 meeting; potential engagement options: Township website, Bang the Table, Puslinch Pioneer, Puslinch Community News Letter; Heritage Articles for the Puslinch Pioneer	Goals/Objective Proposal to be drafted for Council's Approval end of 2022 or start of 2023.
Committee Training	N	Y	Secretary to look into training opportunities for the Committee	Completed for 2022. John Arnold attended Community Heritage Ontario Conference.
Preparation of Heritage Advisory Committee orientation package to new members of Council and Committee	Y	N	Sub-Committee to be established in October 2021; work with Secretary to develop orientation materials	Training topics provided to staff for consideration in the development of the 2022-2026 Term of Council Orientation

Plaguing Program	Y	Y	Sub-Committee to be established to identify the number and location of plaques each year to be included in the annual budget process	Complete - Plaques at Municipal Office
Heritage Property visits	Y	N	List of potential properties to visit be created	There are no planned property visits for 2023 at this time.
Document and acknowledge First nation sites and heritage	Y	N	Establish Sub-Committee at Jan 2021 meeting; Sub-Committee to create list of sites and heritage	Goals/Objective Proposal to be drafted for Council's Approval end of 2022 or start of 2023.