



**MINUTES**

**DATE:** January 13, 2022

**CLOSED SESSION:** None

**COUNCIL MEETING:** 10:00 A.M.

The January 13, 2022 Operating and Capital Budget Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk
6. Andrew Hartholt, Chief Building Official
7. Brad Bigrigg, Fire Chief
8. Mirela Oltean, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2022-001:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council approves the January 13, 2022 Agenda; and**

**That Council approves and receives the addition to the agenda as follows:**

**Consent Agenda Item 6.1.1 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 13, 2022 Council agenda items.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

None

7. **DELEGATIONS:**

None

8. **PUBLIC MEETINGS:**

8.1 January 19, 2022 Public Information Meeting held by electronic participation at 7:00 pm regarding the Township's 2022 Proposed Budget.

9. **REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 None

**9.2 Finance Department**

9.2.1 Report FIN-2022-001 - Budget Development and Control Policy – Final

**Resolution No. 2022-002:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report FIN-2022-001 regarding Budget Development and Control Policy – Final be received; and**

**THAT Council adopt the amendments to the Budget Development and Control Policy attached as Schedule A to Report FIN-2022-001; and**

**That Council direct staff to amend the Budget Development and Control Policy attached as Schedule A to Report FIN-2022-001 based on Option 2 outlined in Report FIN-2022-001 for the Cost of Living Adjustment; and**

**That staff include the following information in future budget reports after MPAC has provided the roll return:**

- **1% tax rate increase amount with assessment growth**

**CARRIED**

9.2.2 Report FIN-2022-002 - 2022 Capital and Operating Budget Update

**Resolution No. 2022-003:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council allocate a budget for up to \$5000 in 2022 to facilitate the inspection of the Puslinch Community Centre roof prior to proceeding with replacement of ceiling tiles; and**

**That Council direct staff to incorporate the replacement of the ceiling tiles in the Asset Management Plan.**

**CARRIED**

**Resolution No. 2022-004:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council reallocate \$50,000 of tax levy from the Asset Management Discretionary Reserve to the Gravel Roads Improvement Discretionary Reserve from 2022 to 2031.**

**CARRIED**

**Resolution No. 2022-005:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council reduce the 401 and Highway 6 Project review of hotspots from \$25,000 to \$5,000 funded by tax levy in 2022 and that \$20,000 be allocated in 2023 to be funded by the tax levy.**



**CARRIED**

**Resolution No. 2022-006:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report FIN-2022-002 regarding the 2022 Capital and Operating Budget Update be Received; and**

**That Council approve a 4% COLA effective January 1, 2022.**

**CARRIED**

**Council recessed from 11:59pm to 12:05pm**

**Roll Call**

**Councillor Goyda  
Councillor Sepulis  
Councillor Bailey  
Councillor Bulmer  
Mayor Seeley**

**9.3 Administration Department**

9.3.1 Report ADM-2022-001 - Site Alteration By-law Amendment - Penalty Section and Short Form Wording

**Resolution No. 2022-007:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report ADM-2022-001 regarding amendments to the Site Alteration By-law 31/2012 as amended; and**

**That Council gives three readings to By-law 2022-01 being a by-law to amend By-law 2012-31, as amended.**

**CARRIED**

**9.5 Emergency Management**

9.5.1 None

**9.6 Roads and Parks Department**

9.6.1 None

**9.7 Recreation Department**

9.7.1 None

**10. CORRESPONDENCE:**

10.1 None

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

11.1.1 Mayor Seeley gave an update on the County Roads Committee and the County Roads Master Action Plan.

11.1.2 Mayor Seeley gave an update of the County's proposed budget.



11.2 Council Member Reports

11.2.1 Councillor Bulmer gave an update that it appears one of GJR train horns is not working properly.

**Resolution No. 2022-008:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Council receive the Mayors and Council member updates for information.**

**CARRIED**

12. **BY-LAWS:**

12.1.1 BL2022-001 – Amendment to Site Alteration By-law 31/2012, as amended

**Resolution No. 2022-009:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1.1 BL2022-001 Being a by-law to amend By-law 31/2012, as amended, being a by-law for prohibiting or regulating the alteration of property within the Township of Puslinch.**

**CARRIED**

13. **CLOSED SESSION:**

None

14. **BUSINESS ARISING FROM CLOSED SESSION:**

None

15. **NOTICE OF MOTION:**

None

16. **NEW BUSINESS:**

None

17. **ANNOUNCEMENTS:**

17.1 The CAO provided an update on the Family Day weekend events.

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2022-010:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2022-002 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 13 day of January 2022.**

**CARRIED**

19. **ADJOURNMENT:**

**Resolution No. 2022-011:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Council hereby adjourns at 12:31 p.m.**

**CARRIED**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
JANUARY 13, 2022 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

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James Seeley, Mayor

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Courtenay Hoytfox, Clerk